

**AGENDA**  
**COOSA COUNTY COMMISSION**  
**July 11, 2017**  
**9:30 AM**

**WELCOME**

**PUBLIC COMMENTS:** State Senator Clyde Chambliss – Legislative Update  
Dr. Jeff Fuller-Sunday Alcohol Sales  
Mr. Kenneth Shaw-Issues Regarding Rockford Gun Club

**ELECTED OFFICIAL COMMENT-**

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**INVOCATION, PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**READING OF MINUTES**

**AWARDS AND PRESENTATIONS:**

**CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

**NEW BUSINESS**

- (1) Approval of Sheriff and Jail Budget Amendments-Sheriff Wilson
- (2) Approval to allow Sheriff to provide funding from Sheriff's Discretionary Fund for design and monthly fee to U.S.Next for Coosa County Sheriff Office Website-Sheriff Wilson
- (3) Discussion of New Vehicle Purchase for Sheriff Department out of Sheriff's Discretionary Fund-Sheriff Wilson
- (4) Approval/Resolution to fund the cost of a one-time lump sum payment as provided by ACT 2017-367 for eligible county retirees and/or beneficiaries of deceased retirees-Chairman Adams
- (5) Approval/Resolution to appoint Randall Morris to fill vacant seat on Stewartville Water Board due to the retirement of Fred Ferguson. Appointment to follow Mr. Ferguson's term.-Chairman Adams
- (6) Resolution to begin drafting local legislation to reverse the remittance of Timber Severance Tax to the State Forestry Commission back to the County-Commissioner Perrett
- (7) Resolution to adopt the 2016-2022 Coosa County Hazard Mitigation Plan retroactive to 2016- EMA Director Hale

- (8) Approval of selection of representative to Coosa Valley Resources, Conservation and Development Council (RC&D) for FY19-Chairman Adams
- (9) Discussion of Electronic Poll Pad Software Requirements and Updates-Judge Dean
- (10) Discussion/Approval of Bid Submission to the City of Rockford for the Old Home Ec/Ag Building and subsequent application for Alabama Historical Commission Grant for Capital Enhancements-Chairman Adams /Administrator Graham
- (11) Discussion of County-Wide Liquor Sales on Sunday(Possible legislation) – Commissioner Perrett
- (12) Vote on Limited Self Governance Act – Health and Safety Nuisances (Noise) and (Litter and Rubbish)

### **OLD BUSINESS**

- (1) Discussion of Polling Place Selection and Issues-Judge Dean
- (2) Discussion of possible impacts regarding impacts on Historical Property-Norfolk Southern Railway Company at Hix Road-County Road 87-Commissioner Unzell Kelley
- (3) Approval of Social Media Policy-Administrator Graham
- (4) Approval of EEO Policy Statement-Administrator Graham
- (5) Approval of Sexual Harassment Policy Statement-Administrator Graham

### **STAFF REPORTS**

#### **Administrator:**

#### **Engineer**

#### **Attorney**

#### **EMA**

#### **Courthouse Maintenance-**

#### **Nutrition-**

#### **Safety Coordinator-**

### **DISCUSSION ITEMS BY COMMISSIONER**

2906 29 06

# Coosa County Sheriff's Office



Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) • Website: [www.coosacountyso.org](http://www.coosacountyso.org)



## MEMO

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: June 19, 2017  
Re: Charles C. Ebert, Jr.

### Message:

On June 14, 2017 Charles C. Ebert, Jr. was unable to meet the physical requirements to fill the position as Certified Deputy. Ebert has accepted the position of Kitchen Officer. His rank as Corporal will remain the same, but his retirement percentage will change.

This memorandum for record will remain in effect until further notice.

Terry Wilson  
Terry Wilson, Sheriff

2906



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## MEMO

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: June 19, 2017  
Re: James I. Hale

### Message:

Due to circumstances beyond our control, James I. Hale has decided to resign his position as Deputy effective June 16, 2017. His retirement percentage will also change.

Effective today, June 19, 2017, James I. Hale is employed by the Coosa County Sheriff's Office as a part-time Transport Officer. His rate of pay will be \$10.20 per hour. On completion of his six (6) month probationary period, he **will not** receive an increase in pay. Hale will not receive any benefits with this position.

This memorandum for record will remain in effect until further notice.

*Terry Wilson*

Terry Wilson, Sheriff





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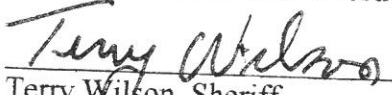
## MEMO

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: June 19, 2017  
Re: William Bryan Davis – New Hire - Correction Officer/Dispatcher

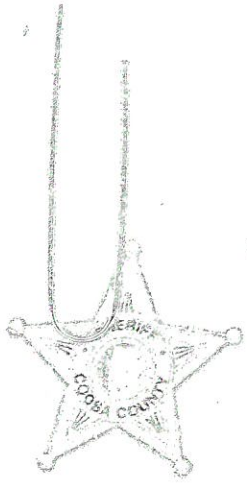
**MESSAGE:** New Hire

William Bryan Davis is employed by the Coosa County Sheriff's Office as a Correctional Officer/Dispatcher. His date of hire will be June 26, 2017. Davis' rate of pay will be \$11.27 per hour. On completion of his six (6) month probationary period, he *will* receive an increase in pay.

This memorandum for record will remain in effect until further notice.

  
Terry Wilson, Sheriff

2907



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## MEMO

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: June 28, 2017  
Re: Robert M. Price

### Message:

Robert M. Price is resigning his position as a Correctional Officer/ Dispatcher. His final date of employment will be June 30, 2017. Your Office will be notified when Price has returned all property belonging to the Sheriff's Office. He has also requested that all remaining checks are mailed to him at following address:

Robert M. Price  
175 McDonald Terrance  
Childersburg, AL 35044

Also, please see the attached request to receive all remaining vacation and compensatory hours.

This memorandum for record will remain in effect until further notice.

Terry Wilson  
Terry Wilson, Sheriff

RECEIVED  
COOSA COMMISSION

JUN 29 2017

PO BOX 10

2408

**MINUTES**

**COOSA COUNTY COMMISSION**

**JULY 11, 2017**

**9:30 A.M.**

**ELECTED OFFICIAL COMMENT**

**CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE JULY 11, 2017 FOR ITS REGULAR MEETING WITH TODD ADAMS, CHAIRMAN, PRESIDING.

**COMMISSIONER ROLL CALL**

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN TODD ADAMS, VICE CHAIRMAN BERTHA KELLY, PAUL PERRETT, UNZELL KELLEY AND RANDALL DUNHAM.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY DR. JEFF FULLER. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**APPROVE AGENDA**

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO APPROVE THE AGENDA. TO AMEND ITEM #12 TO ADD POLLUTION TO THE LIMITED SELF GOVERNANCE ACT. UNANIMOUSLY APPROVED

**READING OF MINUTES**

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY BERTHA KELLY TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

**AWARDS AND PRESENTATIONS**

**CONSENT AGENDA**

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, AND STATUS. UNANIMOUSLY APPROVED



2908

**NEW BUSINESS**

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF SHERIFF AND JAIL BUDGET AMENDMENTS. UNANIMOUSLY APPROVED.

# Coosa County Sheriff's Office

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To: Coosa County Commissioners  
 From: Sheriff Terry Wilson  
 Date: July 6, 2017  
 RE: 2017 Budget Amendments

Sheriff Terry Wilson would like to request the following line item amendments for the Sheriff's Office:

## SHERIFF'S BUDGET

Line Item	Name	Annual Budget	Department Request	Budget Adjustment
116	Overtime	\$150.00	\$600.00	\$450.00 (+)
119	Supernumerary Salary	\$21,405.74	\$20,405.74	(\$1,000.00)
234	Repairs & Maint Vehicle	\$8,800.00	\$17,882.26	\$9082.26 (+)
236	Repairs and Maint-Comm	\$8,760.00	\$9,310.00	\$550.00 (+)
251	Telephone/Linc	\$28,000.00	\$28,250.00	\$250.00 (+)
252	Postage	\$2,650.00	\$400.00	(\$2,250.00)
499	Miscellaneous	\$13,082.26	\$0	(\$13,082.26)
560	Vehicle or Equipment	\$32,220.00	\$35,220.00	\$3,000.00 (+)
561	Law Enforcement Equipment	\$0.00	\$3,000.00	\$3,000.00 (+)

## JUSTIFICATIONS:

Line Item 119 – Supernumerary Salary

- Decrease \$1,000 of overfunded amount to support other line items.

Line Item 252 – Postage

- Decrease \$2,250.00 of overfunded amount to support other line items.

Line Item 499 – Miscellaneous

- Decrease \$13,082.26 to support the budget for the rest of this fiscal year.

**Total of adjustments – (\$16,332.26)**

Line Item 116 – Overtime

- Increase by \$450.00 to cover any anticipated overtime expense for the remainder of the budget year.

Line Item 234 – Repair and Maintenance Vehicle

- Increase by \$9,082.26 to allow for repairs the remainder of the fiscal year.

Line Item 236 - Repairs & Maint-Comm

- Increase by \$550.00 to cover the replacement battery backup for the radios.

Line Item 251 – Telephone/Linc  
 • Increase by \$250.00 for Sheriff's Linc.

Line Item 560 – Vehicle  
 • Increase by \$3,000 to offset the price of new patrol vehicle.

Line Item 561 – Create Law Enforcement Equipment Line  
 • Increase by \$3,000 to allow the purchase of necessary equipment that has never been funded.

Total of adjustments - \$16,332.26 (+)

**Total Amount Amended = \$16,332.26 – Overall Effect 0**



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To: Coosa County Commissioners  
 From: Sheriff Terry Wilson  
 Date: July 6, 2017  
 RE: 2017 Budget Amendments

Sheriff Terry Wilson would like to request the following line item amendments for Courthouse Security:

## COURTHOUSE SECURITY

Line Item	Name	Annual Budget	Department Request	Budget Adjustment
211	Office Supplies	\$0.00	\$200.00	\$200.00 (+)
251	Telephone	\$200.00	\$0.00	(\$200.00)

### JUSTIFICATION:

Line Item 251 – Telephone

- Move \$200.00 from Line Item 252 and increase Line Item 211 Office Supplies to maintain Courthouse Security Station.

**Total Amount Amended = \$200.00 – Overall Effect 0**

*Terry Wilson*  
 Sheriff



2909



# Coosa County Sheriff's Office

Terry Wilson, Sheriff

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To: Coosa County Commissioners

From: Sheriff Terry Wilson

Date: July 6, 2017

RE: 2017 Budget Amendments

Sheriff Terry Wilson would like to request the following line item amendments for the Jail:

## JAIL BUDGET

Line Item	Name	Annual Budget	Department Request	Budget Adjustment
116	Overtime	\$6,500.00	\$5,500.00	(\$1,000.00)
158	Medical & Dental Services	\$46,000.00	\$47,000.00	\$1,000.00 (+)
203	Inmate Supplies	\$1,500.00	\$1000.00	(\$500.00)
218	Kitchen Supplies	\$200.00	\$700.00	\$500.00 (+)

## JUSTIFICATIONS:

Line Item 116 – Overtime

- Decrease by \$1,000.00 and add to Line 158

Line Item 158 – Medical & Dental Services

- Increase by \$1,000.00 to cover the expenses of employee physicals and drug screenings.

Line Item 203 – Inmate Supplies

- Decrease by \$500.00 and add to Line 218

Line Item 218 – Kitchen Supplies

- Increase by \$500.00 to replace burnt pans, warmer trays and plastic containers.

**Total Amount Amended = \$3,000.00 -- Net Effect 0**

*Terry Wilson*  
Sheriff



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July 6, 2017

Coosa County Commission  
P. O. Box 10  
Rockford, AL 35136

Re: Sheriff's Budget – 001-52100


Dear Commissioners:

To ensure that all requisitions for purchase orders are posted to the correct line item, I am requesting to create Line Item 561 for Law Enforcement Equipment. This line item should include items such as equipment for Deputy's equipment and other equipment. Also, rename Line Item 560 as Vehicles.

Also included are the budget adjustments for this quarter for each department.

Thank you for your consideration in this matter.

Sincerely,

  
Terry Wilson  
Sheriff

Attachments: (Sheriff, Jail and Courthouse Security Budget Adjustments)

2910

2010

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA KELLY THE APPROVAL TO ALLOW SHERIFF TO PROVIDE FUNDING FROM SHERIFF'S DISCRETIONARY FUND FOR DESIGN AND MONTHLY FEE TO U.S NEXT FOR COOSA COUNTY SHERIFF OFFICE WEBSITE. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT THE APPROVAL FOR THE SHERIFF DEPARTMENT TO PURCHASE A NEW VEHICLE OUT OF SHERIFF'S DISCRETIONARY FUND. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY UNZELL KELLEY TO TABLE THE APPROVAL/ RESOLUTION TO FUND THE COST OF A ONE- TIME LUMP SUM PAYMENT AS PROVIDED BY ACT 2017-367 FOR ELIGIBLE COUNTY RETIREES AND/OR BENEFICIARIES OF DECEASED RETIREES. UNANIMOUSLY APPROVED.

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA KELLY APPROVAL/RESOLUTION TO APPOINT RANDALL MORRIS TO FILL VACANT SEAT ON STEWARTVILLE WATER BOARD DUE TO THE RETIREMENT OF FRED FERGUSON. UNANIMOUSLY APPROVED

**STEWARTVILLE WATER AUTHORITY**

65 Coosa County Road 150

Sylacauga, AL 35151

PH: 256-245-0214

June 15, 2017

Honorable Todd Adams  
Coosa County Commission  
P.O. Box 10  
Rockford, AL 35136

Dear Mr. Adams:

This letter is to recommend that Mr. Randall Morris be appointed by the Coosa County Commission to fill the unexpired term of Mr. Fred O. Ferguson, who retired this month from the Stewartville Water Authority Board.

If you have any questions, please don't hesitate to call. Our normal office hours are Monday through Thursday 7:00 am until 5:30 pm (closing 30 minutes at noon for lunch).

Sincerely,

  
Terry Veazey  
Chairman

**Quality**

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA KELLY TO TABLE RESOLUTION TO BEGIN DRATING LOCAL LEGISLATION TO REVERSE THE REMITTANCE OF TIMBER SEVERANCE TAX TO THE STATE FORESTRY.COMMISSION BACK TO THE COUNTY. UNZELL KELLEY ABSTAINED. APPROVED

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY BERTHA KELLY FOR A RESOLUTION TO ADOPT THE 2016-2022 COOSA COUNTY HAZARD MITIGATION PLAN RETROACTIVE T O 2016. UNANIMOUSLY APPROVED

Coosa County

State of Alabama

Resolution No. 07112017-1

A Resolution of Coosa County Alabama Adopting the  
2016-2022 Coosa County Hazard Mitigation Plan

WHEREAS Coosa County Commission recognizes the threat that natural hazards pose to people within the County of Coosa; and

WHEREAS Coosa County has prepared a multi-hazard mitigation plan, hereby known as the 2016-2022 Coosa County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the 2016-2022 Coosa County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Coosa County from the impacts of future hazards and disasters; and

WHEREAS adoption by the County Commission of Coosa County demonstrates their commitment to the hazard mitigation and achieving the goals outlined in the 2016-2022 Coosa County Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED BY COOSA COUNTY, ALABAMA, THAT:

Section 1. The County Commission of Coosa County Alabama adopts the 2016-2022 Coosa County Hazard Mitigation Plan.

ADOPTED by a vote of 5 in favor and 0 against, and \_\_\_\_ abstaining, this 17<sup>th</sup> day of July,

2017.

Todd J. Adams CHAIRMAN

Bertha Kelly

Unzell Kelly

Randall Dunham

Randall Dunham



2911  
MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY PAUL PERRETT THE REAPPOINTMENT OF JOSEPH MCKINNEY TO AT LARGE POSITION COOSA VALLEY RESOURCES, CONSERVATION AND DEVELOPMENT COUNCIL (RC&D) FOR FY19. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY BERTHA KELLY TO APPOINT TODD ADAMS TO THE COMMISSION MEMBER POSITION FOR RC&D. UNANIMOUSLY APPROVED

DISCUSSION OF ELECTRONIC POLL PAD SOFTWARE REQUIRMENTS AND UPDATES

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO TABLE THE APPROVAL OF BID SUBMISSION TO THE CITY OF ROCKFORD FOR THE OLD HOME EC/AG BUILDING UNTIL A CERTIFIED APPRAISAL IS OBTAINED, SPECIAL MEETING TO BE CALLED IF NEEDED. UNANIMOUSLY APPROVED

DISCUSSION OF COUNTY -WIDE LIQUOR SALE ON SUNDAY

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO TABLE THE DISCUSSION ON VOTING ON LIMITED SELF GOVERNANCE ACT-HEALTH AND SAFETY NUISANCES (NOISE) AND (LITER, RUBBISH AND POLLUTION). UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY PAUL PERRETT TO ADD WATER LINE AT THE ROAD DEPARTMENT. UNANIMOUSLY APPROVED

#### **OLD BUSINESS**

DISCUSSION ON POLLING PLACE SELECTION AND ISSUES

DISCUSSION OF POSSIBLE IMPACTS REGARDING IMPACTS ON HISTORICAL PROPERTY-NORFOLK SOUTHERN RAILWAY COMPANY AT HIX ROAD-COUNTY ROAD 87

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO TABLE THE SOCIAL MEDIA POLICY UNTIL NEXT MEETING. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF THE EEO POLICY STATEMENT. UNANIMOUSLY APPROVED

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#### **Draft**

### **Coosa County Commission Equal Employment Opportunity (EEO) Statement**

The Coosa County Commission maintains compliance with the following EEO statement:

In accordance with Title VII of the Civil Rights Act of 1964, as amended, the Coosa County Commission provides all individuals with an equal employment opportunity without discrimination or harassment on the basis of race, color, national origin, religion, sex (with or without sexual conduct), age, disability, genetic information, or any other characteristic protected by law. No employment-related practice or decision, shall in whole or in part, be based upon unlawful discrimination or harassment or any employee's opposition to such conduct.



2912

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT THE APPROVAL OF SEXUAL HARASSMENT POLICY STATEMENT. UNANIMOUSLY APPROVED

## DRAFT Coosa County Commission Sexual Harassment\* Statement

The Coosa County Commission maintains a "no tolerance" policy towards sexual harassment in the work place. The Coosa County Commission protects the rights of any person making a complaint without regard of the title or position of the alleged offender and protects against retaliation of any kind. If proven, the violator will be subject to disciplinary actions up to termination.

All complaints will be:

- Confidential and treated with discretion
- Investigated in an objective and timely manner
- Prompt changes, if necessary, toward prevention of further violations

To file a complaint:

1. Report the incident to your department head or elected official.
2. If the offender is your department head or elected official, or they are not available, you may report directly to the County Administrator.
3. Finally, you may submit a report directly to the Commission Chair if the above mentioned procedures are not convenient or suitable.

### **Sexual Harassment described:**

Sexual harassment includes *unwelcome* sexually oriented conduct that is sufficiently pervasive or severe, and may unreasonably interfere with an employee's job performance or creates an intimidating, hostile, or offensive working environment.

While sexual harassment encompasses a wide range of conduct, some examples of specifically prohibited conduct include but are not limited to:


- promising, directly or indirectly, an employee special treatment or benefits for complying with a sexually-oriented request;
- threatening, directly or indirectly, to retaliate against an employee if the employee refuses to comply with a sexually-oriented request;
- denying, directly or indirectly, an employee an employment-related opportunity if the employee refuses to comply with a sexually-oriented request;
- engaging in sexually suggestive physical contact or touching another employee in a way that is unwelcome;
- displaying, storing, or transmitting pornographic or sexually oriented materials using Coosa County equipment or facilities;
- commenting about an individual's body, sexual prowess, or sexual deficiencies;
- making insulting or obscene comments or sexual gestures;
- engaging in indecent exposure; or
- making sexual or romantic advances toward an employee and persisting despite the employee's rejection of the advances.

STAFF REPORTS

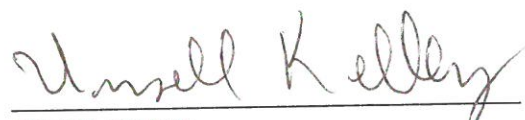
MOTION TO ADJOURN

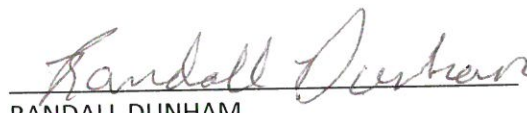
MOTIONED BY COMMISSIONER PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO BE ADJOURN UNTIL AUGUST 8, 2017. UNANIMOUSLY APPROVED

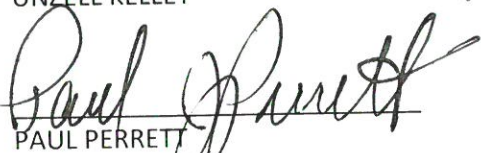
MINUTES APPROVED THIS 8th DAY OF AUGUST, 2017.

  
CHAIRMAN, TODD ADAMS

  
VICE CHAIRMAN, BERTHA KELLY

  
UNZELL KELLEY

  
RANDALL DUNHAM

  
PAUL PERRETT

**AGENDA**  
**COOSA COUNTY COMMISSION**  
**August 8, 2017**  
**9:30 AM**

**WELCOME**

**PUBLIC HEARING:** Community Development Block Grant Hearing for Proposed Road Repaving Co Rds. 52 and 73

**PUBLIC COMMENTS:** Verizon Presentation Regarding Phone System-Ms. Misty Blevins

**ELECTED OFFICIAL COMMENT:** Revenue Commissioner Lambert-FY18 Reappraisal Budget Requirements, Sheriff/EMA – Progress on Installation of Security Equipment,

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**INVOCATION, PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**READING OF MINUTES**

**AWARDS AND PRESENTATIONS:**

**CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

**NEW BUSINESS**

- (1) Approval of Sheriff and Jail Budget Amendments-Sheriff Wilson
- (2) Approval of Commission Office Budget Amendments-Administrator Graham
- (3) Approval of Rockford Senior Center Amendments-Mgr. Brenda Oden/Admin Graham
- (4) Approval of West Coosa Senior Center Amendments-Mgr. Laurie Yoder/Admin Graham
- (5) Approval of Highway Department Budget Amendments – Engineer Eason
- (6) Approval of Probate Office Budget Amendments – Judge Dean
- (7) Approval of Revenue Commissioner Budget Amendments – Rev. Comm Lamberth
- (8) Discussion of Verizon Proposals – Chairman Adams, Admin Graham
- (9) Approval of Verizon Phone System Trial Run in Circuit Clerk's Office – Jeff Wood/Admin Graham

- (10) Resolution of Approval of Selection of \_\_\_\_\_ as Grand Marshall of Christmas Parade-Chairman Adams-Chairman Adams
- (11) Approval to Advertise Job Position of Driver/Kitchen Helper for Rockford Senior Center-Commissioner Perrett
- (12) Approval to set Special Meeting to Interview Potential Candidates for Rockford Senior Center Driver Position-Commissioner Perrett
- (13) Approval to Revise Driver Position minimum requirements-Administrator Graham
- (14) Approval to Set Budget Hearing Pre-Planning Meetings for the first week of September-Administrator Graham
- (15) Approval to set dates for Advertisement and Letting of Bids for FY18 -Highway Department – Engineer Eason

### **OLD BUSINESS**

- (1) Approval of funding of one-time lump sum payment payment as provided by ACT 2017-367 for eligible County Retirees/Beneficiaries-Chairman Adams
- (2) Approval of Social Media Policy as amended-Administrator Graham
- (3) Approval of Resolution Regarding the Drafting of Local Legislation to reverse Timber Severance Tax from State Forestry Commission back to the County-Commissioner Perrett
- (4) Discussion of City of Rockford Home Ec/Ag Building-Attorney JK Johnson, Administrator Graham

### **STAFF REPORTS**

**Administrator:** Current Status of Finances, Status of Audits/Financial Statement Preparation, Gathering for Contracts for FY18,

**Engineer**

**Attorney**

**EMA**

**Courthouse Maintenance-**

**Nutrition-**

**Safety Coordinator-**

### **DISCUSSION ITEMS BY COMMISSIONER**

**MINUTES****COOSA COUNTY COMMISSION****AUGUST 8, 2017****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE AUGUST 8, 2017 FOR ITS REGULAR MEETING WITH TODD ADAMS, CHAIRMAN, PRESIDING.

**COMMISSION ROLL CALL**

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN TODD ADAMS, VICE CHAIRMAN BERTHA KELLY, PAUL PERRETT, UNZELL KELLEY AND RANDALL DUNHAM.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY COMMISSIONER RANDALL DUNHAM. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**APPROVE AGENDA**

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

**READING OF MINUTES**

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY BERTHA KELLY TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

**AWARDS AND PRESENTATIONS**

AN AWARD WAS PRESENTED TO JAKE STEVENS-PROCLAMATION AS COOSA COUNTY'S OFFICIAL ELVIS TRIBUTE ARTIST.

**CONSENT AGENDA**

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, AND STATUS. UNANIMOUSLY APPROVED



2944



# Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) • Website: [coosacountyso.org](http://coosacountyso.org)



## MEMO

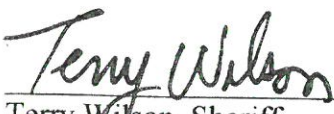
To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: July 7, 2017  
RE: Michael Daniel McCook – Resignation

### MESSAGE:

Michael D. McCook has resigned his position as a Correctional Officer/ Dispatcher. His final date of employment was July 5, 2017. McCook was on probation during the time of a policy violation. Therefore; according to our policy; he will not receive any accrued leave hours due to this violation. McCook has returned all of the property belonging to the Sheriff's Office. All remaining checks should be mailed to the address listed below.

Micheal D. McCook  
20 Shiloh Drive  
Sylacauga, AL 35151

This memorandum for record will remain in effect.

  
Terry Wilson, Sheriff

2915



# Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

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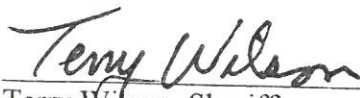
## MEMO

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: July 17, 2017  
RE: Trenton Devontae Davenport – Transfer of Duty

### MESSAGE:

Trenton D. Davenport is employed by the Coosa County Sheriff's Office as a Correction Officer/Dispatcher. On July 17, 2017 Davenport will transfer from his present position to his new position as Deputy Sheriff. Davenport's starting rate of pay will be \$12.78 per hour. Upon completing his thirteen (13) week basic academy training, his rate of pay will be \$13.08. Once his six (6) month probationary period is completed, he *will* receive an increase in pay to \$13.48.

This memorandum for record will remain in effect until further notice.

  
Terry Wilson, Sheriff

29/15

13



# Coosa County Sheriff's Office

Terry Wilson, Sheriff

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Rockford, Alabama 35136

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## MEMO

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: July 24, 2017  
Re: Curtis Brown, III – Terminated

### MESSAGE:

Curtis Brown, III position as a Correctional Officer/Dispatcher has been terminated effective today, July 24, 2017. According to our policy; he will not receive any accrued leave hours. Once arrangements have been made about his checks, you will be notified where to mail it.

This memorandum for record will remain in effect until further notice.

A handwritten signature in cursive script that reads "Terry Wilson".

Terry Wilson, Sheriff



# Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

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Jail: 256-377-2211 • Fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) • Website: [www.coosacountyso.org](http://www.coosacountyso.org)



## MEMO

To: Coosa County Commission

From: Coosa County Sheriff's Office

Date: July 31, 2017

Re: Raymond Francis Jones, IV – New Hire - Correction Officer/Dispatcher

**MESSAGE:** New Hire

Raymond Francis Jones, IV is employed by the Coosa County Sheriff's Office as a Correctional Officer/Dispatcher effective today, July 31, 2017. Jones' rate of pay will be \$11.27 per hour. On completion of his six (6) month probationary period, he *will* receive an increase in pay.

This memorandum for record will remain in effect until further notice.



## NEW BUSINESS

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF SHERIFF AND JAIL BUDGET AMENDMENTS. UNANIMOUSLY APPROVED.



# Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

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To: Coosa County Commissioners  
From: Sheriff Terry Wilson  
Date: August 7, 2017  
RE: 2017 Budget Amendments

Sheriff Terry Wilson would like to request the following line item amendments for the Sheriff's Office:

## SHERIFF'S BUDGET

Line Item	Name	Annual Budget	Department Request	Budget Adjustment
234	Repairs & Maintenance Vehicle	\$17,882.28	\$15,882.28	(\$2,000.00)
252	Postage	\$400.00	\$1,000.00	\$1,400.00 (+)
272	Insurance	\$6,000.00	\$2,000.00	\$8,000.00 (+)
561	Law Enforcement Equipment	\$3,000.00	\$1,000.00	(\$1,000.00)

### JUSTIFICATIONS:

- Line Item 234 – Decrease \$2000.00. Move \$1000. 00 to Line Item 252 to cover postage expenses  
Move \$1000. 00 to Line Item 272 to cover the increased of the yearly vehicle premium.
- Line Item 561 – Decrease \$1000.00 to help with the increase of vehicle premium.

### Total of adjustments – (\$3,000.00)

- Line Item 252 – Postage  
Increase \$1,000.00 to support the budget for the rest of this fiscal year.
- Line Item 272 – Insurance Vehicles  
Increase by \$2,000.00 to help with the premiums due to new SUV added to the fleet.

### Total of adjustments – (\$3,000.00)

  
Sheriff





# Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

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To: Coosa County Commissioners  
From: Sheriff Terry Wilson  
Date: August 7, 2017  
RE: 2017 Budget Amendments

*Administrator adjusted  
for clarification.*

Sheriff Terry Wilson would like to request the following line item amendments for the Sheriff's Office:

## SHERIFF'S BUDGET

Line Item	Name	Annual Budget	Department Request	Budget Adjustment
234	Repairs & Maintenance Vehicle	\$17,882.28	\$15,882.28	(\$2,000.00)
252	Postage	\$400.00	<del>\$1,000.00</del> 1400	\$1,400.00 (+)
272	Insurance	\$6,000.00	<del>\$2,000.00</del> 8000	\$8,000.00 (+)
561	Law Enforcement Equipment	\$3,000.00	<del>\$1,000.00</del> 2000	(\$1,000.00)

1000 (+)  
2000 (+)

\* Net adjustment in line 260

### JUSTIFICATIONS:

- Line Item 234 – Decrease \$2000.00. Move \$1000.00 to Line Item 252 to cover postage expenses  
Move \$1000.00 to Line Item 272 to cover the increased of the yearly vehicle premium.
- Line Item 561 – Decrease \$1000.00 to help with the increase of vehicle premium.

Total of adjustments – (\$3,000.00)

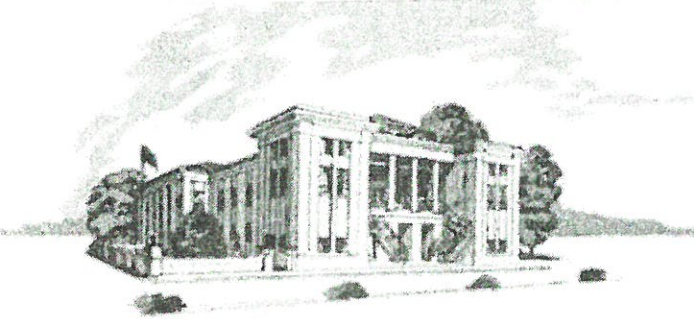
- Line Item 252 – Postage  
Increase \$1,000.00 to support the budget for the rest of this fiscal year.
- Line Item 272 – Insurance Vehicles  
Increase by \$2,000.00 to help with the premiums due to new SUV added to the fleet.

Total of adjustments – (\$3,000.00)

Net Adjustment  
= 0

*Terry Wilson*  
Sheriff

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT THE APPROVAL  
OF COMMISSION OFFICE BUDGET AMENDMENTS. UNANIMOUSLY APPROVED



## Coosa County Commission

Post Office Box 10  
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA  
ADMINISTRATOR  
PHONE (256) 377-1350  
FAX (256) 377-2524

DISTRICT 1  
RANDALL DUNHAM

DISTRICT 2  
BERTHA KELLY

DISTRICT 3  
UNZELL KELLEY

DISTRICT 4  
PAUL PERRETT

DISTRICT 5  
TODD J. ADAMS  
CHAIRMAN

August 8, 2017

**TO: The Coosa County Commission**

**SUBJECT: 3<sup>rd</sup> Quarter Budget Amendments**

The Commission Office would like to amend the Commission budget as follows:

Line Item#	Annual Budget	Requested Budget	Increase/Decrease	Reason
164/Accting	\$0	\$2000	\$2000	FS Prep
252/Postage	\$1000	\$1300	\$ 300	Inc in Usage
499/Misc	\$7284	\$4984	(\$2300)	

**Net Increase/Decrease in Overall Budget = 0**

Thank you,

*Bridget Graham*

**Bridget Graham, CPA, CGMA**  
Administrator-Coosa County Commission  
256-377-1350 256-377-2524 Fax  
coosacountyadm@gmail.com

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF ROCKFORD SENIOR CENTER AMENDMENTS. UNANIMOUSLY APPROVED.

*Submitted by  
Brenda Odum*

August 8, 2017

TO: ~~The Rockford Senior Center~~ *Deesa County Commission*

SUBJECT: 3rd Quarter Budget Amendments

The Rockford Senior Center would like to amend the Rockford Senior Center budget as follows:

<u>Line Items#</u>	<u>Annual Budget</u>	<u>Requested Budget</u>
121# Retirement	\$925.00	\$696.25
124# Social Security	\$2,133.00	\$1,633.00
212# Gas & Oil	\$700.00	\$1,040.00
231# Repair Maint. Bldg	\$180.00	* \$322.00
240# Utilities	\$2,195.00	\$2,632.14
251# Telephone	\$1,000.00	\$1,216.49
499# Miscellaneous	\$411.88	\$0.00

<u>Increase/Decrease</u>	<u>Reason</u>
-\$228.75	Over estimated
-\$500.00	Social Security not budgeted accurately
\$340.00	Increase in usage.
\$142.00	
\$442.14	More than estimated
\$216.49	Less than estimated
- \$411.88	

Thank You,

*Net = -0 -*

Brenda Odem  
Rockford Senior Center  
P.O. Box 194  
Rockfor, Al 35136  
(256) 377-4888



MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY PAUL PERRETT THE APPROVAL OF WEST COOSA SENIOR CENTER AMENDMENTS. UNANIMOUSLY APPROVED.

2919

August 8, 2017

TO: THE COOSA COUNTY COMMISSION

SUBJECT: 3<sup>RD</sup> QTR BUDGET AMENDMENTS

The West Coosa Sr. Center would like to amend our budget as follows:

Line Item#	Annual Budget	Requested Budget	Inc/Dec	Reason
240/Utilities	6800	7515	715	Underestimated Utilities
251/Telephone	2107	2686	579	Underestimated Tele Exp
499/Misc	1507	1942	435	Underestimated Misc Exp
113/Salaries	24080	22351	(1729)	Over Allocated Salary Exp

Net Increase/Decrease in Budget = 0

Thank you,

*by Bridget Graham, Administrator*

Laurie Yoder, West Coosa Sr Center Manager by Bridget Graham, Administrator

2919

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS THE APPROVAL  
OF HIGHWAY DEPARTMENT BUDGET AMENDMENTS. UNANIMOUSLY APPROVED.

August 8, 2017

**TO: THE COOSA COUNTY COMMISSION**

**SUBJECT: 3<sup>RD</sup> QTR BUDGET AMENDMENTS**

The Highway Department would like to amend our budget as follows:

Line Item#	Annual Budget	Requested Budget	Inc/Dec	Reason
272/Ins Vehicles	15000	18633	3633	Underestimated Ins Cost
275/Ins Gen Liab	28139	33483	5344	Underestimated Ins Cost
212/Gas and Oil	50000	41023	(8977)	Overestimated Gas/Oil Exp

**Net Increase/Decrease in Budget = 0**

Thank you,

Donald Eason, County Engineer

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY UNZELL KELLEY THE APPROVAL OF PROBATE OFFICE BUDGET AMENDMENTS. UNANIMOUSLY APPROVED.

# COOSA COUNTY JUDGE OF PROBATE

CHIEF CLERK: MARGIE BLANKENSHIP

JUDGE: RICHARD M. DEAN



April 10, 2017

Coosa County Commission

Subj: Adjustment to FY17 Budget

Dear Chairman Adams and County Commissioners:

Request the following adjustment be made to the Probate Offices' 2017 Budget.

The County Administrator and I have been working to locate and verify all telephone lines on the Probate Office account. It has been a slow process, and we have gotten some of the phone lines located, some removed, but have been unable to locate and verify all of them. Because I was working to get unused lines identified and hopefully removed quickly from the Probate Office telephone account, I did not budget enough for the telephones. Therefore, I am requesting an adjustment be made. See table below.

Line Item	Annual Budget	Dept. Requested Budget	Adjustment
251	\$5,000.00	\$5,000.00	+ \$1,358.00
235	\$6,932.00	\$6,932.00	-\$1,358.00

I am also requesting unfunded adjustments be made to the Probate Offices' budget.

One of the telephone lines (ext. 4673) on the Probate Office account is for the Coosa County EMA. The total charges on that phone line (by end of FY17) will be \$412.00. I expected this phone charge to be removed from the Probate Office account and did not budget for it. I am told the Probate Offices will continue to pay for this phone line. If that is the case, I respectfully request Line Item 251 be increased by \$412.00 and additional funds allocated for these charges. See table below.

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF REVENUE COMMISSIONER BUDGET AMENDMENTS UNANIMOUSLY APPROVED

**TO: THE COOSA COUNTY COMMISSION**

**SUBJECT: 3<sup>RD</sup> QTR BUDGET AMENDMENTS**

The Revenue Commission Office would like to amend our budget as follows:

Line Item#	Annual Budget	Requested Budget	Inc/Dec	Reason
251/Postage	2800	3005	205	Underestimated Postage
264/Room and Meals	1500	1753	253	Underestimated Rm/Bd
499/Misc	2000	1542	(458)	Amt Avail to Adjust

**Net Increase/Decrease in Budget = 0**

Thank you,

**Debra Lamberth, Revenue Commissioner**

#### DISCUSSION OF VERIZON PROPOSALS

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF VERIZON PHONE SYSTEM TRIAL RUN IN CIRCUIT CLERK'S OFFICE. UNANIMOUSLY APPROVED.

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY BERTHA KELLY THE APPROVAL TO ADVERTISE JOB POSITION OF DRIVER/KITCHEN HELPER FOR ROCKFORD SENIOR CENTER. UNANIMOUSLY APPROVED.

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY TODD ADAMS TO SET SPECIAL MEETING TO INTERVIEW POTENTIAL CANDIDATS FOR ROCKFORD SENIOR CENTER DRIVER POSTION ON SEPTEMBER 12<sup>TH</sup> AFTER 2:00P.M. UNANIMOUSLY APPROVED

MOTIONED BY UNZELL KELLEY AND SECONDED BY BERTHA KELLY NOT TO REVISE DRIVER POSITION MINUMUM REQUIREMENTS. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL FOR ELECTED OFFICIALS AND DEPARTMENT HEADS WITH COUNTY ADMINISTRATOR TO SET BUDGET HEARING PRE-PLANNING MEETINGS FOR THE FIRST WEEK OF SEPTEMBER. UNANIMOUSLY APPROVED

DISCUSSION OF PURCHASE OF A FUEL SYSTEM REPLACEMENT TO SERVICE ALL COUNTY.



MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA KELLY THE DATE OF SEPTEMBER 28, 2017 FOR THE LETTING OF HWY BIDS FOR FY18. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA KELLY TO NAME NEW BRIDGE CULVERT ON COOSA COUNTY ROAD 68, OVER SHELTON CREEK, AFTER THE LATE WILLIAM DAVID FRANKLIN. UNANIMOUSLY APPROVED

**RESOLUTION TO NAME THE NEW BRIDGE CULVERT ON COOSA COUNTY ROAD 68, OVER SHELTON CREEK, AFTER THE LATE WILLIAM DAVID FRANKLIN**

**WHEREAS**, the city lost a great citizen and community advocate in the passing of William David Franklin.

**WHEREAS**, William David Franklin was a longtime resident of this area and owner of the land that adjoins the bridge.

**BE IT FURTHER RESOLVED** that a copy of this resolution be spread upon the minutes of August 8, 2017 meeting of the Coosa County Commission.

**IN WITNESS WHEREOF**, the Coosa County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on this 8<sup>th</sup> day of August 2017.

  
Chairman Coosa County Commission

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO ADD TO THE AGENDA THE APPROVAL OF VERIZON PROPOSALS. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF VERIZON PROPOSALS. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA KELLY TO ADD TO THE AGENDA THE RESOLUTION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA KELLY THE APPROVAL OF THE CDBG RESOLUTION FOR COUNTY ROAD 52 & 73. UNANIMOUSLY APPROVED

**Resolution** 080817

Whereas the Coosa County Commission wishes to make application to the Alabama Department of Economic and Community Affairs for FY 2017 Community Development Block Grant County Fund assistance to conduct roadway repaving improvements in Eastern Coosa County; and

Whereas, the total estimated project cost is \$ 465,377.00 with \$ 315,528.00 requested from the CDBG County Fund and \$ 115,377.00 committed as local in-kind match; and,

Whereas, official authorization of the submittal of the application is required; and

Whereas, the County knows that no other State or Federal funds may be used to supplant the commitment of these local in-kind funds should this project be approved.

Now therefore be it resolved by the Coosa County Commission that Chairman Todd J. Adams, is hereby authorized and empowered to sign the application and all necessary assurances contained therein, and

Be it further resolved by the Coosa County Commission that one hundred and fifteen thousand and three hundred seventy-seven dollars (\$115,377.00) in local in-kind funds is hereby committed as local match for this project; and

Be it further resolved that the Coosa County Commission agrees to maintain the proposed improvements and covenants that it has an adequate number of employees and equipment to maintain the project in an appropriate manner.

Passed and adopted this 8th day of August, 2017.

ATTEST:



Bridget Graham, County Administrator



Todd J. Adams, Chairman



## OLD BUSINESS

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT THE APPROVAL OF FUNDING OF ONE-TIME LUMP SUM PAYMENT AS PROVIDED BY ACT 2017-367 FOR ELIGIBLE COUNTY RETIREES/BENEFICIARIES. TODD ADAMS ABSTAINED. APPROVED

2922

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF THE SOCIAL MEDIA POLICY AS AMENDED. UNANIMOUSLY APPROVED  
**SOCIAL MEDIA POLICY – COOSA COUNTY, ALABAMA**

This policy is a guideline for the establishment and use of the Coosa County Commission owned/funded social media sites as a means of conveying Coosa County information to its citizens.

The intended purpose behind establishing Coosa County social media sites is to disseminate information from the county, about the county to its citizens.

The Coosa County Commission has an overriding interest and expectation in deciding what is “spoken” on behalf of the county, especially on county owned/funded social media sites. The Coosa County Commission allows Department Heads to establish and operate social media policies for their respective departments with the understanding the sites must comply with the Coosa County Social Media Policy. The Coosa County Commission acknowledges the right of Elected Officials to create, or have created, social media outlets to be exclusively maintained by the Elected Officials, and strongly encourages those Elected Officials to adhere to the guidelines established by the Coosa County Commission and to further establish social media policy for their employees who may update or respond to the citizenry via social media.

For purposes of the policy, “social media” is understood to be content created by individuals, using accessible, expandable, and upgradable publishing technologies, through and on the Internet. Examples of social media include, but are not limited to, Facebook, blogs, RSS, YouTube, Twitter, LinkedIn, Instagram, Flickr. For the purposes of this policy, “comments” include information, articles, pictures, videos or any other form of communicative content posted on a Coosa County social media site.

### General Policy

1. The establishment and use by any County department on County social media sites are subject to approval by the Coosa County Commission. All Coosa County social media sites shall be administered by the applicable department head.
2. Coosa County media sites should make clear that they are maintained by applicable department head, and that they follow the Coosa County Social Media Policy.
3. Wherever possible, county social media sites should link back to the official Coosa County website for forms, documents, online services and other information necessary to conduct business with the County of Coosa.
4. The Commission staff will occasionally monitor content on all county funded sites and on all affiliated social media sites to ensure adherence to both the County Social Media Policy and the interest and goals of Coosa County.
5. The Commission reserves the right to request the removal of any content that is deemed in violation of this Social Media Policy or any applicable law. The removal of such content must be retained by the department head for a reasonable period of time, including the time, date, and identity of the poster, when available.
6. These guidelines must be displayed to users or made available by hyperlink.
7. The County will approach the use of social media tools as consistently as possible.
8. Coosa County’s website at <http://www.coosacountyal.com> will remain the County’s primary and predominant internet presence.
9. All County social media sites shall adhere to applicable federal, state and local laws, regulation and policies.

10. County Social Media sites are subject the Alabama Public Records Law. Any content maintained in a social media format that is related to County business, including a list of subscribers, posted communication, and communication submitted for posting, may be a public record subject to public disclosure.
11. Comments on topics or issues not within the jurisdictional purview of Coosa County may be removed.
12. Employees representing the County government via County social media sites must conduct themselves at all times as a representative of the County and in accordance with all County policies.
13. This Social Media Policy may be revised at any time.

#### **Comment Policy**

1. As a public entity, the County must abide by certain standards to serve all of its citizens in a civil and unbiased manner.
2. Comments containing any of the following inappropriate forms of content shall not be permitted on any Coosa County social media sites and are subject to request for removal and/or restriction by the Coosa County Commission or designees:
  - a. Comments not related to the original topic, including ransom or unintelligible comments;
  - b. Profane, obscene, violent or pornographic content and/or language;
  - c. Content that promotes, fosters or perpetuates discrimination on the basis of race, creed, color age, religion, gender or national origin;
  - d. Defamatory or personal attacks;
  - e. Threats to any person or organization;
  - f. Comments in support of, or in opposition to, any political campaigns or ballot measures;
  - g. Solicitation of commerce, including but not limited to advertising of any business or product for sale;
  - h. Conduct in violation of any federal state or local law;
  - i. Encouragement of illegal activity;
  - j. Information that may tend to compromise the safety or security of the public or public systems; or
  - k. Content that violates a legal ownership interest, such as a copyright, of any party.
3. A comment posted by a member of the public on any Coosa County social media site is the opinion of the commentator or poster only, and publication of a comment does not imply endorsement of, or agreement by Coosa County nor does such comments necessarily reflect the opinion or policies of the County of Coosa.
4. The County of Coosa reserves the right to deny access to the Coosa County social media sites for any individual who violates the Coosa County's Social Media Policy, at any time and without prior notice.
5. Departments shall monitor their social media sites for comments requesting responses from the County and for comments in violation of this policy
6. When a Coosa County employee responds to a comment, in his/her capacity as a Coosa County employee, the employee's name and title should be made available and the employee shall not share personal information about himself or herself or other county employees.



**OLD BUSINESS**

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT THE APPROVAL OF FUNDING OF ONE-TIME LUMP SUM PAYMENT AS PROVIDED BY ACT 2017-367 FOR ELIGIBLE COUNTY RETIREES/BENEFICIARIES. TODD ADAMS ABSTAINED. APPROVED

**Resolution -Act 2017-367****Regarding Local Unit Retirees and Beneficiaries of Deceased Retirees**

Be it resolved that the **Coosa County Commission**, through its governing authority, elects to come under the provisions of Section 2 of Act 367 of the Regular session of the 2017 Legislature.

The **Coosa County Commission** agrees to provide all funds necessary to the Employees' Retirement System to cover the cost of the one-time lump sum payment as provided for by this Act for those eligible retirees and beneficiaries of deceased retirees of the Coosa County Commission aforementioned lump sum payment being paid in October 2017.

**CERTIFICATION**

I, **Todd J. Adams, Chairman, Coosa County Commission**, hereby certify that the foregoing is a true and correct copy of the Resolution passed on this the 8<sup>th</sup> day of August, 2017.



---

**Todd J. Adams, Chairman of the Coosa County Commission**



MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY TODD ADAMS TO TABLE THE RESOLUTION REGARDING THE DRAFTING OF LOCAL LEGISLATION TO REVERSE TIMBER SEVERANCE TAX FROM STATE FORESTRY COMMISSION BACK TO THE COUNTY. UNANIMOUSLY APPROVED

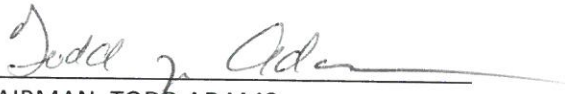
DISCUSSION OF CITY OF ROCKFORD HOME EC/AG BUILDING

#### STAFF REPORTS

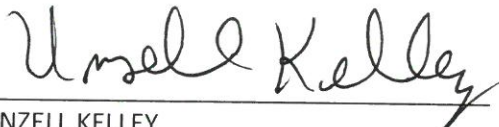
#### MOTION TO ADJOURN

MOTIONED BY COMMISSIONER PAUL PERRETT AND SECONDED BY BERTHA KELLY TO BE ADJOURN UNTIL SEPTEMBER 12, 2017. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 19th DAY OF SEPTEMBER, 2017.

  
CHAIRMAN, TODD ADAMS

  
VICE CHAIRMAN, BERTHA KELLY

  
UNZELL KELLEY

  
RANDALL DUNHAM

  
PAUL PERRETT

**NO AGENDA FOR  
AUGUST 31, 2017**



**MINUTES****COOSA COUNTY COMMISSION-SPECIAL MEETING****AUGUST 31, 2017****6:00 PM****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE AUGUST 31, 2017 FOR A SPECIAL MEETING WITH BERTHA KELLY, VICE- CHAIRMAN, PRESIDING.

**COMMISSION ROLL CALL**

COMMISSIONER ROLL CALL CONSISTED VICE CHAIRMAN BERTHA KELLY, PAUL PERRETT, AND RANDALL DUNHAM.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY COMMISSIONER RANDALL DUNHAM. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**NEW BUSINESS**

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO ADVERTISE CORRECT POSITION DESCRIPTION FOR THE OPEN ROCKFORD SENIOR CENTER DRIVER POSITION IN THE LOCAL PAPER WITH INTERVIEWS TO BE HELD ON SEPTEMBER 28<sup>TH</sup>. UNANIMOUSLY APPROVED.

## COOSA COUNTY

### JOB DESCRIPTION

Job Title: Driver

Department: Senior Center

FLSA: Grade:

Job Description Prepared: May 2015

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

#### Relationships

Reports to: Senior Center Manager

Subordinate Staff: None

Other Internal Contacts: None

External Contacts: General Public; Vehicle Service Center; Clients

#### Job Summary

Under the supervision of the Senior Center Manager, the driver makes deliveries, maintains the van used by the Senior Center and cleans the van and Senior Center. The employee assists with food preparation, loading and unloading and delivery of the food to homebound senior citizens. The employee maintains the van by attending to the service and up keep. The employee maintains cleanliness of the van and Senior Center.

### Essential Functions

**ESSENTIAL FUNCTIONS:** The following list was developed through a job analysis; however, it is not exhaustive and other duties may be required and assigned. A person with a disability, which is covered by the ADA, must be able to perform the essential functions of the job unaided or with the assistance of a reasonable accommodation.

**ESSENTIAL FUNCTION: Transportation.** The employee transports clients to and from the Senior Center and other appointments and delivers food.

1. Picks up clients and brings them to the Senior Center and returns them home in the afternoon.
2. Arranges and announces trips with Senior Center clients.
3. Assists with food preparation when delivery arrives.
4. Packages and delivers homebound meals.
5. Loads and unloads the van.
6. Drives assigned routes within the County.
7. Follows all traffic and driving laws.

**ESSENTIAL FUNCTION: Maintenance.** The employee ensures upkeep of Senior Citizen Center van to ensure drivability.

1. Ensures operational upkeep and maintenance of the van.
2. Ensures van gas tank is filled, and maintains paperwork with dates filled and number of gallons put in van.
3. Drives van to service center for oil change and necessary upkeep.
4. Maintains a file with oil change, mileage and monthly checklist.

**ESSENTIAL FUNCTIONS: Cleaning.** The employee assists with cleaning the Senior Center and van.

1. Ensures cleanliness of Senior Center by mopping and sweeping floors.
2. Ensures cleanliness of van.
3. Washes and sanitizes home delivery containers daily after deliveries.
4. Performs other duties as assigned.

### Knowledge, Skills and Abilities

(\* Can be acquired on the job)

1. \*Knowledge of County rules, regulations, policies and procedures.
2. \*Knowledge of County road and bridge systems.
3. Knowledge of safety rules including accident causation and prevention.
4. Reading skills to comprehend operator manuals, directives, procedures and instructions.
5. Verbal skills to communicate effectively with supervisor and co-workers.

6. Ability to lift and carry moderately heavy items.
7. Ability to drive.

### Minimum Qualifications

1. Possess a current and valid driver's license.
2. Possessing a passenger endorsement is preferred.
3. Possess a clear driving record.
4. Ability to read and understand traffic and road signals.
5. Ability to maintain County insurability.
6. Ability to pass a background check.

### Physical Demands

The work requires some physical exertion such as long periods of standing; walking over rough, uneven, or rocky surfaces; recurring bending, crouching, stooping, stretching, reaching or similar activities; recurring lifting moderately heavy items such as record boxes. The work may require specific, but common, physical characteristics and abilities such as above-average agility and dexterity.

### Work Environment

The work environment involves everyday risks or discomforts which require normal safety precautions typical of such places as offices, meeting and training rooms, libraries, and residences or commercial vehicles, e.g., use of safe work practices with office equipment, avoidance of trips and falls, observance of fire regulations and traffic signals, etc. The work area is adequately lighted, heated and ventilated.



**MOTION TO ADJOURN**

MOTIONED BY COMMISSIONER RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO ADJOURN.  
UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 28TH DAY OF SEPTEMBER, 2017.

Bertha Kelly  
VICE CHAIRMAN, BERTHA KELLY

Paul Perrett  
PAUL PERRETT

Randall Dunham  
RANDALL DUNHAM

**NO AGENDA FOR  
SEPTEMBER 11, 2017**

## MINUTES

## COOSA COUNTY COMMISSION-EMERGENCY MEETING

SEPTEMBER 11, 2017

11:00 AM

## CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE SEPTEMBER 11, 2017 FOR A SPECIAL MEETING WITH BERTHA KELLY, VICE- CHAIRMAN, PRESIDING.

## COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED VICE CHAIRMAN BERTHA KELLY, PAUL PERRETT, AND RANDALL DUNHAM.

## INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER RANDALL DUNHAM. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

## NEW BUSINESS

MOTIONED BY COMMISSIONER PAUL PERRETT AND SECONDED BY COMMISSIONER RANDALL DUNHAM TO CLOSE THE COURTHOUSE AT NOON TODAY BASED UPON REQUEST OF CHAIRMAN TODD ADAMS AND COUNTY EMA DIRECTOR DUE TO INCLEMENT WEATHER FROM HURRICAN IRMA. UNANIMOUSLY APPROVED.

## MOTION TO ADJOURN

MOTIONED BY COMMISSIONER RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 28TH DAY OF SEPTEMBER, 2017.

Bertha Kelly  
VICE CHAIRMAN, BERTHA KELLY

Paul Perrett  
PAUL PERRETT

Randall Dunham  
RANDALL DUNHAM

**AGENDA**  
**COOSA COUNTY COMMISSION**  
**September 19, 2017**  
**9:30 AM-Regular Meeting**

**WELCOME**

**PUBLIC COMMENTS:** Autumn White, Coosa DHR Director-Update on DHR Bldg  
 Bob Prescott with LED Solutions-Lighting Solutions  
 Lamar Lackey with Neauvicom-IT, Other Services  
 Richard Hall with Forest Land Associates- Connecting Coosa  
 Trail to Flagg Mountain (Forever Wild, etc)  
 Pinky Reichert/Jodi McDade-Info on "Your Town" AL Workshop  
 Priscilla Jones-Follow up on EMS progress from August Meeting

**(Public Comments Limited to Five Minutes or Less)**

**ELECTED OFFICIAL COMMENTS:**

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**INVOCATION, PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**READING OF MINUTES**

**AWARDS AND PRESENTATIONS:** (1) Recognition of Department Heads (Elected Officials, Administrator and Engineer), Safety Coordinator(Phillip Neighbors) and Safety Committee Members(Tim Lipscomb and Natalie Morton) for Statewide Outstanding Safety Award regarding the commission's efforts to improve safety and reduce liability exposure.  
 (2) Thank you letter to Commission and Highway Department from the Hidden Valley Association Board of Directors and Hidden Valley Community

**CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).
- (C) Motion to allow County Attorney to review FY18 contracts and submit for approval at the final commission meeting in September 2017.



**NEW BUSINESS**

- (1) Discussion of August Budget Amendment Approval for Probate Judge Office – Administrator Graham
- (2) Approval to approve Probate Judge's request to withdraw budget amendment request which was approved at the August regular commission meeting-Judge Dean/Administrator Graham
- (3) Approval to Remove Stools/Drafting Chairs, Inventory #00946,#00947 and #00948 from the Probate Office Inventory – Judge Dean
- (4) Approval to include \$300 in County Commission Budget for FY18 to send one representative to the Your Town AL Workshop sponsored by The University of Alabama Center of Economic Development-Chairman Adams
- (5) Approval of Long Term Detention Subsidy Contract for Juvenile Detention-Juvenile Officer Renita Arnett
- (6) Approval to participate in 2018 Severe Weather Preparedness Tax Holiday, February 23-25<sup>th</sup>, 2017-Chairman Adams
- (7) Approval to Reappoint Sarah Griggs to the Coosa County Department of Human Resources' Board of Directors. Term to begin at expiration of current term (September 2017) and is for an additional six (6) years with expiration in September 2014-Commissioner Perrett
- (8) Approval to Remove Asset #700762, MUVI Body Camera from Sheriff/Jail Inventory and Dispose of – Captain Mike Mull
- (9) Approval to Fund \$14000 for the Coosa County Cooperative Extension Office for FY 2018-Sharon Haynes, County Extension Coordinator
- (10) Approval to allow County Administrator along in consultation with the Chairman of the Commission and the Presiding Circuit Court Judge to close the courthouse when emergency conditions warrant the closure – Chairman Adams
- (11) Resolution/Approval to Follow State Holiday Schedule CY18 – Adm. Graham
- (12) Approval to begin drafting a Resolution to our State Senators and Representatives in Washington DC to request funding to enable Alabama Graphite to begin processing high grade graphite in order to lessen the United States need to purchase from overseas sources (primarily China) – Commissioner Perrett
- (13) Approval to set Commission Budget Hearings for Tuesday, September 26<sup>th</sup> @ 6pm and to Continue meeting to Thursday, September 28<sup>th</sup> for contract, appropriation and budget approval – Chairman Adams, Admin Graham
- (14) Approval to declare First Bank of Rockford as the official depository for Coosa County Funds – Chairman Adams
- (15) Approval to approve for allowance of travel for elected officials and employees for the purpose of education, conferences, training, seminars, workshops and meetings also included the reimbursement for all allowable expenses (per county travel policy) associated with these meetings.-Chairman Adams
- (16) Approval to renew lease agreement between the State of Alabama, Coosa DHR and the Coosa County Commission.-Chairman Adams

**OLD BUSINESS**

- (1) Approval/Discussion of Resolution Regarding the Drafting of Local Legislation to reverse Timber Severance Tax from State Forestry Commission back to the County-Commissioner Perrett

**STAFF REPORTS**

**Administrator:**

**Engineer**

**Attorney**

**EMA**

**Courthouse Maintenance-**

**Nutrition-**

**Safety Coordinator-**

**Circuit Clerk – Phone System**

**DISCUSSION ITEMS BY COMMISSIONER**

**MINUTES**

**COOSA COUNTY COMMISSION**

**SEPTEMBER 19, 2017**

**9:30 A.M.**

**ELECTED OFFICIAL COMMENT**

**CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE SEPTEMBER 19, 2017 FOR ITS REGULAR MEETING WITH TODD ADAMS, CHAIRMAN, PRESIDING.

**COMMISSION ROLL CALL**

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN TODD ADAMS, VICE CHAIRMAN BERTHA KELLY, PAUL PERRETT AND UNZELL KELLEY, RANDALL DUNHAM WAS NOT IN ATTENDANCE.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**APPROVE AGENDA**

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA KELLY TO APPROVE THE AGENDA. ALSO, TO ADD TO THE AGENDA A RESOLUTION FOR COUNTY ROADS 30, 71, 50, 40, 18. UNANIMOUSLY APPROVED

**READING OF MINUTES**

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED



2929

**AWARDS AND PRESENTATIONS:** (1) Recognition of Department Heads (Elected Officials, Administrator and Engineer), Safety Coordinator(Phillip Neighbors) and Safety Committee Members(Tim Lipscomb and Natalie Morton) for Statewide Outstanding Safety Award regarding the commission's efforts to improve safety and reduce liability exposure. (2) Thank you letter to Commission and Highway Department from the Hidden Valley Association Board of Directors and Hidden Valley Community.

**RESOLUTION TO HONOR COOSA COUNTY SAFETY DIRECTOR,  
SAFETY COMMITTEE MEMBERS, ELECTED OFFICIALS AND  
DEPARTMENT HEADS FOR THEIR CONTRIBUTION REGARDING  
OUTSTANDING SAFETY ACCOMPLISHMENTS**

**WHEREAS**, the Coosa County Commission has been presented with a 2017 Safety Award and a 2017 Super Safe Award by the Association of County Commissions of Alabama (ACCA) Self-Insured Liability Insurance Fund Inc. for the outstanding effort to improve safety and reduce liability exposures from 2012 to 2016; and

**WHEREAS**, Phillip Neighbors as Safety Coordinator, along with Safety Committee Members Natalie Morton and Tim Lipscomb, along with other elected officials and department heads, do an outstanding job of ensuring our employees and community members are safe by providing training, safe practices and oversight of the program; and

**WHEREAS**, the Coosa County Commission had a limited loss ratio of 10.8% over the last five years and was recognized as second place winner of all participating counties in the State of Alabama by the ACCA Self-Insured Liability Insurance Fund; and

**WHEREAS**, for the annual Safety Awards, the Coosa County Commission competed with 17 counties in its designated Category 1 and took home the third place ranking for FY17; and

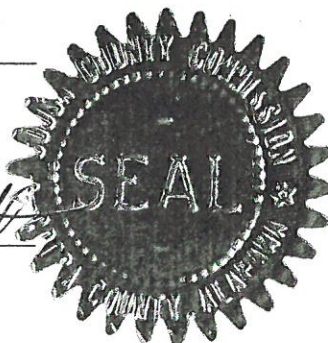
**IN WITNESS WHEREOF**, the Coosa County Commission has caused this Resolution to be executed in its named and on its behalf by its Chairman on this 19<sup>th</sup> day of September, 2017.

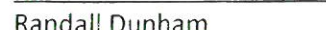
  
Todd Adams, Chairman  
Coosa County Commission

  
Bertha Kelly, Vice-Chair  
Coosa County Commission

  
Unzell Kelley  
Coosa County Commission

  
Paul Perrett  
Coosa County Commission



  
Randall Dunham  
Coosa County Commission



**CONSENT AGENDA**

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY UNZELL KELLEY TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, AND STATUS. UNANIMOUSLY APPROVED



## Coosa County Commission

Post Office Box 10  
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA  
ADMINISTRATOR  
PHONE (256) 377-1350  
FAX (256) 377-2524

DISTRICT 1  
RANDALL DUNHAM

DISTRICT 2  
BERTHA KELLY

DISTRICT 3  
UNZELL KELLEY

DISTRICT 4  
PAUL PERRETT

DISTRICT 5  
TODD J. ADAMS  
CHAIRMAN

August 23, 2017

To: The Coosa County Commission

Subject: Brenda Oden, Rockford Senior Center Manager

Commissioners:

As of 3/23/17, Brenda Oden completed her six month probationary period and was eligible to receive a 3% increase in her hourly wage as well as the accrual of 48 hours of vacation leave and 48 hours of sick leave in her leave bank. Please note that the increase and leave bank deposit will be applied retroactively back to 3/23/17.

Regards,

Bridget Graham, CPA, CGMA

Coosa County Administrator

2930

# Coosa County Commission

Engineering Department  
17781 US HWY 231  
ROCKFORD, ALABAMA 35136  
(256) 377-2261

Donald Wayne Eason  
COUNTY ENGINEER

RANDALL DUNHAM  
DISTRICT NO. 1  
BERTHA KELLY  
DISTRICT NO. 2

UNZELL KELLEY  
DISTRICT NO. 3  
PAUL PERRETT  
DISTRICT NO. 4  
TODD ADAMS  
CHAIRMAN  
DISTRICT NO. 5

August 16, 2017

Coosa County Commission  
c/o Bridget Graham  
P. O. Box 10  
Rockford, AL 35136

RE: Robert Baxley

Dear Commission:

The above referenced employee will resume work August 17, 2017 for the county engineer as a part time Equipment Operator 3. His rate of pay will be \$13.35 per hour.

Thanks for your attention in this matter.

Yours truly,



Donald W. Eason, P.E.  
Coosa County Engineer



# Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) • Website: [www.coosacountyso.org](http://www.coosacountyso.org)



September 5, 2017

To: Coosa County Commission

From: Coosa County Sheriff's Office

Date: September 5, 2017

Re: Kennedy Daniel Walt Locklear -- New Hire - Correction Officer/Dispatcher

**MESSAGE:** New Hire

Kennedy D. W. Locklear is employed by the Coosa County Sheriff's Office as a Correctional Officer/Dispatcher effective September 5, 2017. Locklear's rate of pay will be \$11.27 per hour. On completion of his six (6) month probationary period, he *will* receive an increase in pay.

This memorandum for record will remain in effect until further notice.

*Terry Wilson*  
Terry Wilson, Sheriff

*9/5/17*  
Date

2931  
MOTION TO ALLOW COUNTY ATTORNEY TO REVIEW FY17-18 CONTRACTS AND SUBMIT FOR APPROVAL AT THE FINAL COMMISSION MEETING IN SEPTEMBER 2017.

**NEW BUSINESS**

DISCUSSION OF AUGUST BUDGET AMENDMENT APPROVAL FOR PROBATE JUDGE OFFICE.

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA KELLY THE APPROVAL TO APPROVE PROBATE JUDGE'S REQUEST TO WITHDRAW BUDGET AMENDMENT REQUEST WHICH WAS APPROVED AT THE AUGUST REGULAR COMMISSION MEETING. UNANIMOUSLY APPROVED.

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY BERTHA KELLY THE APPROVAL TO REMOVE STOOLS/DRAFTING CHAIRS, INVENTORY #00946, #00947 AND #00948 FROM THE PROBATE OFFICE INVENTORY. UNANIMOUSLY APPROVED

Coosa County Commission  
Office of Administrator  
P.O. Box 10  
Rockford, Alabama 35136

Coosa County Commission:

Please make the following adjustments to the Probate Office inventory listing.

Remove from tag office and authorize for disposal, the following items:

County Inventory Item numbers 00946, 00947, 00948

Nomenclature: Stools/drafting chairs

The chairs are old, worn out, and have been replaced with new drafting chairs purchased from the Probate Judge's discretionary fund.

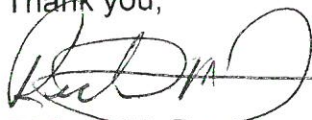
Add to the Tag Office the following items.

Nomenclature: Drafting chair, adjustable, gray, w/mesh back

Model Number A767-1SYG

Quantity: 3 each

Thank you,



Richard M. Dean  
Probate Judge



MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY TO TABLE THE APPROVAL TO INCLUDE \$300 IN COUNTY COMMISSION BUDGET FOR FY17-18 TO SEND ONE REPRESENTATIVE TO THE YOUR TOWN ALABAMA WORKSHOP SPONSORED BY THE UNIVERSITY OF ALABAMA CENTER OF ECONOMIC DEVELOPMENT. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY TO TABLE THE APPROVAL FOR LONG TERM DETENTION SUBSIDY CONTRACT FOR JUVENILE DETENTION. UNANIMOUSLY APPROVED.

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY BERTHA KELLY THE APPROVAL TO PARTICIPATE IN 2018 SEVERE WEATHER PREPAREDNESS TAX HOLIDAY, FEBRUARY 23-25<sup>TH</sup>, 2018. UNANIMOUSLY APPROVED

**RESOLUTION PROVIDING FOR COOSA COUNTY'S PARTICIPATION IN  
THE "SEVERE WEATHER PREPAREDNESS SALES TAX HOLIDAY" AS  
AUTHORIZED BY ACT NO. 2012-256**

**WHEREAS**, during its 2012 Regular Session, the Alabama Legislature enacted Act No. 2012-256, effective April 26, 2012, which provides an exemption of the state and use tax for certain severe weather preparedness supplies during the last full weekend of February of each year; and

**WHEREAS**, Act No. 2012-256 authorizes the county commission to provide for an exemption of county sales and use taxes for purchases of items covered by the Act during the same time period in which the state sales and use tax exemption is in place, provided a resolution to that effect is adopted at least fourteen days prior to 12:01 a.m. on the last Friday in February 23, 2018; and

**WHEREAS**, the Coosa County Commission has affirmatively voted to grant the exemption of county sales and use taxes on purchases covered by Act No. 2012-256 during the last weekend of February 2018, beginning at 12:01 a.m. on February, 23, 2018 and ending at twelve midnight on Sunday, February 25, 2018, the last weekend of February in 2018; and

**WHEREAS**, Code of Alabama 1975, § 11-51-210(e) requires that the county commission notify the Alabama Department of Revenue of any new local tax or amendment to an existing local tax levy at least 30 days prior to the effective date of the change; and

**WHEREAS**, the exemption of certain county sales and use taxes for the last full weekend of February, 2018 herein adopted by the county commission is an amendment to the county's sales and use tax levy warranting notice to the Alabama Department of Revenue as provided in Code of Alabama 1975, § 11-51-210(e);

**WHEREFORE BE IT RESOLVED BY THE COOSA COUNTY COMMISSION** that it does hereby provide for an exemption of the county sales and use tax on purchases of items covered by Act No. 2012-256 beginning at 12:01 a.m. on February 23, 2018 and ending at twelve midnight on Sunday, February 25, 2018.

**BE IT FURTHER RESOLVED** that a copy of this resolution be spread upon the minutes of the September 19, 2017 meeting of the Coosa County Commission, and be immediately forwarded to the Alabama Department of Revenue in compliance with Code of Alabama 1975; § 11-51-210(e).

**IN WITNESS WHEREOF**, the Coosa County Commission has caused this Resolution to be executed in its named and on its behalf by its Chairman on this 19<sup>th</sup> day of September, 2017.



Todd J. Adams, Chairman  
Coosa County Commission

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY THE APPROVAL TO REAPPOINT SARAH GRIGGS TO THE COOSA COUNTY DEPARTMENT OF HUMAN RESOURCES' BOARD OF DIRECTORS. TERM TO BEGIN AT EXPIRATION OF CURRENT TERM (SEPTEMBER 2017 AND IS FOR AN ADDITIONAL (6) YEARS WITH EXPIRATION IN SEPTEMBER 2023. UNANIMOUSLY APPROVED

**COOSA COUNTY  
DEPARTMENT OF HUMAN RESOURCES**

300 South Jackson Street  
P.O. Box 36  
Rockford, AL 35136-0036  
Telephone: 256-377-2000  
FAX: 256-377-2593

Autumn White  
Director

Food Assistance  
P.O. Box 155  
Rockford, AL 35136  
Telephone: 256-377-2000

August 25, 2017

Coosa County Commission  
C/O Todd Adams  
PO Box 10  
Rockford, Alabama 35136

Dear Mr. Adams:

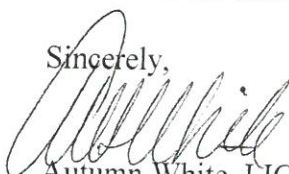
In accordance with the Code of Alabama Section 38-2-8 and 32-2-8, I am writing to the County Commission to notify that Ms. Sarah Griggs' term with the Coosa County Department of Human Resources' Board of Directors expires September 2017. Ms. Griggs was originally appointed to the board in 1981 and continues to have a desire to serve. I am requesting that the County Commission consider re-appointing Ms. Griggs to serve an additional six year term.

Alabama law specifically prohibits the following from serving on County Boards of Human Resources:

1. Anyone holding an elected public office.
2. Anyone who is a candidate for election to a public office.
3. Anyone who is an employee of the County Department of Human Resources.
4. Anyone who is related by blood or marriage to an elected public official, a candidate for an elective public office, or an employee of the County Department of Human Resources.

Please call me if further information is needed. Thank you for consideration of this.

Sincerely,



Autumn White, LICSW  
Coosa County DHR Director

RECEIVED  
COOSA COMMISSION

403-28-200  
BOX 10



MOTIONED BY COMMISSIONERS BERTHA KELLY AND SECONDED BY UNZELL KELELY THE APPROVAL TO REMOVE ASSET #70076, MUVI BODY CAMERA FROM SHERIFF/JAIL INVENTORY AND DISPOSE OF. UNANIMOUSLY APPROVED

## INVENTORY FORM

DEPARTMENT

SHERIFF: \_\_\_\_\_

JAIL: XDATE: 8/16/17SUBMITTED BY: M. Mull

ADD: \_\_\_\_\_

REMOVE: XPROPERTY DESCRIPTION: MUVI K Series Body cameraPURCHASE AMOUNT: 299.95

PURCHASED FROM: \_\_\_\_\_

SERIAL#: N/AMODEL#: MUVI K Body Camera

FUND: \_\_\_\_\_

IF BEING DECLARD SURPLUS:

ASSET#: 700762

DECAL#: \_\_\_\_\_

REASON FOR DECLARATION: Broken will not turn on  
and stay on long enough to recordRECEIVED  
CCOSA COMMISSIONAUG 28 2017  
PO BOX 10



MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY BERTHA KELLY TO TABLE THE APPROVAL TO FUND \$14,000 FOR THE COOSA COUNTY COOPERATIVE EXTENSION OFFICE FOR FY17-18. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA KELLY TO TABLE THE APPROVAL TO ALLOW COUNTY ADMINISTRATOR ALONG IN CONSULTATION WITH THE CHAIRMAN OF THE COMMISSION AND THE PRESIDING CIRCUIT COURT JUDGE TO CLOSE THE COURTHOUSE WHEN EMERGENCY CONDITIONS WARRANT THE CLOSURE. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY UNZELL KELLEY A RESOLUTION/APPROVAL TO FOLLOW STATE HOLIDAY SCHEDULE FY18. UNANIMOUSLY APPROVED

STATE OF ALABAMA

COUNTY OF COOSA

**RESOLUTION  
COOSA COUNTY COMMISSION  
COOSA COUNTY, ALABAMA**

**WHEREAS**, the official Holiday Schedule has been received from the Governor's Office in which the days listed below have been declared for observance for the 2018 CY

Jan 1: New Year's Day  
Jan 15: Robert E. Lee/Martin Luther King Birthday  
Feb 13: Mardi Gras Day (Baldwin & Mobile Counties only)  
Feb 19: George Washington/Thomas Jefferson Birthday  
Apr 23: Confederate Memorial Day  
May 28: Memorial Day  
Jun 4: Jefferson Davis' Birthday  
Jul 4: Independence Day  
Sep 3: Labor Day  
Oct 8: Columbus Day  
Nov 12: Veterans Day  
Nov 22: Thanksgiving  
Dec 25: Christmas  
Saturday holidays observed on Fridays.  
Sunday holidays observed on Mondays

**NOW THEREFORE, BE IT RESOLVED**, by the Coosa County Commission that the following days are herein declared as a holiday for observance by state and county employees.

**NOW THEREFORE, BE IT FURTHER RESOLVED** by the Coosa County Commission, that the designated holidays for observance in the calendar year 2018 shall be those designated by the State of Alabama, Office of the Governor.

Done this 12<sup>th</sup> Day of September, 2017

**ATTEST:**

*Bridget H. Graham*

BRIDGET H. GRAHAM, County Administrator

**COOSA COUNTY COMMISSION**

*Todd J. Adams*

TODD J. ADAMS, Chairman

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY TODD ADAMS TO TABLE THE APPROVAL TO BEGIN DRAFTING A RESOLUTION TO OUR STATE SENATORS AND REPRESENTATIVES IN WASHINGTON DC TO REQUEST FUNDING TO ENABLE ALABAMA GRAPHITE TO BEGIN PROCESSING HIGH GRADE GRAPHITE IN ORDER TO LESSEN THE UNITED STATES NEED TO PURCHASE FROM OVERSEAS SOURCES. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY THE APPROVAL TO SET COMMISSION BUDGET HEARING FOR WEDNESDAY, SEPTEMBER 27, 2017<sup>TH</sup> @ 6PM AND TO CONTINUE MEETING TO THURSDAY, SEPTEMBER 28<sup>TH</sup> @ 9:30AM FOR CONTRACT, APPROPRIATION AND BUDGET APPROVAL. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY THE APPROVAL TO DECLARE FIRST BANK OF ROCKFORD AS THE OFFICIAL DEPOSITORY FOR COOSA COUNTY FUNDS. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS PAUL PERRETT SECONDED BY BERTHA KELLY THE APPROVAL TO APPROVE FOR ALLOWANCE OF TRAVEL FOR ELECTED OFFICIALS AND EMPLOYEES FOR THE PURPOSE OF EDUCATION, CONFERENCES, TRAINING, SEMINARS, WORKSHOPS AND MEETINGS ALSO INCLUDED THE REIMBURSEMENT FOR ALLOWABLE EXPENSES (PER COUNTY TRAVEL POLICY) ASSOCIATED WITH THESE MEETINGS. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY PAUL PERRETT TO APPROVE TO RENEW LEASE AGREEMENT BETWEEN THE STATE OF ALABAMA, COOSA COUNTY DEPARTMENT OF HUMAN RESOURCES AND THE COOSA COUNTY COMMISSION. UNANIMOUSLY APPROVED

**RESOLUTION**

**COUNTY OF COOSA**

**STATE OF ALABAMA**

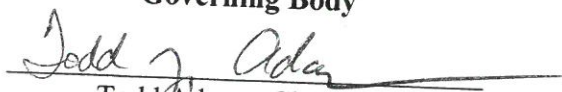
**WHEREAS**, The Coosa County Commission is desirous that the Alabama Department of Transportation and the Federal Highway Administration reclassify County Road 30, from its intersection at State Route 22 to the intersection of State Route 22, comprising approximately 4.8 miles, as a Major Collector under the Highway Functional Classification System; and

**WHEREAS**, The Coosa County Commission submits within the letter of transmittal and acknowledges a safety assessment report addressing the current conditions and recommendations listed in the *Alabama Department of Transportation County Road Design Policy* dated August 2016, Chapter 6 "Design Criteria for Resurfacing, Restoration, and Rehabilitation (3R) (All Traffic Volumes with Design Speeds 45 MPH or Less)", and

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman, and the Coosa County Commission as the governing body, do request that County Road 30 between State Route 22 and State Route 22 be designated as a Major Collector under the Highway Functional Classification System.

**ADOPTED AND APPROVED**, this the 19<sup>th</sup> day of September, 2017.

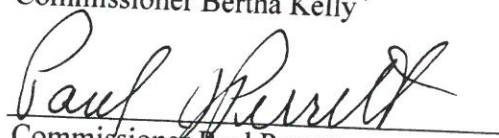
**Coosa County Commission  
Governing Body**

  
Todd Adams, Chairman

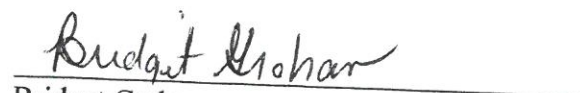
  
Commissioner Randall Dunham

  
Commissioner Bertha Kelly

  
Commissioner Unzell Kelley

  
Commissioner Paul Perrett

**ATTESTED BY:**

  
Bridget Graham  
County Administrator



MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA KELLY THE APPROVAL OF A RESOLUTION FOR COUNTY ROAD 71. UNANIMOUSLY APPROVED

## RESOLUTION

### COUNTY OF COOSA

### STATE OF ALABAMA

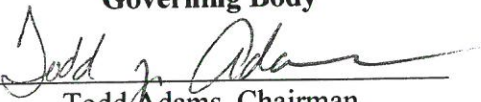
**WHEREAS**, The Coosa County Commission is desirous that the Alabama Department of Transportation and the Federal Highway Administration reclassify County Road 71, from its intersection at State Route 9 to the intersection of State Route 9, comprising approximately 4.4 miles, as a Major Collector under the Highway Functional Classification System; and


**WHEREAS**, The Coosa County Commission submits within the letter of transmittal and acknowledges a safety assessment report addressing the current conditions and recommendations listed in the *Alabama Department of Transportation County Road Design Policy* dated August 2016, Chapter 6 "Design Criteria for Resurfacing, Restoration, and Rehabilitation (3R) (All Traffic Volumes with Design Speeds 45 MPH or Less)", and

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman, and the Coosa County Commission as the governing body, do request that County Road 71 between State Route 9 and State Route 9 be designated as a Major Collector under the Highway Functional Classification System.

**ADOPTED AND APPROVED**, this the 19<sup>th</sup> day of September, 2017.

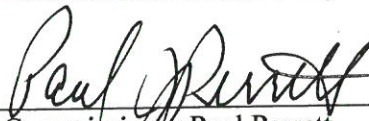
**Coosa County Commission  
Governing Body**

  
Todd Adams, Chairman


  
Commissioner Randall Dunham

  
Commissioner Bertha Kelly

  
Commissioner Unzell Kelley

  
Commissioner Paul Perrett

ATTESTED BY:

  
Bridget Graham  
County Administrator



MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS THE APPROVAL OF A RESOLUTION FOR COUNTY ROAD 50. UNANIMOUSLY APPROVED

## RESOLUTION

### COUNTY OF COOSA

### STATE OF ALABAMA

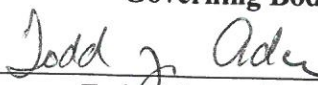
**WHEREAS**, The Coosa County Commission is desirous that the Alabama Department of Transportation and the Federal Highway Administration reclassify County Road 50, from its intersection at US Highway 280 to the intersection of US Highway 280, comprising approximately 2.1 miles, as a Major Collector under the Highway Functional Classification System; and


**WHEREAS**, The Coosa County Commission submits within the letter of transmittal and acknowledges a safety assessment report addressing the current conditions and recommendations listed in the *Alabama Department of Transportation County Road Design Policy* dated August 2016, Chapter 6 "Design Criteria for Resurfacing, Restoration, and Rehabilitation (3R) (All Traffic Volumes with Design Speeds 45 MPH or Less)", and

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman, and the Coosa County Commission as the governing body, do request that County Road 50 between US Highway 280 and US Highway 280 be designated as a Major Collector under the Highway Functional Classification System.

**ADOPTED AND APPROVED**, this the 19<sup>th</sup> day of September, 2017.


Coosa County Commission  
Governing Body

  
Todd Adams, Chairman

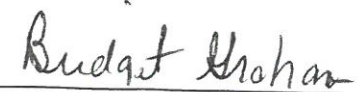
  
Commissioner Randall Dunham

  
Commissioner Bertha Kelly

  
Commissioner Unzell Kelley

  
Commissioner Paul Perrett

ATTESTED BY:

  
Bridget Graham  
County Administrator

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA KELLY THE APPROVAL OF A RESOLUTION FOR COUNTY ROAD 40. UNANIMOUSLY APPROVED

## RESOLUTION

### COUNTY OF COOSA

### STATE OF ALABAMA

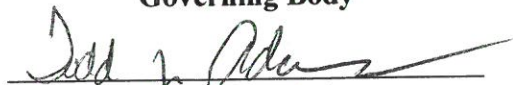
**WHEREAS**, The Coosa County Commission is desirous that the Alabama Department of Transportation and the Federal Highway Administration reclassify County Road 40, from its intersection at US Highway 231 to the intersection of State Route 22, comprising approximately 6.0 miles, as a Major Collector under the Highway Functional Classification System; and

**WHEREAS**, The Coosa County Commission submits within the letter of transmittal and acknowledges a safety assessment report addressing the current conditions and recommendations listed in the *Alabama Department of Transportation County Road Design Policy* dated August 2016, Chapter 6 "Design Criteria for Resurfacing, Restoration, and Rehabilitation (3R) (All Traffic Volumes with Design Speeds 45 MPH or Less)", and

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman, and the Coosa County Commission as the governing body, do request that County Road 40 between US Highway 231 and State Route 22 be designated as a Major Collector under the Highway Functional Classification System.

**ADOPTED AND APPROVED**, this the 19<sup>th</sup> day of September, 2017.

Coosa County Commission  
Governing Body

  
Todd Adams, Chairman

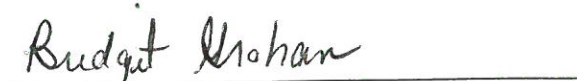
  
Commissioner Randall Dunham

  
Commissioner Bertha Kelly

  
Commissioner Unzell Kelley

  
Commissioner Paul Perrett

ATTESTED BY:



MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY UNZELL KELLEY THE APPROVAL OF A RESOLUTION FOR COUNTY ROAD 18. UNANIMOUSLY APPROVED

## RESOLUTION

COUNTY OF COOSA

Project No. CCP 19-138-17

STATE OF ALABAMA

WHEREAS, the Commission of Coosa County, Alabama, is desirous of constructing or improving, by force account, by contract or both, a section of road included in the Coosa County Road System and described as follows:

Level, Resurface and Traffic Stripe 6.2 miles of Coosa County Road No. 18 from Coosa County Road No. 14 to Coosa County Road No. 40

Let to contract

WHEREAS, the County agrees to all of the provisions of the County-wide agreement executed between the State and the County covering preliminary engineering by State forces and equipment on the project, and

WHEREAS, the County agrees to all of the provisions of any agreement which has been executed or will be executed covering the construction of the project.

NOW THEREFORE BE IT RESOLVED, by the Coosa County Commission, that the above mentioned project be approved to let to contract.

Signed and Approved by Commissioners of Coosa County, this day of September 19, 2017.

Coosa County Commission

Governing Body

Chairman

Member

Member

Member

Member

Member

Member



MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO ADD TO THE AGENDA FROM PROBATE JUDGE OFFICE BUDGET AMENDMENT. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO APPROVE THE LINE ITEM FOR PROBATE OFFICE BUDGET AMENDMENT. UNANIMOUSLY APPROVED

---

## COOSA COUNTY JUDGE OF PROBATE

CHIEF CLERK: MARGIE BLANKENSHIP

JUDGE: RICHARD M. DEAN



September 19, 2017

Coosa County Commission

Subj: Adjustment to FY17 Budget

Dear Chairman Adams and County Commissioners:

Request the following adjustments be made to the Probate Offices' FY17 Budget. These adjustments are requested to allow the Commission to repeal adjustments and increases made during the August 2017 Commission meeting

Because the SYSCON contract started later in FY17 than expected, there are funds available in line item 163, Data Processing Services, to cover most of the adjustments and increases requested in August 2017. However, it should be noted that in FY18, line item 163 will require funding for a full year for the SYSCON contract and cannot be decreased in FY18. This is a temporary solution that will help us to get through FY17 without exceeding budget.

Below are the proposed adjustments.

on the Probate Office account is for the Coosa County EMA. The total charges on that phone line (by end of FY17) will be \$412.00. I expected this phone charge to be removed from the Probate Office account and did not budget for it. I am told the Probate Offices will continue to pay for this phone line. If that is the case, I respectfully request Line Item 251 be increased by \$412.00 and additional funds allocated for these charges. See table below.

Line Item	Annual Budget	Dept. Requested Budget	Increase
163	\$25,600.00	\$25,600.00	- \$412.00
251	\$5,000.00	\$5,000.00	+ \$412.00



Another adjustment, is for the Ingenuity (County Apps) contract charges. Ingenuity contract charges were not funded in FY17. Therefore, I am requesting the following adjustments be made for FY17 to Line Item 235 ( $331.35 \times 12 = \$3,976.20$ ) to cover these mandatory expenses.

Line Item	Annual Budget	Dept. Requested Budget	Increase
163	\$25,600.00	\$25,600.00	- \$3,976.20
235	\$6,932.00	\$6,932.00	+ \$3,976.20

Finally, request the following adjustment be made.

Line Item	Annual Budget	Dept. Requested Budget	Increase
223	\$3,500.00	\$3,500.00	- \$1,000.00
235	\$6,932.00	\$6,932.00	+ \$1,000.00

9-19-17 001-51300

Thank you for your consideration.

Respectfully,



Richard M. Dean

*Summary of Adjustments*

T#173086	Line 163	↓	21,212	(-412)	(4388)
				(-3976)	
173087	Line 223	↓	3,500	(-1000)	
	Line 235	↑	11,908	(+4976)	
	Line 251	↑	5412	(+412)	
					<u>0</u>

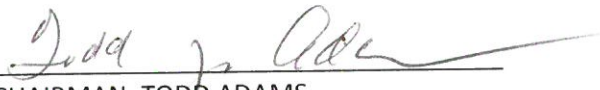
Net

**OLD BUSINESS**


MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY UNZELL KELLEY TO TABLE THE APPROVAL OF RESOLUTION REGARDING THE DRAFTING OF LOCAL LEGISLATION TO REVERSE TIMBER SEVERANCE TAX FROM STATE FORESTRY COMMISSION BACK TO THE COUNTY.  
UNANIMOUSLY APPROVED

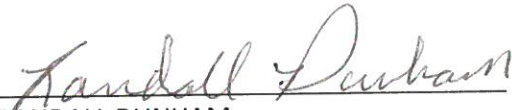
**RECESS UNTIL SEPTEMBER 27, 2017.**

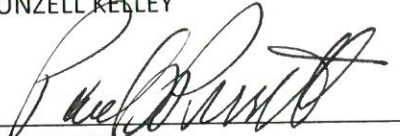
MINUTES APPROVED THIS 10th DAY OF OCTOBER, 2017.

  
CHAIRMAN, TODD ADAMS

  
VICE CHAIRMAN, BERTHA KELLY

  
UNZELL KELLEY

  
RANDALL DUNHAM

  
PAUL PERRETT

**MEETING AGENDA  
COOSA COUNTY COMMISSION  
September 27, 2017  
6:00 pm**

**WELCOME**

**ELECTED OFFICIAL COMMENTS:**

**CALL TO ORDER  
COMMISSION ROLL CALL  
INVOCATION, PLEDGE OF ALLEGIANCE  
APPROVE AGENDA**

**NEW BUSINESS**

Budget Hearings

**ADJOURN**

**MINUTES****COOSA COUNTY COMMISSION****SEPTEMBER 27, 2017****6:00 P.M.****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE SEPTEMBER 27, 2016 FOR A WORK SESSION WITH BERTHA KELLY, VICE- CHAIRMAN, PRESIDING.

**COMMISSION ROLL CALL**

COMMISSIONER ROLL CALL CONSISTED OF VICE CHAIRMAN BERTHA KELLY, UNZELL KELLEY, PAUL PERRETT, AND RANDALL DUNHAM.

**NEW BUSINESS**

PRESENTATIONS WERE MADE BY EACH DEPARTMENT REGARDING REQUESTED BUDGET ITEMS INCLUDING 3% OVERALL RAISE OR POSSIBLE ONE TIME PAYMENT TO EMPLOYEES.

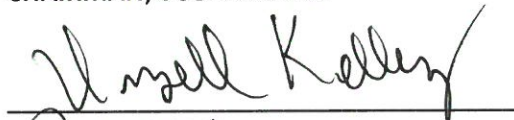
CONTRACTS DUE FOR RENEWAL WERE BRIEFLY DISCUSSED BY COUNTY ATTORNEY JOHNSON.

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA KELLY TO ADJOURN UNTIL THURSDAY, SEPTEMBER 28<sup>TH</sup> AT 930 AM FOR FINAL APPROVALS FOR BUDGETS, CONTRACTS, AND APPROPRIATIONS.

MINUTES APPROVED THIS 9TH DAY OF October, 2017.

  
CHAIRMAN, TODD ADAMS

  
VICE CHAIRMAN, BERTHA KELLY

  
UNZELL KELLEY

  
RANDALL DUNHAM

  
PAUL PERRETT



**MEETING AGENDA  
COOSA COUNTY COMMISSION  
September 28, 2017  
9:30am**

**WELCOME**

**ELECTED OFFICIAL COMMENTS:**

**CALL TO ORDER  
COMMISSION ROLL CALL  
INVOCATION, PLEDGE OF ALLEGIANCE  
APPROVE AGENDA**

**NEW BUSINESS**

- 1) Approval of Requested Appropriations-Chairman Adams
- 2) Approval of Yearly Contracts-Chairman Adams
- 3) Approval of FY 2018 Budget-Highway Department
- 4) Approval of FY 2018 Budget-Sheriff, Jail and Security
- 5) Approval of FY 2018 Budget – Revenue Commissioner
- 6) Approval of FY 2018 Budget – Senior Centers, Maintenance and Commission
- 7) Approval of FY 2018 Budget – Probate Office

10:30 am – Opening of Bids

**ADJOURN**

**MINUTES****COOSA COUNTY COMMISSION****SEPTEMBER 28, 2017****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE SEPTEMBER 28, 2017 FOR ITS REGULAR MEETING WITH VICE-CHAIR BERTHA KELLY, PRESIDING.

**COMMISSION ROLL CALL**

COMMISSIONER ROLL CALL CONSISTED OF VICE CHAIRMAN BERTHA KELLY, PAUL PERRETT AND UNZELL KELLEY. TODD ADAMS WAS NOT IN ATTENDANCE.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**APPROVE AGENDA**

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

**NEW BUSINESS**

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO APPROVE APPROPRIATIONS FOR FY 17-18. UNANIMOUSLY APPROVED.

### Allowances, Annual Dues, Appropriations, and Rental

001-59200-171	Coosa Soil & Water Conversation	Annual	\$ 1,500.00	B
001-59200-171	Lake Martin Economic Alliance	Annual	\$ 26,710.00	C
001-59200-171	Community Action-Coosa Tallapoosa Chambers	Annual	\$ 1,700.00	D
001-59200-171	Peace and Goodwill Life Center	Annual	\$ 1,500.00	E
001-59200-171	Goodwater Nutrition Center	Annual	\$ 1,500.00	F
001-59200-171	Your Town Alabama	Annual	\$ 300.00	G
001-58100-499	Coosa County BOE	Annual	\$ 7,125.00	H
			<b>\$ 40,335.00</b>	

### Local Acts

001-	General Fund	Annual	\$ 7,500.00	I
001-	Tobacco Fund	Annual	\$ 7,500.00	J
001-58200-290	Alabama Cooperative Extension Services (ACES)	Annual	\$ 14,000.00	K
			<b>\$ 29,000.00</b>	

<b>Grand Total</b>		<b>\$ 69,335.00</b>
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COOSA  
COUNTY  
CONSERVATION  
DISTRICT

200 Coosa County, GA 30729

Phone: 706.854.1234

Fax: 706.854.1234

Soil, Water & Air Quality

Recreation, Wildlife & Forest

Soil Conservation, Watershed

Watershed Management, Forest Management

Cooperating Agency: Georgia

September 27, 2017

To: Coosa County Commission

Re: FY 2018/2018 Appropriation Request

The Coosa County Conservation Districts is requesting our yearly appropriation of \$1,500. On behalf of the Soil and Water Conservation Board of Supervisors, I extend our appreciation of your yearly support with our non-profit organization. Thank you for your consideration of appropriation for FY 2017/2018.

Sincerely,

Megan Jones

District Adm. Coordinator

Coosa County SWCD

CC: Alex Johnson, District Conservationist





September 14, 2017

Commissioner Todd Adams  
Coosa County Commission  
Post Office Box 10  
Rockford, Alabama 35136

RECEIVED  
COOSA COMMISSION

SEP 25 2017

PO BOX 10

Dear Commissioner,

On behalf of the Lake Martin Area Economic Development Alliance Board of Directors, I would like to thank Coosa County for your continued support of our economic development efforts. Your support financially and as Board Members has been invaluable to our economic development efforts.

This past year has been a year of making connections for the Lake Martin area. We have partnered with site consultant Jim Beatty of NCS International and Jim has helped us cultivate relationships with other site consultants, several of which have visited or are planning to visit the Lake Martin area. These site consultants have firsthand knowledge about projects that may be a fit for us and we believe that providing them with information on the Lake Martin area and the many benefits that we have to offer a company looking to expand or relocate, will only increase our chances for positive economic development opportunities.

This past year we have continued our support of our existing industries as well. We continue to serve as a liaison between local industry, Central Alabama Community College, Benjamin Russell High School, Tallapoosa County High Schools and Coosa Central High School. Also, this year, we launched a HR Roundtable program, a group of approximately 75 Human Resource professionals and industry leaders that meet monthly to discuss workforce issues in the area. These meetings enable us to respond to those issues immediately by providing information on training opportunities, facilitating speakers and presentations on relevant subjects or simply by providing an opportunity for these professionals to network with one another. We are also continuing to work with this group to compile a Wage and Benefit survey for the area.

We, of course, also continue to work with our existing industry on any expansions they have. This year Sejin America in the Thweatt Industrial Park in Dadeville added a 50,000 square foot expansion to their existing facility. This expansion will house a production line dedicated to providing parts to new customer Volkswagen. We are also continuing to work with Korens in Alexander City, who plan to be in production by first quarter 2018. We have also fielded interest on the Avondale property in Alexander City, the Lake Martin Regional Industrial Park in Kellyton, Thweatt Industrial Park in Dadeville and the newly purchased acreage on the former Russell Campus that is being developed by the City of Alexander. New projects and expansions brought approximately 200 new jobs and over \$11 million in capital investment to the Lake Martin area in 2016-2017.

2942

D



COMMUNITY ACTION COMMITTEE, INC.  
OF  
*Chambers - Tallapoosa - Coosa*  
170 South Broadnax St., Dadeville, AL 36853

256.825.4287  
256.825.4280

David Boleware  
EXECUTIVE DIRECTOR

September 26, 2017

Coosa County Commission  
100 Main Street  
Rockford, AL 35136

RE: County Funding

Dear Commissioners:

Thank you for your financial support in the past and we look forward to your continued support by appropriating funds for the upcoming year.

Sincerely,

David Boleware

Executive Director



Community Life Center Of Coosa County  
188 County Road 30  
Kellyton, AL 35089  
(256) 377-1088

September 26, 2017

To: Coosa County Commissioners and County Administrator,  
From: Robert Williams, President  
Community Life Center of Coosa County  
Subject: Allocation for Year 2017-18

The Community Life Center of Coosa County is very appreciative of the support we have received from the County Commissioners and the relationship is very important to us.

The board members met and we are asking for \$1,500.00 for the year 2017-18. The Community Life Center is a 501 (c) 3 non-profit organization which relies on donations and offers various programs to the surrounding communities. All of the services provide by the Center are at no charge to the community.

- Van transportation for seniors and the disabled to and from the doctor with a scheduled appointment.
- Senior activities
- Exercise Programs
- Food Share Program
- Seminars on Nutrition and Health

Thank you,

A handwritten signature in cursive script that reads 'Robert Williams'.

Robert Williams  
President

Mayor  
Robert Graham  
City Clerk  
Tina Lauderdale

City of Goodwater  
State of Alabama  
Post Office Box 45  
Goodwater AL 35072  
(256)839-6301

City Council  
Gregory J. Crayton  
Louis Childs  
Mary Graham  
Wade McElrath  
James G. Whetstone

September 26, 2017

Goodwater Senior Center  
431 Clay Street  
Goodwater, AL 35072

To Whom It May Concern:

We at the Goodwater Senior Center would appreciate the continued support from the Coosa County Commission for the Annual Appropriations for FY 17-18 in the amount of \$1500.00.

Thanks again on behalf of the Goodwater Senior Center.



Tina Lauderdale  
City Clerk  
[tina@cityofgoodwater.com](mailto:tina@cityofgoodwater.com)  
256-839-6301  
256-839-5663





Bridget - I would like to address the Commission next week regarding the Your Town AL Workshop Vanessa Leonard, Tom and Pinky Reichert, and I attended last week. This is a wonderful program that at least one person from the Coosa County Commission needs to attend every year and I'd like to request it be included in the budget - \$300.00.

The University of Alabama Center for Economic Development sponsored us this year because no one had ever attended from Coosa County before (19 years). The four of us gained information on resources, ideas, contacts, etc that is worth thousands of dollars but we are going to need the Commission to join with our Strategic Planning groups to put this in motion.

Do I need to send you a written copy of my presentation prior to the meeting? I would think 10 minutes of time would be plenty unless, hopefully, there are questions!

Thanks

## Coosa County Board of Education

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Andi F. Wilson

73 Nixburg Road  
PO Box 37  
Rockford, AL 35136  
Telephone (256)377-4913 • Fax (256)377-2385  
Email: [awilson@coosaschools.org](mailto:awilson@coosaschools.org)  
Website: <http://coosaschools.k12.al.us>

Superintendent

September 26, 2017

Mrs. Bridgette Graham  
Coosa County Commission  
P. O. Box 10  
Rockford, AL 35136

RE: Annual Appropriation

Dear Bridgette:

The Coosa County Board of Education respectfully requests that the Coosa County Commission provide their annual appropriation of \$7,125.00 for the 2018 fiscal year.

We appreciate your support.

Sincerely,



Amy L. Davis  
CSFO

Board of Education  
Donna McVey, Chairperson, District IV • Gay Adams, Vice-Chairperson, District V  
Randall Hardman, District I  
Tiffany McCain, District II • David Tuck, District III



Coosa County Extension Coordinator  
139999 AL Hwy 22  
P.O. Box 247  
Rockford, AL 35136  
Phone: 256-377-4713

Date: August 3, 2017

To: Coosa County Commissioners and County Administrator  
From: Sharon A. Haynes  
County Extension Coordinator

Subject: Annual Budget Request and Extension Report

I would like to invite you to the Coosa County Extension Office Annual Budget Request and Accountability Luncheon on Tuesday, September 12, 2017. The meeting will take place at the Coosa County Extension Office during your lunch break. During this time, I would like to share with you some of the successes of the Extension Office and present you with the accountability report. ***If for some reason September 12<sup>th</sup> is not convenient, I can move the meeting to Tuesday, October 10<sup>th</sup>. Please let my office know as soon as possible which date is preferred.***

Also enclosed is the Coosa County Extension Office budget request for fiscal year 2017-2018. As you know, Extension Offices are able to operate with support through Federal, State and County Funds. A majority of the funding comes from State appropriations but County-matching funds are needed for day-to-day (local) operation within the county.

Alabama Cooperative Extension System and Coosa County Extension Office are very appreciative of the support we receive from our County Commission and value the relationship.

This year, we are requesting funding of \$14,000. A \$200.00 increase from last year. At full staff capacity with 10 regional extension agents working Coosa County, cost for copier, office supplies, publication, etc. have increased. Aside from Extension day-to-day operation, we also serve as the part-time facility for Coosa County Chamber of Commerce. For the past year and a half, Extension has provided not only leadership to the Chamber but has aided them in facility and administrative needs. Their meeting expenses are not large in amount but they have caused a slight variation in Extension's County Budget. In an effort to aid both entities (Extension and Coosa County Chamber of Commerce), I am asking for your consideration in this budget request.

I fully understand the county's budget is limited but asked that you take time to consider what impact the work I have done thus far to assist the county with various projects, grants, etc.

**I certainly hope you can join us on September 12<sup>th</sup>. I look forward to seeing and discussing our 2017-2018 Extension plan with each of you. Please have county administrator contact my office to confirm date and time.**



2945

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO APPROVE THE YEARLY CONTRACTS. UNANIMOUSLY APPROVED

		<u>2017/2018</u>			
<u>Company</u>	<u>Dept</u>	<u>Annual</u>	<u>Renewal</u>	<u>Purpose</u>	<u>Fund/Dept/Line</u>
Delta Computer System	Commission	\$5,040.00	September	AS400 Support	001-51100-219
Lee County Corrections/Youth	Commission	As Needed	August	Juvenile Housing	N/A
Syscon	Probate	\$25,527.00	September	Document Storage	001-51300-163
Docustore	Reappraisal	\$600.00	September	Database Management	120-51800-160
ERSI	Reappraisal	\$1,500.00	September	Database Management	120-51800-222
Flagship	Reappraisal	\$12,000.00	September	Database Management	120-51800-222
Flagship	Reappraisal	\$4,500.00	September	Database Management	120-51800-241
Royal Office Equipment	Reappraisal	\$1,524.00	unknown	Copier Lease	120-51800-223
S & W Minicomputer hardware	Reappraisal	\$13,008.00	September	Hardware Maintenance	120-51800-235
S & W Minicomputer software	Reappraisal	\$33,372.00	September	Software Maintenance	120-51800-222
Syscon	Revenue	\$2,240.00	September	Document Research	001-51600-499
Caterpillar Financial	Road Dept	\$66,756.00	unknown	Motor Grader Lease Paym.	111-53100-560
Allcomm Wireless	Sheriff	\$8,760.00	February	Communication	001-52100-236
Royal Office Equipment	Sheriff	\$3,700.00	unknown	Copier Lease	001-52100-223
SRO Contract	Sheriff	\$15,046.00	September		001-52100-113/124/121
Snap/ACII/LETS/NCIC	Jail	\$7,800.00	September	Database Management	001-52200-222
DataWorks	Jail	\$2,250.00	September	Database Management	001-52200-219
Quality Correctional Healthcare Inc	Jail	\$48,305.00	September	Inmate Care	001-52200-158
Southern Software	Jail	\$14,902.00	September	Database Management	001-52200-219
Ingenuity	Probate	Usage Ratio	September	Credit Card Services	001-51300-235
Ingenuity	Revenue	Usage Ratio	September	Credit Card Services	001-51600-499
Ingenuity	Sheriff	Usage Ratio	September	Credit Card Services	001-52100-235



2946

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO ADOPT THE  
HIGHWAY DEPARTMENT WITH 3% RAISE BUDGET FOR FY 17-18. UNZELL KELLEY NO VOTE, BERTHA  
KELLY ABSTAINED. MOTION PASSED

NATALIE GLMBAC03 11/01/2017 12:04 Coosa County Current Year Acco  
General Ledger  
OPERATIONS BUDGET 2017-2018

Fund  
7 CENT GAS TAX

Account Number	Group	Objective	Adopted Budget
111-53100-	COUNTY-WIDE ROAD DEPART		
111-53100-111	COUNTY-WIDE ROAD DEPART	SALARIES - ELECTED O	102,988.00
111-53100-112	COUNTY-WIDE ROAD DEPART	OFFICIALS EXPENSE AL	
111-53100-113	COUNTY-WIDE ROAD DEPART	SALARIES	607,220.00
111-53100-121	COUNTY-WIDE ROAD DEPART	RETIREMENT	60,616.00
111-53100-122	COUNTY-WIDE ROAD DEPART	HEALTH INS CO	104,196.00
111-53100-123	COUNTY-WIDE ROAD DEPART	LIFE INS CO	2,724.00
111-53100-124	COUNTY-WIDE ROAD DEPART	SOCIAL SECURITY	54,360.00
111-53100-125	COUNTY-WIDE ROAD DEPART	WORKERS COMP PREMIUM	36,132.00
111-53100-131	COUNTY-WIDE ROAD DEPART	ACC/CANCER INS CO	5,000.00
111-53100-154	COUNTY-WIDE ROAD DEPART	LEGAL SERVICES	4,000.00
111-53100-158	COUNTY-WIDE ROAD DEPART	MEDICAL AND DENTAL S	1,000.00
111-53100-164	COUNTY-WIDE ROAD DEPART	ACCOUNTING SERVICES	5,000.00
111-53100-170	COUNTY-WIDE ROAD DEPART	EDUCATION & TRAINING	
111-53100-171	COUNTY-WIDE ROAD DEPART	DUE / ORGINAZATIONS	550.00
111-53100-2	COUNTY-WIDE ROAD DEPART		
111-53100-202	COUNTY-WIDE ROAD DEPART	ROAD SIGNS	7,000.00
111-53100-211	COUNTY-WIDE ROAD DEPART	OFFICE SUPPLIES	2,000.00
111-53100-212	COUNTY-WIDE ROAD DEPART	GAS & OIL	42,000.00
111-53100-213	COUNTY-WIDE ROAD DEPART	ROAD MATERIALS	215,486.00
111-53100-214	COUNTY-WIDE ROAD DEPART	SMALL TOOLS	1,500.00
111-53100-215	COUNTY-WIDE ROAD DEPART	TIRES	10,000.00
111-53100-216	COUNTY-WIDE ROAD DEPART	CLEANING SUPPLIES	2,000.00
111-53100-217	COUNTY-WIDE ROAD DEPART	FEDERAL MATCHING FUN	133,250.00
111-53100-219	COUNTY-WIDE ROAD DEPART	COMP SFTWR & MAINT	
111-53100-221	COUNTY-WIDE ROAD DEPART	RENTAL LAND / BUILDI	
111-53100-223	COUNTY-WIDE ROAD DEPART	RENTAL - COPIER	300.00
111-53100-225	COUNTY-WIDE ROAD DEPART	RENTAL EQUIPMENT	
111-53100-231	COUNTY-WIDE ROAD DEPART	REPAIRS & MAINT BUIL	2,000.00
111-53100-232	COUNTY-WIDE ROAD DEPART	REPAIRS & MAINT. EQU	30,000.00
111-53100-233	COUNTY-WIDE ROAD DEPART	REPAIRS MAINT OFFIC	2,000.00
111-53100-234	COUNTY-WIDE ROAD DEPART	REPAIRS & MAINT VEHI	5,000.00
111-53100-235	COUNTY-WIDE ROAD DEPART	COMP HDWR & MAINT	3,500.00
111-53100-236	COUNTY-WIDE ROAD DEPART	REPAIRS & MAINT COMM	3,500.00
111-53100-240	COUNTY-WIDE ROAD DEPART	UTILITIES	12,000.00
111-53100-251	COUNTY-WIDE ROAD DEPART	TELEPHONE	6,000.00
111-53100-252	COUNTY-WIDE ROAD DEPART	POSTAGE	100.00

2946  
Fund  
7 CENT GAS TAX

Account Number	Group	Objective	Adopted Budget
111-53100-253	COUNTY-WIDE ROAD DEPART	ADVERTISING	1,500.00
111-53100-262	COUNTY-WIDE ROAD DEPART	TRAVEL	3,000.00
111-53100-264	COUNTY-WIDE ROAD DEPART	ROOM & MEALS	4,000.00
111-53100-265	COUNTY-WIDE ROAD DEPART	REGISTRATION FEES	5,000.00
111-53100-271	COUNTY-WIDE ROAD DEPART	INSURANCE FOR BUILDI	421.00
111-53100-272	COUNTY-WIDE ROAD DEPART	INSURANCE VEHICLES	18,633.00
111-53100-273	COUNTY-WIDE ROAD DEPART	BOND	2,550.00
111-53100-275	COUNTY-WIDE ROAD DEPART	INSURANCE GENERAL LI	33,483.00
111-53100-499	COUNTY-WIDE ROAD DEPART	MISC	25,000.00
111-53100-560	COUNTY-WIDE ROAD DEPART	VEHICLE OR EQUIPMEN	200,000.00

Department	Assets	
	Liabilities	
	Revenues	
	Expenditures	1,755,009.00

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO ADOPT THE SHERIFF DEPARTMENT WITH 3% RAISE BUDGET FOR FY 17-18. UNZELL KELLEY ABSTAINED, BERTHA KELLY NO VOTE. MOTION PASSED

NATALIE GLMBAC03 11/01/2017 12:04 Coosa County Current Year Acco  
General Ledger  
OPERATIONS BUDGET 2017-2018

Fund  
GENERAL FUND

Account Number	Group	Objective	Adopted Budget
001-52100-1	SHERIFF		
001-52100-102	SHERIFF	SALARY OTHER	15,550.00
001-52100-103	SHERIFF	HOLIDAY PAY	15,350.00
001-52100-104	SHERIFF	UNIFORMS	5,000.00
001-52100-111	SHERIFF	SALARIES - ELECTED O	67,240.00
001-52100-112	SHERIFF	OFFICIALS EXPENSE AL	
001-52100-113	SHERIFF	SALARIES	334,162.00
001-52100-116	SHERIFF	OVERTIME	600.00
001-52100-119	SHERIFF	SUPERNUMARY SALARY	
001-52100-121	SHERIFF	RETIREMENT	34,450.00
001-52100-122	SHERIFF	HEALTH INS CO	74,700.00
001-52100-123	SHERIFF	LIFE INS CO	1,240.00
001-52100-124	SHERIFF	SOCIAL SECURITY	29,250.00
001-52100-131	SHERIFF	ACC/CANCER INS CO	2,500.00
001-52100-152	SHERIFF	VARIOUS MAINTENCE SE	
001-52100-170	SHERIFF	EDUCATION & TRAINING	
001-52100-171	SHERIFF	DUE / ORGINAZATIONS	3,084.00
001-52100-2	SHERIFF		
001-52100-211	SHERIFF	OFFICE SUPPLIES	5,050.00
001-52100-212	SHERIFF	GAS & OIL	34,000.00
001-52100-215	SHERIFF	TIRES	6,600.00
001-52100-223	SHERIFF	RENTAL - COPIER	3,700.00
001-52100-233	SHERIFF	REPAIRS MAINT OFFIC	
001-52100-234	SHERIFF	REPAIRS & MAINT VEHI	15,883.00
001-52100-235	SHERIFF	COMP HDWR & MAINT	3,700.00
001-52100-236	SHERIFF	REPAIRS & MAINT COMM	9,310.00
001-52100-251	SHERIFF	TELEPHONE	26,850.00
001-52100-252	SHERIFF	POSTAGE	1,400.00
001-52100-253	SHERIFF	ADVERTISING	
001-52100-264	SHERIFF	ROOM & MEALS	
001-52100-265	SHERIFF	REGISTRATION FEES	450.00
001-52100-272	SHERIFF	INSURANCE VEHICLES	10,200.00
001-52100-273	SHERIFF	BOND	
001-52100-4	SHERIFF		
001-52100-499	SHERIFF	MISC	
001-52100-560	SHERIFF	VEHICLE OR EQUIPMEN	37,220.00

Department	Assets	
	Liabilities	
	Revenues	
	Expenditures	737,489.00



2947

Fund  
GENERAL FUND

Account Number	Group	Objective	Adopted Budget
001-52200-	JAIL		
001-52200-102	JAIL	SALARY OTHER	15,500.00
001-52200-103	JAIL	HOLIDAY PAY	13,000.00
001-52200-104	JAIL	UNIFORMS	1,025.00
001-52200-113	JAIL	SALARIES	317,381.00
001-52200-116	JAIL	OVERTIME	5,500.00
001-52200-121	JAIL	RETIREMENT	22,400.00
001-52200-122	JAIL	HEALTH INS CO	56,092.00
001-52200-123	JAIL	LIFE INS CO	1,200.00
001-52200-124	JAIL	SOCIAL SECURITY	23,650.00
001-52200-131	JAIL	ACC/CANCER INS CO	2,380.00
001-52200-154	JAIL	LEGAL SERVICES	2,000.00
001-52200-158	JAIL	MEDICAL AND DENTAL S	48,305.00
001-52200-2	JAIL		
001-52200-203	JAIL	SUPPLIES INMATE- ALL	1,000.00
001-52200-206	JAIL	DURGS & MEDICAL SUPP	1,000.00
001-52200-216	JAIL	CLEANING SUPPLIES	5,500.00
001-52200-218	JAIL	KITCHEN SUPPLIES- JA	700.00
001-52200-219	JAIL	COMP SFTWR & MAINT	17,152.00
001-52200-222	JAIL	OPERATING LEASES 12	7,800.00
001-52200-231	JAIL	REPAIRS & MAINT BUIL	7,700.00
001-52200-235	JAIL	COMP HDWR & MAINT	1,750.00
001-52200-240	JAIL	UTILITIES	60,500.00
001-52200-271	JAIL	INSURANCE FOR BUILDI	6,300.00
001-52200-499	JAIL	MISC	200.00

Department

Assets

Liabilities

Revenues

Expenditures

618,035.00



Fund  
 GENERAL FUND

Account Number	Group	Objective	Adopted Budget
001-52950-113	COURTHOUSE SECURITY	SALARIES	46,586.00
001-52950-121	COURTHOUSE SECURITY	RETIREMENT	3,650.00
001-52950-124	COURTHOUSE SECURITY	SOCIAL SECURITY	3,461.00
001-52950-211	COURTHOUSE SECURITY	OFFICE SUPPLIES	200.00
001-52950-219	COURTHOUSE SECURITY	COMP SFTWR & MAINT	
001-52950-233	COURTHOUSE SECURITY	REPAIRS MAINT OFFIC	
001-52950-235	COURTHOUSE SECURITY	COMP HDWR & MAINT	
001-52950-251	COURTHOUSE SECURITY	TELEPHONE	
001-52950-499	COURTHOUSE SECURITY	MISC	1,500.00

Department

Assets	
Liabilities	
Revenues	
Expenditures	55,397.00

2948

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO ADOPT THE  
REVENUE AND REAPPARASIAL OFFICE WITH 3% RAISE BUDGET FOR FY 17-18. UNZELL KELLEY  
ABSTAINED BERTHA KELLY NO VOTE. MOTION PASSED

NATALIE GLMBAC03 11/01/2017 12:04 Coosa County Current Year Acco  
General Ledger  
OPERATIONS BUDGET 2017-2018

Fund  
REAPPRASIAL UPDATE FUND

Account Number	Group	Objective	Adopted Budget
120-51800-113	REAPPRASIAL MAINT	SALARIES	93,087.00
120-51800-121	REAPPRASIAL MAINT	RETIREMENT	7,940.00
120-51800-122	REAPPRASIAL MAINT	HEALTH INS CO	21,468.00
120-51800-123	REAPPRASIAL MAINT	LIFE INS CO	311.00
120-51800-124	REAPPRASIAL MAINT	SOCIAL SECURITY	7,121.00
120-51800-131	REAPPRASIAL MAINT	ACC/CANCER INS CO	702.00
120-51800-160	REAPPRASIAL MAINT	PRINTING BOOKBINDING	
120-51800-2	REAPPRASIAL MAINT		
120-51800-211	REAPPRASIAL MAINT	OFFICE SUPPLIES	5,800.00
120-51800-212	REAPPRASIAL MAINT	GAS & OIL	
120-51800-219	REAPPRASIAL MAINT	COMP SFTWR & MAINT	30,000.00
120-51800-222	REAPPRASIAL MAINT	OPERATING LEASES 12	72,840.00
120-51800-223	REAPPRASIAL MAINT	RENTAL - COPIER	1,523.00
120-51800-234	REAPPRASIAL MAINT	REPAIRS & MAINT VEHI	1,000.00
120-51800-235	REAPPRASIAL MAINT	COMP HDWR & MAINT	13,008.00
120-51800-240	REAPPRASIAL MAINT	UTILITIES	
120-51800-241	REAPPRASIAL MAINT	REPAIR/MAINT DP SOFT	6,000.00
120-51800-251	REAPPRASIAL MAINT	TELEPHONE	800.00
120-51800-252	REAPPRASIAL MAINT	POSTAGE	4,500.00
120-51800-257	REAPPRASIAL MAINT	INTERNET SERVICE	
120-51800-262	REAPPRASIAL MAINT	TRAVEL	500.00
120-51800-264	REAPPRASIAL MAINT	ROOM & MEALS	
120-51800-265	REAPPRASIAL MAINT	REGISTRATION FEES	
120-51800-266	REAPPRASIAL MAINT	FUEL FOR COUNTY VEHI	800.00
120-51800-271	REAPPRASIAL MAINT	INSURANCE FOR BUILDI	
120-51800-272	REAPPRASIAL MAINT	INSURANCE VEHICLES	172.00
120-51800-274	REAPPRASIAL MAINT	GENERAL LIABILITY IN	
120-51800-275	REAPPRASIAL MAINT	INSURANCE GENERAL LI	
120-51800-499	REAPPRASIAL MAINT	MISC	
120-51800-560	REAPPRASIAL MAINT	VEHICLE OR EQUIPMEN	2,500.00
120-51800-580	REAPPRASIAL MAINT	DATA PROCESSING & IN	18,550.00

Department

Assets

Liabilities

Revenues

Expenditures

288,622.00

28999

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO ADOPT THE SENIOR CENTERS, MAINTENANCE AND COMMISSION BUDGET WITH A 3% RAISE FOR FY 17-18. UNZELL KELLEY ABSTAINED, BERTHA KELLY NO VOTE. MOTION PASSED

NATALIE GLMBAC03 11/01/2017 12:04 Coosa County Current Year Acco  
General Ledger  
OPERATIONS BUDGET 2017-2018

Fund  
NUTRITION FUND

Account Number	Group	Objective	Adopted Budget
147-56220-	NUTRITION SERVICE W COO		
147-56220-113	NUTRITION SERVICE W COO	SALARIES	21,158.00
147-56220-121	NUTRITION SERVICE W COO	RETIREMENT	750.00
147-56220-122	NUTRITION SERVICE W COO	HEALTH INS CO	10,249.00
147-56220-123	NUTRITION SERVICE W COO	LIFE INS CO	113.00
147-56220-124	NUTRITION SERVICE W COO	SOCIAL SECURITY	1,311.00
147-56220-131	NUTRITION SERVICE W COO	ACC/CANCER INS CO	234.00
147-56220-212	NUTRITION SERVICE W COO	GAS & OIL	2,866.00
147-56220-216	NUTRITION SERVICE W COO	CLEANING SUPPLIES	700.00
147-56220-231	NUTRITION SERVICE W COO	REPAIRS & MAINT BUIL	650.00
147-56220-234	NUTRITION SERVICE W COO	REPAIRS & MAINT VEHI	800.00
147-56220-240	NUTRITION SERVICE W COO	UTILITIES	9,000.00
147-56220-251	NUTRITION SERVICE W COO	TELEPHONE	2,500.00
147-56220-499	NUTRITION SERVICE W COO	MISC	1,800.00
147-56220-560	NUTRITION SERVICE W COO	VEHICLE OR EQUIPMEN	910.00

Department	Assets	
	Liabilities	
	Revenues	
	Expenditures	53,041.00



2949

Fund  
NUTRITION FUND

Account Number	Group	Objective	Adopted Budget
147-56225-113	NUTRITION SERVICE	ELDER SALARIES	23,101.00
147-56225-121	NUTRITION SERVICE	ELDER RETIREMENT	586.00
147-56225-122	NUTRITION SERVICE	ELDER HEALTH INS CO	3,150.00
147-56225-123	NUTRITION SERVICE	ELDER LIFE INS CO	113.00
147-56225-124	NUTRITION SERVICE	ELDER SOCIAL SECURITY	1,587.00
147-56225-131	NUTRITION SERVICE	ELDER ACC/CANCER INS CO	234.00
147-56225-158	NUTRITION SERVICE	ELDER MEDICAL AND DENTAL S	
147-56225-212	NUTRITION SERVICE	ELDER GAS & OIL	1,500.00
147-56225-216	NUTRITION SERVICE	ELDER CLEANING SUPPLIES	350.00
147-56225-221	NUTRITION SERVICE	ELDER RENTAL LAND / BUILDI	1,500.00
147-56225-223	NUTRITION SERVICE	ELDER RENTAL - COPIER	
147-56225-231	NUTRITION SERVICE	ELDER REPAIRS & MAINT BUIL	322.00
147-56225-234	NUTRITION SERVICE	ELDER REPAIRS & MAINT VEHI	2,500.00
147-56225-240	NUTRITION SERVICE	ELDER UTILITIES	3,500.00
147-56225-251	NUTRITION SERVICE	ELDER TELEPHONE	1,400.00
147-56225-499	NUTRITION SERVICE	ELDER MISC	1,200.00
147-56225-560	NUTRITION SERVICE	ELDER VEHICLE OR EQUIPMEN	3,644.00

Department	Assets	
	Liabilities	
	Revenues	
	Expenditures	44,687.00



MOTIONED BY COMMISSIONERS PAULPERRETT AND SECONDED BY RANDALL DUNHAM TO ADOPT THE PROBATE JUDGE OFFICE BUDGET WITH A 3% RAISE FOR FY 17-18. UNZELL KELLEY ABSTAINED, BERTHA KELLY NO VOTE. MOTION PASSED

NATALIE GLMBAC03 11/01/2017 12:04 Coosa County Current Year Acco  
General Ledger  
OPERATIONS BUDGET 2017-2018

Fund  
GENERAL FUND

Account Number	Group	Objective	Adopted Budget
001-51300-111	JUDGE OF PROBATE	SALARIES - ELECTED O	73,526.00
001-51300-113	JUDGE OF PROBATE	SALARIES	168,920.00
001-51300-121	JUDGE OF PROBATE	RETIREMENT	14,000.00
001-51300-122	JUDGE OF PROBATE	HEALTH INS CO	27,254.00
001-51300-123	JUDGE OF PROBATE	LIFE INS CO	720.00
001-51300-124	JUDGE OF PROBATE	SOCIAL SECURITY	20,906.00
001-51300-131	JUDGE OF PROBATE	ACC/CANCER INS CO	1,404.00
001-51300-151	JUDGE OF PROBATE	PHOTO COPYING - BUSI	150.00
001-51300-163	JUDGE OF PROBATE	DATA PROCESSING SER	25,901.00
001-51300-170	JUDGE OF PROBATE	EDUCATION & TRAINING	800.00
001-51300-171	JUDGE OF PROBATE	DUE / ORGINAZATIONS	1,500.00
001-51300-2	JUDGE OF PROBATE		
001-51300-211	JUDGE OF PROBATE	OFFICE SUPPLIES	8,000.00
001-51300-219	JUDGE OF PROBATE	COMP SFTWR & MAINT	
001-51300-223	JUDGE OF PROBATE	RENTAL - COPIER	2,500.00
001-51300-233	JUDGE OF PROBATE	REPAIRS MAINT OFFIC	
001-51300-235	JUDGE OF PROBATE	COMP HDWR & MAINT	6,932.00
001-51300-251	JUDGE OF PROBATE	TELEPHONE	7,000.00
001-51300-252	JUDGE OF PROBATE	POSTAGE	3,000.00
001-51300-262	JUDGE OF PROBATE	TRAVEL	1,800.00
001-51300-264	JUDGE OF PROBATE	ROOM & MEALS	4,200.00
001-51300-265	JUDGE OF PROBATE	REGISTRATION FEES	3,500.00
001-51300-273	JUDGE OF PROBATE	BOND	600.00
001-51300-499	JUDGE OF PROBATE	MISC	4,307.00
001-51300-580	JUDGE OF PROBATE	DATA PROCESSING & IN	

Department

Assets

Liabilities

Revenues

Expenditures

376,920.00

2950

# OPERATIONS BUDGET 2017-2018

Fund Summary	Receipts	Disbursements	Difference
001 GENERAL	\$ 3,005,218	\$ 2,946,521	\$ 58,697
111 7 CENT GAS TAX	\$ 1,755,117	\$ 1,755,009	\$ 108
112 ROAD AND BRIDGE	\$ 451,900	\$ 447,536	\$ 4,364
113 PUBLIC HIGHWAY & TRAFFIC	\$ 52,800	\$ 52,500	\$ 300
115 1999 ST GAS TAX WT/7CT IMPEND	\$ 600	\$ 600	\$ -
116 CAPITAL IMPROVEMENT FUND	\$ 209,600	\$ 41,980	\$ 167,620
117 RRR 4 CENT FUND	\$ 913,196	\$ 896,196	\$ 17,000
120 REAPPRAISIAL FUND	\$ 288,622	\$ 288,622	\$ -
136 MOTOR CEH SPEC TRAIN FUND			
138 MTR VEH REG & TITLE TECH FUND			
140 MFG HOME ISSUANCE FEE			
142 JUDGE PROBATE DISCRET FUND			
144 REV/COM DISCRET FUND			
147 NUTRTION FUND	\$ 97,728	\$ 97,728	\$ -
148 PUBLIC TRANSPORTATION	\$ 40,373	\$ 33,343	\$ 7,030
201 SERIES 2000 WT CONS DHR/BD ED			\$ -
309 2012 B DELTA COMM BLDG	\$ 53,172	\$ 53,172	\$ -
312 2010 A RECOVERY ZONE DEBT SERV	\$ 43,028	\$ 43,028	\$ -
401 REVOCERY ZONE CONST REPAIRS			
700 OPERATIONS ACCOUNT			
702 PAYROLL FUND			
704 INSURANCE FUND			
722 BEER TAX FUND			
733 REVENUE COMMISSIONER RETIREMEN			
755 FIDUCIARY FUND			
781			
783			
799 TOBACCO TAX VOL DEPT/HEALTH			
800 GENERAL FIXED ASSETS ACC GROUP			
900 LONG TERM DEBT GROUP			
<b>TOTAL</b>	<b>\$ 6,911,354</b>	<b>\$ 6,656,235</b>	<b>\$ 255,119</b>

I certify the above budget was approved on September 28, 2017.

Bridget H. Graham, CPA

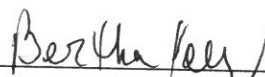
Bridget Graham, County Administrator

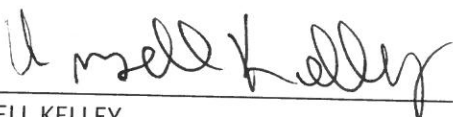
## MOTION TO ADJOURN

MOTIONED BY COMMISSIONER RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY TO ADJOURN.  
UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 10th DAY OF OCTOBER, 2017.

  
CHAIRMAN, TODD ADAMS

  
VICE CHAIRMAN, BERTHA KELLY

  
UNZELL KELLEY

  
RANDALL DUNHAM

  
PAUL PERRETT