

AGENDA
COOSA COUNTY COMMISSION
January 8, 2019
9:30 AM

WELCOME

PUBLIC COMMENTS:

Tony Edwards with New York Life – Long Term Care Insurance
Paul Perrett – Mining Operations

ELECTED OFFICIAL COMMENT:

CALL TO ORDER

COMMISSION ROLL CALL

INVOCATION, PLEDGE OF ALLEGIANCE

APPROVE AGENDA

READING OF MINUTES

AWARDS AND PRESENTATIONS

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Approval of allowing new elected Coroner Jack Brewer to appoint Alan Wingfield and Wendall Weathers as Deputy Coroners-Chairman Adams and Coroner Elect Jack Brewer
- (2) Approval to Allow New York Life to hold open enrollment for Long Term Care Insurance – Chairman Adams
- (3) Approval of Resolution Honoring Retiring Sheriff Terry Wilson – Chairman Adams
- (4) Approval of Removal of Asset 700233 Glock 40 cal Pistol serial # CBY931US from Sheriff Fixed Asset Inventory – Sheriff Wilson and Captain Mike Mull
- (5) Approval to use Verizon for replacement of office phones and service at the Courthouse location (other locations to be considered at a later date) – Administrator Graham
- (6) Approval to Renew contract with AVENU(formerly Revenue Discovery Systems) for the administration of lodging and sales tax collection – Chairman Adams/Administrator Graham
- (7) Discussion of Finances and 3% raise granted for FY19 which was not accepted by Elected Officials and County Administrator and was contingent upon review of end of FY18 financial position – Revenue Commissioner Lamberth/County Administrator/County Attorney

OLD BUSINESS

- (1) Approval of E-911 Board Appointment to complete the term of Mr. Richard Crayton for District 3 – Commissioner Kelley

STAFF REPORTS

Administrator –

Engineer

Attorney-

EMA

Courthouse Maintenance-

Nutrition-

Safety Coordinator-

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

MINUTES**COOSA COUNTY COMMISSION****JANUARY 8, 2019****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE JANUARY 8, 2019 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN TODD ADAMS, VICE CHAIR BERTHA K. MCEL RATH, UNZELL KELLEY AND RONNIE JOINER, RANDALL DUNHAM WAS NOT PRESENT.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA K. MCEL RATH TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

READING OF MINUTES

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RONNIE JOINER TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

AWARDS AND PRESENTATION

IN RECOGNITION OF SHERIFF TERRY WILSON ON HIS RETIREMENT WITH A RESOLUTION.

CONSENT AGENDA

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA K. MCCLERATH TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES).



Coosa County Sheriff's Office

Terry Wilson, Sheriff

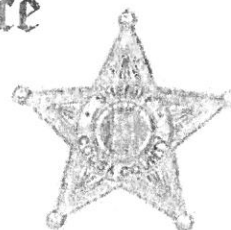
296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



Date: December 13, 2018

SALE OF ACCRUED LEAVE

In accordance with Coosa County Sheriff's Office Rules and Regulations,

Attendance, Pay and Leave Policy, Section 5, General, Paragraph 6A (5),

Sheriff Office employee [REDACTED] has requested to sell back

40 hours of accrued leave based on extraordinary circumstances. This request has been approved. We have confirmed 40 has accrued

leave time available in excess of hours requested for sale.

Approved: _____

Terry Wilson
Terry Wilson, Sheriff



Coosa County Sheriff's Office

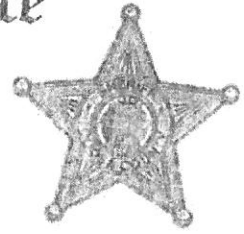
Terry Wilson, Sheriff

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Date: DECEMBER 15, 2018

SALE OF ACCRUED LEAVE

In accordance with Coosa County Sheriff's Office Rules and Regulations,
Attendance, Pay and Leave Policy, Section 5, General, Paragraph 6A (5),

Sheriff Office employee [REDACTED] has requested to sell back
40 hours of accrued leave based on extraordinary circumstances. This
request has been approved. We have confirmed [REDACTED] has accrued
leave time available in excess of hours requested for sale.

Approved: _____

Terry Wilson
Terry Wilson, Sheriff

"To Serve & Protect"

Melvin Larmon
Courthouse Security
Coosa County Sheriff Office

Dear Captain Mull:

Please accept this letter as formal notification that I am leaving my position with Coosa County Sheriff's Office on December 21, 2018.

Thank you for the opportunities you have provided me during my time with the Sheriff's Office. If I can be of any assistance during this transition, please let me know.

Sincerely,


Melvin Larmon



Coosa County Sheriff's Office

Terry Wilson, Sheriff

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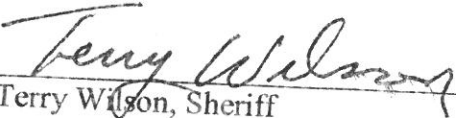
MEMO

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: January 2, 2019
RE: Lt. Edward Burke - Resignation

MESSAGE:

Lt. Edward Burke will resign his position as Chief Deputy. His final date of employment will be effective on January 14, 2019. Any property and equipment belonging to the Coosa County Sheriff's Office will be turned in at a later date, and we will notify your office. If direct deposit is no longer an option, Chief Davidson will pick up his remaining check or checks at our office. Also, he is requesting to receive all remaining vacation and comp hours.

This memorandum for record will remain in effect until further notice.


Terry Wilson, Sheriff



Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

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MEMO

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: January 2, 2019
RE: Chief Joseph Davidson - Resignation

MESSAGE:

Chief Joseph Davidson will resign his position as Chief Deputy. His final date of employment will be effective on January 14, 2019. Any property and equipment belonging to the Coosa County Sheriff's Office will be turned in at a later date, and we will notify your office. If direct deposit is no longer an option, Chief Davidson will pick up his remaining check or checks at our office. Also, he is requesting to receive all remaining vacation and comp hours.

This memorandum for record will remain in effect until further notice.


Terry Wilson, Sheriff

NEW BUSINESS

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY BERTHA K. MCEL RATH THE APPROVAL OF ALLOWING NEW ELECTED CORONER JACK BREWER TO APPOINT ALAN WINGFIELD AND WENDALL WEATHERS AS DEPUTY CORONERS. UNANIMOUSLY APPROVED



Jack Brewer
Deputy Coroner Coosa County
3275 Coosa County Road 41
Weogufka, Alabama 35183

HOME: 256/249-4429
CELL: 256/404-0175
EMAIL: brew7374@bellsouth.net
DISPATCH: 256/377-2211

December 30, 2018

Coosa County Commission
9709 US Highway 231
PO Box 10
Rockford, AL 35136

Bridgett Graham, Administrator

Ms. Graham

Re: Appointment of Deputy Coroners

I respectfully request an appearance before the Coosa County Commission regarding the appointment of Deputy Coroners. Pursuant to Alabama Law, (Code of Alabama/1975, Section 11-5-34), a newly elected coroner is authorized to appoint Deputy Coroners with the prior approval of the County Commission.

Coroner Alan Wingfield and Deputy Coroner Wendell Weathers have agreed to serve in this capacity. Therefore, in order to provide continuity in transition I, with the Coosa County Commission's approval, request these individuals be approved and allowed to be sworn in on the date I am sworn in as Coroner of Coosa County

Your assistance in this matter would be greatly appreciated.

Sincerely,

Jack Brewer
Coroner Elect Coosa County

Section 11-5-34**Deputy coroners.**

The coroner of each county is authorized to appoint such deputy coroners as are needed, with the prior approval of the county commission. Any appointment shall be in writing and shall be filed in the office of the coroner and the office of the judge of probate. The coroner of each county may delegate any of the powers of the office to one or more deputies who shall then have the same duties with respect thereto as has the coroner. Any act of a deputy shall be performed in the name of the coroner and signed by the deputy performing the act. A deputy coroner shall hold office during and subject to the pleasure of the coroner. Each deputy coroner, before entering the performance of the office, shall file with the judge of probate of the county the bond and oath of office required by law to be filed by the coroner. No compensation shall be paid to a deputy coroner without approval of a majority of the membership of the county commission.

(Act 2006-581, p. 1527, §5.)

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL TO ALLOW NEW YORK LIFE TO HOLD OPEN ENROLLMENT FOR LONG TERM CARE INSURANCE. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL OF RESOLUTION HONORING RETIRING SHERIFF TERRY WILSON. UNANIMOUSLY APPROVED

RESOLUTION HONORING SHERIFF TERRY WILSON FOR HIS SERVICE TO COOSA COUNTY

WHEREAS, the Coosa County Commission, the governing body of Coosa County, recognizes Sheriff Terry Wilson for his service to Coosa County;

Sheriff Wilson served the citizens of Coosa County for a total of 22 years; the first 10 years as a Deputy Sheriff and the last 12 years, beginning January 2007 as Sheriff;

Sheriff Wilson improved the equipment, effectiveness, and the social environment of the Coosa County Law Enforcement, as well as hiring the most qualified personnel to assist him in keeping Coosa County citizens safe;

Sheriff Wilson went to great depths to ensure all of his employees were protected, and provided with state of the art equipment, weapons, vehicles and opportunity to ensure their success;

Sheriff Wilson has been a key activist and leader in several Coosa County volunteer organizations such as C.O.A.C.H, Neighborhood Watch, Alabama Cattlemen Association, Coosa National Wild Turkey Federation and the Alabama Republican State Executive Committee;

Sheriff Wilson increased the Deputy Reserve unit from 2 members to 30+ members which has provided Coosa County with increased security;

Sheriff Wilson has been a good steward of his responsibilities to the citizens of Coosa County and served them with dignity and morality;

WHEREAS, let it be known, the Coosa County Commission would like to thank Terry Wilson for his service to the citizens of Coosa County, and wish him the best in his future endeavors.

IN WITNESS WHEREOF, the Coosa County Commission has caused this Resolution to be executed on this the 8th day of January, 2019.

Bertha K. McGrath

Umyell Kelley

Ronnie Joiner

Todd J. Adams

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY THE APPROVAL OF REMOVAL OF ASSET 70233 GLOCK 40 CAL PISTON SERIAL #CBY931US FROM SHERIFF FIXED ASSET INVENTORY. UNANIMOUSLY APPROVED



Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

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December 14, 2018

While preparing the Fixed Asset Inventory for the new Sheriff, I noticed a few mistakes that have been overlooked in the past. In past times I have not had the responsibility of managing the firearms assigned to the Sheriff's Office. However with the changing of Sheriff's I began to conduct a thorough examination of all property assigned to every employee of the Sheriff's Office. In 2010 the Sheriff through the discretionary accounts upgraded all Sheriff's Office Duty Pistols from Glock Generation 1 to Glock Generation 3. All old Glock's were traded into Walter Craig for the new ones. All old Glocks were to be removed from the inventory and replaced with the new ones. While conducting this review I identified that Asset 700233 Glock 40 cal Pistol serial number CBY931US was one of the 1st generations that was purchased prior to 2000 and should have been removed from the fixed asset inventory.

Michael D. Mull
Captain
Coosa County Sheriff's Office

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY BERTHA K. MCCLERATH THE APPROVAL TO USE VERIZON FOR REPLACEMENT OF OFFICE PHONES AND SERVICE AT THE COURTHOUSE LOCATION (OTHER LOCATIONS TO BE CONSIDERED AT A LATER DATE). UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA K. MCCLERATH THE APPROVAL TO RENEW CONTRACT WITH AVENU (FORMERLY REVENUE DISCOVERY SYSTEMS) FOR THE ADMINISTRATION OF LODGING AND SALES TAX COLLECTION THROUGH SEPTEMBER 30, 2020. UNANIMOUSLY APPROVED

DocuSign Envelope ID: E3A6495E-5AEC-450E-BC3F-152D7E340DC6

Tax Revenue Enhancement Agreement Lodging Tax Revenue Administration

This agreement made as of the 22-10-1-8-2019, by and between AVENU Insights & Analytics, LLC and Coosa County, an Alabama COUNTY ("COUNTY").

A. Remittance Processing Services

1. Taxes Processed: AVENU will perform remittance processing for lodging taxes as designated by the COUNTY.
2. Taxpayer Notification and Remittance: AVENU will send individualized tax forms to all known taxpayers. Taxpayers will remit payments to the following Address: Coosa County, P.O. Box 830725, Birmingham, AL 35283-0725. Upon reasonable notice to the COUNTY, AVENU may change the Address for payments.
3. Deposit Process: Deposits are made to the extent that funds have been received, via Automated Clearing House of the amounts and to the designated recipients as instructed by the COUNTY for each type of tax collected, as shown in more detail on Exhibit A.
4. Posting Process: Taxpayer accounts are posted with payment information captured in the AVENU revenue system. Additional information such as net sales, deductions, credit sales, measure of tax, name change, and address change is captured and added to payment data and taxpayer master file (as determined necessary by AVENU). Late payments (postmarked by U.S. Postal Service after due date) are invoiced at penalty amounts required by State code. Under-payments are invoiced for remaining tax due plus any required penalties.
5. Changes to Exhibit A: the COUNTY shall notify AVENU in writing immediately of all changes in amounts to be deposited into the accounts of designated recipients. An amended Exhibit A shall be prepared and executed by the Parties as soon as reasonably possible. In addition, AVENU shall provide documentation confirming each change under the preceding sentence with the first monthly report reflecting the applicable change. If the changes reflected in the monthly report do not properly reflect the intended changes of the COUNTY, then the COUNTY shall immediately notify AVENU and, thereafter, AVENU shall take the steps necessary to insure designated recipients receive the amounts intended by the COUNTY.
6. Notification, Reporting to the COUNTY:
 - i. AVENU will provide the COUNTY with monthly reports including, but not limited to, payment listings showing all taxes received related to net receipts reported, a general ledger distribution that corresponds to the COUNTY'S account numbers and all fees paid to AVENU. These reports will be provided by the 10th of the month following the tax month;
 - ii. THE COUNTY AGREES TO EXAMINE THIS REPORT IMMEDIATELY. IF NO ERROR IS REPORTED BY THE COUNTY TO AVENU WITHIN 60 DAYS, THE STATEMENT WILL BE DEEMED ACCURATE;
 - iii. All items credited will be subject to receipt of payment; and
 - iv. AVENU will attend Council meetings at such times as may be reasonably requested by the COUNTY.

B. Compliance Services

1. **Taxes Reviewed:** AVENU will perform compliance services for lodging and other taxes designated by the COUNTY under Remittance Processing Services. AVENU will provide delinquency notification and follow-up. This includes correspondence, calls, and collection procedures and the related documentation. Delinquency policies and procedures will be applied consistently and within applicable tax laws. Unless otherwise directed by the COUNTY, AVENU will make reasonable efforts to collect taxes designated by the COUNTY hereunder. Where deemed reasonably appropriate, accounts may be turned over to audit or third-party collection. If the COUNTY elects to have its attorney pursue collection of certain uncollected accounts, AVENU will assist the COUNTY attorney as reasonably requested at its normal hourly rate as reflected herein.
2. **Conduct of Compliance Services:** To assure that all taxpayers are treated fairly and consistently, and all compliance services are performed in a similar manner, AVENU representatives who perform compliance services will use a similar compliance plan for each compliance service conducted. All funds due from compliance services will be remitted to the COUNTY in the same manner as provided for pursuant to Section A, above.

C. General Provisions

1. **Information Provided:** The COUNTY represents that the information provided to AVENU in the performance of services hereunder shall be provided free and clear of the claims of third parties. The COUNTY represents that it has the right to provide this information to AVENU and that said information shall not be defamatory or otherwise expose AVENU to liability to third parties.
2. **Compliance with laws:** Each Party accepts responsibility for its compliance with federal, state, or local laws and regulations.
3. **Taxpayer service:** AVENU will provide a taxpayer assistance number for taxpayer questions. AVENU will provide informational brochures for placement in the COUNTY offices, Chamber of Commerce offices, libraries and any other facilities. This information may also be available on the Internet at www.revds.com.
4. **Review and Appeal Process:** AVENU has adopted and will use a review and appeals process which is based on the *Alabama Taxpayers' Bill of Rights Act* and *Uniform Revenue Procedures Act* codified as Title 40, Chapter 2A, Code of Alabama, 1975, as amended.
5. **Consideration for Remittance Processing Services, Revenue Analysis Services and Compliance Services:** AVENU shall be compensated for the services rendered under this agreement in accordance with the schedule of fees set forth in Exhibit "A".
6. **Audit Services:**
 - i. **AVENU Audit Services:** Audit Services include all preparation for the performance of an audit, any research or statistical analysis performed in relation to an audit, in-house audit/collection efforts, examination of the books and records of the taxpayer, an assessment of the amount due (if any), and all services related to closing an audit.
 - ii. **AVENU Reciprocal Agreement:** To the fullest extent allowed by law, the COUNTY hereby authorizes AVENU to act as a facilitator with the Alabama Department of Revenue and other applicable jurisdictions to share audit findings on its behalf.
 - iii. **AVENU Fee:** AVENU shall be compensated for audit services rendered under this agreement at the hourly rate set forth in Exhibit "A". There shall be no contingency fees.
 1. If overnight travel or travel more than 25 miles beyond origination point is required, AVENU will pay the auditor and bill the COUNTY for its portion of travel expenses. The

COUNTY agrees to pay the amount of these fees when due, regardless of any recovery.

2. Billing Increment: Time will be recorded in 15-minute intervals (.25 hours);
3. Shared Audit Fees: When audits for the COUNTY overlap with audits for other AVENU clients or clients of AVENU Affiliates, the fees will be shared as follows:
 - a. Travel Time: travel time, expenses, and a daily per diem amount for each audit is distributed evenly among the clients reviewed for each audit.
 - b. Interview Time: time billed during the initial interview of each audit is distributed evenly amongst the clients reviewed for each audit – during this process the auditor determines which clients will actually be audited for and billed Audit Time as follows:
 - i. Audit Time: Time billed during the actual audit stage of each audit is billed according to actual time spent working for each client;
 - ii. No Double Billing: In no event will the overlapping audits combined require payment for more than 100% for any one AVENU representative.
7. Company Audit: Once a year AVENU will have an auditor prepare an Independent Service Auditor's Report on Controls Placed in Operation and Tests of Operating Effectiveness. This report is commonly called a SOC 1 report and will be made available upon request.
8. Term of the Agreement: This Agreement shall be for a term of one (1) year following the date of execution or the maximum period allowed by law, whichever is shorter. Either party shall have the right to terminate this Agreement in the event of a material breach by the other party. Any such termination may be made only by providing ninety (90) days written notice to the other party, specifically identifying the breach or breaches on which termination is based. Following receipt of such notice, the party in breach shall have thirty (30) days to cure such breach or breaches. In the event that such cure is not made, this Agreement shall terminate in accordance with the initial ninety (90) days notice.
9. Effect of Termination: Notwithstanding non-renewal or termination of this Agreement, the COUNTY shall be obligated to pay AVENU for services performed through the effective date of termination for which AVENU has not been previously paid. In addition, because the services performed by AVENU prior to termination or non-renewal of this Agreement may result in the COUNTY's receipt of revenue after termination which are subject to AVENU'S fee, the COUNTY shall remain obligated after termination or non-renewal to provide to AVENU such information as is necessary for AVENU to calculate compensation due as a result of the receipt of revenue by the COUNTY. The COUNTY shall remain obligated to pay AVENU'S invoices therefore in accordance with the terms of this Agreement.
10. Indemnity: To the fullest extent allowed by law, AVENU hereby agrees to indemnify and hold the COUNTY harmless from any claims and against all costs, expenses, damages, claims and liabilities based upon or arising solely out of a breach of this Agreement by AVENU. Except as set forth in the preceding sentence, to the full extent allowed by law, the COUNTY hereby agrees to indemnify and hold AVENU harmless from any claims and against all costs, expenses, damages, claims and liabilities relating in any way to lodging and other taxes of the COUNTY, including, but not limited to, determination of taxes due from taxpayers, the collection thereof and any refunding related thereto.

11. **Limitation of Liability:** To the maximum extent permitted by law, in no event shall AVENU, its employees, contractors, directors, affiliates and/ or agents be liable for any special, incidental or consequential damages, such as, but not limited to, delay, lost data, disruption, and loss of anticipated profits or revenue arising from or related to the services, whether liability is asserted in contract or tort, and whether or not AVENU has been advised of the possibility of any such loss or damage. In addition, AVENU'S total liability hereunder, including reasonable attorney's fees and costs, shall in no event exceed an amount equal to the fee paid by the COUNTY for the affected service to which the claim pertains. The foregoing sets forth the COUNTY'S exclusive remedy for claims arising from or out of this Agreement. The provisions of this section allocate the risks between AVENU and the COUNTY and AVENU'S pricing reflects the allocation of risk and limitation of liability specified herein.
12. **Equal Opportunity to Draft:** The Parties have participated and had an equal opportunity to participate in the drafting of this Agreement. No ambiguity shall be construed against any Party upon a claim that that party drafted the ambiguous language.
13. **Assignment:** This Agreement shall be binding upon and inure to the benefit of the Parties, their successors; representatives and assigns. AVENU shall not assign this Agreement, or delegate its duties or obligations under this Agreement, without the prior written consent of the COUNTY, which consent shall not be unreasonably withheld, delayed or conditioned. Notwithstanding the foregoing, AVENU may assign this Agreement, in whole or in part, without the consent of the COUNTY to any corporation or entity into which or with which AVENU has merged or consolidated; any parent, subsidiary, successor or affiliated corporation of AVENU; or any corporation or entity which acquires all or substantially all of the assets of AVENU. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the parties and their successors or assigns.
14. **Force Majeure:** AVENU shall not be in default of its obligations hereunder to the extent that its performance is delayed or prevented by causes beyond its control, including but not limited to acts of God, government, weather, fire, power or telecommunications failures, inability to obtain supplies, breakdown of equipment or interruption in vendor services or communications.
15. **Subcontractors:** AVENU shall have the right to hire assistants as subcontractors or to use employees to provide the Services required by this Agreement. AVENU, in rendering performance under this Agreement shall be deemed an independent contractor and nothing contained herein shall constitute this arrangement to be employment, a joint venture, or a partnership. AVENU shall be solely responsible for and shall hold the COUNTY harmless from any and all claims for any employee related fees and costs including without limitation employee insurance, employment taxes, workman's compensation, withholding taxes or income taxes.
16. **Intellectual Property Rights:** The entire right, title and interest in and to AVENU'S database and all copyrights, patents, trade secrets, trademarks, trade names, and all other intellectual property rights associated with any and all ideas, concepts, techniques, inventions, processes, or works of authorship including, but not limited to, all materials in written or other tangible form developed or created in the course of this Agreement (collectively, the "Work Product") shall vest exclusively in AVENU. The foregoing notwithstanding, in no event shall any COUNTY-owned data provided to AVENU be deemed included within the Work Product.
17. **Entire Agreement:** This Agreement constitutes the entire agreement between the Parties hereto and supersedes any prior understandings or written or oral agreements between the Parties respecting the subject matter contained herein. Said Agreement shall not be amended, altered, or changed, except by a written Agreement signed by both Parties hereto.
18. **Invalidity:** If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

19. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.
20. Effective Date: The effective date for the performance of services under the terms of this agreement shall commence February 1, 2019 with collection of February taxes to be remitted on or before March 20, 2019.

IN WITNESS WHEREOF, the parties hereto as of the date first above written have duly executed this Agreement.

AVENU INSIGHTS & ANALYTICS, LLC

Coosa County

DocuSigned by:
By: Benson Walthall
259631E17BC3472

Title: SVP

By: John J. Adams
Title: Chairman of County Commission

Proposed pricing contained herein valid for 60 days from date of issuance. Issued 1/22/2019 (crg)

EXHIBIT A**DISTRIBUTION, RATE CONFIRMATION and SCHEDULE OF FEES**

December 31, 2018

Bridget Graham
Coosa County
PO Box 10
Rockford, AL 35136

Dear Ms. Graham:

Funds will be distributed in the following accounts pursuant to this Agreement:

Agency	Routing #	Account #	Distribution %	Tax Type/Rate Code
Coosa	062203638	Xxx0347	100%	Lodging; all rates

Tax Types and Rate Codes will be administered at the following percentages:

Tax Type	Rate Type	Percentage
Lodging	General	6.00%

If at any time there are any discrepancies between the schedule set out above and your Municipality's records, please notify us in writing immediately.

IT IS YOUR RESPONSIBILITY TO PROVIDE NOTICE TO US OF ANY CHANGES IN TAX RATES OR IN THE DISTRIBUTION OF FUNDS. NOTICE MUST BE IN WRITING AND SENT, VIA CERTIFIED MAIL, TO:

AVENU Insights & Analytics, LLC
600 Beacon Parkway West, Suite 900
Birmingham AL 35209
ATT: Kennon Walthall, SVP

COMPENSATION

Compliance Services: AVENU will receive an amount equal to 1.85% of gross revenues collected, for providing Remittance Processing Services and Revenue Analysis Services.

Audit Services: AVENU will receive an amount based on an hourly rate of seventy dollars (\$70.00) for audit services. There shall be no contingent fees. Each year on the anniversary date of this Agreement the hourly rate will increase by 3%.

Thank you for your assistance. If you have any questions, or if I may be of assistance, please let me know.

Sincerely Yours,

Connie Taylor

Client Relations Manager

AVENU

205-423-4144 direct dial

205-423-4097 direct fax

I have reviewed the above distribution and verify that it is correct.

By:

Todd J. Ada

Name:

Chairman of County Commission

Title:

DocuSigned by:

Kennon Walthall

Kennon Walthall

SVP (AVENU)

Tax Revenue Enhancement Agreement Revenue Administration

This agreement made as of the 1-2-2019 by and between AVENU Insights & Analytics, LLC and County of Coosa, an Alabama COUNTY ("COUNTY").

A. Remittance Processing Services

1. Taxes Processed: AVENU will perform remittance processing for sales and use taxes as designated by COUNTY.
2. Taxpayer Notification and Remittance: AVENU will send individualized tax forms to all known taxpayers. Taxpayers will remit payments to the following Address: County of Coosa, P.O. Box 830725, Birmingham, AL 35283-0725. Upon reasonable notice to COUNTY, AVENU may change the Address for payments.
3. Deposit Process: Deposits are made to the extent that funds have been received, via Automated Clearing House of the amounts and to the designated recipients as instructed by the COUNTY for each type of tax collected, as shown in more detail on Exhibit A.
4. Posting Process: Taxpayer accounts are posted with payment information captured in the AVENU revenue system. Additional information such as net sales, deductions, credit sales, measure of tax, name change, and address change is captured and added to payment data and taxpayer master file (as determined necessary by AVENU). Late payments (postmarked by U.S. Postal Service after due date) are invoiced at penalty amounts required by State code. Under-payments are invoiced for remaining tax due plus any required penalties.
5. Changes to Exhibit A: COUNTY shall notify AVENU in writing immediately of all changes in amounts to be deposited into the accounts of designated recipients. An amended Exhibit A shall be prepared and executed by the Parties as soon as reasonably possible. In addition, AVENU shall provide documentation confirming each change under the preceding sentence with the first monthly report reflecting the applicable change. If the changes reflected in the monthly report do not properly reflect the intended changes of the COUNTY, then the COUNTY shall immediately notify AVENU and, thereafter, AVENU shall take the steps necessary to insure designated recipients receive the amounts intended by COUNTY.
6. Notification, Reporting to COUNTY:
 - i. AVENU will provide COUNTY with monthly reports including, but not limited to, payment listings showing all taxes received related to net receipts reported, a general ledger distribution that corresponds to COUNTY'S account numbers and all fees paid to AVENU. These reports will be provided by the 10th of the month following the tax month;
 - ii. COUNTY AGREES TO EXAMINE THIS REPORT IMMEDIATELY. IF NO ERROR IS REPORTED BY THE COUNTY TO AVENU WITHIN 60 DAYS, THE STATEMENT WILL BE DEEMED ACCURATE;
 - iii. All items credited will be subject to receipt of payment; and
 - iv. AVENU will attend Council meetings at such times as may be reasonably requested by COUNTY.

B. Compliance Services

1. **Taxes Reviewed:** AVENU will perform compliance services for sales, use and other taxes designated by COUNTY under Remittance Processing Services. AVENU will provide delinquency notification and follow-up. This includes correspondence, calls, and collection procedures and the related documentation. Delinquency policies and procedures will be applied consistently and within applicable tax laws. Unless otherwise directed by COUNTY, AVENU will make reasonable efforts to collect taxes designated by COUNTY hereunder. Where deemed reasonably appropriate, accounts may be turned over to audit or third-party collection. If COUNTY elects to have its attorney pursue collection of certain uncollected accounts, AVENU will assist COUNTY attorney as reasonably requested at its normal hourly rate as reflected herein.
2. **Conduct of Compliance Services:** To assure that all taxpayers are treated fairly and consistently, and all compliance services are performed in a similar manner, AVENU representatives who perform compliance services will use a similar compliance plan for each compliance service conducted. All funds due from compliance services will be remitted to COUNTY in the same manner as provided for pursuant to Section A, above.

C. General Provisions

1. **Information Provided:** COUNTY represents that the information provided to AVENU in the performance of services hereunder shall be provided free and clear of the claims of third parties. COUNTY represents that it has the right to provide this information to AVENU and that said information shall not be defamatory or otherwise expose AVENU to liability to third parties.
2. **Compliance with laws:** Each Party accepts responsibility for its compliance with federal, state, or local laws and regulations.
3. **Taxpayer service:** AVENU will provide a taxpayer assistance number for taxpayer questions. AVENU will provide informational brochures for placement in COUNTY offices, Chamber of Commerce offices, libraries and any other facilities. This information may also be available on the Internet at www.revds.com.
4. **Review and Appeal Process:** AVENU has adopted and will use a review and appeals process which is based on the *Alabama Taxpayers' Bill of Rights Act* and *Uniform Revenue Procedures Act* codified as Title 40, Chapter 2A, Code of Alabama, 1975, as amended.
5. **Consideration for Remittance Processing Services, Revenue Analysis Services and Compliance Services:** AVENU shall be compensated for the services rendered under this agreement in accordance with the schedule of fees set forth in Exhibit "A".
6. **Audit Services:**
 - i. **AVENU Audit Services:** Audit Services include all preparation for the performance of an audit, any research or statistical analysis performed in relation to an audit, in-house audit/collection efforts, examination of the books and records of the taxpayer, an assessment of the amount due (if any), and all services related to closing an audit.
 - ii. **AVENU Reciprocal Agreement:** To the fullest extent allowed by law, COUNTY hereby authorizes AVENU to act as a facilitator with the Alabama Department of Revenue and other applicable jurisdictions to share audit findings on its behalf.
 - iii. **AVENU Fee:** AVENU shall be compensated for audit services rendered under this agreement at the hourly rate set forth in Exhibit "A". There shall be no contingency fees.
 1. If overnight travel or travel more than 25 miles beyond origination point is required, AVENU will pay the auditor and bill the COUNTY for its portion of travel expenses.

COUNTY agrees to pay the amount of these fees when due, regardless of any recovery.

2. Billing Increment: Time will be recorded in 15-minute intervals (.25 hours);
3. Shared Audit Fees: When audits for COUNTY overlap with audits for other AVENU clients or clients of AVENU Affiliates, the fees will be shared as follows:
 - a. Travel Time: travel time, expenses, and a daily per diem amount for each audit is distributed evenly among the clients reviewed for each audit.
 - b. Interview Time: time billed during the initial interview of each audit is distributed evenly amongst the clients reviewed for each audit – during this process the auditor determines which clients will actually be audited for and billed Audit Time as follows;
 - i. Audit Time: Time billed during the actual audit stage of each audit is billed according to actual time spent working for each client;
 - i. No Double Billing: In no event will the overlapping audits combined require payment for more than 100% for any one AVENU representative.
7. Company Audit: Once a year AVENU will have an auditor prepare an Independent Service Auditor's Report on Controls Placed in Operation and Tests of Operating Effectiveness. This report is commonly called a SOC 1 report and will be made available upon request.
8. Term of the Agreement: This Agreement shall be for a term of one (1) year following the date of execution or the maximum period allowed by law, whichever is shorter. Either party shall have the right to terminate this Agreement in the event of a material breach by the other party. Any such termination may be made only by providing ninety (90) days written notice to the other party, specifically identifying the breach or breaches on which termination is based. Following receipt of such notice, the party in breach shall have thirty (30) days to cure such breach or breaches. In the event that such cure is not made, this Agreement shall terminate in accordance with the initial ninety (90) days notice.
9. Effect of Termination: Notwithstanding non-renewal or termination of this Agreement, COUNTY shall be obligated to pay AVENU for services performed through the effective date of termination for which AVENU has not been previously paid. In addition, because the services performed by AVENU prior to termination or non-renewal of this Agreement may result in the COUNTY's receipt of revenue after termination which are subject to AVENU'S fee, the COUNTY shall remain obligated after termination or non-renewal to provide to AVENU such information as is necessary for AVENU to calculate compensation due as a result of the receipt of revenue by the COUNTY. The COUNTY shall remain obligated to pay AVENU'S invoices therefore in accordance with the terms of this Agreement.
10. Indemnity: To the fullest extent allowed by law, AVENU hereby agrees to indemnify and hold COUNTY harmless from any claims and against all costs, expenses, damages, claims and liabilities based upon or arising solely out of a breach of this Agreement by AVENU. Except as set forth in the preceding sentence, to the full extent allowed by law, COUNTY hereby agrees to indemnify and hold AVENU harmless from any claims and against all costs, expenses, damages, claims and liabilities relating in any way to sales, use and other taxes of COUNTY, including, but not limited to, determination of taxes due from taxpayers, the collection thereof and any refunding related thereto.
11. Limitation of Liability: To the maximum extent permitted by law, in no event shall AVENU, its employees, contractors, directors, affiliates and/ or agents be liable for any special, incidental or

consequential damages, such as, but not limited to, delay, lost data, disruption, and loss of anticipated profits or revenue arising from or related to the services, whether liability is asserted in contract or tort, and whether or not AVENU has been advised of the possibility of any such loss or damage. In addition, AVENU'S total liability hereunder, including reasonable attorney's fees and costs, shall in no event exceed an amount equal to the fee paid by the COUNTY for the affected service to which the claim pertains. The foregoing sets forth the COUNTY'S exclusive remedy for claims arising from or out of this Agreement. The provisions of this section allocate the risks between AVENU and the COUNTY and AVENU'S pricing reflects the allocation of risk and limitation of liability specified herein.

12. **Equal Opportunity to Draft:** The Parties have participated and had an equal opportunity to participate in the drafting of this Agreement. No ambiguity shall be construed against any Party upon a claim that that party drafted the ambiguous language.
13. **Assignment:** This Agreement shall be binding upon and inure to the benefit of the Parties, their successors; representatives and assigns. AVENU shall not assign this Agreement, or delegate its duties or obligations under this Agreement, without the prior written consent of COUNTY, which consent shall not be unreasonably withheld, delayed or conditioned. Notwithstanding the foregoing, AVENU may assign this Agreement, in whole or in part, without the consent of COUNTY to any corporation or entity into which or with which AVENU has merged or consolidated; any parent, subsidiary, successor or affiliated corporation of AVENU; or any corporation or entity which acquires all or substantially all of the assets of AVENU. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the parties and their successors or assigns.
14. **Force Majeure:** AVENU shall not be in default of its obligations hereunder to the extent that its performance is delayed or prevented by causes beyond its control, including but not limited to acts of God, government, weather, fire, power or telecommunications failures, inability to obtain supplies, breakdown of equipment or interruption in vendor services or communications.
15. **Subcontractors:** AVENU shall have the right to hire assistants as subcontractors or to use employees to provide the Services required by this Agreement. AVENU, in rendering performance under this Agreement shall be deemed an independent contractor and nothing contained herein shall constitute this arrangement to be employment, a joint venture, or a partnership. AVENU shall be solely responsible for and shall hold COUNTY harmless from any and all claims for any employee related fees and costs including without limitation employee insurance, employment taxes, workman's compensation, withholding taxes or income taxes.
16. **Intellectual Property Rights:** The entire right, title and interest in and to AVENU'S database and all copyrights, patents, trade secrets, trademarks, trade names, and all other intellectual property rights associated with any and all ideas, concepts, techniques, inventions, processes, or works of authorship including, but not limited to, all materials in written or other tangible form developed or created in the course of this Agreement (collectively, the "Work Product") shall vest exclusively in AVENU. The foregoing notwithstanding, in no event shall any COUNTY-owned data provided to AVENU be deemed included within the Work Product.
17. **Entire Agreement:** This Agreement constitutes the entire agreement between the Parties hereto and supersedes any prior understandings or written or oral agreements between the Parties respecting the subject matter contained herein. Said Agreement shall not be amended, altered, or changed, except by a written Agreement signed by both Parties hereto.
18. **Invalidity:** If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

19. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.
20. Effective Date: The effective date for the performance of services under the terms of this agreement shall commence February 1, 2019 with collection of February taxes to be remitted on or before March 20, 2019.

IN WITNESS WHEREOF, the parties hereto as of the date first above written have duly executed this Agreement.

AVENU INSIGHTS & ANALYTICS, LLC

County of Coosa

By: _____

By: John J. Allen

Title: SVP

Title: Chairman of County Commission

Proposed pricing contained herein valid for 60 days from date of issuance. Issued 1/22/2019 (crg)

EXHIBIT A**DISTRIBUTION, RATE CONFIRMATION and SCHEDULE OF FEES**

December 31, 2018

Bridget Graham

County of Coosa

PO Box 10

Rockford, AL 35136

Dear Ms. Graham:

Funds will be distributed in the following accounts pursuant to this Agreement:

Agency	Routing #	Account #	Distribution %	Tax Type/Rate Code
Coosa County	062203638	Xxx0347	100%	Sales/Use; all rates

Tax Types and Rate Codes will be administered at the following percentages:

Tax Type	Rate Type	Percentage
Sales/Use	General	2.00%
Sales/Use	Mfg Machine	2.00%
Sales/Use	Farm	2.00%
Sales/Use	Auto	2.00%
Sales/Use	Amusement	2.00%
Sales/Use	Vending	2.00%

If at any time there are any discrepancies between the schedule set out above and your County's records, please notify us in writing immediately.

IT IS YOUR RESPONSIBILITY TO PROVIDE NOTICE TO US OF ANY CHANGES IN TAX RATES OR IN THE DISTRIBUTION OF FUNDS. NOTICE MUST BE IN WRITING AND SENT, VIA CERTIFIED MAIL, TO:

AVENU Insights & Analytics, LLC
 600 Beacon Parkway West, Suite 900
 Birmingham AL 35209
 ATT: Kennon Walthall, SVP

COMPENSATION

Compliance Services: AVENU will receive an amount equal to Two Dollars and Sixty-Eight Cents (\$2.68) per account per transaction OR 1.50% of gross revenues collected, whichever is lower, for providing Remittance Processing Services and Revenue Analysis Services.

Audit Services: AVENU will receive an amount based on an hourly rate of seventy dollars (\$70.00) for audit services. There shall be no contingent fees. Each year on the anniversary date of this Agreement the hourly rate will increase by 3%.

Thank you for your assistance. If you have any questions, or if I may be of assistance, please let me know.

Sincerely Yours,

Connie Taylor

Client Relations Manager

AVENU

205-423-4144 direct dial

205-423-4097 direct fax

I have reviewed the above distribution and verify that it is correct.

By:

Name:

Title:

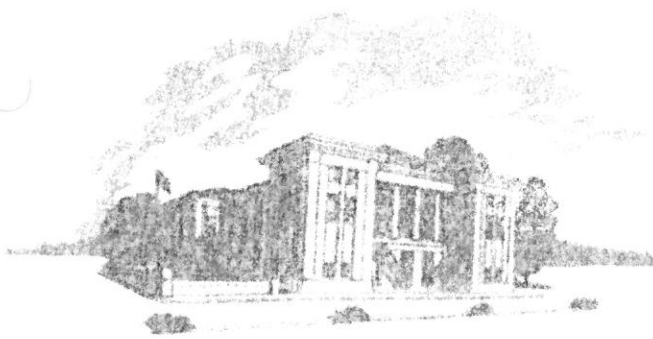
Scott G. Adams
Chairman of County Commission

DocuSigned by:

Kennon Walthall

Kennon Walthall

SVP, (AVENU)



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY
VICE CHAIRMAN

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
RONNIE JOINER

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

RE: Letter of Introduction

Dear Taxpayer:

Request is hereby made to examine all books of account, invoices, sales receipts and working papers necessary to ascertain the correct amount of applicable taxes being administered by the County of Coosa.

Please note that under authority granted by Section 11-3-11.2 and Sections 11-51-200 through 11-51-206 of the Code of Alabama 1975, County of Coosa has contracted with AVENU to act as our duly authorized agent in order to perform taxpayer audit examination services for our jurisdiction. Therefore, AVENU is hereby authorized to examine and/or audit the records, books, or other relevant information maintained by you for the purpose of computing and determining the correct amount of any applicable tax, license, or fee assessed by our taxing jurisdiction.

At or before the beginning of this audit, AVENU will provide to you the current version of the State of Alabama Publication 1A which provides, in simple and non-technical terms, a statement of your rights. Those rights include the right to be represented during an examination, a written description of the basis for any assessments, and an explanation of your appeal rights. Please read this material carefully and contact your professional advisors for tax or legal advice.

Please contact us directly if at any time you have any questions or complaints or if you are unable to obtain a reasonable response after several attempts to communicate with the person assigned to your case. For verification of the identity of an auditor, you may contact the audit department of AVENU at 205-423-4126.

Your cooperation is greatly appreciated during this process.

Sincerely,

Bridget M. Graham

Bridget Graham
County Administrator
County of Coosa

Date:

1/22/19

DISCUSSION OF FINANCES AND 3% RAISE GRANTED FOR FY19 WHICH WAS NOT ACCEPTED BY ELECTED OFFICIALS AND COUNTY ADMINISTRATOR AND WAS CONTINGENT UPON REVIEW OF EDND OF FY18 FINANCIAL POSITION. UNANIMOUSLY APPROVED

OLD BUSINESS

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS TO TABLE THE APPROVAL OF E-911 BOARD APPOINTMENT TO COMPLETE THE TERM OF MR. RICHARD CRAYTON FOR DISTRICT 3. UNANIMOUSLY APPROVED

MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY BERTHA K. MCELRATH TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 12th DAY OF FEBRUARY, 2019.



CHAIRMAN, TODD ADAMS



VICE CHAIRMAN, BERTHA K. MCELRATH



UNZELL KELLEY



RONNIE JOINER

AGENDA
COOSA COUNTY COMMISSION
February 12, 2019
9:30 AM

WELCOME

PUBLIC COMMENTS:

Paul Perrett – Equality Fire Station
 Herb Winches – Coosa County #2

ELECTED OFFICIAL COMMENT:

CALL TO ORDER

COMMISSION ROLL CALL

INVOCATION, PLEDGE OF ALLEGIANCE

APPROVE AGENDA

READING OF MINUTES

AWARDS AND PRESENTATIONS Award to Family of Nealie Mac Hoyt

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Approval of increasing the Coroner Budget by \$1500 to cover office supplies for new Coroner Jack Brewer – Coroner Brewer
- (2) Approval of FMLA leave request in the event all leave is exhausted for Revenue Department Employee – Rev. Comm Lamberth/Administrator Graham
- (3) Approval of Request for Employees to donate leave for an extended illness of Revenue Department employee – Rev. Comm. Lamberth/Administrator Graham
- (4) Approval of County Levies for Alcohol Licensing – Chairman Adams
- (5) Approval of Resolution of Support for an Increase in Alabama's Gasoline and Diesel Fuel Taxes to fund Critical County Road and Bridge Repair and Renovation – Chairman Adams
- (6) Discussion of cancellation of the Kimbell Commissary Contract and development of internal Jail Commissary effective April 1, 2019 with NCIC providing management of inmate trust fund with no cost to county – Sheriff Howell/Admin Mull
- (7) Discussion and Presentation of Fire Department Expenditure Reports to Commission – Mr. Ricky Porch/Administrator Graham
- (8) Approval to hire a temp employee for substitute Senior Center Driver – Administrator Graham

OLD BUSINESS

- (1) Approval of E-911 Board Appointment to complete the term of Mr. Richard Crayton for District 3 – Commissioner Kelley

STAFF REPORTS

Administrator –

Engineer

Attorney-

EMA

Courthouse Maintenance-

Nutrition-

Safety Coordinator-

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

MINUTES**COOSA COUNTY COMMISSION****FEBRUARY 12, 2019****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE ON FEBRUARY 12, 2019 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, UNZELL KELLEY, RONNIE JOINER, AND RANDALL DUNHAM.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER RANDALL DUNHAM. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY UNZELL KELLEY TO APPROVE AND ADD THE EQUALITY FIRE STATION OPERATION TO THE AGENDA. UNANIMOUSLY APPROVED

READING OF MINUTES

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RONNIE JOINER TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

AWARDS AND PRESENTATION

IN RECOGNITION OF MRS. NEALIE MAE S. HOYETT OF HER LONG LIFE IN COOSA COUNTY

*Awards And Presentation**In Recognition of Mrs. Nealie Mae Strong Hoyett of 102 Years of Life and Service in the Coosa County Community.*

Whereas, Mrs. Nealie Mae Strong Hoyett was born January 5, 1917 to the parentage of Mr. Wash and Jeannie Mae Moon Strong .

Whereas, Mrs. Nealie Mae Strong Hoyett, was a member of the Macedonia Missionary Baptist Church of Goodwater, AL.

Whereas, Mrs. Nealie Mae Strong Hoyett attended Marietta Grammar School and Hannah J. Mallory School.

Whereas, Mrs. Nealie Mae Strong Hoyett was an Eastern Star and held the position of Secretary.

Whereas, Mrs. Nealie Mae Strong Hoyett began working in the Goodwater Nursing Home Facility the year of 1966 when it was first opened. She retired after working more than 30 years as a caregiver.

Whereas, Mrs. Nealie Mae Strong Hoyett was united in Holy Matrimony to the late Mr. Major Edison having one son, Mr. Robert Edison of Goodwater, AL. After the death of Mr. Edison, she was married later in life to the late Mr. Henry Hoyett.

Whereas, we feel the importance of expressing our gratitude to Mrs. Hoyett as a honor to have lived 102 years in Coosa County and many of those years given to caring for others before departing her life on January 9, 2019.

Now, Therefore, Be it Resolved, By the powers of the Coosa County Commission, all members concurring; that we do Hereby, Honor Mrs. Nealie Mae Strong Hoyett on the Occasion of her 102nd Birthday January 5th, 2019.

Passed and adopted this 12th day of February 2019.

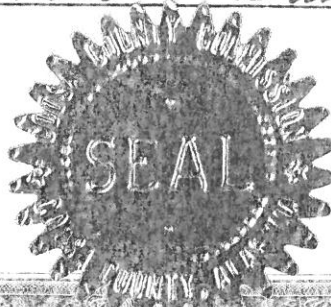
Todd J. Adams

Bertha Kelly McElrath

Randy

Ungell Kelley

Randall Dunbar



CONSENT AGENDA

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY UNZELL KELLEY TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES).



Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountysso.org



MEMO

To: Coosa County Commission

From: Michael Howell, Sheriff

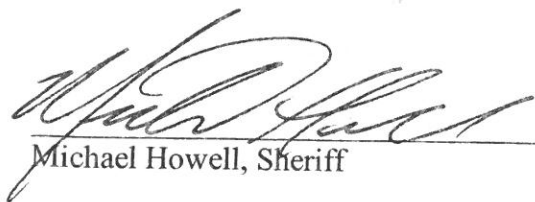
Date: January 15, 2019

RE: George Richard Long, Jr. – Rehire – Chief Deputy

MESSAGE:

George R. Long, Jr. has been hired by the Coosa County Sheriff's Office as Chief Deputy. His date of employment will begin on January 15, 2019. Long's rate of pay will be \$18.04 per hour. After completing his probationary period, he will not receive an increase in salary.

This memorandum for record will remain in effect until further notice.


Michael Howell, Sheriff

01/15/2019
Date



Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



MEMO

To: Coosa County Commission
From: Michael Howell, Sheriff
Date: January 15, 2019
RE: Paul Matthew Cook – Rehire - Deputy

MESSAGE:

Paul Matthew Cook has been hired by the Coosa County Sheriff's Office as a Deputy. His date of employment will begin on January 15, 2019. Cook's rate of pay will be \$14.30 per hour. After completing his probationary period, he will not receive an increase in salary.

This memorandum for record will remain in effect until further notice.


Michael Howell, Sheriff

01/15/2019
Date



Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



MEMO

RECEIVED
COOSA COMMISSION

FEB 20 2019

PO BOX 10

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: February 20, 2019
RE: Blake Lee Richardson – Resignation

MESSAGE:

Blake L. Richardson has resigned his position as Deputy Sheriff. His final date of employment was February 19, 2019. We will notify you in writing when Mr. Richardson has returned any property and equipment belonging to the Coosa County Sheriff's Office. Mr. Richardson will contact the Sheriff's Office concerning his final check.

This memorandum for record will remain in effect until further notice.


Michael Howell, Sheriff

02/20/2019
Date

Payroll/Status Change Notice

Please Print

 Routing ☐ Payroll ☐ _____ ☐ _____

 Effective Date of Change 01/01/19 ☐ New Hire ☐ Change ☐ Separation

 Employee Name Morton Natalie

Social Security # _____ Employee/Payroll # _____ Dept. _____

Address _____

Telephone # () _____ Date of Birth (for administrative use only) ____/____/____

 Status: ☐ Full-Time ☐ Part-Time ☐ Full-Time Temporary ☐ Part-Time Temporary ☐ Other _____

 Job Title Advanced Accts Payable/PR Clerk ☐ Exempt ☐ Non-Exempt ☐ Hourly W-4 Attached? ☐ Yes ☐ No

Change(s) for Current Employee

Type	From	To	Comments
<input type="checkbox"/> Address Change			
<input type="checkbox"/> Demotion			
<input type="checkbox"/> Department			
<input type="checkbox"/> 401(k)/403(b) Contribution			
<input type="checkbox"/> Insurance Eligibility			
<input checked="" type="checkbox"/> Job Title	<u>Advanced Acct Rec PR/clerk</u>	<u>Adv Acct Rec PR/clerk II</u>	<u>inc from 1389/m to 1488/m</u>
<input type="checkbox"/> Change of Insurance			
<input type="checkbox"/> Layoff			
<input type="checkbox"/> Length of Service Increase			
<input type="checkbox"/> Merit Increase			
<input type="checkbox"/> End of Introductory Period			
<input type="checkbox"/> Promotion			
<input type="checkbox"/> Reevaluation of Current Job			
<input type="checkbox"/> Rehire			
<input type="checkbox"/> Resignation			
<input type="checkbox"/> Retirement			
<input type="checkbox"/> Salary/Wage			
<input type="checkbox"/> Separation			
<input type="checkbox"/> Shift Change			
<input type="checkbox"/> Transfer			
<input type="checkbox"/> Union Scale			
<input type="checkbox"/> Other _____			

Leave of Absence

 Begin Leave ____/____/____ Return from Leave ____/____/____
☐ Educational ☐ Personal ☐ Family/Medical Leave (including Pregnancy)
☐ Short-Term Disability ☐ Long-Term Disability ☐ Other _____

Separation

 Separation Date ____/____/____ Last Day Worked ____/____/____ Last Day Paid ____/____/____
☐ Voluntary Separation ☐ Involuntary Separation Notice of COBRA Rights Provided on ____/____/____
 Election of COBRA ☐ Yes ☐ No Start Date of Coverage ____/____/____
 If yes, describe type of coverage elected: _____

 Additional Comments Increased responsibilities in Commission Office

Employee Signature (Optional) _____

 Supervisor/Designated Manager Signature Budget Graham, County Administrator

Human Resources/Payroll Manager Signature _____

Date ____/____/____

 Date 01/08/19

Date ____/____/____

COOSA COUNTY JOB DESCRIPTION

Job Title: Advanced Accounts Payable/Payroll Clerk II

Department: Commission Office

FLSA:

Grade:

Job Description Prepared: January 2019

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

Relationships

Reports to: County Administrator

Subordinate Staff: None

Other Internal Contacts: All County Departments and Employees

External Contacts: General Public; Vendors; Payroll Company; Banks; Internal Revenue Service (IRS); Department of Labor; Unemployment Compensation; Insurance Companies

Job Summary

Under the supervision of the County Administrator, the employee performs the administrative functions of accounts payable and payroll. Under guided supervision and with limited discretion, the employee ensures the County meets its financial obligations in a timely manner and that the appropriate funds are billed. The employee coordinates the payroll function and ensures information is entered into software accurately and is sent to payroll contractor in a timely manner. The employee also assists in the general effective operation of the Commission Office. In addition, creates extensive excel worksheets to check and cross check all payroll areas including deductions, RSA contribution, RSA match. Prepares documents related to ACA regulations and requirements.

Essential Functions

ESSENTIAL FUNCTIONS: The following list was developed through a job analysis; however, it is not exhaustive and other duties may be required and assigned. A person with a disability which is covered by the ADA must be able to perform the essential functions of the job unaided or with the assistance of a reasonable accommodation.

ESSENTIAL FUNCTION: Accounts Payable. Performs the accounts payable function ensuring that the financial obligations of the County are met in a timely manner and the appropriate funds are debited.

1. Generates claims for pending expenditures; authorizes through appropriate fund and line item.
2. Prepares claim form packages and assigns general ledger account numbers to invoices.
3. Schedules bi-monthly vendor payments; makes other payments as necessary.
4. Reviews invoices for accuracy and approval.
5. Enters and maintains claims in accounting computer software.
6. Prints accounts payable claims; assembles vendor payment packages.
7. Maintains claim files in an organized filing system.
8. Issues and maintains blanket purchase orders.
9. Collects receipts related to all county-issued gas cards.
10. Performs checks and balances of original documents and dockets.
11. Ensures insurance premiums are paid; removes account from computer system upon employee separation.
12. Generates various reports related to disbursement and expenditures by various accounts; distributes to departments.

ESSENTIAL FUNCTION: Payroll. Performs the payroll function ensures that employees are paid based upon hours worked and that any deductions and garnishments are accurately reflected.

1. Reviews timesheets, submitted by each department, for accuracy.
2. Prepares for dispersal biweekly, semi-monthly, and monthly payroll; reconciles hours submitted with pay amount.
3. Maintains payroll transmittal documents, including electronic spreadsheets.
4. Coordinates payroll deduction changes with payroll processing contractor and serves as liaison with same.
5. Reconciles the various employee insurance withholdings with invoices and statements; documents for use in accounts payable function.
6. Prepares monthly employee insurance payment.
7. Distributes payroll and benefits package for new employees.

ESSENTIAL FUNCTION: Commission Office Operations. Assists in the effective and efficient operation of the Commission Office performing duties assigned by County Administrator.

1. Prepares routine financial reports.
2. Assists in monitoring internal controls to ensure proper reporting and use of restricted funds.
3. Performs specialized accounting/financial records keeping as assigned by County Administrator.
4. Maintains notes on workers' compensation claims.
5. Provides back up to Accounts Receivable Clerk.
6. Receives inquiries by telephone or mail and responds with appropriate information or referral.
7. Contacts Commissioners, vendors, county employees, and other governmental agencies as requested by the County Administrator.
8. Operates multi-line phone, electric typewriter, computer, copy machine, and ten key calculator by touch.
9. Prepares routine and non-routine letters, memoranda, correspondence, and notices.
10. Prepares a variety of financial and administrative forms and logs.
11. Performs other duties as assigned.
12. Enter receipts into Accounting System.
13. Assists County Administrator in general to complicated projects, forms and reporting requirements.
14. Safety Administration for Courthouse employees.
15. Ensuring Lock Down and security of office.
16. Follow up on billing errors and/or changes.
17. ACA reporting and monitoring.
18. Maintain county website and commission email redirection.
19. Training and/or assisting new personnel.
20. Perform A/R clerks' duties in the event of an extended or unexplained absence.

Knowledge, Skills and Abilities

(* Can be acquired on the job)

1. *Knowledge of County rules, regulations, policies and procedures.
2. Knowledge of safety rules including accident causation and prevention.
3. Knowledge of computer spreadsheet applications.
4. Knowledge of the general principles of accounting.
5. Knowledge of County filing system and procedures.
6. Reading skills to comprehend operator manuals, directives, procedures and instructions.
7. Writing skills to clearly and neatly complete routine forms and records.
8. Math skills to perform basic calculations (add, subtract, multiply, divide).

9. Verbal skills to effectively communicate with co-workers, commission, and the general public.
10. Computer skills to effectively create documents and enter budget information.
11. Ability to prioritize work projects.
12. Ability to multi-task.
13. Ability to organize files and work projects.
14. Ability to work with little or no supervision.
15. Ability to pay attention to detail when completing reports.
16. Ability to work independently and exercise judgment to make prudent decisions.

Minimum Qualifications

1. Possess an associate's degree in office management or bookkeeping from an accredited two-year college.
2. Two year's work experience in an office environment; or any combination of education, training and experience that demonstrates the above listed knowledge, skills and abilities commensurate with the requirements of this job.

Physical Demands

The work is sedentary. Typically, the employee may sit comfortably to do the work. However, there may be some walking; standing; bending; carrying of light items such as papers, books, small parts; driving an automobile, etc. No special physical demands are required to perform the work.

Work Environment

The work environment involves everyday risks or discomforts which require normal safety precautions typical of such places as offices, meeting and training rooms, libraries, and residences or commercial vehicles, e.g., use of safe work practices with office equipment, avoidance of trips and falls, observance of fire regulations and traffic signals, etc. The work area is adequately lighted, heated and ventilated.

County Administrator would like to raise her current ^{Advanced} Accounts Payable / Payroll clerk position to Advanced Accounts Payable / Payroll clerk II. Additional duties and responsibilities are listed below. Increase of \$1/hr effective 1-1-19 (retroactive). Budget can handle.

January 3, 2019

Additional Duties/Responsibilities for Payroll/AP position

Payroll

Increased interaction with payroll representative.

Payroll processing increased to a minimal 4 times per month.

ALDIR information is now gathered manually

Created several layers of programmed excel sheets to check and cross check the payroll/RSA/Match

document prep for ACA compliance.

Payroll/Status Change Notice

Please Print

Routing ☒ PayrollEffective Date of Change 01/01/19☐ New Hire☐ Change☐ SeparationEmployee Name Hill

Last

Agatha

First

Middle

Social Security # _____

Employee/Payroll # _____

Dept. _____

Address _____

Street

City

State

ZIP Code

Telephone # () _____

Date of Birth (for administrative use only) ____/____/____

Status: ☐ Full-Time ☐ Part-Time ☐ Full-Time Temporary☐ Part-Time Temporary☐ Other _____Job Title Accounts Receivable clerk ☐ Exempt☐ Non-Exempt☐ HourlyW-4 Attached? ☐ Yes ☐ No

Change(s) for Current Employee

Type	From	To	Comments
<input type="checkbox"/> Address Change			
<input type="checkbox"/> Demotion			
<input type="checkbox"/> Department			
<input type="checkbox"/> 401(k)/403(b) Contribution			
<input type="checkbox"/> Insurance Eligibility			
<input checked="" type="checkbox"/> Job Title	<u>Accounts Rec Clerk</u>	<u>Advanced Rec Clerk</u>	<u>Inc from 12/79 to 13/79</u>
<input type="checkbox"/> Change of Insurance			
<input type="checkbox"/> Layoff			
<input type="checkbox"/> Length of Service Increase			
<input type="checkbox"/> Merit Increase			
<input type="checkbox"/> End of Introductory Period			
<input type="checkbox"/> Promotion			
<input type="checkbox"/> Reevaluation of Current Job			
<input type="checkbox"/> Rehire			
<input type="checkbox"/> Resignation			
<input type="checkbox"/> Retirement			
<input type="checkbox"/> Salary/Wage			
<input type="checkbox"/> Separation			
<input type="checkbox"/> Shift Change			
<input type="checkbox"/> Transfer			
<input type="checkbox"/> Union Scale			
<input type="checkbox"/> Other _____			

Leave of Absence

Begin Leave ____/____/____

Return from Leave ____/____/____

☐ Educational☐ Personal☐ Family/Medical Leave (including Pregnancy)☐ Short-Term Disability☐ Long-Term Disability☐ Other _____

Separation

Separation Date ____/____/____

Last Day Worked ____/____/____

Last Day Paid ____/____/____

☐ Voluntary Separation☐ Involuntary Separation

Notice of COBRA Rights Provided on ____/____/____

Election of COBRA ☐ Yes ☐ No

Start Date of Coverage ____/____/____

If yes, describe type of coverage elected: _____

Additional Comments

Increased responsibilities in Commission office

Employee Signature (Optional) _____

Date ____/____/____

Supervisor/Designated Manager Signature Budget Graham, County Administrator

Name and Title

Name and Title

Date 01/08/19

Human Resources/Payroll Manager Signature _____

Name and Title

Date ____/____/____

COOSA COUNTY JOB DESCRIPTION

Job Title: Advanced Accounts Receivable Clerk

Department: Commission Office

FLSA:

Grade:

Job Description Prepared: January 2019

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

Relationships

Reports to: County Administrator

Subordinate Staff: None

Other Internal Contacts: All County Departments and Employees

External Contacts: General Public; Banks; Insurance Companies; Local Municipalities; Contractors; Vendors; State Offices

Job Summary

Under the supervision of the County Administrator, the employee performs the administrative function of accounts receivable. Under guided supervision and with limited discretion, the employee ensures the County receives any pending reimbursements and revenue. The employee provides checks and balances to the accounting function as a whole. The employee also assists in the general effective operation of the Commission Office. Employee coordinates election expenditures and files for reimbursement in a timely manner and is responsible for mailroom operations of the County Commission.

Essential Functions

ESSENTIAL FUNCTIONS: The following list was developed through a job analysis; however, it is not exhaustive and other duties may be required and assigned. A person with a disability which is covered by the ADA must be able to perform the essential functions of the job unaided or with the assistance of a reasonable accommodation.

ESSENTIAL FUNCTION: Accounts Receivable. Performs the accounts receivable function ensuring the appropriate accounts receive funding as well as checks and balances of the accounting function occur.

1. Sends invoices to municipalities for city inmates housed at the County Jail.
2. Issues purchase orders to departments; receives bills in mail; enters information into computer system.
3. Generates and forwards purchase orders and bills to Accounts Payable.
4. Matches voluntary insurance statements, garnishments, and other deductions with payroll report.
5. Reconciles and pays County Blue Cross Blue Shield for all funds.
6. Extrapolates information from the Highway Department fuel report to a spreadsheet to calculate totals for each department.
7. Receives beer report from beer companies acknowledging sales within the County; disperses half of total to County Board of Education.
8. Files paperwork for salary reimbursement of County employees.
9. Applies for State EMA reimbursement of County EMA bills; tracks with spreadsheet.
10. Applies and handles paper work for reimbursement of funds from the Nutrition and Public Transportation Agency.
11. Submits to State a report detailing where funds were spent from reappraisal.
12. Reports Registrar salary to State Registrar.
13. Maintains inventory of all County property.

ESSENTIAL FUNCTION: Commission Office Operations. Assists in the effective and efficient operation of the Commission Office performing duties assigned by County Administrator.

1. Balances payroll statement balance with computer system details.
2. Tracks employee vacation and sick leave balances.
3. Orders office supplies; performs inventory.
4. Handles out-going mail; runs errands to post office.
5. Assists with bid list; composes letters and sends to potential bidders.
6. Assists the County Administrator in monitoring fund expenditures.
7. Maintains systematic records of financial transactions related to each funds.
8. Prepares routine financial reports.

9. Assists in monitoring internal controls to ensure proper reporting and use of restricted funds.
10. Performs specialized accounting/financial records keeping and administration as assigned by County Administrator.
11. Provides back up to Accounts Payable Clerk.
12. Receives inquiries by telephone or mail and responds with appropriate information or referral.
13. Contacts Commissioners, vendors, county employees, and other governmental agencies as requested by the County Administrator.
14. Operates multi-line phone, electric typewriter, computer, copy machine, and ten key calculator by touch.
15. Prepares routine and non-routine letters, memoranda, correspondence, and notices.
16. Prepares a variety of financial and administrative forms and logs.
17. Performs other duties as assigned.

Knowledge, Skills and Abilities

(* Can be acquired on the job)

1. *Knowledge of County rules, regulations, policies and procedures.
2. Knowledge of safety rules including accident causation and prevention.
3. Knowledge of computer spreadsheet applications.
4. Knowledge of the general principles of accounting.
5. Knowledge of County filing system and procedures.
6. Reading skills to comprehend operator manuals, directives, procedures and instructions.
7. Writing skills to clearly and neatly complete routine forms and records.
8. Math skills to perform basic calculations (add, subtract, multiply, divide).
9. Verbal skills to effectively communicate with co-workers, commission, and the general public.
10. Computer skills to effectively create documents and enter budget information.
11. Ability to prioritize work projects.
12. Ability to multi-task.
13. Ability to organize files and work projects.
14. Ability to work with little or no supervision.
15. Ability to pay attention to detail when completing reports.
16. Ability to work independently and exercise judgment to make prudent decisions.

Minimum Qualifications

1. Possess an associate's degree in office management or bookkeeping from an accredited two-year college.

2. Two year's work experience in an office environment; or any combination of education, training and experience that demonstrates the above listed knowledge, skills and abilities commensurate with the requirements of this job.
3. Ability to gain and maintain Notary Public designation.

Physical Demands

The work is sedentary. Typically, the employee may sit comfortably to do the work. However, there may be some walking; standing; bending; carrying of light items such as papers, books, small parts; driving an automobile, etc. No special physical demands are required to perform the work.

Work Environment

The work environment involves everyday risks or discomforts which require normal safety precautions typical of such places as offices, meeting and training rooms, libraries, and residences or commercial vehicles, e.g., use of safe work practices with office equipment, avoidance of trips and falls, observance of fire regulations and traffic signals, etc. The work area is adequately lighted, heated and ventilated.

County Administrator would like to raise her current Accounts Receivable Clerk to ³²⁸⁸
Advanced Accounts Receivable Clerk due to the below increased responsibilities
Increase of \$1/hr effective 1-1-19 (retroactive). Budget can handle.

Accounts Receivable Clerk

In putting Retirement information in system

Election reimbursement for all the elections

Updates Pitney Bowes stamp machine

NEW BUSINESS

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY UNZELL KELLEY THE APPROVAL OF INCREASING THE CORONER BUDGET BY \$1500.00 TO COVER OFFICE SUPPLIES FOR NEW CORONER JACK BREWER. UNANIMOUSLY APPROVED



JACK BREWER COOSA COUNTY CORONER

3275 COOSA COUNTY ROAD 41 ■ WEOGUEKA, ALABAMA 35183

RESIDENCE: 256/249-4429 ■ CELL: 256/404-0175 ■ EMAIL: brew7374@bellsouth.net ■ DISPATCH: 256/377-2211

CORONER OFFICE SUPPLIES

Hanging file folders	5.97/50 X3 = 17.91
Ink HP 920 Color	33.97
Ink HP 920 Black	24.97
Body Bags adult Crescent Memorial	287.50/25
*Badges for deputies	178.50 X2 = 357.10
Paper	5.91/ream X3 = 17.73
CD's	27.82/container X3 = 83.46
CD protective paper sleeves	9.97/pack X3 = 29.91
Manila folders	3.32/50 X3 = 9.96
Business Cards (Jack & Alan)	already have PO
*External hard drive for storing Alan's files (1TB)	54.00
Legal Pads	36.26/12
*Tyvek suits for (removing decomposing bodies)	9.25E XXL X9 = 83.25
Scales ABFO2 forensic scale	4.95/E X12 = 59.40
Tri fold forensic scale	14.60/E X12 = 175.20
*Body bag seals Betty Mills Co.	31.02/100
Rubber gloves	16.50/box X3 = 49.50
*Some of these items will be one time purchases	Total \$1341.18



JACK BREWER COOSA COUNTY CORONER

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Rubber gloves	16.50/box X3 = 49.50
*Some of these items will be one time purchases	Total \$1341.18



SMITH & WARREN

Built With Care. Worn With Pride.

CHECK OUT MY BADGE
WHAT DO YOU THINK?

DESIGN DETAILS



Displayed size and color is approximate. Actual badge may vary

Actual Product Size
2.8750"W x 2.8750"H

MODEL

S579

FINISH

Cote D'or

SEAL

ALM

FONT

Roman

ENAMEL

Type: Hard

Color: Black

WORDS

DEPUTY CORONER

ALAN WINGFIELD

2291

COOSA COUNTY

ATTACHMENT

Wallet Clipwallet Clip

SHAPE

Flatflat

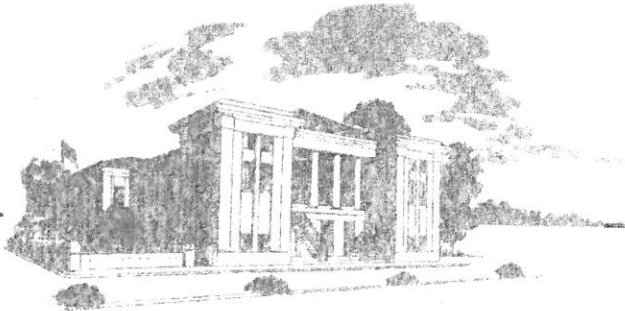
NOTES

ORDER DETAILS

PRODUCT	QTY	UNIT PRICE
Badge:		
S579	1	\$144.50
Accessories:		
BH716	1	\$34.00
BH716	0	\$34.00
Estimated Cost:		\$178.50

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY THE APPROVAL OF FMLA LEAVE REQUEST IN THE EVENT ALL LEAVE IS EXHAUSTED FOR REVENUE DEPARTMENT EMPLOYEE. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY BERTHA MCELRATH THE APPROVAL OF REQUEST FOR EMPLOYEES TO DONATE LEAVE FOR AN EXTENDED ILLNESS FOR REVENUE DEPARTMENT EMPLOYEE. UNANIMOUSLY APPROVED



Debra W. Lamberth

Commissioner of Revenue
COOSA COUNTY - P. O. BOX 7 (256) 377-4916
ROCKFORD, ALABAMA 35136 FAX (256) 377-1469

LYNN HAYES (256) 377-2684
MAPPER/APPRaiser

VALENCIA SHAW (256) 377-2682
PERSONAL PROPERTY

DEBBIE MILLER (256) 377-2683
CLERK

February 7, 2019

Reference: Request of Medical Leave and Donation Request

To the Coosa County Commission:

Honorable Todd Adams, Chairman

Honorable Randall Dunham

Honorable Bertha Kelly

Honorable Unzell Kelley

Honorable Ronnie Joiner

Due to an injury that has required surgery to correct, I am requesting your approval to allow other employees, including those of a lesser rank than myself, to donate leave time as outlined in the donation of leave policy. I have read and understand the policy requirements to use such leave.

I also request FMLA job protection if all leave hours, to include any donated leave hours, become exhausted before I have my physician's release to return to work.

Thank you,

~~Debra W. Lamberth~~

Revenue Commission Office

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RONNIE JOINER THE APPROVAL OF COUNTY LEVIES FOR ALCOHOL LICENSING WITH NO INCREASE FROM FY19. UNANIMOUSLY APPROVED



**Alabama Alcoholic Beverage Control Board
Licensing and Compliance Division**

2715 Gunter Park Drive West
Montgomery, AL 36109
Phone: 334-213-6300
Fax: 334-213-6322

February 1, 2019

MEMORANDUM

To: All Wet County Commissions
From: Summer Childers
Licensing and Compliance Division Director

Subject: County Levies for Alcohol Licensing

Sec. 28-3A-4, Code of Alabama, requires the Alcoholic Beverage Control Board to collect all county license fees for all new license applications and renewed licenses. In order for this program to be set up for fiscal year 2019-2020, the **attached form must be completed** listing all amounts set by your county in column three (3). **If your county does not wish to make changes to the fees for a particular license type, please indicate that by writing "no change".**

Limitations of the maximum amount of county fees for the following ten (10) types of licenses have been set.

<u>Type</u>	<u>Maximum County Fee</u>
Retail Beer (On or Off Premises)	\$75.00
Retail Beer (Off Premises Only)	\$75.00
Retail Table Wine (On or Off Premises)	\$75.00
Retail Table Wine (Off Premises Only)	\$75.00
Wholesale Beer Only	\$275.00
Wholesale Table Wine Only	\$275.00
Wholesale Table Wine and Beer	\$375.00
Additional Warehouse Wine or Beer or Both	\$100.00
Importer	\$250.00
Brewpub	\$500.00

Please supply us with this information no later than **April 19, 2019**. This form must be signed by an authorized county official. Please return your completed document to Courtney.Craig@abc.alabama.gov or mail to the address above. If there are any changes in your contact information, it is your responsibility to notify the ABC Board as soon as possible.

Received by: Todd J Adams

County: Chester

NO CHANGE

3291

COUNTY (19) COOSA 2019-2020

No changes - keep as current or file

TYPE LICENSE & CODE	*FILING FEE	STATE LICENSE FEE	COUNTY LICENSE FEE	RENEWAL TOTAL	NEW LICENSE TOTAL
010 - LOUNGE RETAIL LIQUOR - CLASS I	\$ 50.00	\$300.00			
011 - LOUNGE RETAIL LIQUOR - CLASS II - (PACKAGE)	\$ 50.00	\$300.00			
020 - RESTAURANT RETAIL LIQUOR	\$ 50.00	\$300.00			
031 - CLUB LIQUOR - CLASS I	\$ 50.00	\$300.00			
032 - CLUB LIQUOR - CLASS II	\$ 50.00	\$750.00			
**					
040 - RETAIL BEER - (ON OR OFF PREMISES)	\$ 50.00	\$150.00			
**					
050 - RETAIL BEER (OFF PREMISES ONLY)	\$ 50.00	\$150.00			
**					
060 - RETAIL TABLE WINE (ON OR OFF PREMISES)	\$ 50.00	\$150.00			
**					
070 - RETAIL TABLE WINE (OFF PREMISES ONLY)	\$ 50.00	\$150.00			
080 - LIQUOR WHOLESALE	\$ 50.00	\$500.00			
**					
090 - WHOLESALE BEER ONLY	\$ 50.00	\$550.00			
**					
100 - WHOLESALE TABLE WINE ONLY - 16.5% OR LESS	\$ 50.00	\$550.00			
**					
110 - WHOLESALE TABLE WINE & BEER COMBINED	\$ 50.00	\$750.00			
120 - WAREHOUSE LICENSE	\$ 50.00	\$200.00			
**					
130 - ADDITIONAL WAREHOUSE-WINE, BEER OR BOTH	\$ 50.00	\$200.00			
140 - SPECIAL EVENTS RETAIL	\$ 50.00	\$150.00			
150 - SPECIAL RETAIL LICENSE - 30 DAYS OR LESS	\$ 50.00	\$100.00			
160 - SPECIAL RETAIL - MORE THAN 30 DAYS	\$ 50.00	\$250.00			
170 - RETAIL COMMON CARRIER	\$ 50.00	\$150.00			
200 - MANUFACTURER	\$ 50.00	\$500.00			
**					
210 - IMPORTER	\$ 50.00	\$500.00			
**					
220 - BREWPUB	\$ 50.00	\$1,000.00			
230 - INTERNATIONAL MOTOR SPEEDWAY	\$ 50.00	\$300.00			
240 - NON PROFIT - TAX EXEMPT		\$0.00	N/A	N/A	N/A

* A \$50.00 non-refundable filing fee is charged to all new licenses.

** May not charge more than one-half of the state fee for this type of license.

SIGNED: Jodd J Ade
Authorized County Official

Commission
Chair
Title

2/12/19
Date

NO MOTION FOR RESOLUTION OF SUPPORT FOR AN INCREASE IN ALABAMA'S GASOLINE AND DIESEL FUEL TAXES TO FUND CRITICAL COUNTY ROAD AND BRIDGE REPAIR AND RENOVATION.

Resolution Number _____

EXPRESSING SUPPORT FOR AN INCREASE IN ALABAMA'S GASOLINE AND DIESEL FUEL TAXES TO FUND CRITICAL COUNTY ROAD AND BRIDGE REPAIRS AND RENOVATION

WHEREAS, the condition of Alabama's roads and bridges is, by any measure, inadequate for the safety of drivers, inhibits economic growth, and creates delays and unnecessary automobile repairs for Alabama's citizens; and

WHEREAS, a Task Force established by President Pro Tempore Del Marsh evaluated the specific needs to reduce traffic delays, plan for future growth, and enhance economic opportunities in every community in Alabama by investing in new resources to make improvements in our transportation system; and

WHEREAS, In 2017, Governor Kay Ivey highlighted the need for investment in Alabama's infrastructure during her first month in office and identified such improvements as a priority during her inaugural address on January 14, 2019, stating: "Improving our infrastructure is more than an investment in our roads and bridges; it's an investment in economic development, public safety and local communities. It has been nearly three decades since we last made any changes to our current funding, and the challenge has grown with the passing of time. Now is the time to increase our investment in infrastructure – now is the time to solve this problem;" and

WHEREAS, the Association of County Commissions of Alabama and its affiliate organization, the Association of County Engineers of Alabama, recently completed a statewide study on the inadequacy of funding to maintain roads and bridges in a manner that will provide safe and efficient transportation for Alabama motorists; and

WHEREAS, this study shows that current funding is so inadequate that Alabama's county roads are being resurfaced on a 114-year cycle, when the useful life of a resurfaced road does not exceed 15 years, and that more than 45 percent of the county-maintained bridges statewide are at least 50 years old; and

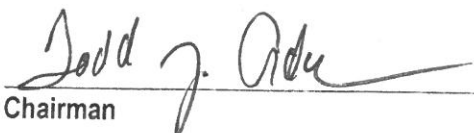
WHEREAS, the Alabama Legislature will begin its 2019 Regular Session on March 5, 2019, and legislation to provide additional revenue for road and bridge projects has been identified as the top priority by Governor Kay Ivey, House Speaker Mac McCutcheon and Senate President Pro Tempore Del Marsh; and

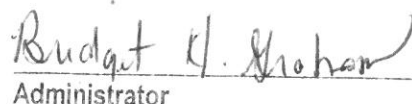
WHEREAS, the primary function of the Coosa County Commission is to provide for the safety, economic growth, and highest possible quality of life for the citizens of this county, and the members of the Coosa County Commission believe this proposal would have a monumental impact for the residents of the county, and;

NOW, THEREFORE, BE IT RESOLVED BY THE Coosa COUNTY COMMISSION that it does hereby voice its public support for legislation to increase the rate of Alabama's gasoline and diesel fuel taxes in order to provide substantial new revenue to be utilized on road and bridge repairs and renovation at the county level during the 2019 Regular Legislative Session.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Governor, the Lieutenant Governor, the Speaker of the House of Representatives, the chairs of the Senate and House Rules Committees, and the members of the Coosa County Legislative Delegation.

IN WITNESS WHEREOF, the Coosa County Commission has caused this Resolution to be executed in its name on this the 12th day of February, 2019.


Chairman


Administrator

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY UNZELL KELLEY THE APPROVAL TO HIRE A TEMP EMPLOYEE FOR SUBSTITUTE SENIOR CENTER DRIVER. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA K. MCCLERATH TO APPROVE

Motion was made by UNZELL KELLEY and seconded by BERTHA MCELRATH to convey approximately one (1) acre of land located on the East side of Coosa County Road 20, near the County's chert pit, to the Equality Volunteer Fire Department, Inc. for the construction and use as a fire station. Said Motion further being that the land to be conveyed is not necessary for County purposes and its use will provide a public purpose. Said land to be conveyed being contingent upon receipt of an agreement authorizing the same between the Equality Volunteer Department, Inc. and the Ray Volunteer Fire Department, survey description of the land being conveyed and a "reverter" clause to be contained in the deed providing that "should the above described property cease to be used as a Volunteer Fire Department, it shall revert to **COOSA COUNTY, ALABAMA.**

CY 2018 Volunteer Fire
Fee Expenditure
Reports provided by
Ricky Porch

Allocated amount FOR YEAR		6214..08
Expenditure description		AMOUNT
Savings for Radio Emergencies		\$ 1,000.00
TOTAL Expenditures		\$ 1,000.00
Held in Reserve		\$ 300.93

Hanover Volunteer Fire

2123 Coosa County Rd 49
Goodwater, AL 35072
603-836-0093

DATE: November 5, 2018

Year of Fire Fee

2018

Allocated amount FOR YEAR		\$6,214.07
Expenditure description		AMOUNT
VFIS insurance		\$ 3,820.00
CAEC		737.73
Stewartville Water		269.76
Propane		250.85
Truck Fuel		240.43
Truck Repairs		1,015.47
TOTAL Expenditures		\$ 6,334.24
Held in Reserve		\$ -

Marble Valley Volunteer Fire

2373 Coosa County Rd 5
Sylacauga, AL 35151
256-404-2057

DATE: November 30, 2018

Year of Fire Fee

2018

Allocated amount FOR YEAR		\$6,214.07
Expenditure description		AMOUNT
VFIS Insurance quarterly invoice		\$ 1,763.00
VFIS Insurance quarterly invoice		1,582.00
VFIS Insurance quarterly invoice		1,582.00
VFIS Insurance quarterly invoice		1,775.00
Building maintence (air conditioner)		639.00
TOTAL Expenditures		\$ 7,341.00
Held in Reserve		\$ -

3296

Richville Volunteer Fire

364 Ward Hughes Rd
Rockford, AL 35136
256-596-1088

DATE: Nov. 5, 2018

Year of Fire Fee 2018

Allocated amount FOR YEAR		\$10,905.57
Expenditure description		AMOUNT
River Bank - EFT Transfer - Building Payment		6132.30
Check 1046 - 2/13/18 - VFIS - Insurance		1796.00
Check 1047 - 6/14/18 - VFIS - Insurance		1808.00
Check 1048 - 9/19/18 - VFIS - Insurance		1808.00
TOTAL Expenditures		\$ 11,544.30
Held in Reserve		<638.73>

Stewartville Volunteer Fire

22 Weathers Lane
Sylacauga, AL 35151
205-294-2202

DATE: November 5, 2018

Year of Fire Fee

2018

Allocated amount FOR YEAR		\$21,298.41
Expenditure description		AMOUNT
Loan Payment		\$ 10,000.00
Insurance		7,108.00
	TOTAL Expenditures	\$ 17,108.00
	Held in Reserve	\$ 4,190.41

OLD BUSINESS

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA MCELRATH TO TABLE THE APPROVAL OF E-911 BOARD APPOINTMENT TO COMPLETE THE TERM OF MR. RICHARD CRAYTON FOR DISTRICT 3. UNANIMOUSLY APPROVED

MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RONNIE JOINER TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 12th DAY OF MARCH, 2019.


CHAIRMAN, TODD ADAMS


VICE CHAIRMAN, BERTHA K. MCELRATH


UNZELL KELLEY


RONNIE JOINER


RANDALL DUNHAM

AGENDA
COOSA COUNTY COMMISSION
March 12, 2019
9:30 AM

WELCOME

PUBLIC COMMENTS:

Establishment of a Joint Community Corrections Program w/Clay County
 – Henry Lambert, Community Correction Clay County
 United State Census Bureau (Census 2020) – Emma Duncan
 Kris Rambo, Rockford Town Clerk – Bicentennial Street Event
 Jodi McDade – 2019 Our Town Workshop
 Paul Perrett - Various

ELECTED OFFICIAL COMMENT:

CALL TO ORDER

COMMISSION ROLL CALL

INVOCATION, PLEDGE OF ALLEGIANCE

APPROVE AGENDA

READING OF MINUTES

AWARDS AND PRESENTATIONS

Central Coosa High School 2A State Champions – Commissioner Unzell Kelley
 Allan Wingfield , Coosa County Retired Coroner-Chairman Adams
 Arnzer Lee Johnson “Celebration of Life & 106th birthday”-Comm. McElrath

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Approval to transfer \$1369.82 to the General Fund from inactive “Coosa Co Comm Series Project Construction Fund account – Administrator Graham
- (2) Approval to request a FY2018 Financial Audit by the Examiners of Public Accounts – Administrator Graham
- (3) Resubmit Senate Bill 387 to Legislature – Probate Judge Dean
- (4) Resubmit House Bill 509 to Legislature – Probate Judge Dean
- (5) Resubmit House Bill 306 to Legislature – Chairman Adams
- (6) Discussion of Memo For Record regarding SOP– Sheriff Howell

- (7) Removal of Obsolete Asset #1159, Motorola Radio from Highway Department Inventory – Engineer Eason
- (8) Reappointment of Mr. W.A. King and Mr. F. Gene Ham to the Stewartville Water Authority for additional six-year terms beginning April 2019 and expiring March 2025 – Chairman Adams
- (9) Approval of Transfer of ABC Licenses for 050- Retail Beer (Off Premises Only) and 070 – Retail Table Wine (Off Premises Only) from Faraz, LLC. to Blessed Kellyton, LLC – Sheriff Howell/Commissioner Dunham
- (10) Approval to Set Work Session to Discuss Community Correction Program Option with Clay County – Commissioner Joiner
- (11) Approval of appointment of Mr. Billy Reed to six year term beginning April 2019 and ending March 2025 to the Hollins Water Authority Board. – Commissioner McElrath
- (12) Discussion of CR101 (Shane Hetheox Letter) – Commissioner Kelley
- (13) Approval of storm debris removal off of CR101/private property (Levi Leonard request)- Commissioner Kelley

OLD BUSINESS

(1)

STAFF REPORTS

Administrator –

Engineer

Attorney-

EMA

Courthouse Maintenance-

Nutrition-

Safety Coordinator-

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

MINUTES**COOSA COUNTY COMMISSION****MARCH 12, 2019****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE MARCH 12, 2019 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, UNZELL KELLEY, RONNIE JOINER, AND RANDALL DUNHAM.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER RANALL DUNHAM. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

READING OF MINUTES

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

AWARDS AND PRESENTATION

IN RECOGNITION OF COOSA CENTRAL HIGH SCHOOL BASKETBALL TEAM WITH A RESOLUTION. ALSO, IN RECOGNITION OF MR. ARNZER LEE JOHNSON WITH A RESOLUTION OF CELEBRATION OF 106 YEARS OF LIFE. A RESOLUTION HONORING ALAN WINGFIELD UPON HIS RETIREMENT AS COUNTY CORONER.

Resolution

Whereas, Jeremy Freeman became the Central Coosa Varsity Boys Head Basketball Coach in 2017, after serving as an Assistant Coach for 17 years; And

Whereas, Central Coosa Varsity Boys Basketball Team achieved a season record of 23-4; And

Whereas, the Central Coosa Varsity Boys Basketball Team won the Area 8 Championship, the Southeast Sub-Regional Championship, and Southeast Regional Championship to earn a trip to the State Final Four in the Class 2A Varsity Boys Semi-finals; And

Whereas, the Central Coosa Varsity Boys Basketball Team defeated Tanner High School 68-58 in the Alabama High School Athletic Association Final Four Semi-Finals to earn a spot to play for the Class 2A Boys Championship; And

Whereas, the Central Coosa Varsity Boys Basketball Team defeated Sacred Heart Academy 54-52 by scoring on a last second shot in the AHSAA Final Four Finals to earn the Title of 2019 Class 2A Boys State Champions; And

Whereas, it is appropriate that we express our sincere gratitude to Central Coosa Varsity Boys Basketball Team for its's historical achievement of winning Central's fifth State Championship through their dedication, hard-work, and teamwork, under the direction and leadership of Head Coach Jeremy Freeman; And

Now, Therefore, Be it resolved, by the powers of the Coosa County Commission, all members concurring; that we do Hereby, Honor the Central Coosa Varsity Boys Basketball Team for winning the 2019 State Title of Alabama High School Athletic Association Class 2A Boys State Champions on Friday, March 1st, 2019 in Birmingham, AL.

Passed and Adopted this the 12th Day of March 2019.

Todd Adams
Todd Adams, Chairman (District 5)

Unzell Kelley
Unzell Kelley (District 3)

Randall Dunham
Randall Dunham (District 1)

Ronnie Joiner
Ronnie Joiner (District 4)

Bertha K. McElhiney
Bertha Kelly (District 2)

Award and Resolution
in Recognition of Mr. Arnzer Lee Johnson of 106 Years of Life and Service in the
Coosa County Community

Whereas, Mr. Arnzer Lee Johnson was born February 11, 1913 in Clay County to Eliza Moon Johnson and Laborn Johnson, known to be in the era of President Woodrow Wilson (1914) also the year the US Post Office began Parcel Post Deliveries and,

Whereas, Mr. Arnzer Lee Johnson was married to Pearlean Thomas in 1936 where this union brought 10 children to their lives. He and his wife moved to Florida in 1939 and lived there for three years. Mr. Arnzer Lee Johnson worked as a *Sharecropper*. His family moved back to Clay County in 1941. Mr. Arnzer Lee Johnson began working in a *Sawmill* for many years and eventually moved to Goodwater, AL and started working at *Sterling Lumber Company* for several years. During the 70's he worked at Dixie Craft what is now *Maddix* of Goodwater, AL where he was blessed to have retired that being over 40 years and,

Whereas, Mr. Arnzer Lee Johnson was a member of the Macedonia Missionary Baptist Church in Goodwater, Alabama where he enjoyed singing with his family in a spiritual male chorus group called "The Spiritual Five" for 10 years performing on the Radio Station "WBRC" for four years and is actually one the original Goodwater Male Chorus Members that is still alive! He also became a member of the Masonic Lodge several years ago and,

Whereas, Mr. Arnzer Lee Johnson, was *A Big Hunter* and *A great Carpenter*, but as of today is still *A Great Fisherman*, which he built his own barge so that he and his family and friends would fish, usually every weekend. Mr. Arnzer Lee Johnson was a hard- working man that took pride in his obligations and withstood many obstacles. Lastly, but not least, he knows GOD and often loves this saying when he talks with the Lord, "*DON'T Ever Leave Me Out of Whatever You Are Doing*" and,

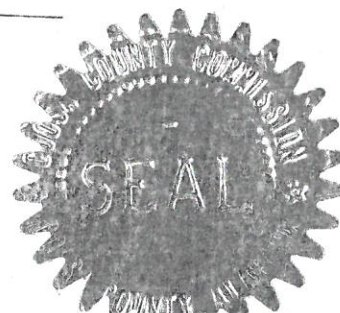
Whereas, we feel the importance of expressing our gratitude to Mr. Arnzer Lee Johnson as a *Honor* to have lived 106 years with the majority of the years here in Coosa County showing his love toward his family and friends while mentoring young men and women that come in his path making inquiries about his longevity here on this earth,

Now, Therefore, Be it Resolved, By the powers of the Coosa County Commission, all members concurring; that we do Hereby, Honor Mr. Arnzer Lee Johnson on the Occasion of his 106th Birthday, February 11, 2019.

Passed and adopted this 12th day of March 2019

Jedd & Ad Wesley K. Kelly

Burton K. McElroy Randy



RESOLUTION HONORING ALAN WINGFIELD FOR HIS SERVICE TO COOSA COUNTY

WHEREAS, the Coosa County Commission, the governing body of Coosa County, recognizes Coroner Alan Wingfield for his service to Coosa County;

Alan Wingfield served as Coroner of Coosa County for 32 years completing 1614 cases, and currently serves as Deputy Coroner;

Alan Wingfield served as Secretary/Treasurer during his term with the Alabama Coroner Association;

Alan Wingfield graduated from Auburn University, served as a Scout Master, Auxiliary State Trooper, 911 Board Member, and is a member of the Lake Martin Amateur Radio Club;

Alan Wingfield is a member of Goodwater United Methodist Church, serving on the Board of Trustees and Chairman of the Administrative Board;

Alan Wingfield has been married for 51 years to Dianne McEwen Wingfield; they are blessed with 2 sons Brian and Mark, and 5 grandchildren;

Alan Wingfield served as Fire Chief of Goodwater for 40 years; serves as a member of the Rotary Club the past 46 years; was instrumental in securing the airport and implementing ambulance service; and is still active as Fire Marshal and with EMT support;

Alan Wingfield as President of Wingfield Engineering has supported Coosa County's tax base and provided jobs thru his company for the past 57 years;

WHEREAS, let it be known, the Coosa County Commission would like to thank Alan Wingfield for his service as Coroner of Coosa County, and wish him the best in his future endeavors.

IN WITNESS WHEREOF, the Coosa County Commission has caused this Resolution to be executed on this the 12th day of March, 2019.

Bertha McElrath
Judd J. Odeh
Randall Deane

Umyell Kelley
Ring



CONSENT AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY RONNIE JOINER TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES).



Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



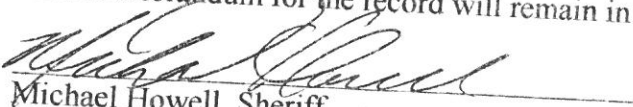
MEMO

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: February 27, 2019
RE: Franklin Eugene Keel – Deputy Sheriff/Investigator

MESSAGE:

Franklin E. Keel has been transferred from the Jail to the Sheriff's Office as of February 26, 2019. He will not have the rank of Lieutenant, and his rate of pay remains \$14.64 per hour. Keel has started his six (6) months' probation period. Once his probation period has been completed; he will not receive an increase in pay. Deputy Keel should also receive Hazardous Duty Pay from the remaining funds from Blake Richardson.

This memorandum for the record will remain in effect until further notice.


Michael Howell, Sheriff

02/28/2019
Date



Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



MEMO

March 4, 2019
Coosa County Commission
P O Box 10
Rockford, AL 35136

Dear Sirs/Madam:

I have decided to promote Deputy Raymond F. Jones, IV to the rank of Sergeant as well as promote him to Patrol Supervisor. Effective March 4, 2019, Deputy Jones will assume all authority and responsibility of this position. Furthermore, his salary will remain \$14.30 per hour, and he will start his six (6) months' probation period. Once his probation period is completed, he will receive a 3% increase in pay.

Thank you for your assistance in this achievement.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Howell".

Michael Howell
Sheriff

NEW BUSINESS

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY BERTHA K. MCEL RATH THE APPROVAL TO TRANSFER \$1369.82 TO THE GENERAL FUND FROM INACTIVE-"COOSA CO COMM SERIES PROJECT CONSTRUCTION FUND ACCOUNT 5001056. UNANIMOUSLY APPROVED

Need Permission to close this acct and put in Gen. fund

MEMBER FDIC

COOSA CO COMM SERIES 2000 WARR
PROJECT CONSTRUCTION FUND
P O BOX 10
ROCKFORD AL 35136

71 - MONEY MARKET ACCOUNT

----- STATEMENT PERIOD -----
2/01/19 BALANCE \$ 1,369.82
2/28/19 BALANCE \$ 1,369.82

PAGE 1

71 - MONEY MARKET ACCOUNT

DATE	DESCRIPTION	DEBITS	CREDITS	BALANCE
1/31	BALANCE LAST STATEMENT.....			
2/28	BALANCE THIS STATEMENT.....			1,369.82
	TOTAL CREDITS (0)	0.00		
	TOTAL DEBITS (0)	0.00		
				1,369.82

----- I N T E R E S T -----

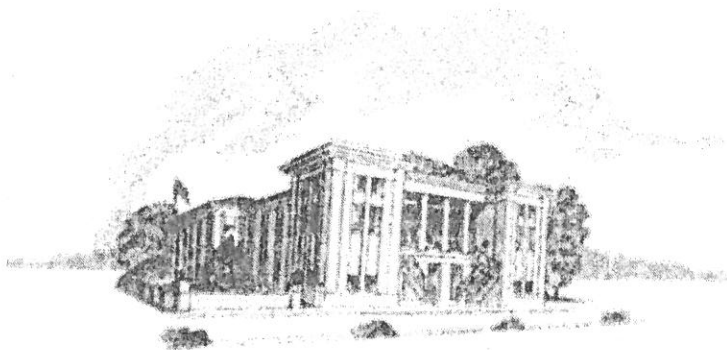
CURRENT INTEREST PERIOD:		02/01/2019 to 02/28/2019
AVERAGE LEDGER BALANCE:	1,369.82	INTEREST EARNED:
AVERAGE AVAILABLE BALANCE:	1,369.82	DAYS IN PERIOD:
INTEREST PAID 2019:	0.00	ANNUAL PERCENTAGE YIELD EARNED:
INTEREST PAID 2018:	0.00	CURRENT INTEREST RATE:
		0.25%

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
TOTAL OVERDRAFT FEES:	\$0.00	\$0.00
TOTAL RETURNED ITEM FEE:	\$0.00	\$0.00

-----End-of-Statement-for-above-Account-----

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY BERTHA K. MCELRATH THE
APPROVAL TO REQUEST A FY2018 FINANCIAL AUDIT BY THE EXAMINERS OF PUBLIC ACCOUNTS.
UNANIMOUSLY APPROVED



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY
VICE CHAIRMAN

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
RONNIE JOINER

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

March 12, 2019

Ms. Rachel Laurie Riddle, Chief Examiner
Examiners of Public Accounts
P.O. Box 302251
Montgomery, AL 36130-2251

RE: Request for Financial Audit -FY18

Dear Chief Riddle,

The Coosa County Commission would like the Examiners of Public Accounts to perform a financial audit for the fiscal year ended September 30, 2018 at your earliest convenience. The Commission unanimously approved this request at the commission meeting today.

We notified you last year of our request for a financial audit of FY17. If possible, please schedule both audits. If our request is granted, please let our County Administrator know if any schedules need to be prepared in advance of your auditor(s)' arrival.

Sincerely,

Todd Adams, Chairman
Coosa County Commission

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY RONNIE JOINER THE
APPROVAL TO RESUBMIT SENATE BILL 387 TO LEGISLATURE. UNANIMOUSLY APPROVED

1 SB387
2 189055-2
3 By Senator Chambliss (N & P)
4 RFD: Local Legislation
5 First Read: 13-MAR-18

1 SB387

2
3
4 With Notice and Proof

5
6 ENROLLED, An Act,

7 Relating to Coosa County; to authorize the judge of
8 probate to collect fees for the remote access of records
9 maintained in the office of the judge of probate; and to
10 provide for the disposition of the funds.

11 BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

12 Section 1. (a) This section shall apply only in
13 Coosa County.

14 (b) The judge of probate of the county may charge
15 and collect fees up to one dollar fifty cents (\$1.50) or the
16 equivalent of the regularly established photocopy fees,
17 whichever is greater, for the remote access of records
18 maintained in the office of the judge of probate.

19 (c) Fees collected pursuant to this section shall be
20 deposited into a special fund of the judge of probate entitled
21 the Probate Recording Fund.

22 (d) Fees from the fund may be disbursed at the
23 discretion of the judge of probate for records retention and
24 archiving, records reconstruction, records preservation,
25 records maintenance, including, but not limited to, scanning,

SB387

1 photocopying, purchasing, maintaining, and operating recording
2 equipment, and for the protection of records from
3 environmental decay and damage.

4 (e) All fees in the fund shall be audited by the
5 Department of Examiners of Public Accounts in the same manner
6 as other funds.

7 Section 2. This act shall become effective on the
8 first day of the third month following its passage and
9 approval by the Governor, or its otherwise becoming law.

SB387

1

2

3

4

President and Presiding Officer of the Senate

5

6

Speaker of the House of Representatives

7

SB387

8

Senate 20-MAR-18

9

I hereby certify that the within Act originated in and passed
the Senate.

10

11

12

13

14

Patrick Harris,
Secretary.

15

16

17

18

House of Representatives
Passed: 22-MAR-18

19

20

21

By: Senator Chambliss

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY RONNIE JOINER TO RESUBMIT
HOUSE BILL 509 TO LEGISLATURE. UNANIMOUSLY APPROVED

1 HB509

2 189054-2

3 By Representatives ~~Tuggle~~ ^{Ed Oliver} and Johnson (R) (N & P)

4 RFD: Local Legislation

5 First Read: 13-MAR-18

1
2 ENROLLED, An Act,

3 Relating to Coosa County; to provide an additional
4 fee in the probate court for each marriage license and each
5 petition for adoption; and to provide for distribution of the
6 fees.

7 BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

8 Section 1. In addition to all other costs, fees, and
9 charges assessed in the Probate Court of Coosa County, an
10 additional fee of twenty dollars (\$20) shall be charged and
11 collected for the issuance of each marriage license and for
12 each petition for adoption filed in the probate court. The
13 additional fee shall be collected in the probate office at the
14 time of the filing of an application for a marriage license or
15 at the time of filing a petition for adoption. Ten dollars
16 (\$10) of the fee shall be retained by the judge of probate and
17 the remaining ten dollars (\$10) shall be remitted to the Coosa
18 County General Fund at the end of each month or as is the
19 customary business practice in the probate office for other
20 fees collected and distributed to the county commission. The
21 fees retained by the judge of probate shall be disbursed at
22 the sole discretion of the judge of probate for the expenses
23 related to the operation of the probate office and shall be
24 audited by the Department of Examiners of Public Accounts.

HM509

1 Section 2. This act shall become effective on the
2 first day of the third month following its passage and
3 approval by the Governor, or its otherwise becoming law.

1

2

3

4

Speaker of the House of Representatives

5

6

President and Presiding Officer of the Senate

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13

House of Representatives

I hereby certify that the within Act originated in
and was passed by the House 20-MAR-18.

Jeff Woodard
Clerk

14

15

16

17

Senate

22-MAR-18

Passed

MOTIONED BY COMMISSIONERS RANDALL DUNJAM AND SECONDED BY RONNIE JOINER TO RESUBMIT
HOUSE BILL 306 TO LEGISLATURE. UNANIMOUSLY APPROVED

1 SB306
2 189179-1
3 By Senator Chambliss (N & P)
4 RFD: Local Legislation
5 First Read: 13-FEB-18

1 189179-1:n:12/15/2017:FC/EB LCA2017-3711
2
3
4
5
6
7
8
9

10 A BILL
11 TO BE ENTITLED
12 AN ACT

13 Relating to Coosa County; to amend Sections
14 45-19-244, 45-19-244.01, 45-19-244.02, 45-19-244.03, and
15 45-19-244.05, Code of Alabama 1975, providing for a severance
16 tax on materials severed from the soil in the county; to
17 provide for the tax on graphite; and to repeal Section
18 45-19-244.07, Code of Alabama 1975, providing for expiration
19 of the severance tax in the county.

20 BE, IT ENACTED BY THE LEGISLATURE OF ALABAMA:

21 Section 1. Sections 45-19-244, 45-19-22.01,
22 45-19-244.02, 45-19-244.03, and 45-19-244.05, Code of Alabama
23 1975, are amended to read as follows:

24 "§45-19-244.

25 "When used in this part, the following words and
26 phrases shall have the following meanings:

27 "(1) DEPARTMENT. The State Department of Revenue.

1 "(2) EARTHEN MATERIALS. Materials covered in this
2 part which include sand, clay, silt, loam, dirt, gravel, rock,
3 sand-gravel, clay-gravel, sand-clay, or any combination
4 thereof, but does not include graphite.

5 "(3) PERSON. Any individual, firm, partnership,
6 corporation, association, or any combination thereof.

7 "(4) PRODUCER. Any person engaging in the business
8 of severing sand, clay, silt, loam, dirt, gravel, rock,
9 sand-gravel, clay-gravel, sand-clay, graphite, or any
10 combination thereof from the soil within Coosa County.

11 "(5) PURCHASER. Any person acquiring title, outright
12 or conditionally, to any interest in sand, clay, silt, loam,
13 dirt, gravel, rock, sand-gravel, clay-gravel, sand-clay, or
any combination thereof, or graphite.

15 "(6) SEVERING. Mining, stripping, or otherwise
16 taking or removing sand, clay, silt, loam, dirt, gravel, rock,
17 sand-gravel, clay-gravel, sand-clay, graphite, or any
18 combination thereof from the soil within Coosa County.

19 "(7) TON. A short ton of 2,000 pounds.

20 "(8) TRANSPORTER. Any person transporting sand,
21 clay, silt, loam, dirt, gravel, rock, sand-gravel,
22 clay-gravel, sand-clay, graphite, or any combination thereof
23 from the place where it is severed or from any other place to
24 any other place, within or without Coosa County.

25 "\$45-19-244.01.

26 "(a) (1) There is levied, in addition to all other
2 taxes imposed by law, an excise and privilege tax on every

1 person severing earthen materials except graphite within Coosa
2 County. The tax shall be paid to the Department of Revenue at
3 the rate of twenty-five cents (\$.25) per ton by every producer
4 who severs the product within Coosa County.

5 "(2) There is levied, in addition to all other taxes
6 imposed by law, an excise and privilege tax on every person
7 severing graphite within Coosa County. The graphite tax shall
8 be paid to the Department of Revenue at the rate of five
9 dollars (\$5) per ton by every producer who severs graphite
10 within Coosa County.

11 "(b) In addition to the tax levied in subsection
12 (a), the county commission may assess a mining fee as it deems
13 necessary on producers who mine minerals other than earthen
14 material from the soil in Coosa County. If the county
15 commission does assess such a fee at a county commission
16 meeting, it shall advertise the time, place, and purpose of
17 such a commission meeting for four consecutive weeks in a
18 newspaper of general circulation in the county prior to the
19 meeting. The county commission may provide for collecting the
20 fee.

21 "\$45-19-244.02.

22 "Every producer shall within 20 days after the end
23 of each calendar month, whether or not the producer shall have
24 severed or sold any earthen materials or graphite during that
25 month, file with the Department of Revenue a report which
26 shall set forth, in a form prescribed by the department, the
27 amount of the products in tons, if any, severed or sold, as

1 the case may be, by the producer during the next preceding
2 calendar month, the point of severance thereof, the amount of
3 taxes due, and any other information as the department may
4 reasonably require for the proper enforcement of this part.
5 The producer shall accompany the report with payment of the
6 full amount of the taxes shown to be due. The report shall be
7 signed by producer in the case of an individual producer or by
8 a member, officer, or manager of the producer in other cases.

9 "\$45-19-244.03.

10 "Purchasers and transporters of a product severed in
11 Coosa County shall file a report with the Department of
12 Revenue, on forms prescribed by the department, within 20 days
13 after the end of each calendar month in which the purchaser or
14 transporter purchased or transported earthen material or
15 graphite severed in Coosa County. The report shall state the
16 names and addresses of all producers in Coosa County from whom
17 the purchaser or transporter has received the earthen material
18 during the calendar month, the total quantity of earthen
19 material or graphite so acquired, and, in the case of a
20 transporter, to whom and where each ton of earthen material or
21 graphite was delivered, and any other information as the
22 commissioner may reasonably require for the proper enforcement
23 of this part, including the routes traveled in transporting
24 the gravel and the amounts of any privilege tax on the
25 transportation. The report shall be signed by the purchaser or
26 transporter in the case of an individual purchaser or

1 transporter, or by a member, officer, or manager of the
2 purchaser or transporter in all other cases.

3 "\$45-19-244.05.

4 "The State Department of Revenue shall charge Coosa
5 County for collecting the county taxes levied herein, an
6 amount or percentage of total collections not to exceed five
7 percent of the total amount of taxes collected on earthen
8 material and one percent of the total taxes collected on
9 graphite. The charge for collecting the taxes for the county
10 may be deducted each month from the proceeds of the taxes
11 before certifying the amount thereof due Coosa County for that
12 month."

13 Section 2. Section 45-19-244.07 of the Code of
14 Alabama 1975, is repealed.

15 Section 3. This act shall become effective
16 immediately following its passage and approval by the
17 Governor, or its otherwise becoming law.

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY RONNIE JOINER THE REMOVAL
OF OBSOLETE ASSET# 1159, MOROROLA RADIO FROM HIGHWAY DEPARTMENT INVENTORY.
UNANIMOUSLY APPROVED

INVENTORY FORM

Agatha

*- Remove from
inventory per 3/12/19
meeting*

DEPARTMENT

HWY: ☒

JAIL: ☐

SHERIFF ☐

DATE: 12-11-18

SUBMITTED BY: Donald Eason

ADD: ☐

REMOVE: ☒

PROPERTY DESCRIPTION: Motorola Radio issued to Raymond
Abrams at landfill.

PURCHASE AMOUNT: _____

PURCHASED FROM: _____

SERIAL#: _____

MODEL#: _____

FUND: _____

IF BEING DECLARD SURPLUS:

ASSET#: 1159

DECAL#: 700620

REASON FOR DECLARATION: Phone service through SouthernLink

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA MCEL RATH THE REAPPOINTMENT OF MR. W.A. KING AND MR. F. GENE HAM TO THE STEWARTVILLE WATER AUTHORITY FOR ADDITIONAL SIX-YEAR TERMS BEGINNING APRIL 2019 AND WXPING MARCH 2025.
UNANIMOUSLY APPROVED

STEWARTVILLE WATER AUTHORITY

65 Coosa County Road 150

Sylacauga, AL 35151

PH: 256-245-0214

FAX: 256-249-2536

RESOLUTION

Adopted at the Regular Board Meeting on February 14, 2019:

There was a motion by Mr. Claude B. Culver, seconded by Mr. Randall Morris to recommend to the Coosa County Commission that Mr. W. A. King, Jr. and Mr. F. Gene Ham be reappointed to the Stewartville Water Authority Board for another six-year term each.

ALL APPROVED.

Certification

I, James W. Abernathy, Co-Chairman of the Board of Stewartville Water Authority, hereby certify that the foregoing is a true and correct copy of the resolution passed by the Stewartville Water Authority Board on February 14, 2019.

X James W. Abernathy
James W. Abernathy
Co-Chairman

X Virginia R. Johnston
Virginia R. Johnston
Secretary



STEWARTVILLE WATER AUTHORITY
65 Coosa County Road 150
Sylacauga, AL 35151
FH: 256-245-0214

February 14, 2019

Honorable Todd Adams
 Chairman
 Coosa County Commission
 P.O. Box 10
 Rockford, AL 35136

RECEIVED
 COOSA COUNTY COMMISSION
 FEB 2 2019
 P.O. BOX 10

Dear Chairman Adams:

Re: Mr. W. A. King, Jr.
 3356 Coosa County Road 150
 Sylacauga, AL 35150

Mr. F. Gene Ham
 227 Coosa County Road 131
 Goodwater, AL 35072

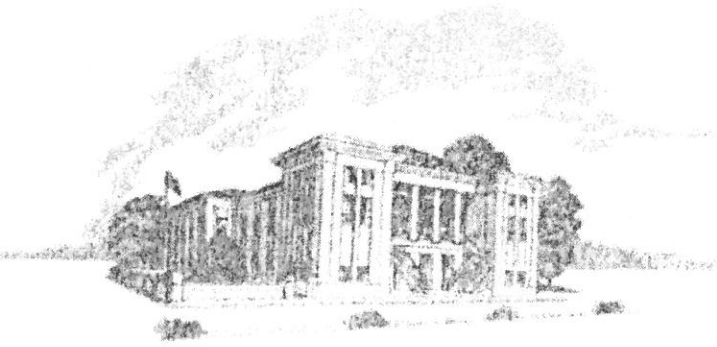
Please find enclosed the Board Resolution recommending reappointments of Mr. W. A. King, Jr. and Mr. F. Gene Ham each additional six-year terms on the Stewartville Water Authority Board. Mr. King and Mr. Ham each have terms expiring March 2019 and each have agreed to serve another six-year term.

If you have any questions, please don't hesitate to call. Our normal office hours are Monday through Thursday, 7:00 am until 5:30 pm (closing 30 minutes at noon for lunch).

Sincerely,


 Virginia R. Johnston
 Office Manager/Secretary

Quality
On Tap!
 Our Commitment  Our Profession



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY
VICE CHAIRMAN

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
RONNIE JOINER

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

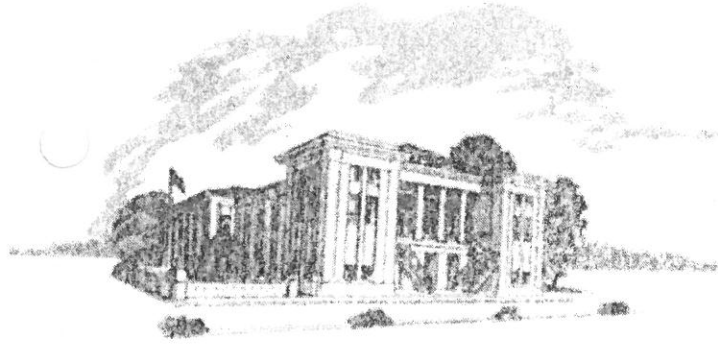
March 12, 2019

To Stewartville Water Authority:

This is to inform you that at its regular meeting on March 12, 2019, the Coosa County Commission reappointed Mr. W. A. King to serve as a board member of the Stewartville Water Authority. His term beginning April 2019 and expiring March 2025.

Sincerely,

Bridget Graham
County Administrator



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY
VICE CHAIRMAN

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
RONNIE JOINER

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

March 12, 2019

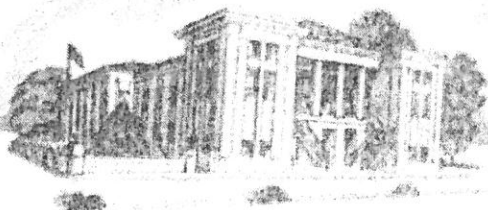
To Stewartville Water Authority:

This is to inform you that at its regular meeting on March 12, 2019, the Coosa County Commission reappointed Mr. F. Gene Ham to serve as a board member of the Stewartville Water Authority. His term beginning April 2019 and expiring March 2025.

Sincerely,

Bridget Graham
County Administrator

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY RONNIE JOINER THE APPROVAL OF TRANSFR OF ABC LICENSE FOR 050-RETAIL BEER (OFF PREMISES ONLY) AND 070-RETAIL TABLE WINE (OFF PREMISES ONLY) FROM FARAZ, LLC. TO BLESSE KELLEYTON.
UNANIMOUSLY APPROVED



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR

PHONE (256) 377-1350

FAX (256) 377-2524

March 15, 2019

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY
VICE CHAIRMAN

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
RONNIE JOINER

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

Celeste Brewer
Alabama ABC Board Enforcement Agency Division
3350 Skyway Drive
Auburn AL 36830

Dear Ms. Brewer:

The Coosa County Commission held its regular meeting on March 12, 2019. The Commission accepted Zohara Gilani, President of Blessed Kellyton LLC, request of transfer (#20190214104655815) for ABC license type:

050 – Retail Beer (off premises only)

070 – Retail Wine (off premises only)

at Kellyton Texaco located at 1652 Highway 280, Kellyton, AL 35089.

Sincerely,

Bridget H. Graham

Bridget H Graham
Administrator
Coosa County Commission



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION
Confirmation Number: 20190214104655815



Type License: 050 - RETAIL BEER (OFF PREMISES ONLY) State: County:

Type License: 070 - RETAIL TABLE WINE (OFF PREMISES ONLY) State: County:

Trade Name: KELLYTON TEXACO

Filing Fee:

Applicant: BLESSED KELLYTON LLC

Transfer Fee: \$100.00

Location Address: 1652 HWY 280 KELLYTON, AL 35086

Mailing Address: 1652 HWY 280 KELLYTON, AL 35089

County: COOSA Tobacco sales: YES

Tobacco V

Type Own

Book, Page, or Document info: INST 2018120774

Date Incorporated: 11/28/2018 State incorporated: AL

County

Date of Authority: 11/28/2018

Alabama State Sales Tax ID: R010052949

N

Federal Tax ID: 83-2658948

Name:	Title:	Date and Place of Birth:	Residence Address:
ZOHARA GILANI 8712295 - AL	PRESIDENT	03/11/1979 INDIA	2509 ARBOR COVE HOOVER, AL 35244

Has applicant complied with financial responsibility ABC RR 20-X-5-14? YES

Does ABC have any actions pending against the current licensee? NO

Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO

Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO

Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES

Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? NO

Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? YES

Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: ZOHARA GILANI

Business Phone: 678-468-2571

Fax:

Home Phone: 678-468-2571

Cell Phone:

E-mail: GODBLESSUSA786@YAHOO.COM

PREVIOUS LICENSE INFORMATION:

Trade Name: KELLYTON TEXACO

Applicant: FARAZ LLC

Previous License Number(s)

License 1: 001679619

License 2: 001679619



STATE OF ALABAMA

ALCOHOLIC BEVERAGE CONTROL BOARD

ALCOHOL LICENSE APPLICATION

Confirmation Number: 20190214104655815



If applicant is leasing the property, is a copy of the lease agreement attached? YES

Name of Property owner/lessor and phone number: BOWDEN OIL COMPANY INC 256-245-5611

What is lessors primary business? GASOLINE DISTRIBUTOR

Is lessor involved in any way with the alcoholic beverage business? N/A

Is there any further interest, or connection with, the licensee's business by the lessor? N/A

Does the premise have a fully equipped kitchen? NO

Is the business used to habitually and principally provide food to the public? NO

Does the establishment have restroom facilities? YES

Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? NO

Will the business be operated primarily as a package store? NO

Building Dimensions Square Footage: 3500 Display Square Footage:

Building seating capacity: 0 Does Licensed premises include a patio area? NO

License Structure: SINGLE STRUCTURE License covers: ENTIRE STRUCTURE

Location is within: COUNTY Police protection: COUNTY

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Name: Violation & Date: Arresting Agency: Disposition:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION
Confirmation Number: 20190214104655815



Initial each

Signature page

☒

In reference to law violations, I attest to the truthfulness of the responses given within the application.

☒

In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

☒

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

☒

In reference to Special Retail or Special Events retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

☒

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

☒

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

☒

In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

☒

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.

The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

☒

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print): ZOHARA GILANI

Signature of Applicant: Z. Gilani

Notary Name (print): Alison C. Brewer

Notary Signature: Alison C. Brewer

Commission expires: 3/23/19

Application Taken: 2/14/18 App. Inv. Completed:

Submitted to Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to District Office:

Received from Local Government:

Forwarded to Central Office:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
 ALCOHOL LICENSE APPLICATION
 Confirmation Number: 20190214104655815



Private Clubs / Special Retail / or Special Events licenses ONLY

Private Club

Does the club charge and collect dues from elected members?

Number of paid up members:

Are meetings regularly held?

How often?

Is business conducted through officers regularly elected?

Are members admitted by written application, investigation, and ballot?

Has Agent verified membership applications for each member listed?

Has at least 10% of members listed been confirmed and highlighted?

Agent's Initials:

For what purpose is the club organized?

Does the property used, as well as the advantages, belong to all the members?

Do the operations of the club benefit any individual member(s), officer(s), director(s), agent(s), or employee(s) of the club rather than to benefit of the entire membership?

Special Retail

Is it for 30 days or less?

More than 30 days?

Franchisee or Concessionaire of above?

Other valid responsible organization:

Explanation:

Special Events / Special Retail (7 days or less)

Starting Date: Ending Date:

Special terms and conditions for special event/special retail:

Other Explanations

Does the applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt, or brewed beverage, or distilled liquors permit or license issued under authority of this act?: HOLD LICENSES AT OTHER LOCATIONS IN TALLAPOOSA COUNTY



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
 Confirmation Number: 20190214104655815



NOTICE OF TRANSFER OF ABC LICENSED BUSINESS

NOTE: A Copy of Operating Agreement Must be Attached To Application

CURRENT LICENSEE:
 FARAZ LLC
 Address: 1642 HWY 280
 KELLYTON, AL 35089
 Telephone: 205-960-7504

NEW APPLICANT:
 BLESSED KELLYTON LLC
 Address: 1652 HWY 280
 KELLYTON, AL 35089
 Telephone: 678-468-2571

Current License No: 001679619
 001679619

LICENSED PREMISES ADDRESS: 1652 HWY 280 KELLYTON, AL 35089

THE AFORENAMED HEREBY SERVE NOTICE TO THE ABC BOARD OF THE ATTACHED CONTRACTUAL AGREEMENT GOVERNING THE CONTINUATION OF SALES OF ALCOHOLIC BEVERAGES ON THE LICENSED PREMISES.

The Parties to this agreement hereby acknowledge and affirm that the New (Applicant) Licensee will, at all times, act as the AGENT for the Current (Named) Licensee, and the Current Licensee shall act as PRINCIPAL for the purposes of the attached Agreement. The Principal shall be bound by all acts and/or omissions of the Agent in the operation of the licensed premises.

The Current Licensee is now and shall remain liable for any violations of ABC Rules and Regulations or other Alabama Law for the duration of the attached Agreement; and, further, that the Current Licensee has the right and authority, under Alabama Law, to surrender the ABC License to the ABC Board at any time.

The parties acknowledge that the operation of the licensed premises shall remain subject to inspection by ABC Enforcement, and must comply with all State and Local regulations and Laws, and that the local ABC Enforcement District Office must be immediately notified of any change in the attached Agreement.

THE CURRENT LICENSE WILL NOT BE RENEWED.

WITNESS our hands and seals on this the 14 day of February, 2019.

CURRENT LICENSEE (NAMED ON LICENSE)

NEW LICENSEE (APPLICANT)

Print Name:

Title:

Print Name:

Title:

WITNESS: (By ABC Enforcement)

Revised 9/08

Receipt Confirmation Page

Receipt Confirmation Number: 20190214104655815

Application Payment Confirmation Number: 41274292

Payment Summary	
Payment Item	Fee
Transfer Fee for License 050 and License 070	\$100.00
Total Amount to be Charged	\$100.00

Application Type

Application Type: TRANSFER

Applicant Information

License Type 1: 050 - RETAIL BEER (OFF PREMISES ONLY)

License Type 2: 070 - RETAIL TABLE WINE (OFF PREMISES ONLY)

License County: COOSA

Business Type: LLC

Trade Name: KELLYTON TEXACO

Applicant Name: BLESSED KELLYTON LLC

Location Address: 1652 HWY 280

KELLYTON, AL 35089

Mailing Address: 1652 HWY 280

KELLYTON, AL 35089

Contact Person: ZOHARA GILANI

Contact Home Phone: 678-468-2571

Contact Business Phone: 678-468-2571

Contact Fax:

Contact Cell Phone:

Contact Email Address:

Contact Web Address:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
 Confirmation Number: 20190214104655815



NOTICE OF TRANSFER OF ABC LICENSED BUSINESS

NOTE: A Copy of Operating Agreement Must be Attached To Application

CURRENT LICENSEE:

FARAZ LLC
 Address: 1642 HWY 280
 KELLYTON, AL 35089
 Telephone: 205-960-7504

NEW APPLICANT:

BLESSED KELLYTON LLC
 Address: 1652 HWY 280
 KELLYTON, AL 35089
 Telephone: 678-468-2571

Current License No: 001679619
 001679619

LICENSED PREMISES ADDRESS: 1652 HWY 280 KELLYTON, AL 35089

THE AFORENAMED HEREBY SERVE NOTICE TO THE ABC BOARD OF THE ATTACHED CONTRACTUAL AGREEMENT GOVERNING THE CONTINUATION OF SALES OF ALCOHOLIC BEVERAGES ON THE LICENSED PREMISES.

The Parties to this agreement hereby acknowledge and affirm that the New (Applicant) Licensee will, at all times, act as the AGENT for the Current (Named) Licensee, and the Current Licensee shall act as PRINCIPAL for the purposes of the attached Agreement. The Principal shall be bound by all acts and/or omissions of the Agent in the operation of the licensed premises.

The Current Licensee is now and shall remain liable for any violations of ABC Rules and Regulations or other Alabama Law for the duration of the attached Agreement; and, further, that the Current Licensee has the right and authority, under Alabama Law, to surrender the ABC License to the ABC Board at any time.

The parties acknowledge that the operation of the licensed premises shall remain subject to inspection by ABC Enforcement, and must comply with all State and Local regulations and Laws, and that the local ABC Enforcement District Office must be immediately notified of any change in the attached Agreement.

THE CURRENT LICENSE WILL NOT BE RENEWED.

WITNESS our hands and seals on this the 14 day of February, 2019.

CURRENT LICENSEE (NAMED ON LICENSE)

NEW LICENSEE (APPLICANT)

Print Name:

Title:

Print Name:

Title:

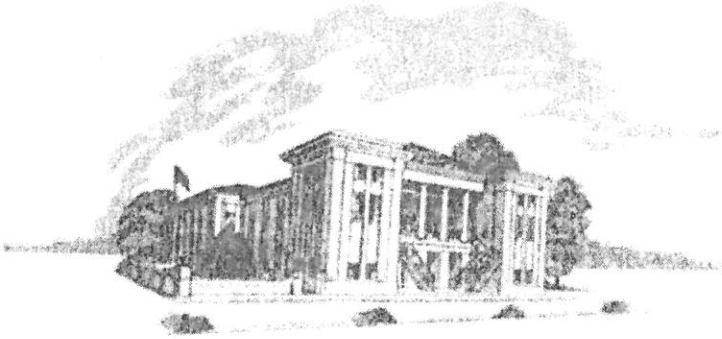
WITNESS: (By ABC Enforcement)

Revised 9/08

3317

MOTIONED BY COMMISSIONERS BERTHA MCELRTH AND SECONDED BY RONNIE JOINER THE APPROVAL OF MARCH 28, 2019 AS A WORK SESSION DAY A T 10:00 A.M. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY THE APPROVAL OF APPOINTING MR. BILLY REED TO SIX YEAR TERMS BEGINNING APRIL 2019 AND ENDING MARCH 2025 TO THE HOLLINS WATER AUTHORITY BOARD. UNANIMOUSLY APPROVED



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY
VICE CHAIRMAN

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
RONNIE JOINER

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

March 12, 2019

To Hollins Water Authority:

This is to inform you that at its regular meeting on March 12, 2019, the Coosa County Commission appointed Mr. Billy Reed to serve as a board member of the Hollins Water Authority. His term beginning April 2019 and expiring March 2025.

Sincerely,

Bridget Graham
County Administrator

DISCUSSION OF COUNTY ROAD 101 (SHANE HETHCOX LETTER)

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY THE REMOVAL OF STORM DEBRIS REMOVAL OFF OF CONTY ROAD 101. UNANIMOUSLY APPROVED

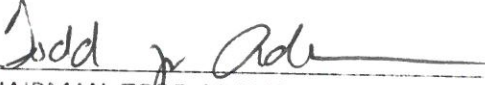
OLD BUSINESS

NONE

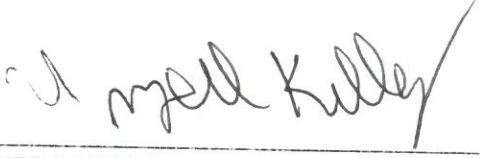
MOTION TO ADJOURN


MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY TO ADJOURN. UNANIMOUSLY APPROVED


MINUTES APPROVED THIS 9TH DAY OF APRIL, 2019.


CHAIRMAN, TODD ADAMS


VICE CHAIRMAN, BERTHA K. MCELRATH


UNZELL KELLEY


RONNIE JOINER


RANDALL DUNHAM

**WORK SESSION MEETING AGENDA
COOSA COUNTY COMMISSION**

March 28, 2019

10 am

WELCOME

PUBLIC COMMENTS:

ELECTED OFFICIAL COMMENT-

CALL TO ORDER

COMMISSION ROLL CALL

NEW BUSINESS

- (1) Review of Community Correction Program established in Clay County and Discussion of possible Joint Initiative – Commissioner Joiner
- (2) Discussion of the cost of hiring an actuary for FY18 Financials to determine if Commission wishes to present OPEB (Other Post-Employment Benefits) in order to avoid a qualified opinion-Administrator Graham
- (3) Approval of new job descriptions/job titles for the Probate Office – Probate Judge Dean
- (4) Approval of a Memorandum of Understanding between Coosa County Commission and Central Alabama Electric Cooperative or its Affiliate – Chairman Adams
- (5) Approval of Reimbursement to Ms. Harrell regarding damage to vehicle due to Highway Department action – County Engineer Eason

ADJOURN

Posted: Friday, March 22nd, 2019 by Bridget Graham, County Administrator

MINUTES**COOSA COUNTY COMMISSION****MARCH 28, 2019****10:00 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE MARCH 28, 2019 FOR A WORK SESSION WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, UNZELL KELLEY, RONNIE JOINER, AND RANDALL DUNHAM.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER RANDALL DUNHAM. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

NEW BUSINESS

REVIEW OF COMMUNITY CORRECTION PROGRAM ESTABLISHED IN CLAY COUNTY AND DISCUSSION OF POSSIBLE JOINT INITIATIVE.

DISCUSSION OF THE COST OF HIRING AN ACTUARY FOR FY18 FINANCIALS TO DETERMINE IF COMMISSION WISHES TO PRESENT OPEB (OTHER POST-EMPLOYMENT BENEFITS) IN ORDER TO AVOID A QUALIFIED OPINION.

DISCUSSION OF NEW JOB DESCRIPTIONS/JOB TITLES FOR THE PROBATE OFFICE.

DISCUSSION OF A MEMORANDUM OF UNDERSTANDING BETWEEN COOSA COUNTY COMMISSION AND CENTRAL ALABAMA ELECTRIC COOPERATIVE OR ITS AFFILIATE.

DISCUSSION OF REIMBURSEMENT TO MRS. HARRELL REGARDING DAMAGE TO VEHICLE DUE TO HIGHWAY DEPARTMENT ACTION.

MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY RONNIE JOINER TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 9Th DAY OF APRIL, 2019.

Todd J. Adams
CHAIRMAN, TODD ADAMS

Bertha K. McElrath
VICE CHAIRMAN, BERTHA K. MCEL RATH

Unzell Kelley
UNZELL KELLEY

Ronnie Joiner
RONNIE JOINER

Randall Dunham
RANDALL DUNHAM

