

AGENDA
COOSA COUNTY COMMISSION
June 13, 2023
9:00 a.m. Commission Meeting
Commission Courtroom

WELCOME

PUBLIC COMMENTS:

ELECTED OFFICIAL COMMENT:

CALL TO ORDER

COMMISSION ROLL CALL

INVOCATION, PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVAL OF MINUTES AND WAIVER OF READING MINUTES

AWARDS AND PRESENTATIONS

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize, to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Discuss the National Forest Service moving their boundary into Coosa County and the potential for future revenue—Cindy Ragland, National Trails Foundation
- (2) Discuss County financial institution needs—Janna Roberts, Senior VP Retail Banking, First Community Bank of Central Alabama
- (3) Approval for the Chairman to sign the ARPA Resolution for Sheriff's Department to acquire vehicles—Chairman McElrath
- (4) Approval for a special appropriation to the Lake Martin Area United Way for the Day of Action at Central Elementary School on July 14. Volunteers are also needed— Chairman McElrath
- (5) Approval of World Elder Abuse Awareness Day Proclamation—Chairman McElrath
- (6) Approval to allocate insurance funds from accidents into the Sheriff's budget, Line 560— Administrator Amy Gilliland
- (7) Approval for the Chairman to sign the Resolution for expenditures of American Rescue Plan Act Local and Tribal funds for Government purpose—Administrator Amy Gilliland
- (8) Approval of Insolvents, Errors, Litigations and Unsold Tax Liens for 2022 in Assessments —Administrator Amy Gilliland on behalf of Revenue Commissioner Debra Lamberth
- (9) Approval to appoint Melvin Palmer as the District 5 representative to the E911 Board— Commissioner Lamar Daugherty

- (10) Approval to close the Coosa County Courthouse on July 3, 2023 for the July 4 holiday—
Commissioner Lamar Daugherty

OLD BUSINESS

- (1) Approval to close Kerry Lane in Goodwater—Commissioner John Forbus

STAFF REPORTS

Administrator

Attorney

EMA

EMS

Courthouse Maintenance

Engineer

Safety Coordinator

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

MINUTES**COOSA COUNTY COMMISSION****JUNE 13, 2023****9:00 A.M.****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE JUNE 13, 2023 WITH CHAIRMAN BERTHA K. MCEL RATH PRESIDING.

COMMISSION ROLL CALL

COMMISSION ROLL CALL: HERE –CHAIRMAN BERTHA K. MCEL RATH, COMMISSIONER RONNIE JOINER, VICE-CHAIR LAMAR DAUGHERTY, COMMISSIONER JOHN FORBUS AND COMMISSIONER BRANDON DAVIS.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER BRANDON DAVIS. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

AMEND AGENDA

MOTIONED TO AMEND AND APPROVE THE AGENDA BY VICE-CHAIR LAMAR DAUGHERTY. (1) APPROVAL FOR THE COOSA COUNTY COMMISSION TO SUBMIT A LETTER OF SUPPORT FOR THE "PASS" GRANT PROGRAM, (2) APPROVAL TO APPOINT KENNETH SINCLAIR AS DISTRICT 5 REPRESENTATIVE FOR DHR BOARD. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

APPROVAL OF MINUTES AND WAIVER OF READING MINUTES

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE MINUTES AND WAIVER OF READING MINUTES. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

CONSENT AGENDA

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE CONSENT AGENDA, FOR VICE-CHAIR AND ADMINISTRATOR TO AUTHORIZE, TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL.

AND TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES). SECONDED BY COMMISSIONER JOHN FORBUS.

UNANIMOUSLY APPROVED.



Coosa County Sheriff's Office

Michael Howell, Sheriff

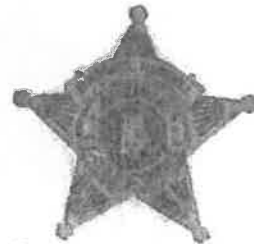
296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



MEMO

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: May 22, 2023
RE: Rodney Dewayne Royal – Resignation
Time: 1:47 p.m.

MESSAGE:

As of June 1, 2023, CO Rodney D. Royal will resign as a Correctional Officer/Dispatcher. Royal's letter of resignation is attached, and he has requested all his remaining leave hours. A memo will be sent later to your office when he returns all the jail property. Please mail Mr. Royal final check to 113 Dale Lane, Childersburg, AL 35044.

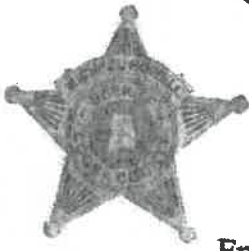
This memorandum for the record will remain in effect until further notice.


Michael Howell, Sheriff

05/22/2023
Date

RECEIVED
COOSA COMMISSION

MAY 23 REC'D



Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

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MEMO

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: May 22, 2023
Re: Levi Samuel Ord – New Hire
Time: 1:45 p.m.

MESSAGE:

Levi S. Ord has been hired as a Correctional Officer/Dispatcher, effective May 23, 2023. His rate of pay will be \$15.07 per hour. Once he completes his six (6) month probationary period, he *will not* receive an increase in his pay rate.

This memorandum of record will remain in effect until further notice.


Michael Howell, Sheriff

05/23/2023
Date

RECEIVED
COOSA COMMISSION

MAY 23 REC'D

PO BOX 10

"FOR OFFICIAL USE ONLY"

Coosa County Commission

Engineering Department

17781 US HWY 231

ROCKFORD, ALABAMA 35136

(256) 377-2261

Donald Wayne Eason

COUNTY ENGINEER

JOHN FORBUS

DISTRICT NO. 1

BERTHA MCEL RATH

CHAIRMAN

DISTRICT NO. 2

BRANDON DAVIS

DISTRICT NO. 3

RONNIE JOINER

DISTRICT NO. 4

LAMAR DAUGHERTY

DISTRICT NO. 5

June 1, 2023

Amy Gilliland
Administrator
Coosa County Commission
P. O. Box 10
Rockford, AL 35136

RE: Shelly Gaddis
Employee of Coosa County Highway Dept.

Dear Amy:

The above referenced employee will begin work for the county engineer on June 6, 2023 as a Truck Driver 3, with a starting pay rate of \$12.50. After the six-month probationary period the rate will increase 3% to \$12.88 effective 12/6/23.

Thanks for your attention to this matter.

Yours truly,



Donald W. Eason, P.E.
Coosa County Engineer

COOSA COUNTY JUDGE OF PROBATE

JUDGE: RICHARD M. DEAN



May 18, 2023

RE: Pay Increase for Rebecca Lewis, Licensing Clerk

To: Coosa County Commission
Rockford, Alabama 35136

1. Mrs. Lewis has been a licensing clerk for almost three years. Without doubt, Mrs. Lewis not only met but far exceeded all the requirements outlined her initial hire letter. Mrs. Lewis always performs her duties in an outstanding and professional manner. She always treats each customer with the utmost respect regardless of the situation, some which are very unpleasant. In addition, she quickly learned the newly implemented vehicle licensing system and attended many training sessions to become proficient. She became the licensing office go to person for questions and/or unique situations. She willingly handles the more difficult tasks, given the option other licensing clerks avoid.
2. She quickly learned the broad and intricate aspects of the licensing office and keeps up with the constant state and federal changes relating to motor vehicles, boats, Department of Natural Resources, and other licensing functions. Not only did she learn her primary duties as a motor-vehicle licensing clerk, but also very willingly cross-trained to learn and conduct some operations in the Recording and Driver Licensing office.
3. She is an invaluable asset to my office and this county. This is especially true considering all the changes affecting our offices, especially elections. There are occasions when Mrs. Weathers, Mrs. Stroud, and I are all mandated to attend classes to learn new software, election processing, or other items related to the probate office. Without Mrs. Lewis' willingness to learn aspects of both offices, our only options would have been to either close the driver licensing and recording office or miss mandated training that would prevent one of us from accessing and working to update data in the state's election systems and working the critical aspects of conducting an election. She voluntarily assists as needed to work election preparation and election nights. She attends departments of Motor Vehicle and Revenue training classes when offered. She also attended state-sponsored training sessions aiding our implementation of the new ALEA LEADS (driver licensing) program.
4. For these reasons, I request the Coosa County Commission approve a two (\$2.00) dollar per hour increase for Mrs. Lewis effective immediately. The funds are in my budget, and I have discussed this with Administrator Gilliland. We have invested a lot to train Mrs. Lewis and, in my opinion, Coosa County cannot afford to lose her.

Respectfully,

Richard M. Dean

NEW BUSINESS

DISCUSS THE NATIONAL FOREST SERVICE MOVING THEIR BOUNDARY INTO COOSA COUNTY AND THE POTENTIAL FOR FUTURE REVENUE

DISCUSS COUNTY FINANCIAL INSTITUTION NEEDS, JANNA ROBERTS, SENIOR VP, FIRST COMMUNITY BANK OF CENTRAL ALABAMA.

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE FOR THE CHAIRMAN TO SIGN THE ARPA RESOLUTION FOR SHERIFF'S DEPARTMENT TO ACQUIRE VEHICLES. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

RESOLUTION FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT FUNDS FOR GOVERNMENT SERVICES

WHEREAS, Coosa County, Alabama (the "County") has received American Rescue Plan Act fiscal recovery funds ("ARPA funds") and is charged with ensuring that such funds are expended in accordance with state and federal law; and

WHEREAS, in accordance with the provisions of final rule published by the United States Department of Treasury dated January 6, 2022, the County has duly elected to designate a standard allowance of up to \$10,000,000 of its ARPA funds, not to exceed the County's total ARPA funds award, as revenue replacement ("revenue replacement funds"); and

WHEREAS, the County may use revenue replacement funds to fund government services; and

WHEREAS, the County has determined that there is a need to replace two law enforcement vehicles; and

WHEREAS, the County has determined that the procurement of the following vehicles from the following vendor is a necessary, reasonable, and proportionate measure to facilitate the provision of these government services:

Two 2023 Ford F150 Responder Supercrew 4x4 Pickups from Stivers Ford Lincoln for a total of \$83,000; and

WHEREAS, the County has identified the vendor from which to procure these vehicles in a manner consistent with state laws and federal guidelines, as required by the terms and conditions of the ARPA as it relates to the expenditure of revenue replacement funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

- 1) The County shall use up to \$83,000 of ARPA funds, which are hereby designated as revenue replacement funds, to facilitate the provision of the government services described herein.
- 2) The Coosa County Commission hereby authorized to expend these funds to facilitate the provision of these services.
- 3) The ARPA Program Director is charged with ensuring that revenue replacement funds allocated and expended to provide these government services will not be used in such a way as to frustrate COVID-19 mitigation guidance issued by the Centers for Disease Control, or for any other use prohibited by the Final Rule or any applicable state or federal law.

- 4) Expenditure of these funds, as authorized by this Resolution, shall be contingent on the continued appropriation and availability of ARPA Revenue Replacement funds for this purpose and in no event shall be used for any expenses not obligated by December 31, 2024, and expended by December 31, 2026.

Bertha K. McElrath

Chairman, Coosa County Commission

NO MOTION FOR A SPECIAL APPROPRIATION TO THE LAKE MARTIN AREA UNITED WAY FOR THE DAY OF ACTION AT CENTRAL ELEMENTARY SCHOOL ON JULY 14TH. VOLUNTEERS ARE ALSO NEEDED.

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE WORLD ELDER ABUSE AWARENESS DAY PROCLAMATION. SECONDED BY COMMISSIONER JOHN FORBUS.
UNANIMOUSLY APPROVED

World Elder Abuse Awareness Day Proclamation

WHEREAS, Coosa County elderly and disabled adults are valued members of society; and

WHEREAS, the number of older citizens is fast growing and the incidence of abuse, neglect, and exploitation of older adults is outpacing the growth of the population; and

WHEREAS, abuse of older and disabled people is a significant and complex social and health problem that impacts all cultural, social, economic, and demographic groups; and

WHEREAS, combating abuse of people who are elderly or have a disability will help improve the quality of life for all seniors and adults in this county and will allow seniors and adults who have a disability to continue to live as independently as possible and contribute to the life and vibrancy of Coosa County; and

WHEREAS, Coosa County seniors and disabled adults have a right to live free of abuse, neglect, and exploitation and to be treated with respect and dignity to enable them to be valued members of this community; and

WHEREAS, Coosa County and the Adult Protective Services program of Coosa County Department of Human Resources are committed to working closely with community partners to protect and provide for the needs of our older and disabled citizens; and

WHEREAS, the protection of Coosa County seniors and disabled adults is in the interest of all and further adds to the well-being of Coosa County;

NOW, THEREFORE, I, Coosa County Commission Chairman, Bertha K. McElrath behalf of the Coosa County Commission do hereby proclaim Thursday, June 15, 2023, Elder Abuse Awareness Day and encourage all our citizens to raise awareness of elder and disabled abuse, neglect, and exploitation.

Dated in the County Commission Office on this 13 day of June, 2023.

Bertha K. McElrath

Coosa County Commission

Chairman



MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE TO ALLOCATE INSURANCE FUNDS FROM ACCIDENTS INTO THE SHERIFF'S BUDGET, LINE 560. SECONDED BY RONNIE JOINER.
UNANIMOUSLY APPROVED

Coosa County Sheriff's Office

Michael Howell, Sheriff

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Email: office@coosaso.com * Website: www.coosacountyso.org

June 2, 2023

To: Coosa County Commissioners:

I am requesting insurance funds received from Dodge 2500, Dodge Charger (Lt. Ebert), Interceptor (Mike Rudd), be put on Sheriff's Budget, Line Item 560.

Thank you,



Michael Howell

MOTIONED BY COMMISSIONER JOHN FORBUS TO APPROVE FOR THE CHAIRMAN TO SIGN THE RESOLUTION FOR EXPENDITURES OF AMERICAN RESCUE PLAN ACT LOCAL AND TRIBAL FUNDS FOR GOVERNMENT PUPOSE TO PURCHASE COUNTY FINANCIAL SOFTWARE. SECONDED BY VICE- CHAIR LAMAR DAUGHERYY. UNANIMOUSLY APPROVED

RESOLUTION FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT LOCAL AND TRIBAL CONSISTENCY FUNDS FOR GOVERNMENT PURPOSE

WHEREAS, Coosa County, Alabama (the "County") has received an award from the American Rescue Plan Act Local and Tribal Consistency Funds ("LATCF Funds") and is charged with ensuring that such funds are expended in accordance with state and federal law; and

WHEREAS, the County may expend LATCF Funds for programs, services, and capital expenditures to fulfill a governmental purpose; and


WHEREAS, the purchase of financial software for the County serves a governmental purpose ensure proper resource management; and

WHEREAS, the County has identified a software product and will procure the software consistent with state law and federal procurement standards applicable to LATCF Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

- 1) The County shall use up to \$55,959.33 of LATCF Funds to purchase financial software from SHI International, Inc., to fulfill the governmental purpose described herein.
- 2) The County Administrator is hereby authorized to expend these funds to purchase services to fulfill this government service.
- 3) Expenditure of these funds, as authorized by this Resolution, shall be contingent on the continued appropriation and availability of LATCF Funds for this purpose.

IN WITNESS WHEREOF, the Coosa County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on the 13th day of June, 2023.


Chairman, Coosa County Commission

MOTIONED BY COMMISSIONER RONNIE JOINER TO APPROVE THE INSOLVENTS, ERRORS, LITIGATIONS AND UNSOLD TAX LIENS FOR 2022 IN ASSESSMENTS. SECONDED BY COMMISSIONER BRANDON DAVIS. UNANIMOUSLY APPROVED

DFC 22 (Rev. 03-22)

INSOLVENTS, ERRORS, LITIGATIONS AND UNSOLD TAX LIENS FOR 20 22 AND
UNCOLLECTED INSOLVENTS AND TAXES IN LITIGATION FOR PREVIOUS YEAR(S)

THE STATE OF ALABAMA

Coosa County

BE IT REMEMBERED, That at the meeting of the Board of County Commissioners of said County, held on this Thirteenth day of June, 20 23, Debra Lamberth, Tax Collector of said County, made his report of "Insolvents", "Errors in Assessment", "Taxes in Litigation", and "Unsold Tax Liens" on taxes for the current year 20 23, as required by Code of Ala. 1975, Section 40-5-23. And after a careful and rigid examination of said reports by said Board, it was considered and adjudged that said collector be allowed credit on his final settlement with the Comptroller for the following amounts:

Insolvents: State Taxes -- General	-----	\$	0.00
-- Soldier	-----	\$	0.00
-- School	-----	\$	0.00
Errors in Assessments: State Taxes -- General	-----	\$	10,980.60
-- Soldier	-----	\$	4,392.24
-- School	-----	\$	13,176.72
Taxes in Litigation: State Taxes -- General	-----	\$	0.00
-- Soldier	-----	\$	0.00
-- School	-----	\$	0.00
Unsold Tax Liens: State Taxes -- General	-----	\$	0.00
-- Soldier	-----	\$	0.00
-- School	-----	\$	0.00

And said Collector has also made his report for final allowance of the uncollected balances of Insolvent Taxes for the previous year 20 21, as required by Code of Ala. 1975, Section 40-5-29; and the Board thereupon made the following allowances to said Collector of such Insolvent Taxes as he may have been unable to collect, as follows:

State Taxes -- General	-----	\$	0.00
-- Soldier	-----	\$	0.00
-- School	-----	\$	0.00

And said Collector is also allowed credit for the following taxes in litigation for the previous year(s) which he has been unable to collect as follows:

	General	Soldier	School
-	\$	\$	\$
-	\$	\$	\$
-	\$	\$	\$
-2021	\$	\$	\$

Given under my hand this 13th day of June, 20 23

Beth K. McElwain
Presiding Officer

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE TO APPOINT MELVIN PALMER AS THE DISTRICT 5 REPRESENTATIVE TO THE E911 BOARD. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE CLOSING OF THE COOSA COUNTY COURTHOUSE ON JULY 3, 2023 FOR THE JULY 4TH HOLIDAY. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE COOSA COUNTY COMMISSION TO SUBMIT A LETTER OF SUPPORT FOR THE "PASS" GRANT PROGRAM. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY THE APPROVAL OF KENNETH SINCLAIR AS THE DISTRICT 5 REPRESENTATIVE FOR DHR BOARD. SECONDED BY CHAIR BERTHA MCELRATH. UNANIMOUSLY APPROVED

OLD BUSINESS

MOTIONED BY COMMISSIONER JOHN FORBUS TO REMOVE THE CLOSING OF KERRY LANE ROAD IN GOODWATER FROM THE AGENDA. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

MOTION TO ADJOURN

MOTIONED BY COMMISSIONER RONNIE JOINER TO ADJOURN. SECONDED BY VICE-CHAIR LAMAR DAUGHERTY. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 11TH DAY OF JULY, 2023.

CHAIRMAN BERTHA MCELRATH

VICE-CHAIR LAMAR DAUGHERTY

RONNIE JOINER

JOHN FORBUS

BRANDON DAVIS

