

AGENDA
COOSA COUNTY COMMISSION
January 12, 2021
9:30 Regular Commission Meeting

WELCOME

PUBLIC COMMENTS: Travis Milhan – GFL Trash Issues at Poplar Point Camp
 Misty Wade of Central High School – Discussion of proposed
 “Operation Clean Up Coosa County”

ELECTED OFFICIAL COMMENT:

CALL TO ORDER
COMMISSION ROLL CALL
INVOCATION, PLEDGE OF ALLEGIANCE
APPROVE AGENDA
READING OF MINUTES
AWARDS AND PRESENTATIONS –

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
 (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Approval of Chuck McEwen’s appointment to the Stewartville Water Authority to serve the balance of Bain Culver’s term retroactive to 12-1-2020 – Chairman Adams
 (2) Approval of FY2020 ReBuild Alabama Annual Report – County Engineer
 (3) Approval to participate in 2021 Severe Weather Preparedness Tax Holiday Feb. 26 -28, 2021-Chairman Adams
 (4) Approval to allocate \$1428.64 in Care Bonus received from East AL Regional Planning Authority to the Rockford Senior Center to purchase furniture for remodeled Sr. Center.- Commissioner Joiner
 (5) Approval to allocate \$1428.64 in Care Bonus received from East AL Regional Planning Authority to the West Coosa Senior Center to apply toward purchase of new ice maker – Chairman Adams
 (6) Discussion of grant opportunity through EMS – Local FY21 EMPG-S which would require matching funds to be provided by the County – EMA Director Hutcherson
 (7) Approval for EMA Director to apply for EMPG-S Grant up to the amount discussed with the County providing matching funds – EMA Director Hutcherson
 (8) Discussion of Natural Disaster designation by USDA for losses resulting from Hurricane Zeta – EMA Director Sheldon Hutcherson

- (9) Discussion of progress on Rockford's CDBG grant progress regarding remodeling of the Senior Center – Mayor White

OLD BUSINESS

- (1) Discussion/Approval of CDBG-CV Dollars allocated to Coosa County and selection of Project which will require the approval of at least 2 out of the 3 municipalities after selection – Chairman Adams/Commissioner Joiner
- (2) Approval to advertise public works project/bid for roof replacement at the Board of Education/DHR building-DHR Representative, Attorney Johnson, Chairman Adams
- (3) Approval to accept reassignment of the Advanced Disposal contract to GFL or to Rebid Trash Pick Up Contract – Chairman Adams

STAFF REPORTS

Administrator---

Attorney---

EVA

Courthouse Maintenance---

Engineer---

Safety Coordinator---

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

MINUTES**COOSA COUNTY COMMISSION****JANUARY 12, 2021****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE JANUARY 12, 2021 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, UNZELL KELLEY, AND RONNIE JOINER, RANDALL DUNHAM WAS NOT PRESENT BUT WAS ON PHONE CONFERENCED IN.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION V/A/S GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

READING OF MINUTES

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA MCELRATH TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

AWARDS AND PRESENTATION

NONE

CONSENT AGENDA

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES).



Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosas9.com • Website: www.coosacountyso.org



Date: December 13, 2020

SALE OF ACCRUED LEAVE

In accordance with Coosa County Sheriff's Office Rules and Regulations,

Attendance, Pay and Leave Policy, Section 5, General, Paragraph 6A (5),

Sheriff Office employee [REDACTED] has requested to sell back

100 hours of accrued leave based on extraordinary circumstances. This

request has been approved. We have confirmed 419 has accrued

leave time available in excess of hours requested for sale.

Approved: 
Michael Howell, Sheriff



Coosa County Sheriff's Office

Michael Howell, Sheriff

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Email: office@coosaso.com • Website: www.coosacountyso.org



Date: December 14 2020

SALE OF ACCRUED LEAVE

In accordance with Coosa County Sheriff's Office Rules and Regulations,

Attendance, Pay and Leave Policy, Section 5, General, Paragraph 6A (5).

Sheriff Office employee [REDACTED] has requested to sell back

100 hours of accrued leave based on extraordinary circumstances. This request has been approved. We have confirmed 100 has accrued leave time available in excess of hours requested for sale.

Approved: 
Michael Howell, Sheriff

bg

NEW BUSINESS

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL OF CHARLES MCEWEN'S APPOINTMENT TO THE STEWARTVILLE WATER AUTHORITY TO SERVE THE BALANCE OF BAIN CULVER'S TERM RETROACTIVE TO 12/1/2020. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS TO CARRY-OVER THE APPROVAL OF FY2020 REBUILD ALABAMA ANNUAL REPORT UNTIL 1/13/2021. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA MCELRATH THE APPROVAL TO PARTICIPATE IN 2021 SEVERE WATHER PREPAREDNESS TAX HOLIDAY FEB. 26-28, 2021. UNANIMOUSLY APPROVED

2021 Severe Weather Preparedness Tax Holiday

Reese, Laura
to me

Fri, Dec 11, 5:15 PM (3 days ago) Reply

~~October 13, 2020~~
December 11, 2020

IMPORTANT

RESPONSE REQUIRED

IMPORTANT

2021 Severe Weather Preparedness Tax Holiday February 26-28, 2021

Deadline to notify ADOR: January 26, 2021

The 2021 Severe Weather Preparedness Tax Holiday begins at 12:01 a.m. on Friday, February 26, 2021, and ends at twelve midnight on Sunday, February 28, 2021. As required by the Sales Tax Holiday for Severe Weather Preparedness Rule, a participating county or municipality shall submit a certified copy of their adopted resolution or ordinance providing for the Severe Weather Preparedness Sales Tax Holiday, and any subsequent amendment or thereof, to the Alabama Department of Revenue before January 26, 2021. The Department will compile this information into a list of all counties and municipalities participating in the Severe Weather Preparedness Tax Holiday and issue a current publication of the list on its website at: <https://revenue.alabama.gov/sales-use/sales-tax-holidays>

Your taxpayers want to know if your locality will participate in the 2021 Weather Preparedness Tax Holiday.

ACTION REQUIRED:

Please put it on your calendar to discuss and vote on this matter soon and notify the ADOR of the decision before January 26, 2021.

Participating? - Send a certified copy of any resolution, ordinance, or amendment adopted by your locality.
(Sample Ord/Res here: <https://revenue.alabama.gov/sales-use/local-government-forms/>)

Not Participating? - It is important that you inform us via email, fax, or letter of that fact.

Taxpayers rely on the list provided by the Department of Revenue and the Department cannot post a locality's information based on assumption; notification of nonparticipation or copies of resolution/ordinance from the

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL TO ALLOCATE \$1428.64 IN CARE BONUS RECEIVED FROM EAST ALABAMA REGIONAL PLANNING AUTHORITY TO THE ROCKFORD SENIOR CENTER TO PURCHASE FURNITURE FOR REMODED SENIOR CENTER. UNANIMOUSLY APPROVED



EAST ALABAMA

REGIONAL PLANNING AND DEVELOPMENT COMMISSION

1130 Quintard Avenue • Suite 300, Quintard Tower • P.O. Box 2186 • Anniston, Alabama 36202
Phone: 256-237-6741 • FAX: 256-237-6763 • E-mail: earpdc@earpdc.org
web site: www.earpdc.org

Lori Hodge Corley
Executive Director

December 10, 2020

Dear Aging Program Administrator and Nutrition Managers:

Thank you all for the valuable work that you have done to continue service during these most unprecedented times. The resolve and steadfast duty that you have shown during the past nine months has been simply amazing. We continue to advocate on your behalf through Commissioner Jean Brown with the Alabama Department of Senior Services and other state and local officials to ensure that older adults remain at the forefront of minds of decision makers. Commissioner Brown is a great advocate for our senior centers and the nutrition program particularly.

As we come to the close of this year, we are happy to provide you with additional COVID-19 funds to be used for equipment or any services that you may need to continue your work. We feel strongly that we need to get as much funding as possible back into local communities. Additionally, in this payment we are returning donations that you have collected back to your local governments in effort to keep those funds local as well.

We sincerely thank you for your commitment of older adults in our communities. We wish for you a Holiday season full of peace, hope, and prosperity.

Sincerely,

Lori Corley

Executive Director

Michael Morrison

Area Agency on Aging Director

Chair
WILLIAM "BILL" BAKER
Mayor, City of Piedmont

Vice-Chair
LEW WATSON
Mayor, City of Lincoln

Secretary
DONNA McKAY
Mayor, Town of Wadley

Treasurer
RICHARD DEAN
Probate Judge, Coosa County



MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONIE JOINER THE APPROVAL TO ALLOCATE \$1428.64 IN CARE BONUS RECEIVED FROM EAST ALABAMA REGIONAL PLANNING AUTHORITY TO THE WEST COOSA SENIOR CENTER TO APPLY TOWARD PURCHASE OF NEW ICE MAKER. UNANIMOUSLY APPROVED

DISCUSSION OF GRANT OPPORTUNITY THROUGH EMS- LOCAL FY21 EMPG-S WHICH WOULD REQUIRE MATCHING FUNDS TO BE PROVIDED BY THE COUNTY.

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS THE APPROVAL FOR EMA DIRECTOR TO APPLY FOR EMPG-S GRANT UP TO THE AMOUNT DISCUSSED WITH THE COUNTY PROVIDING MATCHING FUNDS. UNANIMOUSLY APPROVED



KAY IVEY
GOVERNOR

STATE OF ALABAMA
EMERGENCY MANAGEMENT AGENCY

5898 COUNTY ROAD 41 • P.O. DRAWER 2160 • CLANTON, ALABAMA 35046-2160
(205) 280-2200 FAX # (205) 280-2495



BRIAN E. HASTINGS
DIRECTOR

AEMA Grants Information Bulletin No. 21-2

TO: All County Emergency Management Directors/Coordinators
All State Emergency Management Division Coordinators

FROM: Grants Management Section, AEMA

DATE: December 31, 2020

SUBJECT: Local FY 20 EMPG-S Open Application Announcement

This is notification of the FY 2020 Emergency Management Performance Grant (Supplemental) (EMPG-S) open application period. The EMPG-S grant can be used by the Local EMA for projects that support the prevention of, preparation for, and response to the Coronavirus Disease 2019 (COVID-19) public health emergency. This grant requires a match of 50%. Instructions for application, and guidance for the match and appropriate projects is attached. Please read all instructions and guidance carefully and complete all applicable sections and information of the application packet.

If you are interested in applying for this grant, please send a completed application with the total estimated expenditures, by February 12, 2021, via email (see attached POC information) or mail to AEMA, 5898 County Road 41, P.O. Drawer 2160, Clanton, AL, 35046-2160, ATTN: Grants Section. Funding requests will be reviewed and approved by the AEMA Grants Section and Senior staff. If you have questions or need any assistance completing the application, please find the points of contact listed at Attachment 2 of the attached application. Any applications submitted after February 12, 2021 will **not** be accepted, as subawards are competitive and allocations will be based in part on requests received overall.

Sincerely,

AEMA Grants Staff

DISCUSSION OF NATURAL DISASTER DESIGNATION BY USDA FOR LOSSES RESULTING FROM HURRICANE ZETA.

DISCUSSION OF PROGRESS ON ROCKORD'S CDBG GRANT REGARDING REMODELING OF THE SENIOR CENTER.

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF SAFETY COORDINATOR RESOLUTION. UNANIMOUSLY APPROVED

SAFETY COORDINATOR RESOLUTION

WHEREAS, Coosa County has agreed to establish the position of Safety Coordinator to establish and oversee a safety program to assist with the loss prevention efforts of the county; and

WHEREAS, the Safety Coordinator will be responsible for insuring compliance with certain safety rules and regulations that protect the well-being of county employees and the general public; and

WHEREAS, the Safety Coordinator will be responsible for:

- Establishing a County-Wide Safety Committee made up of at least one representative from each Safety-Sensitive Department.
- Coordinating and presiding over County-Wide Safety Committee meetings (at least 12 per year), maintaining agendas and sign-in sheets of those meetings, and reporting to the commission;
- Determining County's Safety-Sensitive Departments, implementing safety rules, and the need for each Safety-Sensitive Department to hold at least four (4) Departmental Safety meetings per year;
- Coordinating participation of Public Officials/Administrative Staff, ALL Correctional Officers and ALL Deputies, and ALL Road & Bridge Department Employees in required training;
- Attending and completing at least one Safety Coordinator Training session annually;
- Working with Safety-Sensitive Departments with periodic safety self-inspections of all vehicles, buildings, grounds, equipment and machinery, and work practices/conditions to determine potential injury exposures and safety-related hazards;
- Assisting Safety-Sensitive Departments with the reviewing and investigating of all employee accidents for causes and making recommendations for improvements and corrections;
- Working with County Risk Management Consultants and following up with their surveys;
- Documenting and maintaining inspection records and implementing any follow-up actions; and


WHEREAS, THE Safety Coordinator will be responsible for insuring qualifications have been met that will enable the county to receive a substantial discount on their insurance costs.


NOW WHEREFORE, BE IT RESOLVED that the position of Safety Coordinator has been established for Coosa County and Sheldon Hutcherson has been appointed the County Safety Coordinator retroactive to December 1, 2020.

RESOLVED this 12th day of January 2021.

ATTEST

Coosa County Commission


County Commission Chairman


Administrator

Adopted: 01/12/2021

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS TO CARRY OVER TO MEETING ON JANUARY 13, 2021 THE ADOPTION OF EMPLOYEE COVID-19 LEAVE POLICY RETROACTIVE TO 12/31/2020. UNANIMOUSLY APPROVED

OLD BUSINESS

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS TO CARRY-OVER OF THE CDBG-CV DOLLARS ALLOCATED TO COOSA COUNTY TO THE NEXT MEETING. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS TO TABLE THE APPROVAL TO ADVERTISE PUBLIC WORKS PROJECT/BID FOR ROOF REPLACEMENT AT THE BOARD OF EDUCATION/DHR BUILDING. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY TO CARRY-OVER THE APPROVAL TO ACCEPT REASSIGNMENT OF THE ADVANCED DISPOSAL CONTRACT TO GFL OR TO REBID TRACH PICK UP CONTRACT. UNANIMOUSLY APPROVED

MOTION TO RECESS

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY TO RECESS MEETING TO JANUARY 13, 2021 @ 2 PM AND MEET @ E911

MINUTES APPROVED THIS 9TH DAY OF FEBRUARY, 2021.

Todd Adams
CHAIRMAN, TODD ADAMS

Bertha McElrath
VICE CHAIRMAN, BERTHA K. MCEL RATH

Unzell Kelley
UNZELL KELLEY

R. Dunham
RANDALL DUNHAM BY PHONE

Ronnie Jowner
RONNIE JOWNER

AGENDA
COOSA COUNTY COMMISSION
January 13, 2021
2:00 pm Extended Meeting – E911 Office

WELCOME

ELECTED OFFICIAL COMMENT:

CALL TO ORDER

COMMISSION ROLL CALL

RECONVENE

PUBLIC DISCUSSION – Senator Chambliss, Representative Oliver and Others

NEW BUSINESS (Carry-Over)

- (2) Approval of FY2020 Rebuild Alabama Annual Report – County Engineer
- (11) Adoption of Employee Covid-19 Leave policy retroactive to 12-31-2020 (Revisions to Policy adopted on April 14, 2020) – Administrator Graham

OLD BUSINESS

- (1) Approval of Grant Program Award Summary Proposal CDBG-CV – Commissioner Kelly
- (2) Approval of motion to formally deny acceptance of transfer from Advance Disposal to GFL (Green For Life) for trash service in Coosa County and to submit project for rebid with GSL continuing service until lowest accepted responsible bidder is selected. – Chairman Adams

COMMISSIONER COMMENTS

ADJOURN



MINUTES
COOSA COUNTY COMMISSION

JANUARY 13, 2021

2:00 P.M.

EXTENDED MEETING

FROM JANUARY 12, 2021 @ -E911

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE E911 BUILDING JANUARY 13, 2021 EXTENDED MEETING WITH TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, UNZELL KELLEY, VICE-CHAIR BERTHA MCELRATH, AND RONNIE JOINER. RANDALL DUNHAM NOT PRESENT

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

OLD BUSINESS

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA MCELRATH THE APPROVAL TO APPLY FOR GRANT PROGRAM AWARD PROPOSAL CDBG-CV. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RONNIE JOINER THE APPROVAL OF MOTION BASED UPON RECOMMENDATION OF COUNTY ATTORNEY TO FORMALLY ACCEPT REASSIGNMENT OF THE CURRENT GARBAGE PICK-UP CONTRACT FROM ADVANCED DISPOSAL TO GREEN FOR LIFE (GFL) FOR THE BALANCE OF THE CONTRACT TERM. UNANIMOUSLY APPROVED

RECESS UNTIL THURSDAY, JANUARY 21, 2021 @9:30AM TO BE HELD @E911 BUILDING TO DISCUSS EMS COMMITTEE APPOINTMENTS

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER TO ~~RECESS~~ UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 9TH DAY OF FEBRUARY, 2021.



CHAIRMAN, TODD ADAMS



VICE-CHAIR BERTHA MCELRATH



UNZELL KELLEY



RONNIE JOINER



NO AGENDA

MINUTES

COOSA COUNTY COMMISSION

JANUARY 21, 2021

9:30 A.M.

EXTENDED MEETING

FROM JANUARY 13, 2021 HELD AT E911 BUILDING

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE E911 BUILDING ON JANUARY 21, 2021 FOR AN EXTENDED MEETING WITH TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, BY PHONE VICE CHAIR BERTHA K. MCELRATH, AND RONNIE JOINER. COMMISSIONERS UNZELL KELLEY AND RANDALL DUNHAM WERE NOT PRESENT.

NEW BUSINESS CARRY-OVER

DISCUSSION OF FORMING A WORKING COMMITTEE FOR AMBULANCE SERVICE FOR THE ENTIRE COUNTY. COMMITTEE NAMES WERE DISCUSSED.

MOTION TO CONTINUE MEETING ON TUESDAY, JANUARY 26, 2021

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY VICE CHAIR BERTHA MCELRATH TO CONTINUE MEETING TO TUESDAY, JANUARY 26, 2021 IN ORDER TO NAME FORMAL COMMITTEE FOR COOSA EMS SERVICES. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 9th DAY OF FEBRUARY, 2021.



CHAIRMAN, TODD ADAMS



VICE CHAIRMAN, BERTHA K. MCELRATH



RONNIE JOINER

3676

NO AGENDA

MINUTES

COOSA COUNTY COMMISSION

JANUARY 26, 2021

9:30 A.M.

EXTENDED MEETING

FROM JANUARY 21, 2021 HELD AT E911 BUILDING

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE E911 BUILDING ON JANUARY 26, 2021 FOR AN EXTENDED MEETING WITH TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONERS ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, RONNIE JOINER, UNZELL KELLEY, AND RANDALL DUNHAM.

NEW BUSINESS CARRY-OVER

DISCUSSION OF FORMING A WORKING COMMITTEE FOR AMBULANCE SERVICE FOR THE ENTIRE COUNTY. COMMITTEE NAMES WERE DISCUSSED.

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM FOR APPROVAL OF THE FOLLOWING COMMITTEE MEMBER APPOINTMENTS TO DISCUSS FORMATION AND FUNDING AN AMBULANCE SERVICE FOR THE ENTIRE COUNTY INCLUDING THE CITY OF ROCKFORD ARE AS FOLLOWS:

MR. JOHN LEONARD, MR. TERRY MITCHELL, MRS. KAREN KEEL, MR. ELMORE UNBEHANT, MR. JERRY SEWELL, MR. SCOTT WHITE, MR. LESTER DUKE, MR. SHELDON HUTCHERSON, MS. AMANDA ROBINSON, MR. UNZELL KELLEY, AND MR. MIKE MULL WITH COMMISSIONER RANDALL DUNHAM'S REPRESENTATIVE TO BE NAMED AT THE NEXT REGULAR COMMISSION MEETING.

MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 9th DAY OF FEBRUARY, 2021.


CHAIRMAN, TODD ADAMS


VICE CHAIRMAN, BERTHA K. MCELRATH


RONNIE JOINER


UNZELL KELLEY


RANDALL DUNHAM

AGENDA
COOSA COUNTY COMMISSION
February 9, 2021 – E911 Building
9:30 Regular Commission Meeting

WELCOME

PUBLIC COMMENTS: Representative from Alabama Retired State Employees' Association - Retirement Benefits for Tier II Employees
 Options for County – No Response Received Yet

ELECTED OFFICIAL COMMENT:

CALL TO ORDER

COMMISSION ROLL CALL

INVOCATION, PLEDGE OF ALLEGIANCE

APPROVE AGENDA

READING OF MINUTES

AWARDS AND PRESENTATIONS –

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.

- (A) Motion: to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Approval of naming the Rockford Senior Center the PAUL JACKSON PERRETT SENIOR CENTER upon completion and ribbon cutting at an undetermined date in the future – Commissioner Joiner
- (2) Discussion/Approval for Sheriff to switch cell phone providers from Verizon to AT&T – Sheriff Howell
- (3) Discussion of Act 2019-132 Analysis and options for the County regarding offering Tier I retirement benefits to Tier II employees – Administrator Graham, Commissioners
- (4) Approval of Amended Resolution regarding Safety Coordinator related to meeting dates of the safety committee – Chairman Adams
- (5) Approval of reappointment of Ms. Barbara Whetstone to the Coosa County Department of Human Resources' Board retroactive to September 1, 2020 – Commissioner McElrath
- (6) Approval to hire an actuary to determine Other Postemployment Benefit (OPEB) liability for FY20/FY21 in order to be compliant in future audits – Administrator Graham
- (7) Discussion of EMS Committee's first meeting – Commissioner Kelley
- (8) Approve Alabama Power Company ROW request in for Senior Center in order to allow electric service after renovation is completed- Attorney Johnson

OLD BUSINESS

(1) Discussion and Approval of Plans Submitted by Each Commissioner in order to submit to East Alabama for Administrative approval regarding the Covid CV Grant in the amount of \$200,000 – Commissioner Kelley and Others

STAFF REPORTS

Administrator –

Attorney-

EMA

Courthouse Maintenance-

Engineer-

Safety Coordinator-

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

MINUTES**COOSA COUNTY COMMISSION
FEBRUARY 09, 2021****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE E911 BUILDING FEBRUARY 09, 2021 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, UNZELL KELLEY, RANDALL DUNHAM, AND RONNIE JOINER.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

READING OF MINUTES

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

AWARDS AND PRESENTATION

NONE

CONSENT AGENDA

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES).

Coosa County Sheriff's Office



Michael Howell, Sheriff
296 School Street • P. O. Box 279
Rockford, Alabama 35136
Office: 256-377-4922 • Fax 256-377-1244
Jail Fax: 256-377-2690
Email: office@coosaso.com * Website: www.coosacountyso.org

MEMO

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: February 1, 2020
Re: Tameela M. Holley – End of Probation

RECEIVED BY
COOSA CO COMMISSION
JAN 29 2021
PO BOX 10 35136

MESSAGE: New Hire

Effective January 1, 2021, Tameela M. Holley has completed her six (6) months' probation. Her rate of pay will remain the same and she is entitled to receive her leave hours.

This memorandum for the record will remain in effect until further notice.


Michael Howell, Sheriff

Date 2/1/2021

RECEIVED BY
COOSA CO COMMISSION
JAN 29 2021
PO BOX 10 35136

NEW BUSINESS

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY TODD ADAMS THE APPROVAL NAMING THE ROCKFORD SENIOR CENTER THE PAUL JACKSON PERRETT SENIOR CENTER UPON COMPLETION AND RIBBON CUTTING AT AN UNDETERMINED DATE IN THE FUTURE. APPROVE. NAY-UNZELL KELLEY AND BERTHA MCELRATH

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA MCELRATH THE APPROVAL FOR THE SHERIFF TO SWITCH CELL PHONE PROVIDERS FROM VERIZON TO AT&T. UNANIMOUSLY APPROVED

DISCUSSION OF ACT 2019-132 ANALYSIS AND OPTIONS FOR THE COUNTY REGARDING OFFERING TIER 1 RETIREMENT BENEFITS TO TIER 11 EMPLOYEES.

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS THE APPROVAL OF AMENDED RESOLUTION REGARDING SAFETY COORDINATOR RELATED TO MEETING DATES OF THE SAFETY COMMITTEE. UNANIMOUSLY APPROVED

Appendix B

County Risk Services, Inc. - Third Party Administrator for Association of County Commissions of Alabama Self-Insurance Pools

Revised **SAFETY COORDINATOR RESOLUTION**

WHEREAS, the Coosa Commission County Fund Member has agreed to establish the position of Safety Coordinator to oversee a safety program that will assist with the loss prevention efforts of the county; and

WHEREAS, the Safety Coordinator will be responsible for insuring compliance with certain safety rules and regulations that protect the well-being of county employees and the general public; and

WHEREAS, the Safety Coordinator will be responsible for actions outlined in the SIDP Guide, which includes:

- Establishing a Countywide Safety Committee made up of at least one (1) representative from each Safety-Sensitive Department, i.e., Sheriff's Office, Jail/Corrections, Road & Bridge Dept., Transportation, EMA, etc.;
- Coordinating and presiding over at least two (2) Countywide Safety Committee meetings annually, maintaining agendas and sign-in sheets for those meetings, and reporting to the Commission;
- Assisting the County with determining its Safety-Sensitive Departments, implementing safety rules, and the need for each Safety-Sensitive Department to hold quarterly or at least four (4) Departmental Safety meetings per year;
- Coordinating participation of Public Officials, Administrative Staff, Departmental Supervisors, Sheriff's Office Deputies, Correctional Officers/Jail Staff, and Road & Bridge Safety Directors in SIDP-required training;
- Attending and completing (along with Deputy or Co-SC, if named) one (1) annual Safety Coordinator Training;
- Assisting each Safety-Sensitive Department with the attendance and completion of their respective Training;
- Working with each Safety-Sensitive Department's Safety Representative with periodic safety self-inspections of all vehicles, buildings, grounds, equipment and machinery, and work practices/conditions to determine potential injury exposures and safety-related hazards;
- Assisting each Safety-Sensitive Department's Safety Representative with the reviewing and investigating of all employee accidents for causes and making recommendations for improvements and corrections;
- Working with the Funds' Risk Management Consultants and following up with their recommendations;
- Assisting the County with documenting and maintaining inspection records and implementing any follow-up actions; and

WHEREAS, the Safety Coordinator will be responsible for insuring all SIDP qualifications have been met that will enable the County Fund Member to receive a substantial incentive discount on their insurance costs.

NOW WHEREFORE, BE IT RESOLVED that the position of Safety Coordinator has been established for Coosa County, and Sheldon Hatcher has been appointed the County Safety Coordinator, retroactive to 12-1-2020
RESOLVED this 9th day of February, 2021

ATTEST:

Budget M. Graham
County Administrator (signature)

Coosa County Commission
Todd G. Adde
County Commission Chairman (signature)

Adopted on: 2-9-2021

MOTIONED BY COMMISSIONERS BERTHA MCELRATH AND SECONDED BY RANDALL DUNHAM
THE APPROVAL TO TABLE THE REAPPOINTMENT OF MS. BARBARA WHETSTONE TO THE COOSA
COUNTY DEPARTMENT OF HUMAN RESOURCES' BOARD RETROACTIVE TO SEPTEMBER 1, 2020.
UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS THE
APPROVAL TO HIRE AN ACTUARY TO DETERMINE OTHER POSTEMPLOYMENT BENEFIT (OPEB)
LIABILITY FOR FY20/FY21 IN ORDER TO BE COMPLIANT IN FUTURE AUDITS.
UNANIMOUSLY APPROVED

DISCUSSION OF EMS COMMITTEE'S FIRST MEETING.

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL FOR ALABAMA POWER COMPANY ROW REQUEST IN FOR SENIOR ROCKFORD CENTER IN ORDER TO ALLOW ELECTRIC SERVICE AFTER RENOVATION IS COMPLETED. APPROVED. COMMISSIONER UNZELL KELLEY ABSTAINED
APC Document # 72259232-001

EASEMENT - DISTRIBUTION FACILITIES

STATE OF ALABAMA

COUNTY OF COOSA

This instrument prepared by: Charlie Rankin

Alabama Power Company
Corporate Real Estate
1515 Humphrey Avenue
Auburn, AL 36830

KNOW ALL MEN BY THESE PRESENTS That the undersigned Coosa County (hereinafter known as "Grantors", whether one or more) for and in consideration of One and No/100 Dollar (\$1.00) and other good and valuable consideration paid to Grantors in hand by Alabama Power Company, a corporation, the receipt and sufficiency of which are hereby acknowledged, do hereby grant to said Alabama Power Company, its successors and assigns (hereinafter the "Company"), the following easements, rights, and privileges:

Overhead and/or Underground. The right from time to time to construct, install, operate and maintain, upon, over, under and across the Property described below, all poles, towers, wires, conduits, fiber optics, cables, communication lines, trans closures, transformers, anchors, guy wires, and other facilities useful or necessary in connection therewith (collectively, "Facilities"), for the overhead and/or underground transmission and distribution of electric power and communications, along a route selected by the Company, as determined by the location(s) in which the Company's facilities are to be installed. The width of the Company's right of way will depend on whether the Facilities are underground or overhead: for underground, the right of way will extend five (5) feet on all sides of said Facilities as and where installed; for overhead Facilities, the right of way will extend fifteen (15) feet on all sides of said Facilities as and where installed.

The Company is further granted all the rights or privileges necessary or convenient for the full enjoyment and use of said right of way for the purposes above described, including, without limitation, the right of ingress and egress to and from said Facilities, as applicable, the right to excavate for installation, replacement repair and removal of said Facilities, the right to install, maintain, and use anchors and guy wires on land adjacent to said right of way, the right in the future to install intermediate poles and facilities on said right of way, and also the right to cut, remove, and otherwise clear any and all trees, shrubs, vines, obstructions, or obstacles of whatever character, on, under and above said right of way, as applicable. Further, with respect to overhead facilities, the Company is also granted the right to trim and cut and keep trimmed and cut, all dead, weak, leaning or dangerous trees or limbs outside of the aforementioned right of way that, in the opinion of the Company may now or hereafter endanger, interfere with, or fall upon any of said overhead Facilities.

The easements, rights and privileges granted herein, shall apply to, and the word "Property" as used in this instrument shall mean the real property more particularly described in that certain instrument recorded in deed book 816, page 157 in the Office of the Judge of Probate of the above-named County.

if, in connection with the construction or improvement of any public road or highway, it becomes necessary or desirable for the Company to move any of the Facilities, Grantor hereby grant to the Company the right to relocate the Facilities and, as to such relocated Facilities, to exercise the rights granted above; provided, however, the Company shall not relocate said Facilities on the Property at a distance greater than ten feet (10') outside the boundary of the right of way of any such public road or highway as established or re-established from time to time.

This grant and agreement shall be binding upon and shall inure to the benefit of Grantors, the Company and each of their respective heirs, personal representatives, successors and assigns and the words "Company" and "Grantors" as used in this instrument shall be deemed to include the heirs, personal representatives, successors and assigns of such parties.

TO HAVE AND TO HOLD the same to the Company, its successors and assigns, forever.

IN WITNESS WHEREOF, the said Grantors have caused this instrument to be executed by Todd J. Adams, its authorized representative, as of the 9th of February, 2021.

ATTEST (if required) or WITNESS:

GRANTOR: COOSA COUNTY

Budcat Mahom
Signature

Todd J. Adams
Signature

County Administrator
Title

Chairman - Coosa County Commission
Title

-----For Alabama Power Company Corporate Real Estate Department Use Only-----

W.E. # A6278-05-A521

Transformer # T021DN All facilities on Grantor; Yes, less road right of way

1/4, 1/4 STR & LOC to LOC NW 1/4 SE 1/4 of Section 10, Township 22 N, Range 18 E

APC Document # 72259232-001

STATE OF ALABAMA
COUNTY OF COOSA

I, Agatha Wise, a Notary Public in and for said County in said State, hereby certify that
Todd J. Adams, whose name as Chairman of
Coosa County, is signed to the foregoing instrument, and who is known to me, acknowledged before me on
this day that, being informed of the contents of the instrument, he/she, as such Chairman of Commission
and with full authority, executed the same voluntarily, for and as the act of said Coosa County
acting in such capacity as aforesaid.

Given under my hand and official seal this the 9th day of September, 2021

[SEAL]

Agatha Wise
Notary Public

My commission expires: 6/3/2023

OLD BUSINESS

MOTION BY COMMISSIONERS UZELL KELLEY AND SECONDED BY RONNIE JOINER THE APPROVAL OF PLANS SUBMITTED BY EACH COMMISSIONER IN ORDER TO SUBMIT TO EAST ALABAMA FOR ADMINISTRATIVE APPROVAL REGARDING THE COVID CV GRANT IN THE AMOUNT OF \$200,000. UNANIMOUSLY APPROVED

MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY TODD ADAMS TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 9Th DAY OF MARCH , 2021.

Todd J. Adams
CHAIRMAN, TODD ADAMS

Bertha K. McElrath
VICE CHAIRMAN, BERTHA K. MCELRATH

Uzell Kelley
UNZELL KELLEY

R. Dunham
RANDALL DUNHAM

Ronny
RONNIE JOINER

3682-A

OLD BUSINESS

MOTION BY COMMISSIONERS UZELL KELLEY AND SECONDED BY RONNIE JOINER THE APPROVAL OF PLANS SUBMITTED BY EACH COMMISSIONER IN ORDER TO SUBMIT TO EAST ALABAMA FOR ADMINISTRATIVE APPROVAL REGARDING THE COVID CV GRANT IN THE AMOUNT OF \$20,000. UNANIMOUSLY APPROVED

RESOLUTION NO. _____

Whereas the State of Alabama has been awarded Cares Act Funds in Community Development Block Grants; and the funds have specific criteria that must be met; and


Whereas, Coosa County Commission has been allocated \$200,000 for an eligible activity.

Whereas, the Coosa County Commission believes the funds should be used to provide Funds throughout the county amongst each district for various projects of which have been recommended by each district commissioner that are eligible and will address a CDBG Program National Objective and assist towards preventing, preparing for, or responding to the COVID-19 pandemic and other infectious diseases

NOW, THEREFORE, BE IT RESOLVED per ADECA application guidelines, Coosa County Commission wishes to submit a CDBG-CV application

Furthermore, the Coosa County Commission authorizes the Chairman to work with the East Alabama Regional Planning and Development Commission as needed to ensure the grant process is successful.

Passed and approved this 9th Day of February 2021.


Chairman Todd Adams

ATTEST:


Bridget Graham, County Administrator

3682-A

AGENDA
COOSA COUNTY COMMISSION
March 9, 2021
9:30 Regular Commission Meeting

WELCOME

PUBLIC COMMENTS: Representative Ben Robbins – Coosa County
Laddie Liveoak – Cemetery Restoration Request
Mr. James Rainwater and Ray Holloway – CR 12
Cindy Atkinson – Accordia Health and Covid Vaccinations

CALL TO ORDER
COMMISSION ROLL CALL
INVOCATION, PLEDGE OF ALLEGIANCE
APPROVE AGENDA
READING OF MINUTES
AWARDS AND PRESENTATIONS –

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Approval of Sheriff Department Proposal regarding creation of a joint Jail Transport/Litter Abatement Officer position and to begin operation of the program in Coosa County – Sheriff Howell/Engineer Eason
- (2) Approval to increase Sheriff's budget in the applicable line items by a total of \$18,265.42 with funds to come from surplus in General Fund Reserve in order to move the present part-time Jail Transport position to a full time position as Jail Transport/Litter Abatement Officer with annual evaluation of whether to continue based upon funds available – Sheriff Howell/Administrator Graham
- (3) Notification/Discussion/Acknowledgement of K-9 Narcotic Dog which has been donated to the Coosa County Sheriff's Office by the Hometown Foundation – Sheriff Howell
- (4) Notification/Discussion/Acknowledgement of Memorandum of Understanding regarding Sheriff's enrollment in Central Alabama Crimestoppers – Sheriff Howell
- (5) Approval of ABC License Application for Type 050-Retail Beer(Off Premises Only) and Type 070-Retail Table Wine for Dollar General 22066, Applicant Dolgencorp, LLC at location of 570 McCellan Road, Kellyton, AL – Commissioner Dunham/Sheriff Howell
- (6) Approval to authorize Eastmont Electric to proceed with electrical service establishment or to bid out establishment of service at the renovated Rockford Senior Center – Chairman Adams/Commissioner Joiner/Rockford Mayor Scott White
- (7) Discussion of current handicap parking places on side of Courthouse – Commissioner Joiner

3683

- (8) Approval to advertise for a part-time position to replace Mr. Fred Smoot – Commissioner Kelley
- (9) Approval of appointment of _____ to the Coosa County Department of Human Resources' Board to take the place of Ms. Marion Embry who resigned on January 22, 2021 after service of almost twenty years. – Commissioner
- (10) Discussion of EMS Committee's latest meeting – Commissioner Kelley
- (11) Discussion of reopening Courthouse (without appointments/screening) when Gov. Ivey's current "Safer at Home" emergency declaration expires which is currently set for 5 pm on April 9, 2021. – Administrator Graham/Attorney Johnson
- (12) Approval to tear down and remove storage shack behind Courthouse-Administrator Graham/Maintenance Supervisor Brown
- (13) Approval of Renewal of Current Millage Rate – Revenue Commissioner Lamberth
- (14) Approval to allow Brian Smith to perform Community Service to make repairs in the main Courtroom with minimal cost to the County – Administrator Graham/Sheriff Howell/Judge David Law
- (15) Approval to advertise County Administrator position for a period of three weeks and to set interviews up for a date selected during the last week of March – Chairman Adams
- (16) Budget Amendment Approval to move \$10,000 from Vehicle Repair Line 23.4 to Vehicles/Equipment Line 560 in order to purchase law enforcement equipment for new vehicles purchased during FY21 – Sheriff Howell
- (17) Approval to allow the town of Rockford to contract with the County Commission in order to authorize the County Highway Department to repair roads in the town with reimbursement to the County Highway Department Funds for specified needed repairs -- Engineer Eason/Mayor of Rockford Scott White.

OLD BUSINESS

- (1) Approval of reappointment of Ms. Barbara Whetstone to the Coosa County Department of Human Resources' Board retroactive to September 1, 2020 – Commissioner McElrath
- (2) Discussion/Approval of resolution regarding offering Tier 1 retirement benefits to Tier II employees – Administrator Graham, Commissioners
- (3) Approval to proceed with bid of roof for DHR/BOE if State DHR has agreed to specifications (may be tabled to April meeting)-Director White of DHR/Admin Graham

STAFF REPORTS

Administrator –

Attorney-

EMA

Courthouse Maintenance-

Engineer-

Safety Coordinator-

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

MINUTES**COOSA COUNTY COMMISSION****MARCH 09, 2021****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE MARCH 9th, 2021 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, UNZELL KELLEY, AND RONNIE JOINER, AND RANDALL DUNHAM.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

READING OF MINUTES

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA MCELRATH TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

CONSENT AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES).

Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail Fax 256-377-2690

Email: office@coosaso.org * Website: www.coosacountysd.org



Memo

To: Coosa County Commission
From: Michael Howell, Sheriff
Date: March 3, 2021
RE: Rodney Dewayne Royal – End of Probation

RECEIVED BY
COOSA CO COMMISSION

MAX 0 0 2021

PO BOX 10 35136

MESSAGE:

On January 11, 2021, Rodney D. Royal completed five (5) years of service. Effectively immediately, he is eligible to accrue five (5) leave hours each pay period.

This memorandum for the record will remain in effect until further notice.

Michael Howell, Sheriff

03/03/2021

Date

COOSA COUNTY JUDGE OF PROBATE

JUDGE: RICHARD M. DEAN



March 1, 2021

RE: Incremental Pay Increase as Per the Terms of the August 25, 2020, Hire Letter for
Rebecca Lewis, Licensing Clerk

To: Coosa County Commission Administrator
Rockford, Alabama 35136

1. As of February 25, 2021, Mrs. Lewis has been a licensing clerk for six months. As per the referenced Hire Letter, she is to be considered for a fifty-cent per hour pay increase if specific conditions are met.
2. I agree with Mrs. Caldwell, Licensing Administrator, that Mrs. Lewis has met all requirements outlined in the Hire Letter for this incremental increase. Therefore, I concur with the increase as recommended in the attached letter.
3. Please take the appropriate action for the pay increase and place this letter in Mrs. Lewis' personnel file.

Respectfully,

A handwritten signature in black ink, appearing to read "R. M. Dean", is written over a horizontal line.

Richard M. Dean

RECEIVED BY
COOSA CO COMMISSION
MAR 01 2021
PO BOX 10 35136

COOSA COUNTY JUDGE OF PROBATE

JUDGE: RICHARD M. DEAN



March 1, 2021

RE: Recommendation for \$0.50 Per Hour Pay Increase for Rebecca Lewis

To: Judge of Probate Richard M. Dean
P.O. Box 218
Rockford, Alabama 35136

1. Ms. Rebecca Lewis has been employed in the Coosa County Licensing Office for six months. In accordance with her hire letter dated August 14, 2020, if Ms. Lewis would be eligible for a fifty-cent incremental pay increase at the end of six months if specific criteria were met.
2. Ms. Lewis has met all the requirements specified in the above referenced letter for this incremental increase. She has worked hard to learn many of the aspects related to the position and become a productive member of the Licensing Team. Because the scope of the licensing clerks' responsibilities requires extensive knowledge of both Federal and State of Alabama code sections, the applicable rules and regulations of the departments of Motor Vehicle, Revenue, Conservation, and the Alabama Law Enforcement Agency to accurately issue titles, automotive licenses, mobile home licenses, hunting and fishing licenses, business licenses, handicap placards and the collecting of proper fees for the product provided; she is continuing to learn and her training continues. She also attended the Department of Revenue annual training related to the licensing office. She has progressed well to this point and is always willing to assist others in the office. She is also very customer focused, a must for this office.
3. I respectfully recommend this fifty-cent an hour increase.

Sincerely,

Elizabeth Caldwell

Judge of Probate Licensing Office Administrator

RECEIVED BY
GOSA CO COMMISSION
MAR 01 2021
PO BOX 10 35136

PO Box 295
Rockford, AL 35136

March 1, 2021

Todd J. Adams, Chairman
Coosa County Commission
PO Box 10
Rockford, AL 35136

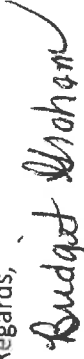
Dear Todd:

I would like to inform you and the Commission that I will be retiring effective April 30, 2021 and am giving my 60 days' notice to the Commission as required by my contract.

I have truly enjoyed working for the Coosa County Commission and appreciate the opportunity to have returned back home to complete my career. Life is fleeting and in leaving at this time, my time can be spent taking care of others that I love during their final days. While I look forward to also enjoying my retirement, I will miss being part of the Coosa County team. I trust the friendships developed here will last well into the future.

If I can be of any assistance before my departure or afterward, please let me know. A smooth transition to my successor would be my ultimate goal. Thank you again for your understanding and I wish you all the best.

Regards,



Bridget Graham
(205)703-3318

NEW BUSINESS

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF SHERIFF DEPARTMENT PROPOSAL REGARDING CREATION OF A JOINT JAIL TRANSPORT/LITTER ABATEMENT OFFICER POSITION AND TO BEGIN OPERATION OF THE PROGRAM IN COOSA COUNTY, EFFECTIVE THE NEXT BIWEEKLY PAYROLL CYCLE. UNANIMOUSLY APPROVED

Coosa County Sheriff's Office



Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail: 256-377-4922 • Fax 256-377-2690

Email: office@coosaso.com •

Website: www.coosacountyso.org



March 3, 2021

Proposal for Litter Abatement Officer

The Coosa County Sheriff's Office along with the Coosa County Commission have been bombarded with complaints as of late about the amount of litter on the sides of our county roads.

In years past the Commission along with the Sheriff's Office and Hwy Department had devised a litter pickup plan. This plan utilized the Jail Transport Van and a Hwy Dept employee picking up Inmate Workers from the Alex City work release. This plan was constructed to have litter picked up once per week from roadways.

This plan fell by the wayside as the Jail Van became inoperable.

We would like to revise this project and reinstate it with a better system.

The cost of inmates from the Alex City work release center is \$7.25 per hour. Three inmates 2 days a week would equal \$18,096.00 per year.

According to County Administrator Bridget Graham the cost per year for Sam Higginbotham currently is \$19,035.11 with no full-time benefits. A full-time employee with benefits would cost the county \$37,300.54 a difference of \$18,265.42.

The proposal is to transition the part time transport officer slot to a full-time position. This full-time position would incur the additional duty of Litter Abatement Officer. At least two days per week, using County Inmates and Sheriff's Office vehicles (until a van can be funded), the litter abatement officer will conduct supervised cleanup of the county roadways.

Support has been indicated from the 40th Judicial circuit by both Judge Teel and Judge Law willing to impose a community service sentence on person(s) when convicted of crimes. Judge Law has also expressed interest in co-sponsoring legislative action that would add at least \$3.00 to court costs payable to the county to help offset the cost of this program.

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO INCREASE SHERIFF'S BUDGET IN THE APPLICABLE LINE ITEMS BY A FISCAL YEAR PRO-RATA SHARE OF \$18,265.42 WITH FUNDS TO COME FROM SURPLUS IN GENERAL FUND RESERVE IN ORDER TO MOVE THE PRESENT PART-TIME JAIL TRANSPORT POSITION TO A FULL TIME POSITION AS JAIL TRANSPORT/LITTER ABATEMENT OFFICER WITH ANNUAL EVALUATION OF WHETHER TO CONTINUE THE POSITION AFTER FISCAL YEAR END BASED ON SUCCESS AND FUNDING OF THE PROGRAM. UNANIMOUSLY APPROVED

NOTIFICATION/DISCUSSION/ACKNOWLEDGEMENT OF K-9 NARCOTIC DOG WHICH HAS BEEN DONATED TO THE COOSA COUNTY SHERIFF'S OFFICE BY THE HOMETOWN FOUNDATION.

NOTIFICATION/DISCUSSION/ACKNOWLEDGEMENT OF MEMORANDUM OF UNDERSTANDING REGARDING SHERIFF'S ENROLLMENT IN CENTRAL ALABAMA CRIMESTOPPERS.

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS THE APPROVAL OF ABC LICENSE APPLICATION FOR TYPE 050-RETAIL BEER (OFF PREMISES ONLY) AND TYPE 070-RETAIL TABLE WINE FOR DOLLAR GENERAL 22066, APPLICANT DOLGENCORP, LLC AT THE LOCATION OF 570 MCCLELLAN ROAD, KELLYTON. UNANIMOUSLY APPROVED



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY
VICE CHAIRMAN

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
RONNIE JOINER

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

March 11, 2021

Alabama ABC Board Enforcement Division
c/o Ms. Retunda Leonard, Licensing and Compliance
3350 Skyway Drive
Auburn, AL 36830

Dear Retunda,

The Coosa County Commission held its regular meeting Tuesday, March 9, 2021 and the application for Type 050- Retail Beer (OFF PREMISES ONLY) and 070-Retail Table Wine (OFF PREMISES ONLY), Dolgencorp LLC for location "570 McClellan Rd. Kellyton, AL was approved.

Sincerely,

Todd J. Adams

Todd J. Adams
Chairman
Coosa County Commission



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20201202153157929

Type License: 050 - RETAIL BEER (OFF PREMISES ONLY) State: \$150.00 County: \$75.00
 Type License: 070 - RETAIL TABLE WINE (OFF PREMISES ONLY) State: \$150.00 County: \$75.00
 Trade Name: DOLLAR GENERAL 22066 Filing Fee: \$100.00

Applicant: DOLGENCORP LLC

Transfer Fee:

Location Address: 570 MCCLELLAN RD KELLYTON , AL 35089

Mailing Address: 100 MISSION RIDGE; ATTN TAX DEPT GOODLETTSVILLE, TN 37072

County: COOSA Tobacco sales: YES Tobacco Vending Machines: 0

Product Type: Type Ownership: LLC

Book, Page, or Document info: A73 PG 173

Do you sell Draft Beer?:

Date Incorporated: 10/09/2008 State incorporated: KY County Incorporated: FRANKLIN

Date of Authority: 10/21/2008

Federal Tax ID: 61-0852764 Alabama State Sales Tax ID: R006106389

Name:	Title:	Date and Place of Birth:	Residence Address:
STEVEN DECKARD 111374741 - TN	MEMBER	08/13/1968 VINCENNES INDIANA	352 WINDHAVEN BAY MOUNT JULIET, TN 37122

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES

Does ABC have any actions pending against the current licensee? NO

Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO

Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO

Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES

Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? NO

Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO

Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: REGINA THOMAS

Business Phone: 615-855-4765

Fax:

Home Phone: 615-855-4765

Cell Phone:

E-mail: RTHOMAS@DOLLARGENERAL.COM

PREVIOUS LICENSE INFORMATION:

Trade Name:

Applicant:

Previous License Number(s)

License 1:

License 2:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20201202153157929

If applicant is leasing the property, is a copy of the lease agreement attached? YES
Name of Property owner/lessor and phone number: THE BROADWAY GROUP LLC 256-533-7236
What is lessors primary business? OWNER
Is lessor involved in any way with the alcoholic beverage business? N/A
Is there any further interest, or connection with, the licensee's business by the lessor? N/A

Does the premise have a fully equipped kitchen? NO
Is the business used to habitually and principally provide food to the public? NO
Does the establishment have restroom facilities? YES
Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? NO

Will the business be operated primarily as a package store? NO
Building Dimensions Square Footage: 9100 Display Square Footage:
Building seating capacity: 0 Does Licensed premises include a patio area? NO
License Structure: SINGLE STRUCTURE License covers: ENTIRE STRUCTURE
Number of licenses in the vicinity: 0 Nearest: 0
Nearest school: 0 blocks Nearest church: 0 blocks Nearest residence: 0 blocks
Location is within: COUNTY Police protection: COUNTY

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Violation & Date:	Arresting Agency:	Disposition:



STATE OF ALABAMA ALCOHOLIC BEVERAGE CONTROL BOARD

ALCOHOL LICENSE APPLICATION

Confirmation Number: 20201202153157929

Initial each

Signature page

In reference to law violations, I attest to the truthfulness of the responses given within the application.
In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

In reference to Special Retail or Special Exports retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

In accordance with Alabama Rules & Regulations 20-X-5-G(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.

The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the same.

Applicant Name (print): Steven Deckard

Signature of Applicant

Notary Name (print): Carisa Murrell

Notary Signature Carisa Murrell



Application Taken: App. Inv. Completed:

Submitted to Local Government:

Received in District Office:

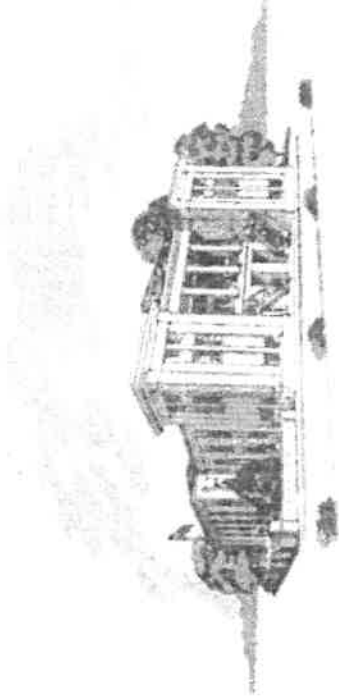
Forwarded to District Office:

Received from Local Government:

Forwarded to Central Office:

Commission expires: July 3, 2023

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY BERTHA MCELRATH THE APPROVAL TO AUTHORIZE EASTMONT ELECTRIC TO PROCEED WITH ELECTRICAL SERVICE ESTABLISHMENT OR AT THE RENOVATED ROCKFORD SENIOR CENTER. UNANIMOUSLY APPROVED



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY
VICE CHAIRMAN

DISTRICT 4
RONNIE JOINER

DISTRICT 3
UNZELL KELLEY

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

February 2, 2021

To: Eastmont Electric, Rockford Senior Center Renovations – Electrical in the amount of \$8455.00

Project: Rockford Senior Center

To Whom It May Concern:

The County Commission is reviewing the change order regarding electrical service establishment at the Rockford Senior Center and the charges are being reviewed as to the original scope of the work the town of Rockford committed to and the responsibility for the charge. If the investigation outcome indicates the Commission is responsible for paying the installation rather than the City of Rockford, the invoice will be paid by the Commission in the portion applicable to the Commission upon completion of the installation.

Regards,

Todd J. Adams, County Commission Chairman

Cc: City of Rockford, John Kelley Johnson-County Attorney



Eastmont Electric Company, Inc.

130 Market Place
Montgomery, AL 36117
334-277-8600

Project: Rockford Senior Center Renovations			
Change Order	Scope of Work Details	Labor Unit	Materials
	New 200 amp 3 phase overhead electrical service w/ outdoor main disconnect switch.	16.00	\$950.00
	Install 3/4" x 8' Ground rod.	1.50	\$25.00
	Core drill 2 1/2" hole through brick & block wall.	4.00	
	New feeder conduit and wire from main switch to new panel		
	MP. 2" Conduit w/ 4-3/0 & 1-#6G Copper THHN	24.00	\$1,750.00
	Install new 200 amp 3 phase 42 circuit load center in office wall.		
	Extend new & existing circuits to new panel.	16.00	\$800.00
	Total Labor Units:	61.50	
	Labor Units x \$50 Hourly Rate	\$50.00	
	Total Labor Cost:	\$3,075.00	
	Total Materials		\$3,525.00
	Sales Tax Rate:	10%	\$352.50
	Subcontractor/Vendor Cost: Core drilling subcontractor	\$400.00	
	Total Cost (Labor, Materials, Subcontractors):	\$7,352.50	
	10% Overhead	\$735.25	
	5% Profit	\$367.63	
	Total Change		\$8,455.38

Notes:

Service entrance to be located on the NE corner of the building from new utility pole.

No money is included for utility company fees.

3690

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO REMOVE ALL BUT TWO HANDICAP PARKING PLACES ON SIDE OF COURTHOUSE. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RONNIE JOINER THE APPROVAL TO ADVERTISE FOR PART-TIME POSITION TO REPLACE PUBLIC TRANSPORTATION DRIVER POSITION RECENTLY VACATED. UNANIMOUSLY APPROVED

COOSA COUNTY JOB DESCRIPTION

Job Title: Driver
Department: Coosa County Commission
FLSA: Grade:
Job Description Prepared: May 2015

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

Relationships

Reports to: County Administrator
Subordinate Staff: None
Other Internal Contacts: E911; Sheriff's Department; Highway Department; Coosa County Commission; Probate Judge
External Contacts: General Public; Department of Transportation; State Trooper; State Department of Transportation; State Highway Department; Other Transportation Facilities in the County

Job Summary

Under the supervision of the County Administrator, the employee provides transportation services to Coosa County. The employee maintains the van and uses the van to transport senior citizens of Coosa County to appointments and other visits as needed. The employee also serves as the driver for the Senior Citizen Center when the driver employed by the Senior Citizen Center is unavailable.

Essential Functions

ESSENTIAL FUNCTIONS: The following list was developed through a job analysis; however, it is not exhaustive and other duties may be required and assigned. A person with a disability which is covered by the ADA must be able to perform the essential functions of the job unaided or with the assistance of a reasonable accommodation. The list of essential functions is to be used as a starting point to determine essential functions for a specific position at a specific location at a specific time.

ESSENTIAL FUNCTION: Transportation. The employee transports County citizens to appointments and visits as needed.

1. Transports people to scheduled appointments and other places of need.
2. Drives to surrounding areas, Birmingham, Opelika, Talladega, and other areas, transporting County citizens.
3. Coordinates with other counties to assist with transporting people from those counties.
4. Assists individuals in getting in and out of van as needed.
5. Assists clients with carrying groceries.
6. Follows all traffic and driving laws.

ESSENTIAL FUNCTION: Maintenance. The employee ensures upkeep of the van to ensure drivability.

1. Inspects van before driving to determine if in operating order.
2. Maintains regular schedule of van at the service center in Alexander City.
3. Maintains up keep of the van.
4. Follows service sheet to know what needs to be done.

ESSENTIAL FUNCTION: Senior Center Assistance. The employee performs duties as a driver for the Senior Center as needed when the driver employed by the Senior Center is unavailable to fulfill his/her duties.

1. Serves as an extra driver for the Senior Center food deliveries.
2. Delivers homebound meals as needed.
3. Transports Senior Center customers on long trips.
4. Transports Senior Center customers to the Veterans Administration, Hospital, Probate Judge, nursing home or other areas as needed for appointments or family visits.

Knowledge, Skills and Abilities

(* Can be acquired on the job)

1. *Knowledge of County and state rules, regulations, policies and procedures.

2. *Knowledge of County and state road and bridge systems.
3. Knowledge of safety rules including accident causation and prevention.
4. Reading skills to comprehend operator manuals, directives, procedures and instructions.
5. Verbal skills to communicate effectively with supervisor and co-workers.
6. Writing skills to clearly and neatly complete routine forms and records.
7. Math skills to perform basic calculations (add, subtract, multiply, divide).
8. Ability to communicate with general public and other counties.
9. Ability to drive.
10. Ability to travel.

Minimum Qualifications

1. Possess a high school diploma or GED.
2. Possess a current, valid driver's license.
3. Ability to be trained and/or attend continuing education courses.
4. Ability to pass a background check.
5. Ability to pass a physical and eye exam.
6. Ability to maintain County insurability.

Physical Demands

The work requires some physical exertion such as long periods of standing; walking over rough, uneven, or rocky surfaces; recurring bending, crouching, stooping, stretching, reaching or similar activities; recurring lifting moderately heavy items such as record boxes. The work may require specific, but common, physical characteristics and abilities such as above-average agility and dexterity.

Work Environment

The work environment involves everyday risks or discomforts which require normal safety precautions typical of such places as offices, meeting and training rooms, libraries, and residences or commercial vehicles, e.g., use of safe work practices with office equipment, avoidance of trips and falls, observance of fire regulations and traffic signals, etc. The work area is adequately lighted, heated and ventilated.



Community Life Center Of Coosa County
 188 County Road 30
 Kellyton, AL 35089
 (256) 377-1088

Operating Hours

10:00 am --- 2:00 pm
 Monday & Wednesday

Senior Trips----scheduled (one) trip every quarter

Transportation available for Seniors to and from Center

Monday & Wednesday
 10:00 am --- 12:00 pm

Transportation available Doctor's Appointments

Tuesday, Thursday, Friday
 Subject to change depending upon time and number of appointments

Areas served by Center Transportation

Cottage Grove
 Equality
 Hissop
 Kellyton
 Nixburg
 Ray Community

Responsibilities of Part-time van driver

Transportation of Seniors to and from Center
 Transportation of Seniors to and from scheduled doctor appointments
 Will assist Center coordinator in the operation and function of the Center

If you need transportation to the center or a scheduled doctor's appointment please call the Senior Coordinator at (256) 377-1088. Any other questions, call the County Commission at (256) 377-2420.

All dates and time are subject to change

The Coosa County Commission is accepting applications for a PART TIME VAN DRIVER/ASSISTANT TO THE COORDINATOR at the Community Life Center of Coosa County.

Applicants must have a valid driver's license, clean driving record, ability to read and understand traffic and road signs, be insurable and able to pass a background check. Salary begins at \$10.10 per hour with an average of 60-65 hours per month. A full job description and service area is available at the Coosa County Commission office

Applications will be accepted until March 26, 2021 by 4:00 pm at the Coosa County Commission Office in Rockford Alabama.

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY TO TABLE THE APPOINTMENT OF MEMBER TO THE COOSA COUNTY DEPARTMENT HUMAN RESOURCES' BOARD TO TAKE THE PLACE OF MS. MARION EMBRY WHO RESIGNED ON JANUARY 22, 2021 AFTER SERVICE OF ALMOST TWENTY YEARS. UNANIMOUSLY APPROVED

DISCUSSION OF EMS COMMITTEE'S LATEST MEETING.

DISCUSSION OF REOPENING COURTHOUSE (WITHOUT APPOINTMENTS/SCREENING) WHEN GOV. IVEY'S CURRENT "SAFER AT HOME" EMERGENCY DECLARATION EXPIRES.

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY RONNIE JOINER THE APPROVAL TO TEAR DOWN AND REMOVE STORAGE SHACK BEHIND COURTHOUSE. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM TO APPROVE THE RENEWAL OF CURRENT MILLAGE RATE. UNANIMOUSLY APPROVED

	Each Millage Rate	Category
General	0.025	
Soilder	0.01	
School	0.03	0.065
General	0.05	
Road and Bridge	0.025	0.075
	0.04	County Wide
	0.03	District
	0.05	Special
		0.12
TOTAL		0.26

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO ALLOW BRIAN SMITH TO PERFORM COMMUNITY SERVICE FOR A PERIOD OF A WEEK TO MAKE REPAIRS IN THE MAIN COURTROOM WITH MINIMAL COST TO THE COUNTY. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO ADVERTISE COUNTY ADMINISTRATOR POSITION FOR A PERIOD OF THREE WEEKS AND TO SET INTERVIEWS UP FOR A DATE SELECTED DURING THE LAST WEEK OF MARCH. UNANIMOUSLY APPROVED

COOSA COUNTY JOB DESCRIPTION

Job Title: County Administrator

Department: Commission Office

FLSA: Grade:

Job Description Prepared: May 2015

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

Relationships

Reports to: Commission Chairman

Subordinate Staff: Accounts Payable/Payroll Clerk; Accounts Receivable Clerk; Senior Center Staff; Transportation Staff; Maintenance Supervisor; Custodian

Other Internal Contacts: All County Departments; Employees; Elected Officials

External Contacts: General Public; Regional Planning Commission; Industrial Development Board; Alabama County Commission Association (ACCA); Local Government Training Institute (CGS); Banks; State Examiners; Department of Revenue; ALDOT; Vendors; Contractors; Newspapers; Municipalities; Attorneys; Service Techs; State Officials; Federal Government officials

Job Summary

Under the general oversight of the County Commission, the employee provides financial management and administrative leadership to the County. The employee develops and

entire County and supervising the staff of the County Commission Office and other departments.

Essential Functions

ESSENTIAL FUNCTIONS: The following list was developed through a job analysis; however, it is not exhaustive and other duties may be required and assigned. A person with a disability which is covered by the ADA must be able to perform the essential functions of the job unaided or with the assistance of a reasonable accommodation.

ESSENTIAL FUNCTION: Supervision. Provides supervision and direction to the work of subordinate employees.

1. Manages the County operations on a daily basis.
2. Establishes work goals and procedures for the County Commission Office and other staff.
3. Approves annual and sick leave.
4. Provides recommendations to County Commission for new hires and conducts interviews.
5. Initiates termination procedures upon approval of County Commission.
6. Reviews employees' work for completeness and accuracy.

ESSENTIAL FUNCTION: Financial Management. Manages the fiscal obligations of the County in accordance with appropriate state and federal laws and guidelines.

1. Serves as the Chief Financial Officer for the County.
2. Supervises and participates in the accounting activities of the County to include disbursements and receipts, reimbursements, bank statement reconciliation, revenue reports, and expenditures.
3. Maintains the central accounting system.
4. Maintains general and subsidiary ledgers, maintains records of claims against the county.
5. Maintains office computer accounting system and records.
6. Submits proper claims and demands against the county to the County Commission for approval.
7. Prepares financial statements and reports on County financial affairs for submission to administrative officials, County Commission, and the general public.
8. Directs the preparation of revenue, expenditure, debt, cost and a variety of other financial statements.
9. Manages the receipt and deposit of county revenues and the maintenance of receipt and revenue records.
10. Oversees the accounts payable, accounts receivable, and payroll functions.

ESSENTIAL FUNCTION: Public Relations and Information. Communicates with the general public, employees, and other governmental officials as the primary representative of the County.

1. Prepares public statements to represent the County's position on a wide range of matters in accordance with County policies, rules, and regulation.
2. Represents the County in professional and public meetings.
3. Answers questions and gives information concerning County policies and ordinances.

ESSENTIAL FUNCTION: Administrative Oversight. Provides oversight for the administrative operations of the County and represents the County as its most visible employee.

1. Attends and takes minutes at County Commission; records and certifies minutes.
2. Performs County-wide inventory tracking fixed assets.
3. Works closely with state examiners to provide information and documentation during yearly audits.
4. Coordinates the bid process to include sending notifications to potential bidders, setting deadlines for bids, and scheduling bid opening.
5. Checks and attests to official action of the Commission.
6. Prepares, indexes, and files official County documents.
7. Develops and submits for approval County resolutions.
8. Corresponds with other governmental jurisdictions and agencies.
9. Prepares appropriate and required reports and provides ample and accurate information upon which the County Commission must base its actions.
10. Assists in the preparation of the County budget; submits to Commission for approval; works with department heads to compile budget requests.
11. Prepares records, reports and fiscal summaries as requested by the Chair and or Commission.
12. Oversees and checks maintenance of personnel records for accuracy and completeness.
13. Travels for training, conferences, meetings and seminars.
14. Performs other duties as required.

Knowledge, Skills and Abilities

(* Can be acquired on the job)

1. *Knowledge of County and departmental policies, procedures, and guidelines.
2. *Knowledge of state, County, and federal statutes and laws.
3. Knowledge of advanced principles of accounting.
4. Knowledge of principles of management.

5. Knowledge of County filing system and procedures.
6. Verbal skills to effectively communicate with co-workers, commission, and the general public.
7. Computer skills to effectively create documents and enter budget information.
8. Reading skills to read, understand, and explain State acts, federal laws, and guidelines, and Attorney General opinions.
9. Writing skills to compose complex letters to citizens and other governmental agencies.
10. Math skills to accurately project and maintain budgets.
11. Ability to prioritize work projects.
12. Ability to multi-task.
13. Ability to organize files and work projects.
14. Ability to work with little or no supervision.
15. Ability to direct the work of others and ensure departmental projects and duties are completed.
16. Ability to pay attention to detail when completing reports.
17. Ability to work independently and exercise judgment to make prudent decisions.
18. Ability to respond to the needs of others efficiently and effectively.
19. Ability to drive.

Minimum Qualifications

1. Possess a bachelor's degree in accounting, finance, business administration, public administration or related field from an accredited college or university.
2. Five years professional experience managing financial accounts, governmental administration, or related field; or any combination of education, training and experience that demonstrates the above listed knowledge, skills and abilities commensurate with the requirements of this job.
3. Possess a current and valid driver's license.
4. Ability to attain Certified County Administrator designation.
5. Ability to work non-standard hours as required by the demands of the job.
6. Ability to travel as required.

Physical Demands

The work is sedentary. Typically, the employee may sit comfortably to do the work. However, there may be some walking; standing; bending; carrying of light items such as papers, books, small parts; driving an automobile, etc. No special physical demands are required to perform the work.

Work Environment

The work environment involves everyday risks or discomforts which require normal safety precautions typical of such places as offices, meeting and training rooms, libraries, and residences or commercial vehicles, e.g., use of safe work practices with office equipment, avoidance of trips and falls, observance of fire regulations and traffic signals, etc. The work area is adequately lighted, heated and ventilated.

County Administrator Job Posting

The Coosa County Commission is seeking to fill a vacancy for County Administrator. The position is appointed by the County Commission and is responsible for the daily supervision of the County Commission Office and its staff and the general supervision of the non-elected Department Heads responsible to the County Commission.

Requirements include BS Degree in Accounting, finance, business administration, public administration, or related field from an accredited college or university.

Five years professional experience managing financial accounts, governmental administration or related field or any combination of education, training and experience commensurate with the requirements of the job.

Compensation is negotiable, depending on experience and qualifications, plus excellent fringe-benefit package. A detailed job summary/applications are available at the Coosa County Commission. Applications will be accepted thru 4 pm, March 26, 2021. **Drop application/resume by the Commission Office or mail to Coosa County Commission, PO Box 10, Rockford AL 35136**

3695 MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER TO APPROVE SHERIFF DEPARTMENT BUDGET AMENDMENT TO MOVING \$10,000 FROM VEHICLE REPAIR LINE 234 TO VEHICLES /EQUIPMENT LINE 560 IN ORDER TO PURCHASE LAW ENFORCEMENT EQUIPMENT FOR NEW VEHICLES PURCHASED DURING FY21. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA MCELRATH THE APPROVAL TO ALLOW THE COUNTY COMMISSION TO CONTRACT WITH THE TOWN OF ROCKFORD IN ORDER TO AUTHORIZE THE COUNTY HIGHWAY DEPARTMENT TO REPAIR ROADS IN THE TOWN WITH REIMBURSEMENT TO THE COUNTY HIGHWAY DEPARTMENT FUNDS FOR SPECIFIED NEEDED REPAIRS. COUNTY ENGINEER WAS ADVISED TO PREPARE DOCUMENTS REGARDING SPECIFIC REPAIRS AND PRESENT TO COUNTY COMMISSION. UNANIMOUSLY APPROVED

OLD BUSINESS
MOTION BY COMMISSIONERS BERTHA MCELRATH AND SECONDED BY TODD ADAMS THE APPROVAL OF REAPPOINTMENT OF MS.BARBARA WHETSTONE TO THE COOSA COUNTY DEPARTMENT OF HUMAN RESOURCES' BOARD RETROACTIVE TO SEPTEMBER 1, 2020, FOR A TERM OF SIX YEARS. UNANIMOUSLY APPROVED

**COOSA COUNTY
DEPARTMENT OF HUMAN RESOURCES**

300 South Jackson Street
P.O. Box 36
Rockford, AL 35136-0036
Telephone: 256-377-2000
FAX: 256-377-2593

Autumn White
Director

Food Assistance
P.O. Box 135
Rockford, AL 35136
Telephone: 256-377-2000

July 7, 2020

Coosa County Commission
C/O Todd Adams
PO Box 10
Rockford, Alabama 35136

Dear Mr. Adams:

In accordance with the Code of Alabama Section 38-2-8 and 32-2-8, I am writing to the County Commission to notify that Ms. Barbara Whetstone's term with the Coosa County Department of Human Resources' Board of Directors expires August 2020. Ms. Whetstone was originally appointed to the board in 2009 and continues to have a desire to serve. I am requesting that the County Commission consider re-appointing Ms. Whetstone to serve an additional six year term.

Alabama law specifically prohibits the following from serving on County Boards of Human Resources:

1. Anyone holding an elected public office.
2. Anyone who is a candidate for election to a public office.
3. Anyone who is an employee of the County Department of Human Resources.
4. Anyone who is related by blood or marriage to an elected public official, a candidate for an elective public office, or an employee of the County Department of Human Resources.

Please call me if further information is needed. Thank you for consideration of this.

Sincerely,



MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA MCELRATH TO TABLE THE APPROVAL OF A RESOLUTION REGARDING OFFERING TIER I RETIREMENT BENEFITS TO TIER II EMPLOYEES. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA MCELRATH TO TABLE ADVERTISEMENT FOR ROOF BID FOR DHR/BOE UNTIL STATE DHR HAS AGREED TO SPECIFICATIONS. UNANIMOUSLY APPROVED

February 22, 2021

Coosa County Commission:

Attached are the fire fee expenditures for each volunteer fire department for 2020.

Sorry these are late but due to COVID 19 we have had limited meetings so these had to be handled a little differently this year.

Thanks for your continued support of the CCAVFD.

Sincerely,

Ann Weather

Secretary / Treasure CCAVFD

RECEIVED BY
COOSA CO COMMISSION
FEB 27 2021
PO BOX 10 35136

Coosa County Association of Volunteer Fire Dept

22 Weathers Lane
 Sylacauga, Alabama 35151
 256-401-3114

DATE: December 1, 2020

FOR: 2020

Goodwater VFD

1-Dec-20

Expenditure description	Allocated amount FOR YEAR	AMOUNT
Fire Station Construction		\$ 22,055.45

MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA MCELRATH TO ADJOURN

MINUTES APPROVED THIS 13th DAY OF APRIL, 2021.

Todd Adams

CHAIRMAN, TODD ADAMS

Bertha McElrath

VICE CHAIRMAN, BERTHA K. MCELRATH

Unzell Kelley

UNZELL KELLEY

Randall Dunham

RANDALL DUNHAM BY PHONE

Ronnie Jorner

RONNIE JORNER

NO AGENDA**MINUTES****SPECIAL SESSION****COOSA COUNTY COMMISSION****MARCH 22, 2021****9:30 A.M.****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE MARCH 22, 2021 FOR A SPECIAL MEETING WITH VICE-CHAIR BERTHA MCELRATH, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF VICE CHAIR- BERTHA K. MCELRATH, UNZELL KELLEY, RONNIE JOINER AND RANDALL DUNHAM. CHAIRMAN-TODD ADAMS NOT PRESENT

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE CONTINUED AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

NEW BUSINESS

DISCUSSION OF LAKE MARTIN ECONOMIC DEVELOPMENT PARK.

CHAD ODOM ASKED IF WE COULD GO INTO EXECUTIVE SESSION, FOR THE REASONS LISTED BELOW:

- THE AMOUNT OF MONEY TO BE INVESTED
- THE SITE-SELECTED
- A ONE HUNDRED MILLION DOLLAR INVESTMENT
- 140 HIGH PAYING JOBS POSSIBLY CREATED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO GO INTO EXECUTIVE SESSION. UNANIMOUSLY APPROVED

VOICE VOTE TO GO INTO EXECUTIVE SESSION. COMMISSIONERS: ALL YES-BERTHA MCELRATH, UNZELL KELLEY, RONNIE JOINER AND RANDALL DUNHAM. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS BERTHA MCELRATH AND SECONDED BY RANDALL DUNHAM TO COME OUT OF THE EXECUTIVE SESSION. UNANIMOUSLY APPROVED

MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY RANDALL DUNHAM TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 13th DAY OF APRIL, 2021.


VICE CHAIRMAN, BERTHA K. MCELRATH


UNZELL KELLEY


RANDALL DUNHAM


RONNIE JOINER

AGENDA**COOSA COUNTY COMMISSION****March 30, 2021****1:30 p.m. Emergency Session****WELCOME****CALL TO ORDER
COMMISSION ROLL CALL****NEW BUSINESS**

- (1) Approval of allowing Sheriff Department permanent employees permission to request donation of leave to be utilized for illness of family members as per our County policy for donation of leave. The employee is not eligible for FMLA leave. – Sheriff Howell

ADJOURN TO SPECIAL MEETING AT 2 P.M.

COOSA COUNTY COMMISSION

MARCH 30, 2021

1:30 P.M. EMERGENCY SESSION

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE MARCH 30, 2021 FOR AN EMERGENCY SESSION WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, UNZELL KELLEY, AND RONNIE JOINER, AND RANDALL DUNHAM.

NEW BUSINESS

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF SHERIFF DEPARTMENT PERMANENT EMPLOYEE REQUEST FOR DONATION OF LEAVE TO BE UTILIZED FOR ILLNESS OF FAMILY MEMBER AS PER OUR COUNTY POLICY FOR DONATION OF LEAVE. THE EMPLOYEE IS NOT ELIGIBLE FOR FMLA LEAVE.
UNANIMOUSLY APPROVED

March 21, 2021

To Whom It May Concern:

I am requesting [REDACTED] /Donated Leave Hours, due to my son, [REDACTED], being in Children's Hospital. He was admitted on March 17, 2021. He has been placed back into Intensive Care for his heart and lungs. At this time, I don't know how long he will be hospitalized, and the doctors cannot give a projected release date.

Thank you in advance,

Tamela Holley

MOTION TO ADJOURN TO SPECIAL MEETING @ 2:00P.M.
MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO
ADJOURN

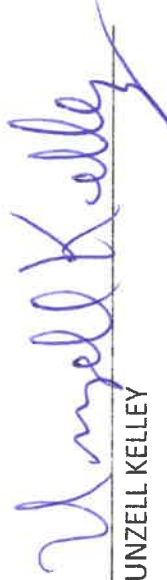
MINUTES APPROVED THIS 13Th DAY OF APRIL, 2021.



CHAIRMAN, TODD ADAMS



VICE CHAIRMAN, BERTHA K. MCELRATH



UNZELL KELLEY



RANDALL DUNHAM BY PHONE



RONNIE JOINER

SPECIAL SESSION/REGULAR AGENDA**COOSA COUNTY COMMISSION****March 30, 2021****2:00 p.m.**

**CALL TO ORDER
COMMISSION ROLL CALL
INVOCATION, PLEDGE OF ALLEGIANCE**

NEW BUSINESS

- (1) CDBG Hearing for the COVID-CV Grant – 2:00 pm (Chairman Adams)
- (2) Approval of agreement with GovEase for conduction tax auction online (Rev. Comm. Lamberth/Attorney Johnson.
- (3) Interviews for open County Positions-Held after Public Hearing (Chairman Adams)

ADJOURN

MINUTES

SPECIAL SESSION

COOSA COUNTY COMMISSION

MARCH 30, 2021

2:00 P.M.

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE MARCH 30, 2021 FOR A SPECIAL MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN- TODD ADAMS, BERTHA K. MCELRATH, UNZELL KELLEY, RONNIE JOINER AND RANDALL DUNHAM.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

NEW BUSINESS

CDBG HEARING FOR THE COVID-CV GRANT.

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF AGREEMENT WITH GOVEASE FOR CONDUCTION TAX AUCTION ONLINE. UNANIMOUSLY APPROVED

**PROFESSIONAL SERVICES CONTRACT FOR
ONLINE TAX LIEN AUCTION PORTAL**

between

Coosa County Alabama

And

GovEase Auction LLC

3706
THIS AGREEMENT FOR ONLINE AUCTION PORTAL ("Agreement") is executed and entered into by and between Coosa County ("the Customer") and GovEase, LLC ("GovEase") this the ³⁰ day of March, 2021 (the "Effective Date"). In consideration of the promises, rights and obligations set forth below, and intending to be legally bound thereby, the parties hereby agree as follows:

I. Initial Term and Renewal

The term of this Agreement shall commence on the Effective Date and shall continue remain in force until 1 (one) year, unless terminated earlier pursuant to the terms of this Agreement. Provided that neither party is in default hereunder beyond applicable periods of grace and/or notice and cure, upon the conclusion of this initial term, or any renewal term hereunder, this Agreement shall be automatically renewed for additional terms of one (1) year upon all terms, conditions and obligations set forth herein unless either party notifies the other ninety (90) days in advance that they do not intend to renew. To the extent the Agreement's term extends past the current term of the elected official(s) designated by the Customer to administrate and sign this Agreement on behalf of the Customer, the Agreement shall be subject to cancellation by any subsequently elected official that first assumes office after the Effective Date. Should such a subsequently elected official desire to exercise this option to cancel, they must provide written notice to GovEase of said intention to cancel within thirty (30) days of assuming office or said option shall be deemed to be waived.

II. Scope of Services

1. In exchange for payment by the Customer as set forth in Section III of this Agreement, GovEase will provide the services outlined in **Exhibit "A"** of this Agreement.
2. The services to be performed pursuant to this Agreement shall be performed in accordance with the applicable laws and regulations of the State of Alabama.

III. Fees and Billing

1. The fee schedule for all tax lien auctions held during the term of this Agreement shall be set forth as provided in this section, to begin with the 2021 Coosa County Tax lien auction. As used in this Agreement, the term "tax lien auction(s)" shall mean the public offering of sale by Customer of Tax Liens on real properties located in the Customer's jurisdiction with delinquent property taxes pursuant to applicable statutes governing the State of Alabama.
2. In consideration of the services to be rendered by GovEase as set forth in this Agreement, the Customer shall pay or cause to be paid to GovEase fees in accordance with **Exhibit "B"** of this Agreement.
3. GovEase shall not be obligated to provide any services hereunder in the event the Customer is more than ninety (90) days delinquent in paying any invoices, provided,

however, that GovEase has provided written notice to the Customer that it will cease performing services unless delinquent invoices are paid in full.

IV. Warranties

A. Limited Warranties

GovEase warrants that the web site and internet application, when provided with accurate and properly formatted data by the Customer and third party users, and when accessed by properly functioning software and equipment of third party users with the appropriate system requirements, will perform substantially as required in order to facilitate the Customer's online tax lien auctions. For the purposes of this Agreement, the term "third party users" shall be defined as bidders or participants in tax lien auctions conducted by GovEase on behalf of the Customer pursuant to this agreement. In the event that failures or defects arise with the web site or internet application prior to, during or after a tax lien auction, GovEase will, at no charge to the Customer, make any necessary corrections to the web site and/or internet application so that the web site performs substantially as required under the terms of this Agreement, and will use its best efforts to make such necessary corrections applicable within 24 hours of being notified by the Customer of any failures or defects in the web site, provided that the Customer provides GovEase with information necessary and sufficient to correct such failure or defect upon GovEase's request. In the event GovEase is not able to make such corrections applicable within 24 hours, GovEase's chief executive officer and/or chief operating officer will confer with a representative of the Customer to advise the Customer on the status of problem resolution and anticipated time of correction.

V. Modification

1. This Agreement may only be modified, altered or amended by a written instrument duly executed by authorized representatives of the Customer and GovEase.
 2. The language of this Agreement may be amended and/or modified by one or more Addendums attached hereto and identified below in order to comport with the laws of the state where the tax lien auctions conducted under this agreement will be held or to otherwise reflect the agreement of the parties. Any Addendums attached to this Agreement that amend or modify this Agreement that conflict with or are specifically designated to replace language within this Agreement shall control and any such Addendums shall, by reference herein, become a part of the Agreement as if reprinted full herein. The following Addendums are attached to this Agreement:
-
-
-

VI. Breach and Termination

1. In the event of the occurrence of a material breach or violation of this Agreement by a party, the non-breaching party shall provide written notice to breaching party regarding the occurrence of said material breach or violation of this Agreement, along with a description of the steps necessary to remedy, resolve or remove the material breach or violation. If said material breach or violation is not remedied, resolved or removed within sixty (60) days after such written notice, the non-breaching party may immediately terminate this Agreement.

2. Either party may terminate this Agreement at any time for any reason by providing the other party with written notice of its intent to terminate the Agreement.
3. Termination of this Agreement shall not deprive a party of other remedies available under this Agreement or the applicable law for failure of a party to perform its obligations under this Agreement. Failure of either party to enforce a material breach or any violation of the terms of this Agreement or exercise of remedies hereunder shall not be considered as a waiver of that party's rights, respectively, with respect to any subsequent breach or violation.
4. In the event of a party's breach or failure to perform its' obligation under this Agreement and it becomes necessary for either party to employ an attorney to enforce compliance with any of the provisions herein contained or to give advice, enforce or demand either party's rights or remedies hereunder, then the defaulting or breaching party shall be liable for the non-breaching or non-defaulting party's attorney fees, court costs and other expenses occasioned by such default(s) or breach(es).
5. Upon termination of this Agreement, each party shall promptly return to the other any and all personal property of the other held by such party, including, but not limited to, any of GovEase's confidential information as that term is used in Section IX of this Agreement, and shall provide a certificate to the other party to the effect that it has delivered to the other party all property belonging to the other party, including confidential information, and has retained no duplicates or copies of, nor conveyed to any third party, any such property.

VII. Notice

Any notices required to be sent hereunder shall be hand delivered or sent by a nationally recognized overnight delivery service (such as FedEx) or by certified mail (return receipt requested) to the following addresses:

CUSTOMER: Coosa County
 Attn: Todd Adams
 9709 US Hwy 231
 PO Box 10
 Rockford, AL 35136

GOVEASE: Trey Pittman, Chairman & CEO
 GovEase, LLC
 2080 Main St., Suite 200
 Madison, Mississippi 39110

With a copy to:
 Price W. Donahoo, Esq.
 Donahoo Law Firm, PLLC
 Post Office Box 1549
 Madison, Mississippi 39110

All written notices required under this Agreement shall be effective upon the earlier of the date received, refused or returned as undeliverable.

VIII. Title

It is agreed between the parties that GovEase owns all rights, title and interest in and to the web site, internet application, and all documents, files, reports, data summaries, work papers and working documentation, electronic or otherwise, created by or on behalf of GovEase in connection with the services to be performed by GovEase pursuant to this Agreement, as well as the related source code including copyright, trade secret, patent, trademark and other proprietary rights and all customizations, enhancements, modifications, improvements, derivations or other variations thereof. This Agreement does not transfer to the Customer under any circumstances any of GovEase's ownership rights in the web site, internet application or the related source code.

IX. License

1. GovEase grants the Customer and its full-time, part-time or contract employees (excluding professional consultants), subject to the terms and conditions of this Agreement, a limited, non-perpetual, non-transferable and non-exclusive license to access and use the web site and internet application solely in conjunction with the Customer's billing, collection and administration of the relevant taxes and tax lien auctions. This license immediately terminates upon any termination of this Agreement. GovEase is acting as an Application Service Provider ("ASP") supplying to the Customer a hosted service via the Internet.
2. The Customer acknowledges and understands that the GovEase web site and internet application licensed under this Agreement is owned by GovEase and constitutes a valuable trade secret belonging to GovEase. The Customer also acknowledges and understands that GovEase is willing to provide the Customer with certain proprietary business and technical information regarding its web site and internet application pursuant to this Agreement. It is expressly understood and agreed that the software used to develop and operate the web site and internet application; any related materials and documentation provided by GovEase, including without limitation information related to security, functionality or other technical aspects of the web site and internet application; the non-public pages of the web site; and all documents, files, reports, data summaries, work papers and working documentation, electronic or otherwise, created by or on behalf of GovEase in connection with the services to be performed by GovEase pursuant to this Agreement (sometimes collectively referred to herein as "confidential information") constitute a valuable proprietary product and trade secret of GovEase embodying substantial creative efforts and confidential information, ideas, and expressions. The Customer agrees to hold all such confidential information in strictest confidence and take such steps as are reasonably necessary to protect the confidentiality of the confidential information and other materials designated by GovEase as confidential. Such steps shall include, without limitation, refraining from taking any action in derogation of GovEase's ownership rights in the web site, internet application and confidential information and taking actions similar to those taken by the Customer with respect to protecting other third-party confidential information in its possession.
3. The Customer shall not disclose or otherwise make available GovEase's confidential information in any form to any person except to those employees of the Customer or GovEase who need access to the information to facilitate the

Customer's authorized use of the web site. Nothing herein shall be construed, however, to prohibit the Customer from making any disclosures required of the Customer pursuant to any legal process or request from any governmental authority having jurisdiction over the Customer, or from making disclosure required by applicable law. However, prior to any such disclosure, the Customer shall provide written notice at least thirty (30) days prior to any such disclosure to GovEase in order to enable GovEase to seek judicial relief. The Customer's obligations under this paragraph shall survive termination of this Agreement.

X. Confidentiality

Each party agrees to treat any information they receive that is submitted to the web site by third party users, including without limitation, deposit amounts, social security numbers, bank account numbers, federal tax identification numbers, etc., in accordance with applicable law and the "privacy policy" set forth in the related link on the web site. GovEase will not change the "privacy policy" without the Customer's consent, which will not be unreasonably withheld.

XI. Place of Execution; Governing Law; Venue

This Agreement shall be deemed to be executed in Coosa County, State of Alabama, regardless of GovEase's domicile, and shall be interpreted and construed in accordance with the laws of the State of Alabama. The parties agree that the venue for any and all claims between the parties arising from this Agreement shall be in the federal courts for Alabama or in the state courts in and for Coosa County, Alabama

XII. Successors

The provisions of this agreement shall be binding upon and for the benefit of the heirs, personal representatives, successors and assigns of the parties. Neither party shall assign any right or obligation hereunder in whole or in part, without the prior written consent of the other party.

XIII. Severability

1. If any provision of this Agreement is found to be unlawful or to otherwise conflict with applicable law, the applicable law shall control and the offending provision shall be deemed to be of no effect and shall be deemed stricken from this Agreement without affecting the binding force of this Agreement as it shall remain after omitting such provision.
2. If any provision of this Agreement is found to be unlawful or to otherwise conflict with applicable law, then the parties hereby agree to modify said provision, in a writing to be signed by authorized representatives of the parties, to comply with the applicable law and to reflect the parties' intention if necessary.

XIV. Force Majeure

1. Neither party shall be liable for any failure of or delay in performance of its obligations under this Agreement to the extent such failure or is delay due to a "force majeure." For purposes of this Agreement, the term "force majeure" means any cause, action or agency delaying or preventing the performance of a party's obligation(s) under this Agreement which is beyond the reasonable

control or foreseeability of such party including but not limited to natural disasters, wars, power failures, internet outages and other acts of God.

2. Upon notice of a force majeure event, the party whose performance under this Agreement is affected thereby shall:

- a. Promptly notify the other party by the quickest means available, explaining the nature and expected duration thereof; and
- b. Use reasonable efforts to diligently remedy the interruption or delay, provided that the interruption or delay is reasonably capable of being remedied by that party.

XV. Authorization

Both GovEase and the Customer each represent and warrant to the other that each is authorized by all required and necessary corporate or government authority or action to enter into this Agreement and that the individual(s) signing this Agreement on behalf of GovEase and the Customer are authorized to bind GovEase and the Customer to its terms. Furthermore, both GovEase and the Customer represent that they are free to enter into this Agreement and that doing so, or performing the duties required under this Agreement, will not violate the terms of any other agreements or contracts between the parties and any third parties.

XVI. Complete Agreement

This Agreement constitutes the entire understanding and Agreement between the parties hereto with respect to its subject matter and supersedes all prior or contemporaneous Agreements, representations, warranties and understandings of such parties, whether oral or written.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and do each hereby warrant and represent that their respective signatory whose signature appears below has been and is on the Effective Date of this Agreement duly authorized to execute this Agreement.

GOVEASE AUCTION, LLC

By:

Trey Pittman, Chairman & CEO

COOSA COUNTY, ALABAMA

By: Todd J. Adams
Todd Adams
Chairman, Coosa County Commission

EXHIBIT A

SCOPE OF SERVICES

GovEase shall provide a custom web site to administer tax lien auctions on behalf of the Customer. The term "web site" shall mean an Internet web site hosted by or at the expense of GovEase that will utilize GovEase's internet application to conduct online tax lien auctions on behalf of the Customer. The term "internet application" means the proprietary internet application software developed by GovEase to facilitate tax lien auctions using a process that replicates a live, public outcry auction that can be accessed through the web site. The procedures and technical requirements of the tax lien auctions shall be substantially as described herein.

Specific Actions to be Taken and Services to be Provided by GovEase

1. GovEase will work with the Customer to determine the development timeline of the web site and to gather information required to build the web site.
2. GovEase will build a tax lien auctions web site that will utilize the internet application to make information available to third party users and to conduct online tax lien auctions using a process that replicates a live, public outcry auction.
3. GovEase will populate the web site and internet application with data provided by the Customer, including, but not limited to:
 - a. A list of properties with delinquent taxes (typically referred to as an advertising list);
 - b. Data on bidders who participated in previous auctions; and
 - c. Additional available data (tax records, pending tax liens on the property, appraiser's web site and links to Geographic Information Systems maps, if available).
4. GovEase will provide training for third party users including an online tax lien auction demonstration, practice tax lien auctions and an on-site Bidder Orientation Session (at the discretion of the Customer).
5. GovEase shall provide a host server for the web site. The web site will utilize GovEase's internet application, which is capable of accepting and processing competitive bids from third party users for tax lien auctions offered by Customer. The Customer acknowledges that GovEase's server may not be dedicated exclusively to the web site. GovEase shall use its best efforts to make the web site available during all regular business hours during each tax lien auction conducted pursuant to this Agreement and shall not schedule planned maintenance downtime to occur during any such tax lien auction in normal business hours. During each such tax lien auction, GovEase shall provide

- Auction Administrator(s) and the technical support necessary to facilitate the Customer's conduct of online tax lien auctions.
6. GovEase will include on the web site terms and conditions, with appropriate disclaimers, to which third party users will be required to give assent. Each party will have the right to reasonably approve the terms and conditions or disclaimers that are included within the web site.
 7. On the date when properties with delinquent taxes are advertised in local newspapers (the "advertising dates"), GovEase will post the same list on the web site. It will be at the Customer's discretion to post such list solely on the GovEase website. The timing and frequency of tax lien auctions conducted pursuant to this Agreement shall be determined by the Customer in accordance with applicable law.
 8. Each tax lien auction conducted by GovEase on behalf of the Customer under this Agreement shall proceed as follows: On the date that the Customer has determined that a tax lien auction will begin, at a time as instructed by the Customer, and continuing from day to day until all liens have been offered for sale, the delinquent tax properties shall be sold on the GovEase web site. Third party users can submit bids by using the web site to perform all tasks normally associated with the tax lien auction including: researching tax history; submitting registration forms and other information as specified by the Customer; submitting bids; viewing; and downloading auction results.
 9. The Customer will manage and maintain all tax lien auction proceeds, deposits, billing and fee payments internally.

EXHIBIT B
FEES AND BILLING

1. In consideration of the services to be rendered by GovEase as set forth in this Agreement and in accordance with Alabama Code Section 40-10-184, for each tax lien auction administered (administered tax lien auctions shall include liens in which a buyer exercises their right of first refusal as defined by applicable Alabama statute) by GovEase under the terms of this Agreement on behalf of the Customer, the Customer shall pay or cause to be paid to GovEase a fee of \$12 for every lien sold. This fee is distributed from the Tax Lien Auction fee which is caused to be added to each lien in accordance with Alabama Code Section 40-10-184(b). Lien certificates not sold in the online auction will not be assessed a fee of \$12.
2. All liens removed at the request of the customer after receipt of the final property tax file will be assessed a \$12 per lien fee. Such final file shall be sent to GovEase by the customer on the Friday immediately preceding the beginning date of the live auction.
3. Should a buyer choose to exercise their option of “first right to refuse”, such claim shall be made after the tax lien auction “advertisement” list has been received by GovEase from the customer and prior to or on the Friday immediately preceding the beginning of the live auction on the GovEase auction portal.
4. GovEase will submit an invoice setting forth the amount of its fee pursuant to Paragraph 1 of this Section for a tax lien auction conducted under this Agreement to the Customer within sixty (60) days of the conclusion of each such tax lien auction. The Customer hereby agrees to pay any such invoices in full within seventy-five (75) days of receiving said invoice.
5. Unless otherwise provided on GovEase’s invoice or in other instructions that GovEase provides to the Customer subsequent to the execution of this Agreement, payments shall be made to “GovEase Auction, LLC.”

3711

INTERVIEWS FOR OPEN COUNTY POSITIONS- COUNTY ADMINISTRATOR

INTERVIEWS FOR OPEN VAN DRIVER
NEW VAN DRIVER

**APPLICATION
FOR EMPLOYMENT**

RECEIVED BY
COOSA COUNTY COMMISSION
MAR 19 2021
P.O. BOX 10
ROCKFORD, AL 35136
256-377-2420
F 256-377-2524

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, citizenship status, genetic information or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For <i>Van Driver</i>	Date of Application <i>03/19/21</i>
How Did You Learn About Us? <input type="checkbox"/> Advertisement <input checked="" type="checkbox"/> Relative <input type="checkbox"/> Inquiry <input type="checkbox"/> Employment Agency <input checked="" type="checkbox"/> Friend <input type="checkbox"/> Other	

Last Name <i>Renson</i>	First Name <i>Lonnit</i>	Middle Name <i>Lee</i>
Address <i>1872 Pearson Chapel Rd</i>	City <i>Alexander City</i>	State <i>AL</i>
Telephone Number(s) [REDACTED]	Street [REDACTED]	Zip Code <i>35010</i>
	Social Security Number (Voluntary) [REDACTED]	

Best time to contact you at home is: _____ AM _____ PM

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you ever filed an application with us before? If Yes, give date _____
 Yes No

Have you ever been employed with us before?
 Yes No

If Yes, give date _____

Do any of your friends or relatives, other than spouse, work here?
 Yes No

Are you currently employed?
 Yes No

May we contact your present employer?
 Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?
Proof of citizenship or immigration status will be required upon employment.
 Yes No

Date available for work *04/05/21* What is your desired salary range? *\$10-12 per hour*

Are you available to work: Full-Time (please indicate 1 2 3 shift) Part-Time (please indicate Mornings Afternoon Evenings)

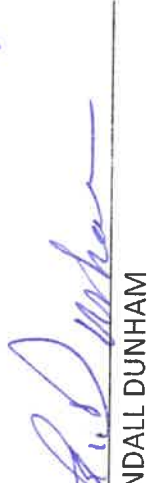
MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY RANDALL DUNHAM TO ADJOURN. UNANIMOUSLY APPROVED


MINUTES APPROVED THIS 13Th DAY OF APRIL, 2021.


CHAIRMAN, TODD ADAMS


UNZELL KELLEY


RANDALL DUNHAM



VICE-CHAIR BERTHA K. MCEL RATH

RONNIE JOINER

