

**AGENDA**  
**COOSA COUNTY COMMISSION**  
**March 14, 2023**  
**9:00 a.m. Commission Meeting**  
**Commission Courtroom**

**WELCOME**

**OPEN BIDS FOR WASTE DISPOSAL**

**PUBLIC COMMENTS:**

**ELECTED OFFICIAL COMMENT:**

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**INVOCATION, PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**APPROVAL OF MINUTES AND WAIVER OF READING MINUTES**

**AWARDS AND PRESENTATIONS**

**CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize, to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

**NEW BUSINESS**

- (1) Approval for the Chairman to sign the Redistricting Resolution—Chairman Bertha McElrath
- (2) Approval to remove gas stove located in the West Coosa Senior Center from inventory and sell it—Chairman McElrath
- (3) Approval for a county employee to receive donated leave due to illness—Chairman McElrath
- (4) Approval of the tag issuance fee Bill as written and to be introduced in the 2023 Regular Session of the Legislature of Alabama—Chairman McElrath
- (5) Approval to publish the Bill once a week for four consecutive weeks in the local paper—Administrator Amy Gilliland
- (6) Approval for the Chairman to sign the Resolution for \$16,835.00 of ARPA funds being allocated as matching funds for ALDOT grant that will provide transportation for elderly and disabled members of the county—Administrator Amy Gilliland
- (7) Discuss the next phase of renovating the Extension Office building—Chairman Bertha McElrath
- (8) Discuss Congressional Directed Funding—Commissioner Lamar Daugherty
- (9) Discuss animal shelter—Dennis Hill

**OLD BUSINESS**

(1) Approval to close Kerry Lane in Goodwater—Commissioner John Forbus

**STAFF REPORTS**

**Administrator** —Reminder to participate in the Wellness check-up

**Attorney**

**EMA**

**EMS**

**Courthouse Maintenance**

**Engineer**

**Safety Coordinator**

**DISCUSSION ITEMS BY COMMISSIONERS**

**ADJOURN**

**MINUTES****COOSA COUNTY COMMISSION****MARCH 14, 2023****9:00 A.M.****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE MARCH 14, 2023 WITH CHAIRMAN BERTHA K. MCEL RATH PRESIDING.

**COMMISSION ROLL CALL**

COMMISSION ROLL CALL: HERE –CHAIRMAN BERTHA K. MCEL RATH, COMMISSIONER RONNIE JOINER, VICE-CHAIR LAMAR DAUGHERTY, NOT PRESENT COMMISSIONER BRANDON DAVIS AND COMMISSIONER JOHN FORBUS.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY COMMISSIONER RONNIE JOINER. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**APPROVE AGENDA**

MOTIONED TO AMEND AGENDA BY ADDING LINE ITEM NUMBER 10 TO REPLACE MARGERTTE WHETSTONE WITH MONICA THOMAS ON THE DHR BOARD BY COMMISSIONER RONNIE JOINER. SECONDED BY COMMISSIONER VICE-CHAIR LAMAR DAUGHERTY. UNANIMOUSLY APPROVED

MOTINED BY COMMISSIONER VICE-CHAIR LAMAR DAUGHERTY TO APPROVE AGENDA. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

**APPROVAL OF MINUTES AND WAIVER OF READING MINUTES**

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY THE MINUTES AND WAIVER OF READING MINUTES. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

3957 MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE FOR THE CHAIRMAN, VICE-CHAIR AND ADMINISTRATOR TO AUTHORIZE, TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. SECONDED BY COMMISSIONER CHAIRMAN BERTHA MCELRATH. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES). UNANIMOUSLY APPROVED

## Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail Fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) \* Website: [www.coosacountyso.org](http://www.coosacountyso.org)

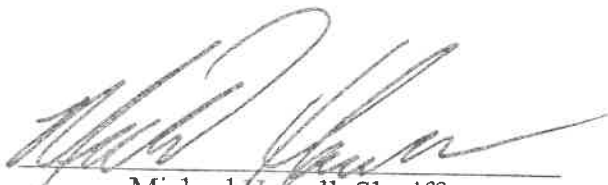


To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: July 2, 2021  
Re: Kennedy Daniel Walt Locklear – Terminated  
TIME: 4:00 p.m.

### MESSAGE:

As of March 7, 2023, Kennedy DW Locklear, has been terminated as a Correctional Officer/Dispatch Officer for the Coosa County Sheriff's Office. Locklear has returned all equipment and uniforms to this office. Attached is his request to receive all leave hours he has accrued. He has request to pick up his remaining checks at the Coosa County Commission Office.

This memorandum for the record will remain in effect.

  
Michael Howell, Sheriff

03/09/2023  
Date



# Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street ▪ P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 ▪ Fax 256-377-1244

Jail: 256-377-2211 ▪ Fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) ▪ Website: [www.coosacountyso.org](http://www.coosacountyso.org)



Date: March 10, 2023

## SALE OF ACCRUED LEAVE

In accordance with Coosa County Sheriff's Office Rules and Regulations,

Attendance, Pay and Leave Policy, Section 5, General, Paragraph 6A (5),

Sheriff Office employee Travis Ward has requested to sell back

104 hours of accrued leave based on extraordinary circumstances. This

request has been approved. We have confirmed Travis Ward has accrued

leave time available in excess of hours requested for sale.

Approved:

  
Michael Howell, Sheriff

*"To Serve & Protect"*



# Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) • Website: [www.coosacountyso.org](http://www.coosacountyso.org)



## MEMO

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: March 13, 2023  
RE: Lt. Franklin Keel – Resignation  
Time: 9:20 a.m.

### MESSAGE:

As of March 12, 2023, Deputy Franklin Keel, has resigned as a Deputy. Attached is Keel's letter of resignation and he has requested all his remaining leave hours. Keel has returned all of the property belonging to the Sheriff's Office. Keel will come to the Sheriff's Office to pick up his remaining checks.

This memorandum for the record will remain in effect until further notice.

Michael Howell, Sheriff

# Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail Fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) \* Website: [www.coosacountyso.org](http://www.coosacountyso.org)



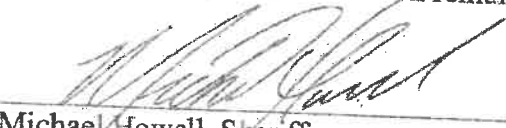
## MEMO

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: March 9, 2023  
Re: Zachery Hunter Totten – New Hire  
Time: 4:00 p.m.

### MESSAGE:

Zachery H. Totten has been hired as a Correctional Officer/Dispatcher, effective March 13, 2023. His rate of pay will be \$15.07 per hour. Once he completes his six (6) month probationary period, he *will not* receive an increase in his pay rate.

This memorandum of record will remain in effect until further notice.

  
Michael Howell, Sheriff

3/10/2023  
Date

**"FOR OFFICIAL USE ONLY"**



*Debra W. Lamberth*  
Commissioner of Revenue

COOSA COUNTY - P. O. BOX 7 (256) 377-4916  
ROCKFORD, ALABAMA 35136 FAX (256) 377-1469

MEAGAN BOOTHE (256) 377-2684  
MAPPER/APPRaiser

SARAH WALKER (256) 377-2682  
PERSONAL PROPERTY

DEBBIE MILLER (256) 377-2683  
CLERK

March 10, 2023

Amy Gilliland, Administrator  
Coosa County Commission

Dear Ms. Gilliland,

Effective today, March 10, 2023, please accept this notice as the termination of employment for Sarah Danielle Walker. Sarah's letter of resignation is attached.

Sarah began her work with my office June 1, 2021 as Personal Property Appraiser. She is a quick learner and performed her duties in the highest of standards.

Sarah has taken another job with First Bank of Rockford to begin immediately and with today ending a two week pay period, it is with regret that I should end her employment today.

Please advise should you need additional information.

Kind regards,

Debra Lamberth  
Coosa County Revenue Commissioner

Attachment



**NEW BUSINESS**

MOTIONED BY COMMISSIONER RONNIE JOINER TO APPROVE FOR CHAIRMAN BERTHA MCELRATH TO SIGN THE REDISTRICTING RESOLUTION FOR COOSA COUNTY. SECONDED BY COMMISSIONER VICE-CHAIR LAMAR DAUGHERTY. UNANIMOUSLY APPROVED

Coosa County  
Commission

Resolution No. 23-03-14

County Commission Redistricting Based on 2020 Census

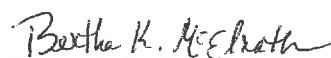
**WHEREAS**, Code Section 11-3-1.1, State of Alabama, 1975, authorizes County Commissions in Alabama to alter District Boundaries; and,

**WHEREAS**, the Coosa County Commission gave initial notice at its regularly scheduled meeting on February 14, 2023, that the County desired to alter the District boundaries in accordance with the 2020 Census; and,

**WHEREAS**, the County displayed a proposed map affecting Districts 1, 2, 3, 4 and 5 and voted to post the redistricting map in the Commission courtroom and advertise and

**WHEREAS**, the County did advertise in *The Coosa County News* weekly newspaper on February 24 and March 3, 2023 in accordance with paragraph (c) of said code section that "The Coosa County Commission revised its five districts following the release of 2020 Census results. A map of the proposed districts will be posted for public viewing at the Coosa County Courthouse in the Commission courtroom starting February 14, 2023. The Commission will vote to approve the new districts at its meeting on March 14, 2023, at 9:00 a.m. in the Coosa County Courthouse Commission courtroom. Registered voters may submit questions or comments concerning the proposed new districts by emailing [1coosacountvadm@gmail.com](mailto:1coosacountvadm@gmail.com) or in writing to Coosa County Commission, PO Box 10, Rockford, AL 35136."

**NOW BE IT RESOLVED**, the County does hereby accept the new County Commission district boundaries as described below on the 14<sup>th</sup> day of March, 2023.



Chairman, Coosa County Commission

3960

MOTIONED BY CHAIRMAN BERTHA MCEL RATH TO APPROVE TO REMOVE GAS STOVE LOCATED IN THE WEST COOSA SENIOR CENTER FROM INVENTORY AND SELL IT. SECONDED BY RONNIE JOINER COMMISSIONER. UNANIMOUSLY APPROVED

INVENTORY FORM

DEPARTMENT

Nutrition

DATE: 3-1-2023 :

SUBMITTED BY: \_\_\_\_\_

ADD: \_\_\_\_\_

REMOVE: ☒ \_\_\_\_\_

PROPERTY DESCRIPTION: Gas Stove

PURCHASE AMOUNT: \$ 520.00

PURCHASED FROM: \_\_\_\_\_

SERIAL: \_\_\_\_\_

MODEL: \_\_\_\_\_

IF BEING DECLARD SURPLUS:

ASSET#: 600172

DECAL#: 510

REASON FOR DECLARATION: Not keep accurate

temperature

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE FOR A COUNTY EMPLOYEE TO RECEIVE DONATED LEAVE HOURS DUE TO ILLNESS. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

**Donated Leave Policy approved by the Coosa County Commission:**

Upon the acknowledgement of the employee's supervisor, and the approval of the County Commission, a full time employee may receive a total of up to 480 hours of leave donations from another employee or employees ~~of equal or lower classification\*~~ for a maximum of 480 hours during his/her entire county career. ~~A lower classification may donate to a higher classification pending Commission approval\*.~~

The donated leave request must be:

- (1) in writing,
- (2) justified by <sup>1</sup>catastrophic illness/injury or maternity,
- (3) acknowledged by the employee supervisor,
- (4) enacted prior to the leave being used and
- (5) recommended only after all other earned/granted leave has been used.

Records of such transfers shall be maintained by the Commission Office. The donated leave for the employee shall remain in effect for twelve months after donation or until used by said employee, whichever occurs first; provided however, the employee remains employed with the Coosa County Commission.

- October 14, 2021 the Commission rescinded the "classification" clause to state that any employee, regardless of classification, may donate and receive hours to/from any employee.

<sup>1</sup> Catastrophic illness is defined by state law as "any illness, injury or pregnancy or medical condition related to childbirth, certified by a licensed physician which causes the employee to be absent from work for an extended period of time. "Code of Alabama 1975, section 16-22-9(a) (1).

11BH33-1 02/27/2023 FC (L)ma 2022-5131

29  
30  
31  
32  
33  
34  
35  
36

A BILL  
TO BE ENTITLED  
AN ACT

Relating to Coosa County; to authorize the Coosa County Commission to levy an additional issuance fee on the issuance or renewal of a motor vehicle or other vehicle license and registration with certain exceptions; to provide for the distribution of the proceeds from the fee to the county general fund to be used for ambulance service; to provide a referendum on this act; and to provide for termination of the fee under certain conditions.

BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

Section 1. This act shall apply only in Coosa County.

Section 2. (a) The Coosa County Commission may levy an additional vehicle tag issuance fee in the amount of fifteen dollars (\$15) on the issuance or renewal of each motor vehicle or other vehicle license and registration except for the license and registration of a commercial motor vehicle as defined in Section 32-6-49.3 of the Code of Alabama 1975. The vehicle license tag issuance fee shall be levied by the county commission prior to October 1 of a calendar year and shall be effective January 1 of the next tag year.

(b) The motor vehicle or other vehicle tag issuance fee s



57 hall be collected by the judge of probate at the same time as  
58 the issuance or renewal of vehicle license tags. The proceeds of  
59 the fee shall be deposited in the county general fund and used  
60 only to pay for the operational expenses of a county ambulance  
61 service based in the county as approved by the county  
62 commission.

63 (c) In the event the county commission finds that a  
64 county ambulance service is not in operation, any vehicle  
65 license tag issuance fee levied pursuant to this act shall be  
66 automatically terminated effective the first day of the second  
67 month after that finding. The balance of any proceeds in the  
68 county general fund from the tag issuance fee remaining when the  
69 fee is terminated may be used for general county purposes.

Section 3. This act shall be operative only if it is  
approved by a majority of the qualified electors in Coosa County  
who vote thereon at a referendum held for that purpose. The  
election shall be held and conducted as nearly as may be in the  
same way as elections on amendments to the constitution and  
shall be held on the same day as the next primary election after  
the effective date of this act. Notice of election shall be  
given by the Judge of Probate of Coosa County, which notice  
shall be published once a week for three successive weeks before  
the day of the election. On the ballots to be used at the  
election, the proposition to be voted on shall be stated  
substantially as follows:

"Do you favor the adoption of this Act \_\_\_\_ of the 2023  
Regular Session of the Alabama Legislature authorizing the Coosa  
County Commission to levy an additional vehicle tag issuance fee



to be used to fund a county ambulance service?

"Yes \_\_\_\_\_ No \_\_\_\_\_."

If a majority of the votes cast at the election are affirmative votes, this act shall be in full force and effect immediately thereafter. If a majority of the votes cast are in the negative, the act shall have no further effect. The Judge of Probate of Coosa County shall certify the results of the election to the Secretary of State. The cost of the election shall be paid out of the county general fund.

Section 4. This act shall become effective immediately following its passage and approval by the Governor, or its otherwise becoming law.

3963  
MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE TO PUBLISH THE BILL ONCE A WEEK FOR FOUR CONSECUTIVE WEEK IN THE LOCAL NEWS PAPER. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

MOTIONED BY CHAIRMAN BERTHA MCEL RATH TO APPROVE FOR THE CHAIRMAN TO SIGN THE RESOLUTION FOR \$16,835.00 OF ARPA FUNDS BEING ALOCATED AS MATCHING FUNDS FOR ALDOT GRANT THAT WILL PROVIDE TRANSPORTATION FOR ELDERLY AND DISABLED MEMBERS OF THE COUNTY. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

## **RESOLUTION FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT FUNDS FOR GOVERNMENT SERVICES**

**WHEREAS**, Coosa County, Alabama (the "County") has received American Rescue Plan Act fiscal recovery funds ("ARPA funds") and is charged with ensuring that such funds are expended in accordance with state and federal law; and

**WHEREAS**, in accordance with the provisions of final rule published by the United States Department of Treasury dated January 6, 2022, the County has duly elected to designate a standard allowance of up to \$10,000,000 of its ARPA funds, not to exceed the County's total ARPA funds award, as revenue replacement ("revenue replacement funds"); and

**WHEREAS**, the County may use revenue replacement funds to fund government services, including covering the County's matching portion of federal grants to provide government services; and

**WHEREAS**, the County has determined that there is a need to provide the following government services: community and recreational services for its citizens and to provide reasonable transportation to said services to elderly and disabled members of the community; and

**WHEREAS**, the County has been awarded a grant by the State of Alabama Department of Transportation ("ALDOT"), as a pass through entity from the United States Department of Transportation as authorized under Section 5310 of the Federal Transit Act Amendments of 1991, to support the purchase of a community center van to provide for transportation to senior citizens and disabled members of the community; and

**WHEREAS**, consistent with the terms and conditions of the grant, ALDOT was responsible for soliciting bids and making awards for the purchase of the van consistent with state laws and federal guidelines; and

**WHEREAS**, consistent with Code of Alabama (1975) § 23-1-64, Counties may purchase property, including vehicles, from the Alabama Department of Transportation at fair market value;

**WHEREAS**, the County has determined that the procurement of a van from the Alabama Department of Transportation is a necessary, reasonable, and proportionate measure to facilitate the provision of these government services; and

**WHEREAS**, consistent with the terms and conditions of the grant, the County's matching portion of the funds to support the purchase of this van is \$16,835.00; and

**WHEREAS**, the County intends to utilize ARPA funds to cover the County's portion of the matching contribution;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION** as follows:

- 1) The County shall use up to \$16,835.00 of ARPA funds, which are hereby designated as revenue replacement funds, to facilitate the provision of the government services described herein.

2) The Coosa County Commission is hereby authorized to expend these funds to facilitate the provision of these services.

3) The ARPA Program Director is charged with ensuring that revenue replacement funds allocated and expended to provide these government services will not be used in such a way as to frustrate COVID-19 mitigation guidance issued by the Centers for Disease Control, or for any other use prohibited by the Final Rule or any applicable state or federal law.

4) Expenditure of these funds, as authorized by this Resolution, shall be contingent on the continued appropriation and availability of ARPA Revenue Replacement funds for this purpose and in no event shall be used for any expenses not obligated by December 31, 2024, and expended by December 31, 2026.

**IN WITNESS WHEREOF**, the Coosa County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on the 14th day of March 2023.

Bryon K. McElrath  
Chairman, Coosa County Commission



DISCUSS THE NEXT PHASE OF RENOVATION THE EXTENSION OFFICE BUILDING.

DISCUSS CONGRESSIONAL DIRECTED FUNDING.

DISCUSS ANIMAL SHELTER.

MOTIONED BY CHAIRMAN BERTHA MCELARTH TO REPLACE MARGARTTE WHESTONE WITH MONICA THOMAS AS THE REPRESENTATIVE ON THE DHR BOARD IN DISTRICT #2. SECONDED BY VICE-CHAIR LAMAR DAUGHERTY. UNANIMOUSLY APPROVED

**OLD BUSINESS**

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO TABLE UNTIL APRIL 11<sup>TH</sup> TO CLOSE KERRY LANE IN GOODWATER. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

**MOTION TO RECESS**

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO RECESS UNTIL MARCH 20<sup>TH</sup>, 2023. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 11<sup>TH</sup> DAY OF APRIL, 2023.

\_\_\_\_\_  
CHAIRMAN BERTHA MCELARTH

\_\_\_\_\_  
COMMISSIONER BRANDON DAVIS

\_\_\_\_\_  
COMMISSIONER RONNIE JOINER

\_\_\_\_\_  
VICE-CHAIR LAMAR DAUGHERTY

\_\_\_\_\_  
COMMISSIONER JOHN FORBUS

