

AGENDA
COOSA COUNTY COMMISSION
May 9, 2023
9:00 a.m. Commission Meeting
Commission Courtroom

WELCOME

PUBLIC COMMENTS:

ELECTED OFFICIAL COMMENT:

CALL TO ORDER

COMMISSION ROLL CALL

INVOCATION, PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVAL OF MINUTES AND WAIVER OF READING MINUTES

AWARDS AND PRESENTATIONS

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize, to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Approval for the Chairman to sign the "Back to School" Resolution—Chairman McElrath
- (2) Approval to award Chilton Contractors, Inc. the Coosa County Road 2 paving project—Engineer Tad Eason
- (3) Discuss SafeHouse, their services, and how it has been utilized by residents of Coosa County—Janelle Sierra, Executive Director for SafeHouse of Shelby County
- (4) Approval to reallocate \$2000.00 in Line item 104 (Uniforms) of the jail budget to purchase a computer for the jail administrator's office—Administrator Amy Gilliland
- (5) Approval to remove carpet in the Commission Courtroom—Commissioner Ronnie Joiner
- (6) Legislative Report—Commissioner Lamar Daugherty
- (7) Approval of Section 5311 transportation budget through East Alabama Regional Planning and Development Commission—Administrator Amy Gilliland
- (8) Approval for the Chairman to sign the Resolution for Section 5311 Non-urbanized Area Public Transportation—Administrator Amy Gilliland
- (9) Approval for Avenue agreement and sign the Tax Revenue Enhancement Agreement for Lodging—Administrator Amy Gilliland
- (10) Approval of Avenue's Tax Revenue Enhancement Agreement for Revenue Administration—Administrator Amy Gilliland
- (11) Approval to remove and sell the ice machine(ID #700264) from West Coosa Senior Center inventory—Chairman McElrath

OLD BUSINESS

(1) Approval to close Kerry Lane in Goodwater—Commissioner John Forbus

STAFF REPORTS

Administrator

Attorney

EMA

EMS

Courthouse Maintenance

Engineer

Safety Coordinator

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

MINUTES**COOSA COUNTY COMMISSION****MAY 09, 2023****9:00 A.M.****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE E911 BUILDING MAY 09, 2023 WITH CHAIRMAN BERTHA K. MCEL RATH PRESIDING.

COMMISSION ROLL CALL

COMMISSION ROLL CALL: HERE –CHAIRMAN BERTHA K. MCEL RATH, COMMISSIONER RONNIE JOINER, VICE-CHAIR LAMAR DAUGHERTY, AND COMMISSIONER JOHN FORBUS. COMMISSIONER BRANDON DAVIS NOT PRESENT.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER RONNIE JOINER. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED TO APPROVE THE AGENDA BY COMMISSIONER RONNIE JOINER. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

APPROVAL OF MINUTES AND WAIVER OF READING MINUTES

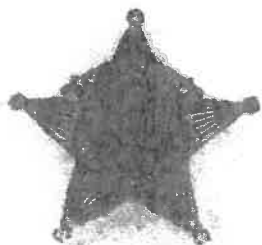
MOTIONED BY COMMISSIONER JOHN FORBUS TO APPROVE THE MINUTES AND WAIVER OF READING MINUTES. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

CONSENT AGENDA

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE CONSENT AGENDA, FOR VICE-CHAIR AND ADMINISTRATOR TO AUTHORIZE, TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL.

AND TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES). SECONDED BY COMMISSIONER JOHN FORBUS.

UNANIMOUSLY APPROVED



Coosa County Sheriff's Office

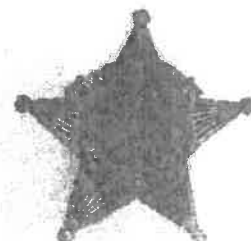
MICHAEL HOWELL, SHERIFF

296 School Street • P. O. Box 279
Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail fax: 256-377-2690

Email: office@coosaso.com * Website: www.coosacountyso.org



MEMO


To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: April 13, 2023
Re: Brian Kendall Murchison

Time: 6:30 p.m.

Message:

As of April 7, 2023, Brian K. Murchison decided to leave his position as a Correctional Officer/Dispatcher. He did not work out a two-week written notice. Therefore, he is not eligible to receive his remaining vacation hours. Once all his uniforms are returned, a memo will be sent to your office. Please mail his remaining check to the address on file.

This memorandum for the record will remain in effect until further notice.


Michael Howell, Sheriff


Date

Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail Fax 256-377-2690

Email: office@coosaso.com * Website: www.coosacountyso.org

MEMO

To: Coosa County Commission
From: Michael Howell, Sheriff
Date: April 13, 2023
RE: Jason Lee Hilyer – Resigned
Time: 6:40 p.m.

MESSAGE:

Jason L. Hilyer will resign as Investigator on April 26, 2023. Attached is Hilyer's letter of resignation. We will notify you when Hilyer returns his equipment. He has not completed his six months' probation and is not entitled to his accrued leave pay. At his request, please send his final check to 855 Bama Park Road, Dadeville, AL 36834.

This memorandum for the record will remain in effect until further notice.


Michael Howell, Sheriff

04/14/2023
Date

Coosa County Commission

Engineering Department
17781 US HWY 231
ROCKFORD, ALABAMA 35136
(256) 377-2261

Donald Wayne Eason
COUNTY ENGINEER

April 24, 2022

JOHN FORBUS
DISTRICT NO. 1
BERTHA MCEL RATH
CHAIRMAN
DISTRICT NO. 2

BRANDON DAVIS
DISTRICT NO. 3
RONNIE JOINER
DISTRICT NO. 4
LAMAR DAUGHERTY
DISTRICT NO. 5

Amy Gilliland
Administrator
Coosa County Commission
P. O. Box 10
Rockford, AL 35136

RE: Kelley Bates

Dear Amy:

The above referenced employee's last day of employment with the Highway Department was April 20, 2023.

Thanks for your attention to this matter.

Yours truly,



Donald W. Eason, P.E.
Coosa County Engineer

Coosa County Commission

Engineering Department
17781 US HWY 231
ROCKFORD, ALABAMA 35136
(256) 377-2261

Donald Wayne Eason
COUNTY ENGINEER

JOHN FORBUS
DISTRICT NO. 1
BERTHA MCEL RATH
CHAIRMAN
DISTRICT NO. 2

BRANDON DAVIS
DISTRICT NO. 3
RONNIE JOINER
DISTRICT NO. 4
LAMAR DAUGHERTY
DISTRICT NO. 5

May 1, 2023

Amy Gilliland
Administrator
Coosa County Commission
P. O. Box 10
Rockford, AL 35136

RE: Ricky Hanna
Employee of Coosa County Highway Dept.

Dear Amy:

The above referenced employee will begin work for the county engineer on May 2, 2023 as an Operator, with a starting pay rate of \$11.00. After the six-month probationary period the rate will increase 3% to \$11.33 effective 11/2/23.

Thanks for your attention in this matter.

Yours truly,



Donald W. Eason, P.E.
Coosa County Engineer

NEW BUSINESS

3975

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE FOR THE CHAIRMAN TO SIGN THE "BACK TO SCHOOL" RESOLUTION. SECONDED BY COMMISSIONER JOHN FORBUS.
UNANIMOUSLY APPROVED

**RESOLUTION PROVIDING COOSA COUNTY'S PARTICIPATION IN
THE 2023 "BACK-TO-SCHOOL" SALES TAX HOLIDAY**

WHEREAS, In accordance with Section 40-23-211, Code of Alabama 1975, the Back-to-School Sales Tax Holidays will be held each year on the third full weekend of July beginning at 12:01 a.m. on Friday and ending at twelve midnight on the following Sunday, whereby no state sales or use tax will be due on "covered items" related to school clothing and supplies.

WHEREAS, the Coosa County Commission has affirmatively voted to grant the exemption of county sales and use taxes in purchases covered by Act No. 2006-574 during the weekend of Friday, July 21, 2023, beginning at 12:01 a.m. and ending on Sunday, July 23, 2023 at twelve midnight.

WHEREAS BE IT RESOLVED BY THE COOSA COUNTY COMMISSION that it does hereby provide for an exemption of the county sales and use tax on purchases of items covered by Act No. 2006-574 during the weekend of Friday, July 21, 2023, beginning at 12:01 a.m. and ending on Sunday, July 23, 2023 at twelve midnight.

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of May 9, 2023 meeting of the Coosa County Commission, and be immediately forwarded to the Alabama Department of Revenue in compliance with Code of Alabama 1975 11-51-210€.

IN WITNESS WHERE OF, the Coosa County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on this 9th day of May, 2023.



Chairman Coosa County Commission

MOTIONED BY COMMISSIONER RONNIE JOINER TO APPROVE AND AWARD CHILTON CONTRACTORS, INC. THE COOSA COUNTY ROAD 2 PAVING PROJECT. SECONDED BY VICE-CHAIR LAMAR DAUGHERTY. UNANIMOUSLY APPROVED

Coosa County Commission

Engineering Department

17781 US HWY 231

ROCKFORD, ALABAMA 35136

(256) 377-2261

Donald Wayne Eason
COUNTY ENGINEER

BRANDON DAVIS

DISTRICT NO. 3

RONNIE JOINER

DISTRICT NO. 4

LAMAR DAUGHERTY

DISTRICT NO. 5

JOHN FORBUS

DISTRICT NO. 1

BERTHA MCEL RATH

CHAIRMAN

DISTRICT NO. 2

May 9, 2023

Mrs. Bertha Kelly McElrath

Coosa County Commission Chairman

RE: Coosa County Road No. 2

From Memory Lane to The Elmore County Line.

Dear Mrs. McElrath:

Bids for the above-mentioned project were publicly opened and read aloud on Wednesday, April 19, 2023, at 10:00 A.M., CDST. Chilton Contractors Inc. was the lowest bidder. All bid documents were submitted in accordance with the Rebuild Alabama Act. I recommend awarding the project to Chilton Contractors Inc. in the amount of \$366,385.83.

Yours truly,



Donald W. Eason

Coosa County Engineer

DISCUSS SAFEHOUSE, THEIR SERVICES, AND HOW IT HAS BEEN UTILIZED BY RESIDENTS OF COOSA COUNTY- BY JANELLE SIERRA, EXECUTIVE DIRECTOR FOR SAFEHOUSE OF SHELBY COUNTY.

MOTIONED BY COMMISSIONER JOHN FORBUS TO APPROVE THE REALLOCATION OF \$2000.00 IN LINE ITEM 104 (UNIFORMS) OF THE JAIL BUDGET TO PURCHASE A COMPUTER FOR THE JAIL ADMINISTRATOR'S OFFICE. SECONDED BY COMMISSIONER RONNIE JOINER.
UNANIMOUSLY APPROVED



Amy Gilliland <1coosacountyadm@gmail.com>

reallocation of funds

2 messages

Mike Mull <adminmull@coosaso.com>
To: Amy Gilliland <1coosacountyadm@gmail.com>

Fri, May 5, 2023 at 8:10 AM

Please reallocate the funds in Line item 104 of the jail budget to go towards the purchase of a computer for the jail administrator office. The current one of failing and needs to be replaced.

Mike

Amy Gilliland <1coosacountyadm@gmail.com>
To: Mike Mull <adminmull@coosaso.com>

Fri, May 5, 2023 at 8:48 AM

Received. This will be on May 9 Agenda

Thanks,
Amy
[Quoted text hidden]

MOTIONED BY COMMISSIONER RONNIE JOINER TO APPROVE THE REMOVAL OF THE CARPET IN THE COMMISSION COURTROOM AND REPLACE WITH LAMINATE FLOORING. SECONDED BY VICE-CHAIR LAMMAR DAUGHERTY. UNANIMOUSLY APPROVED

LEGISLATIVE REPORT BY VICE-CHAIR LAMAR DAUGHERTY

MOTIONED BY CHAIR BERTHA MCELRATH TO APPROVE THE SECTION 5311 TRANSPORTATION BUDGET THROUGH EAST ALABAMA REGIONAL PLANNING AND DEVELOPMENT COMMISSION. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE CHAIRMAN TO SIGN THE RESOLUTION FOR SECTION 5311 NON-URBANIZED AREA PUBLIC TRANSPORTATION. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

RESOLUTION NO. 2023-0509

"SECTION 5311 NONURBANIZED AREA PUBLIC TRANSPORTATION"

WHEREAS, the Coosa County Commission recognizes the need for a public transportation program; and

WHEREAS, the Coosa County Commission is recognized as a member of the Coosa County Transportation Steering Committee; and

WHEREAS, the Coosa County Commission recognizes that the requirements to obtain Section 5311 funds from the Alabama Department of Transportation includes a local match of 50% for operating expenses and 20% for administration and capital expenses; and

WHEREAS, the Coosa County Commission recognizes that the local match will be a shared cost with other participating municipalities being responsible for providing an appropriate allocation of local non-federal funds to secure the operating of the Section 5311 Nonurbanized Area Public Transportation Program.

NOW, THEREFORE, BE IT RESOLVED, that the Coosa County Commission hereby commits the amount of \$22,482 as local non-federal match for capital, administrative and operations expenditures under the Section 5311 Nonurbanized Area Public Transportation Program during Fiscal Year 2024.

BE IT FURTHER RESOLVED that the Commission Chairman is authorized to execute an agreement with the East Alabama Regional Planning and Development Commission for provision of transit services in Coosa County and that the Chairman is also authorized to execute any certifications and assurance required in conjunction with the program.

Passed and adopted this the 9th day of May, 2023.

Bertha McElrath
Bertha McElrath, Commission Chairman

Amy Gilliland
Amy Gilliland, County Administrator

MOTIONED BY COMMISSIONER RONNIE JOINER TO APPROVE THE AVENUE AGREEMENT AND SIGN THE TAX REVENUE ENHANCEMENT AGREEMENT FOR LODGING. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

EXHIBIT A

DISTRIBUTION, RATE CONFIRMATION and SCHEDULE OF FEES

May 3, 2023

Amy Gilliland
Coosa County
 9709 US Hwy 231
 PO Box 10
 Rockford, AL 35136

Dear Ms. Gilliland:

Funds will be distributed in the following accounts pursuant to this Agreement:

Agency	Routing #	Account #	Distribution %	Tax Type/Rate Code
				Lodging; all rates

Tax Types and Rate Codes will be administered at the following percentages:

Tax Type	Rate Type	Percentage
Lodging	General	

If at any time there are any discrepancies between the schedule set out above and your Municipality's records, please notify us in writing immediately.

IT IS YOUR RESPONSIBILITY TO PROVIDE NOTICE TO US OF ANY CHANGES IN TAX RATES OR IN THE DISTRIBUTION OF FUNDS. NOTICE MUST BE IN WRITING AND SENT, VIA CERTIFIED MAIL, TO:

Avenu Insights & Analytics, LLC

600 Beacon Parkway West, Suite 900

Birmingham AL 35209

ATT: Contracts Department

COMPENSATION

Compliance Services: AVENU will receive an amount equal 1.95% of gross revenues collected, for providing Remittance Processing Services and Revenue Analysis Services.

Audit Services: AVENU will receive an amount based on an hourly rate of ninety dollars (\$90.00) for audit services. There shall be no contingent fees.

Price Adjustment: The fees associated with Compliance and Audit Services are adjusted annually at the beginning of each Term of the Agreement by five percent (5%).

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE AVENUE'S TAX REVENUE ENHANCEMENT AGREEMENT FOR REVENUE ADMINISTRATION. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED



Tax Revenue Enhancement Agreement Lodging Tax Revenue Administration

This agreement made by and between Avenu Insights & Analytics, LLC ("AVENU") and Coosa County, a government entity in the State of Alabama ("CLIENT").

A. Remittance Processing Services

1. **Taxes Processed:** AVENU will perform remittance processing for lodging taxes as designated by CLIENT.
2. **Taxpayer Notification and Remittance:** AVENU will send individualized tax forms to all known taxpayers. Taxpayers will remit payments to the following Address: Coosa County, P.O. Box 830725, Birmingham, AL 35283-0725. Upon reasonable notice to CLIENT, AVENU may change the Address for payments.
3. **Deposit Process:** Deposits are made to the extent that funds have been received, via Automated Clearing House of the amounts and to the designated recipients as instructed by the CLIENT for each type of tax collected, as shown in more detail on Exhibit A.
4. **Posting Process:** Taxpayer accounts are posted with payment information captured in the AVENU revenue system. Additional information such as net sales, deductions, credit sales, measure of tax, name change, and address change is captured and added to payment data and taxpayer master file (as determined necessary by AVENU). Late payments (postmarked by U.S. Postal Service after due date) are invoiced at penalty amounts required by State code. Under-payments are invoiced for remaining tax due plus any required penalties.
5. **Changes to Exhibit A:** CLIENT shall notify AVENU in writing immediately of all changes in amounts to be deposited into the accounts of designated recipients. An amended Exhibit A shall be prepared and executed by the Parties as soon as reasonably possible. In addition, AVENU shall provide documentation confirming each change under the preceding sentence with the first monthly report reflecting the applicable change. If the changes reflected in the monthly report do not properly reflect the intended changes of the CLIENT, then the CLIENT shall immediately notify AVENU and, thereafter, AVENU shall take the steps necessary to insure designated recipients receive the amounts intended by CLIENT.
6. **Notification, Reporting to CLIENT:**
 - i. AVENU will provide CLIENT with monthly reports including, but not limited to, payment listings showing all taxes received related to net receipts reported, a general ledger distribution that corresponds to CLIENT'S account numbers and all fees paid to AVENU. These reports will be provided by the 10th of the month following the tax month;
 - ii. CLIENT AGREES TO EXAMINE THIS REPORT IMMEDIATELY. IF NO ERROR IS REPORTED BY THE CLIENT TO AVENU WITHIN 60 DAYS, THE STATEMENT WILL BE DEEMED ACCURATE;
 - iii. All items credited will be subject to receipt of payment; and
 - iv. AVENU will attend Council meetings at such times as may be reasonably requested by CLIENT.

B. Compliance Services

1. **Taxes Reviewed:** AVENU will perform compliance services for lodging and other taxes designated by CLIENT under Remittance Processing Services. AVENU will provide delinquency notification and follow-up. This includes correspondence, calls, and collection procedures and the related documentation. Delinquency policies and procedures will be applied consistently and within applicable tax laws. Unless otherwise directed by CLIENT, AVENU will make reasonable efforts to collect taxes designated by CLIENT hereunder. Where deemed reasonably appropriate, accounts may be turned over to audit or third-party collection. If CLIENT elects to have its attorney pursue

Compliance Services: AVENU will receive an amount equal to Two Dollars and ninety-two Cents (\$2.92) per account per transaction OR 1.95% of gross revenues collected, whichever is lower, for providing Remittance Processing Services and Revenue Analysis Services.

Audit Services: AVENU will receive an amount based on an hourly rate of ninety dollars (\$90.00) for audit services. There shall be no contingent fees.

Price Adjustment: The fees associated with Compliance and Audit Services are adjusted annually at the beginning of each Term of the Agreement by five percent (5%).

Thank you for your assistance. If you have any questions, or if I may be of assistance, please let me know.

Sincerely Yours,
Connie Taylor
Client Relations Manager
AVENU
205-423-4144 direct dial
205-423-4097 direct fax

I have reviewed the above distribution and verify that it is correct.

By: Bertha K. McElrath

Name: Bertha K. McElrath

Title: Chairman, Commission (AVENU)

Avenu Insights & Analytics, LLC

Coosa County

By: _____

By: ✓ Bertha K. McElrathName: Carl KumpfName: Bertha K. McElrathTitle: CFOTitle: Chairman, Commission

Date: _____

Date: May 9, 2023

Thank you for your assistance. If you have any questions, or if I may be of assistance, please let me know.

Sincerely Yours,

Connie Taylor

Client Relations Manager

AVENU

205-423-4144 direct dial

205-423-4097 direct fax

I have reviewed the above distribution and verify that it is correct.

By: ✓ Bertha K. McElrath

Name:

Title: Chairman, Commission

Title:

Bertha K. McElrath

(AVENU)

MOTIONED BY COMMISSIONER RONNIE JOINER TO APPROVE THE REMOVAL OF THE ICE MACHINE (ID #700264) FROM WEST COOSA SENIOR CENTER INVENTORY AND SELL ON GOV. DEAL. SECONDED BY CHAIR BERTHA MCEL RATH. UNANIMOUSLY APPROVED



Amy Gilliland <1coosacountyadm@gmail.com>

Old Ice Machine

3 messages

Laurie Yoder <wcsc1994@gmail.com>
To: Amy Gilliland <1coosacountyadm@gmail.com>

Mon, Apr 10, 2023 at 12:59 PM

Amy,
I would like to remove the old ice machine # 700264 from West Coosa Senior Center inventory and I would like to sell it.
Thanks!
Laurie

Amy Gilliland <1coosacountyadm@gmail.com>
To: Laurie Yoder <wcsc1994@gmail.com>

Mon, Apr 10, 2023 at 1:04 PM

OK. I will have it on the May agenda.

Thanks!
Amy

OLD BUSINESS

MOTIONED BY COMMISSIONER JOHN FORBUS TO TABLE THE CLOSURE OF KERRY LANE IN GOODWATER. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

MOTION TO ADJOURN

MOTIONED BY COMMISSIONER RONNIE JOINER TO ADJOURN. SECONDED BY VICE-CHAIR LAMAR DAUGHERTY. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 13TH DAY OF JUNE, 2023.

CHAIRMAN BERTHA MCEL RATH

VICE-CHAIR LAMAR DAUGHERTY

RONNIE JOINER

JOHN FORBUS