

**AGENDA  
COOSA COUNTY COMMISSION  
July 14, 2015  
9:30 AM**

**PUBLIC HEARING-** Closeout of CDBG Grant CY-CM-PF-13-003

**WELCOME**

**PUBLIC COMMENT** – Colonial Life Ins. Diane Rainwater- animal control

**ELECTED OFFICIAL COMMENT-**

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**INVOCATION, PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**READING OF MINUTES-**

**AWARDS AND PRESENTATIONS –**

**CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

Motion- to authorize Chairman, Vice Chairman and or Administrator to issue and sign checks for payment of monthly expenses and payroll.

Changes in employees: job description, salary, work hours, status. (2 Attachments)

**NEW BUSINESS**

ABC 050- Retail Beer (off Premises only)

ABC 070- Retail Table Wine (off Premises only), Allens Brew Market , 10375 U S Hwy 280, Goodwater, AL 35072 . Applicant, Allen Food Mart Inc., Transfer from S And N Enterprises LLC.

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EARPDC Section 5311 Grant renewal (Public Transportation Van) County Match \$16,116.00 no change from prior year.

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Revenue Commissioner- Certificate of Pending Redemption

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Engineer- request Asset 400109 be declared surplus (Ford F350 – 1995) sold on Govdeals proceeds to 7 cent Gas Tax Fund.

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Board of Equalization appointment

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Sheriff Wilson- request budget amendments for Sheriff Department, Jail and Courthouse Security. Transferring line item amounts, total budget does not change.

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Commission Office- Job Openings-Accounts Receivable Clerk 1 and County Administrator.  
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New Business Continued:

Alabama Department of Revenue- Sales Tax Division- presentation.

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Todd Adams- Appointment of 911 Board Member for District 5. Term ending.

**OLD BUSINESS**

RDS- Contract for Services Attorney to ask for Clarification on contract terms. (Table until August for response)

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**STAFF REPORTS**

**Administrator-** ACCA Conference registration- number attending.

**Engineer**

**Attorney**

**EMA**

**Courthouse Maint.**

**Nutrition-**

**Safety Coordinator-**

**DISCUSSION ITEMS BY COMMISSIONER**

Attachments: Sheriff's Office- Jamie Thornton probationary period ends 07-02-2015. Rate of pay to \$11.85 per hr.

Jail- Kerry Hamlin- probationary period ends 07-06-2015. Rate of pay to \$11.41 per hr.

Adjourn. M \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

MINUTES

COOSA COUNTY COMMISSION

JULY 14, 2015

9:30 AM

9:30 AM- PUBLIC HEARING

PUBLIC HEARING AND CLOSEOUT OF CDBG GRANT CY-CM-PF-13-003 (CO ROAD 119)

PUBLIC COMMENT

COLONIAL LIFE INSURANCE REQUESTED ACCESS TO EMPLOYEES FOR OPEN ENROLLMENT.

DIANE RAINWATER REQUESTED COMMISSION CONTROL STRAY DOGS AROUND HER HOUSE.

ELECTED OFFICIAL COMMENT

NONE

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE ON JULY 14, 2015 FOR ITS REGULAR SCHEDULED MEETING WITH CHAIRMAN, TODD ADAMS PRESIDING.

COMMISSION ROLL CALL

COMMISSION ROLL CALL CONSISTED OF CHAIRMAN, TODD ADAMS, VICE CHAIRMAN, BERTHA KELLY, RANDALL DUNHAM, UNZELL KELLEY, AND PAUL PERRETT.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY RANDALL DUNHAM. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED BY UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO APPROVE THE AGENDA.  
UNANIMOUSLY APPROVED.

READING OF MINUTES

MOTIONED BY RANDALL DUNHAM AND SECONDED BY UNZEL KELLEY TO DISPENSE WITH THE READING  
OF THE MINUTES OF THE JUNE 9, 2015 MEETING AND TO APPROVE THE MAY AND JUNE COMMISSION  
MEETING MINUTES. UNANIMOUSLY APPROVED.

AWARDS AND PRESENTATIONS

NONE

CONSENT AGENDA

MOTIONED BY UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO APPROVE THE CONSENT  
AGENDA WITH 2 ATTACHMENTS. UNANIMOUSLY APPROVED.

2051

# Payroll/Status Change Notice

Please Print

Routing  Payroll  Time  \_\_\_\_\_  
 Effective Date of Change 7/6/15  New Hire  Change  Separation  
 Employee Name Hamlin Kerry P.  
Last First Middle  
 Social Security # \_\_\_\_\_ Employee/Payroll # \_\_\_\_\_ Dept. Scil

Address \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_  
 Telephone # ( ) \_\_\_\_\_ Date of Birth (for administrative use only) \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Status:  Full-Time  Part-Time  Full-Time Temporary  Part-Time Temporary  Other \_\_\_\_\_  
 Job Title \_\_\_\_\_  Exempt  Non-Exempt  Hourly W-4 Attached?  Yes  No

## Change(s) for Current Employee

Type	From	To	Comments
<input type="checkbox"/> Address Change			
<input type="checkbox"/> Demotion			
<input type="checkbox"/> Department			
<input type="checkbox"/> 401(k)/403(b) Contribution			
<input type="checkbox"/> Insurance Eligibility			
<input type="checkbox"/> Job Title			
<input type="checkbox"/> Change of Insurance			
<input type="checkbox"/> Layoff			
<input type="checkbox"/> Length of Service Increase			
<input type="checkbox"/> Merit Increase			
<input checked="" type="checkbox"/> End of Introductory Period		7-6-15	Probation Ends
<input type="checkbox"/> Promotion			
<input type="checkbox"/> Reevaluation of Current Job			
<input type="checkbox"/> Rehire			
<input type="checkbox"/> Resignation			
<input type="checkbox"/> Retirement			
<input checked="" type="checkbox"/> Salary/Wage		11.41 per hr.	
<input type="checkbox"/> Separation			
<input type="checkbox"/> Shift Change			
<input type="checkbox"/> Transfer			
<input type="checkbox"/> Union Scale			
<input type="checkbox"/> Other _____			

**Leave of Absence** Begin Leave \_\_\_\_/\_\_\_\_/\_\_\_\_ Return from Leave \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Educational  Personal  Family/Medical Leave (Including Pregnancy)  
 Short-Term Disability  Long-Term Disability  Other \_\_\_\_\_

**Separation** Separation Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Last Day Worked \_\_\_\_/\_\_\_\_/\_\_\_\_ Last Day Paid \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Voluntary Separation  Involuntary Separation Notice of COBRA Rights Provided on \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Election of COBRA  Yes  No Start Date of Coverage \_\_\_\_/\_\_\_\_/\_\_\_\_  
 If yes, describe type of coverage elected: \_\_\_\_\_

**Additional Comments** \_\_\_\_\_

Employee Signature (Optional) \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Supervisor/Designated Manager Signature Sherrie J. Kelley Admin. Date 7/13/15  
Name and Title  
 Human Resources/Payroll Manager Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Name and Title

This product is designed to provide accurate and authoritative information. However, it is not a substitute for legal advice and does not provide legal opinions on any specific facts or services. The information is provided with the understanding that any person or entity involved in creating, producing or distributing this product is not liable for any damages arising out of the use or inability to use this product. You are urged to consult an attorney concerning your particular situation and any specific questions or concerns you may have.  
 Important note: This is approved for use by the purchaser only. This form may not be shared publicly or with third parties.

# Payroll/Status Change Notice

Please Print

**Routing**  Payroll  Time

Effective Date of Change 7/2/15

New Hire

Change

Separation

Employee Name

Thornton

Jamie

D.

Social Security #

Employee/Payroll #

Dept.

Sheriff Dept.

Address

Telephone # ( )

Date of Birth (for administrative use only) / /

Status:  Full-Time  Part-Time  Full-Time Temporary

Part-Time Temporary  Other

Job Title

Exempt

Non-Exempt

Hourly

W-4 Attached?  Yes  No

## Change(s) for Current Employee

Type	From	To	Comments
<input type="checkbox"/> Address Change			
<input type="checkbox"/> Demotion			
<input type="checkbox"/> Department			
<input type="checkbox"/> 401(k)/403(b) Contribution			
<input type="checkbox"/> Insurance Eligibility			
<input type="checkbox"/> Job Title			
<input type="checkbox"/> Change of Insurance			
<input type="checkbox"/> Layoff			
<input checked="" type="checkbox"/> Length of Service Increase			
<input type="checkbox"/> Merit Increase			
<input checked="" type="checkbox"/> End of Introductory Period			
<input type="checkbox"/> Promotion			
<input type="checkbox"/> Reevaluation of Current Job			
<input type="checkbox"/> Rehire			
<input type="checkbox"/> Resignation			
<input type="checkbox"/> Retirement			
<input checked="" type="checkbox"/> Salary/Wage			
<input type="checkbox"/> Separation			
<input type="checkbox"/> Shift Change			
<input type="checkbox"/> Transfer			
<input type="checkbox"/> Union Scale			
<input type="checkbox"/> Other			
		<u>7-2-15</u>	<u>Probation Ends</u>
		<u>11.85 per hr.</u>	

## Leave of Absence

Begin Leave / / Return from Leave / /

Educational

Personal

Family/Medical Leave (Including Pregnancy)

Short-Term Disability

Long-Term Disability

Other

## Separation

Separation Date / /

Last Day Worked / /

Last Day Paid / /

Voluntary Separation

Involuntary Separation

Notice of COBRA Rights Provided on / /

Election of COBRA  Yes  No

Start Date of Coverage / /

If yes, describe type of coverage elected:

## Additional Comments

Employee Signature (Optional)

Date / /

Supervisor/Designated Manager Signature

Sherrie G Kelley

Name and Title

Date 7/13/15

Human Resources/Payroll Manager Signature

Name and Title

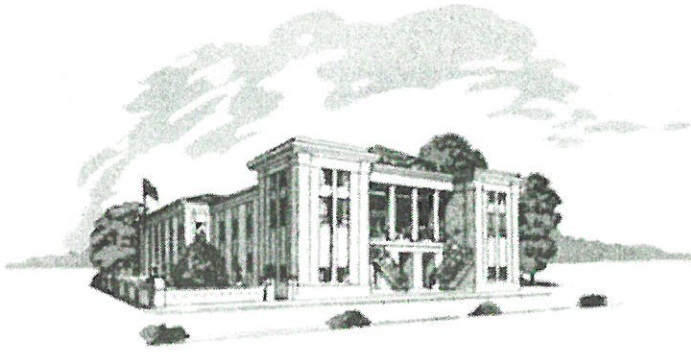
Date / /

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Important note: This is approved for use by the purchaser only. This form may not be shared publicly or with third parties.

NEW BUSINESS

MOTIONED BY RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO APPROVE THE ABC 050-RETAIL BEER (OFF PREMISIS ONLY) AND ABC 070 RETAIL TABLE WINE (OFF PREMISES ONLY), ALLENS BREW MARKET, 10374 US HWY 280, GOODWATER, AL 35072, APPLICANT, ALLEN FOOD MART INC. TRANSFER FROM S AND N ENTERPRISES LLC. UNANIMOUSLY APPROVED.



# Coosa County Commission

Post Office Box 10  
ROCKFORD, ALABAMA 35136-0010

SHERRIE Y. KELLEY  
ADMINISTRATOR CCA  
PHONE (256) 377-1350  
FAX (256) 377-2524

DISTRICT 1  
RANDALL DUNHAM

DISTRICT 2  
BERTHA KELLY

DISTRICT 3  
UNZELL KELLEY

DISTRICT 4  
PAUL PERRETT

DISTRICT 5  
TODD J. ADAMS  
CHAIRMAN

July 14, 2015

Alabama ABC Board Enforcement Division  
3350 Skyway Drive  
Auburn, AL 36830

Dear Celeste,

The Coosa County Commission held its regular meeting July 14, 2015 and the application for transfer 050- Retail Beer (OFF PREMISES ONLY) and 070-Retail Table Wine (OFF PREMISES ONLY), located at 01375 U S Hwy 280, Goodwater, AL 35072, Applicant: Allens Brew Market, was approved.

Sincerely,

*Todd J. Adams*

Todd J. Adams  
Chairman  
Coosa County Commission



**STATE OF ALABAMA**  
**ALCOHOLIC BEVERAGE CONTROL BOARD**  
**ALCOHOL LICENSE APPLICATION**



**Confirmation Number: 20150624095002829**

Type License: 050 - RETAIL BEER (OFF PREMISES ONLY)      State:      County:

Type License: 070 - RETAIL TABLE WINE (OFF PREMISES ONLY)      State:      County:

Trade Name: **ALLENS BREW MARKET**      Filing Fee:

Applicant: **ALLEN FOOD MART INC**      Transfer Fee: \$100.00

Location Address: 10375 US HWY 280    GOODWATER, AL 35072

Mailing Address: 1251 OLD BIRMINGHAM HWY    SYLACAUGA, AL 35150

County: **COOSA**    Tobacco sales: **YES**      Tobacco Vending Machines: **0**

Type Ownership: **CORPORATION**

Book, Page, or Document info: **BK 025 PG752**

Date Incorporated: 01/03/1989    State incorporated: **AL**      County Incorporated: **TALLADEGA**

Date of Authority: 01/03/1989      Alabama State Sales Tax ID: **610009300**

**Name:**      **Title:**      **Date and Place of Birth:**    **Residence Address:**

DEBORAH ALLEN ARMSTRONG 3709863 - AL	VICE PRESIDENT	07/20/1958 TALLADEGA ALABAMA	1 BROOKSIDE DR SYLACAUGA , AL 35150
TIMOTHY WAYNE ALLEN 3977295 - AL	PRESIDENT	07/14/1960 TALLADEGA ALABAMA	34 KATILYN DR SYLACAUGA, AL 35150

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? **YES**

Does ABC have any actions pending against the current licensee? **NO**

Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? **NO**

Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? **NO**

Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? **YES**

Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? **NO**

Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? **NO**

Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? **NO**

**Contact Person: TIM ALLEN**

**Business Phone: 256-249-7540**

**Fax:**

**Home Phone: 256-245-5478**

**Cell Phone:**

**E-mail: TIM@ALLENOIL.COM**

**PREVIOUS LICENSE INFORMATION:**

Trade Name: **AFM 49**

Applicant: **S AND N ENTERPRISES LLC**

Previous License Number(s)

License 1: **001690719**

License 2: **001690719**



MOTIONED BY PAUL PERRETT AND SECONDED BY UNZELL KELLEY TO APPROVE THE EARPDC SECTION 5311 GRANT RENEWAL (PUBLIC TRANSPORTATION VAN) COUNTY MATCH IS \$16,116.00 NO CHANGE FROM PRIOR YEAR. UNANIMOUSLY APPROVED



# EAST ALABAMA

## REGIONAL PLANNING AND DEVELOPMENT COMMISSION

1130 Quintard Avenue • Suite 300, Quintard Tower • P.O. Box 2186 • Anniston, Alabama 36202  
 Phone: 256-237-6741 • FAX: 256-237-6763 • E-mail: [earpdc@earpdc.org](mailto:earpdc@earpdc.org)  
 web site: [www.earpdc.org](http://www.earpdc.org)

June 25, 2015

RECEIVED James W. (Bill) Curtis, FAICP  
 COOSA COMMISSION Executive Director

Ms. Sherrie Kelley  
 County Administrator  
 P.O. Box 10  
 Rockford, AL 35136

JUN 29 2015

PO BOX 10

Dear Ms. Kelley:

Once again, it is time to apply for the FTA Section 5311 Grant Application for the Public Transportation program. The enclosed budgets reflect level funding for Fiscal Year 2016. The increase in operating budget, with the same Federal and Local Shares, is due the revised formula ALDOT has for required farebox return (10% now versus 20% previously).

Enclosed for signatures and/or action by the County Commission are the following:

- Letter of Designation
- Local Match Resolution for operations/administration
- Local Match Resolution for operations/administration/van purchase
- Fiscal Year 2016 Proposed Budget

The Letter of Designation and *one* Resolution for local match (either one committing funds for operations/administration only or one that includes funds for a van purchase in FY 2016) should be returned to EARPDC *before* Friday July 24, 2015, so that I can include them as part of the FY 2016 grant application. If I can assist you in any way, or you would like me to further explain the budget, please give me a call at 256-237-6741.

Sincerely,

Shane Christian  
 Project Director

encl.

2654  
2654

MOTIONED BY UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO APPROVE THE REVENUE COMMISSIONER'S REQUEST FOR CERTIFICATE OF PENDING REDEMPTION. UNANIMOUSLY APPROVED.

ADV-LD-PR

### CERTIFICATE OF PENDING REDEMPTION

Property Being Redeemed:

Assessee at the Time of the Tax Sale: Ward, Tina Ann

Parcel Number: 20-08-33-0-000-012.000

Legal Description: Section 33, Township 21 North, Range 20 East  
1 Acres Beginning at intersection of West line of SE4 & North/ROW County Hwy 2  
North 210' Southeasterly 210' South 210' Northwesterly 210' to POB.

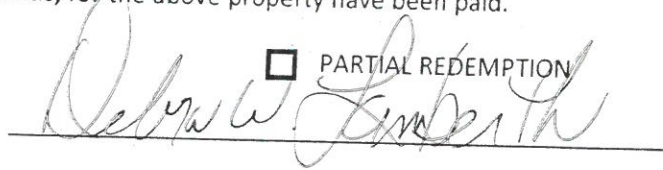
Date of Tax Sale: May 14, 2015

WHEREAS, on the 22 day of June, 2015, an application has been received from Tina Ann Ward to redeem the above described real property located in COOSA County, I, Tax Collector/Revenue Commissioner/Probate Judge of said County do hereby acknowledge that the costs associated with the redemption, **excluding the excess funds**, for the above property have been paid.

FULL REDEMPTION

PARTIAL REDEMPTION

Approved: \_\_\_\_\_



Tax Collector/Revenue Commissioner/Probate Judge

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**VOUCHER TO CLAIM EXCESS FUNDS ARISING FROM A TAX SALE**

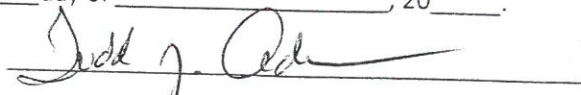
After receiving proof as evidenced on the "Certificate of Pending Redemption" that the purposed redemptioner has paid all costs associated with the redemption, **excluding the excess funds**, the County Commission hereby approves the credit of the excess funds to the person or entity stated above.

Amount of Excess Funds: \$ 21.32

(To be paid from Account #0701297 Escrow/Tax Sale)

CREDIT

Approved by the County Commission on the 14 day of July, 2015.



County Commission Official

2654

MOTIONED BY RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY TO APPROVE COUNTY ENGINEER REQUEST TO DECALRE ASSET 400109 (FORD F350- 1995) SURPLUS AND TO SELL ON GOVDEALS WITH THE PROCEEDS GOING TO SEVEN CENT GAS TAX FUND. UNANIMOUSLY APPROVED.

Coosa County Commission  
Assets to Be Declared Surplus:

Meeting Date: 7-14-15

Department: Highway Dept.

Item

Asset Number

Ford F-350-1995

400109

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Disposition: Govdeals

Proceeds: 70

Motion RO

<sup>2nd</sup> UK

MOTIONED BY UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO APPROVE THE REAPPOINTMENT OF MR. EARLIE LEONARD TO THE BOARD OF EQUALIZATION FOR ANOTHER FOUR YEAR TERM. UNANIMOUSLY APPROVED.

COUNTY

**OFFICIAL REPORT  
Nominations for the  
County Board of Equalization  
Term beginning October 1, 2015**

STATE OF ALABAMA )  
 )  
 Coosa County )

To the State Commissioner of Revenue  
Montgomery, Alabama

We, the undersigned members of the County Commission, or other governing body of this county, do hereby nominate the persons as shown below for consideration as members of the County Board of Equalization and certify that in our opinion they are competent to serve under the provisions of the law.

As provided in Section 40-3-2, Code of Alabama 1975, each nominee is a resident of this county, is an owner of taxable property located within this state, is a qualified voter within this county, and is otherwise well fitted for the duties of the office for which he is nominated. It is understood further that no member of the Board of Equalization can hold employment or office of profit with the United States, the State of Alabama, any county or other political subdivision of said State, or with any county school board or with any municipality.

Under all the conditions stated above, we nominate the following persons:

- 1. Rev. Earlie Leonard Name (As usually signed)  
7999 Hwy 22, Rockford, AL 35136 Exact Post Office Address
- 2. \_\_\_\_\_ Name (As usually signed)  
\_\_\_\_\_ Exact Post Office Address
- 3. \_\_\_\_\_ Name (As usually signed)  
\_\_\_\_\_ Exact Post Office Address

Signatures of all members of  
County Commission  
or other governing body.

Judd J. Catts  
Randall Dunham  
Bertha Kelly  
Unzell Kelley  
Paul Herrett

DATE: July 14 2015

MOTIONED BY PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO APPROVE SHERIFF WILSON REQUESTED BUDGET AMENDMENTS FOR THE SHERIFF DEPARTMENT, JAIL AND COURTHOUSE SECURITY. TRANSCENDING LINE ITEM AMOUNTS. TOTAL BUDGET DOES NOT CHANGE. UNANIMOUSLY APPROVED.



# Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) • Website: [www.coosacountyso.org](http://www.coosacountyso.org)



RECEIVED  
COOSA COMMISSION

JUL 10 2015

PO BOX 10

To: Coosa County Commissioners  
 From: Sheriff Terry Wilson  
 Date: July 10, 2015  
 RE: Sheriff Budget Amendments FY 2014 -2015

Sheriff Terry Wilson requests the following line items to be amended:

		<u>Sheriff's Budget</u>			
Line Item 211	Office Supplies	Amend from	\$3,200.00	to	\$2,573.00
236	Repairs & Maint Comm	Amend from	\$6,000.00	to	\$4,600.00
252	Postage	Amend from	\$900.00	to	\$112.00
499	Miscellaneous	Amend from	\$1,000.00	to	\$450.00
215	Tires	Amend from	\$6,600.00	to	\$7,600.00
234	Repairs & Maint Vehicle	Amend from	<u>\$9,000.00</u>	to	<u>\$11,365.00</u>
<b>Total amount amended \$3,365.00</b>			<b>\$26,700.00</b>		<b>\$26,700.00</b>

- **Justifications:** These amended Line Items should be adopted to satisfy the increased maintenance cost associated with fleet management.

  
 Terry Wilson  
 Sheriff



# Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) • Website: [www.coosacountyso.org](http://www.coosacountyso.org)



RECEIVED  
COOSA COMMISSION

To: Coosa County Commissioners  
From: Sheriff Terry Wilson  
Date: July 10, 2015  
RE: Jail's Budget Amendments FY 2014 - 2015

JUL 10 2015

PO BOX 10

Sheriff Terry Wilson requests the following line items to be amended:

### Jail's Budget

Line Item 104	Uniforms	Amend from	\$0.00	to	\$1,500.00
203	Supplies Inmate - All	Amend from	\$1,300.00	to	\$1,600.00
231	Repair & Maint	Amend from	\$22,000.00	to	\$20,500.00
235	Computer Hdwr & Maint	Amend from	\$1,000.00	to	\$700.00
<b>Total amount amended \$1,800.00</b>			<b>\$24,300.00</b>		<b>\$24,300.00</b>

- **Justifications:** These amended Line Items should be adopted to satisfy the purchase of Uniforms for Correctional Officers and supplies for Inmates.

### Courthouse Security

Line Item 104	Uniforms	Amend from	\$0.00	to	\$200.00
Line Item 211	Office Supplies	Amend from	\$200.00	to	\$0.00

- **Justifications:** These amended Line Items should be created and adopted to satisfy the purchases and care for Uniforms for the Courthouse Security personnel.

*Terry Wilson*

Terry Wilson  
Sheriff

MOTIONED BY TODD ADAMS AND SECONDED BY UNZELL KELLEY TO ADVERTISE COMMISSION OFFICE JOB OPENINGS- ACCOUNTS RECEIVABLE CLERK 1 AND COUNTY ADMINISTRATOR FOR 2 WEEKS IN THE COOSA NEWS AND DAILY HOME APPLICATION PERIOD CLOSES JULY 24, 2015 AT 4:00 PM AND TO RETURN ON JULY 27, 2015, AT 5:00 PM TO SELECT APPLICANTS TO INTERVIEW. UNANIMOUSLY APPROVED.

ALABAMA DEPARTMENT OF REVENUE PRESENTED INFORMANTION ON THE COLLECTION OF COUNTY SALES, USE AND LODGING TAXES. NO ACTION TAKEN.

MOTIONED BY TODD ADAMS AND SECONDED BY UNZELL KELLEY TO TABLE THE APPOINTMENT OF E911 BORD MEMBER FOR DISTRICT 5 UNTIL JULY 27, 2015. UNANIMOUSLY APPROVED.

MOTIONED BY UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO ADD FINAL CLOSE OUT OF CDBG GRANT TO AGENDA. UNANIMOUSLY APPROVED.

MOTIONED BY UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO ACCEPT THE FINAL CLOSE OUT OF CDBG GRANT CY-CM-PF-13-003 (CO ROAD 119). PROJECT IS NOW COMPLETE. UNANIMOUSLY APPROVED.

#### OLD BUSINESS

MOTIONED BY TODD ADAMS AND SECONDED BY PAUL PERRETT NOT TO ENTER INTO CONTRACT WITH RDS FOR COLLECTION OF COUNTY SALES, USE AND LODGING TAXES. UNANIMOUSLY APPROVED.

#### STAFF REPORTS

ADMINISTRATOR – REQUESTED NUMBER OF ELECTED OFFICALS AND STAFF ATTENDING THE ANNUAL ACCA CONFERENCE AUGUST 17-21, 2015 FOR REGISTRATIONS BY COMMISSION OFFICE.

#### RECESS

MOTIONED BY PAUL PERRETT AND SECONDED BY BERTHA KELLY TO RECESS UNTIL JULY 27, 2015 AT 5:00 PM. UNANIMOUSLY APPROVED.

MINUTES APPROVED THIS 11<sup>th</sup> DAY OF August, 2015.

Todd J. Adams  
CHAIRMAN, TODD J. ADAMS

Bertha Kelly  
VICE CHAIRMAN, BERTHA KELLY

Unzell Kelley  
UNZELL KELLEY

Randall Dunham  
RANDALL DUNHAM

Paul Perrett  
PAUL PERRETT



**AGENDA OF RECESSED MEETING  
COOSA COUNTY COMMISSION  
July 27, 2015  
5:00 P.M.  
(From Prior Meeting–July 14, 2015)**

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**OLD BUSINESS**

Selection of Applicants to interview for Commission job openings for County Administrator and Accounts Receivable Clerk 1.

Appointment of E911 Board member for District 5.

**ADJOURN**

## MINUTES

COOSA COUNTY COMMISSION

RECESSED MEETING

JULY 27, 2015

5:00 PM

(FROM PRIOR MEETING—JULY 14, 2015)

## CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE ON JULY 27, 2015 AT 5:00 P.M. THE MEETING WAS CALLED TO ORDER BY TODD ADAMS PRESIDING.

## COMMISSION ROLL CALL

COMMISSION ROLL CALL CONSISTED OF CHAIRMAN, TODD ADAMS, VICE CHAIRMAN, BERTHA KELLY, PAUL PERRETT AND UNZELL KELLEY. RANDALL DUNHAM WAS ABSENT.

## NEW BUSINESS

MOTION BY BERTHA KELLY AND SECONDED BY PAUL PERRETT TO ADD TO AGENDA JOB OPENING, KITCHEN HELPER, PART TIME, MINIMUM WAGE, ROCKFORD SENIOR CENTER. UNANIMOUSLY APPROVED.

MOTIONED BY BERTHA KELLY AND SECONDED BY PAUL PERRETT TO ADVERTISE KITCHEN HELPER JOB ONE TIME IN COOSA NEWS. UNANIMOUSLY APPROVED.

## OLD BUSINESS

MOTIONED BY TODD ADAMS AND SECONDED BY PAUL PERRETT TO REAPPOINT MELVIN PALMER TO THE E911 BOARD AS DISTRICT 5 REPRESENTATIVE. UNANIMOUSLY APPROVED.

MOTIONED BY PAUL PERRETT AND SECONDED BY TODD ADAMS FOR EACH COMMISSIONER TO SELECT FOUR APPLICANTS FOR THE ACCOUNTS RECEIVABLE JOB. SELECTIONS TO BE IN COMMISSION OFFICE BY NOON ON JULY 28, 2015. THE TOP 4 REQUEST WILL BE INTERVIEWED BEGINNING AT 4:00 PM ON JULY 30, 2015. UNANIMOUSLY APPROVED.

MOTIONED BY PAUL PERRETT AND SECONDED BY TODD ADAMS FOR EACH COMMISSIONER TO SELECT FOUR APPLICANTS FOR COUNTY ADMINISTRATOR JOB. SELECTIONS TO BE IN COMMISSION OFFICE BY NOON ON JULY 28, 2015. THE TOP 4 REQUEST WILL BE INTERVIEWED BEGINNING AT 5:00 PM ON JULY 30, 2015. UNANIMOUSLY APPROVED.

# COOSA COUNTY COMMISSION ROCKFORD, ALABAMA

TO \_\_\_\_\_ DR. \_\_\_\_\_ 20 \_\_\_\_\_

To Payment of

AR

- 1 Robin Schmidt
- 2 Emily Baxley
- 3 Mary Norton
- 4 Agatha Hill

Admin

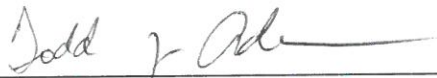
- 1. Eric Pruitt
- 2. Karen Beam
- 3. Bridgett Graham
- 4. Natalie Morton

I hereby certify that the foregoing account is true and correct, due and unpaid.

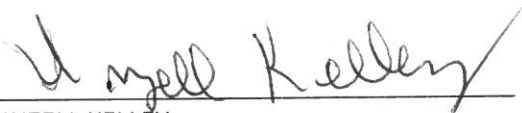
## RECESS


MOTIONED BY TODD ADAMS AND SECONDED BY PAUL PERRETT TO RECESS UNTIL 4:00 PM ON JULY 30, 2015. UNANIMOUSLY APPROVED.

MINUTES APPROVED THIS 11<sup>th</sup> DAY OF August, 2015.

  
\_\_\_\_\_  
CHAIRMAN, TODD J. ADAMS

  
\_\_\_\_\_  
VICE CHAIRMAN, BERTHA KELLY

  
\_\_\_\_\_  
UNZELL KELLEY

  
\_\_\_\_\_  
RANDALL DUNHAM

  
\_\_\_\_\_  
PAUL PERRETT

**AGENDA OF RECESSED MEETING  
COOSA COUNTY COMMISSION**

**July 30, 2015**

**4:00 P.M.**

**(From Prior Meeting—July 27, 2015)**

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**OLD BUSINESS**

Interviews and hiring of County Administrator and Accounts Receivable Clerk I.

**ADJOURN**

**MINUTES**

**COOSA COUNTY COMMISSION**

**RECESSED MEETING**

**JULY 30, 2015**

**4:00 PM**

**(From Prior Meeting—July 27, 2015)**

**CALL TO ORDER**

The Coosa County Commission met at the Coosa County Courthouse on July 30, 2015 for a recessed meeting with Chairman, Todd J. Adams presiding.

**COMMISSION ROLL CALL**

Commission Roll Call consisted of Chairman, Todd J. Adams, Vice Chairman, Bertha Kelly, Randall Dunham, Unzell Kelley and Paul Perrett.

**OLD BUSINESS**

Following interviews of prospective job applicants for the positions of County Administrator and Accounts Receivable Clerk I, the following occurred:

Motion was made by Todd Adams and seconded by Paul Perrett to hire Bridget Heath Graham as County Administrator, pursuant to contract at an annual salary of \$60,000.00. Unanimously approved.

Motion was made by Unzell Kelley and seconded by Bertha Kelly to Hire Agatha M. Hill as Accounts Receivable Clerk I, pursuant to the County's probationary status, at \$11.37 per hour. Unanimously approved

2660

# APPLICATION FOR EMPLOYMENT

COOSA COUNTY COMMISSION  
P.O. BOX 10  
ROCKFORD, AL 35136  
256-377-2420  
F 256-377-2524

NAME:

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, citizenship status, genetic information or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For <u>County Administrator</u>	Date of Application <u>7-29-15</u>
How Did You Learn About Us?	
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Relative
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Friend
<input type="checkbox"/> Inquiry	<input checked="" type="checkbox"/> Other <u>COOSA NEWS</u>

Last Name <u>Graham</u>	First Name <u>Bridget</u>	Middle Name <u>Heath</u>
Address <u>5205 Valleybrook Trace</u>	City <u>BHAM</u>	State <u>AL</u>
Telephone Number(s) <u>(205) 572-1754</u>	Zip Code <u>35244</u>	Social Security Number (Voluntary) <u>[REDACTED]</u>

POSITION:

Best time to contact you at home is: Any AM PM

If you are under 18 years of age, can you provide required proof of your eligibility to work?  Yes  No

Have you ever filed an application with us before?  Yes  No  
If Yes, give date \_\_\_\_\_

Have you ever been employed with us before?  Yes  No  
If Yes, give date \_\_\_\_\_

Do any of your friends or relatives, other than spouse, work here?  Yes  No

Are you currently employed?  Yes  No

May we contact your present employer?  Yes  No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  
Proof of citizenship or immigration status will be required upon employment.  Yes  No

Date available for work 08 / 18 / 15 What is your desired salary range? 65K ↑

Are you available to work:  Full-Time (please indicate 1 2 3 shift)  
 Part-Time (please indicate Mornings Afternoon Evenings)  
 Temporary (please indicate dates available \_\_\_/\_\_\_/\_\_\_ - \_\_\_/\_\_\_/\_\_\_)

Are you currently on "lay-off" status and subject to recall?  Yes  No

Can you travel if a job requires it?  Yes  No

DATE:

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

# APPLICATION FOR EMPLOYMENT

COOSA COUNTY COMMISSION **2661**  
 P.O. BOX 10  
 ROCKFORD, AL 35136  
 256-377-2420  
 F 256-377-2524

2wks

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, citizenship status, genetic information or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For <b>Clerical</b>	Date of Application <b>7-14-2015</b>
How Did You Learn About Us?	
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Relative
<input type="checkbox"/> Employment Agency	<input checked="" type="checkbox"/> Friend
	<input type="checkbox"/> Inquiry
	<input type="checkbox"/> Other

Last Name <b>Hill</b>	First Name <b>Agatha</b>	Middle Name <b>Marbury</b>
Address <b>8577 AL HWY 22</b>	City <b>Rockford</b>	State <b>AL</b>
Telephone Number(s) <b>(256) 377-4716</b>	Social Security Number (Voluntary) [REDACTED]	
		Zip Code <b>35136</b>

Best time to contact you at home is: **4:00**  AM  PM

If you are under 18 years of age, can you provide required proof of your eligibility to work?  Yes  No

Have you ever filed an application with us before?  Yes  No  
 If Yes, give date **3-29-13**

Have you ever been employed with us before?  Yes  No  
 If Yes, give date \_\_\_\_\_

Do any of your friends or relatives, other than spouse, work here?  Yes  No

Are you currently employed?  Yes  No

May we contact your present employer?  Yes  No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  
*Proof of citizenship or immigration status will be required upon employment.*  Yes  No

Date available for work **8/3/15** What is your desired salary range? **\$11.00-13.00**

Are you available to work:  Full-Time (please indicate 1 2 3 shift)  
 Part-Time (please indicate Mornings Afternoon Evenings)  
 Temporary (please indicate dates available \_\_\_/\_\_\_/\_\_\_ - \_\_\_/\_\_\_/\_\_\_)

Are you currently on "lay-off" status and subject to recall?  Yes  No

Can you travel if a job requires it?  Yes  No

NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_

DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_



ADJOUR

Motion was made by Randall Dunham and seconded by Paul Perrett to adjourn. Unanimously approved.

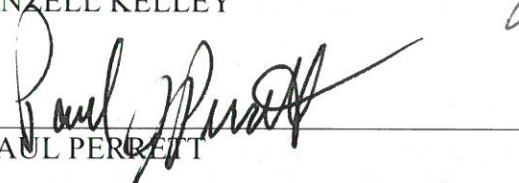
Minutes approved this 11<sup>th</sup> day of August, 2015.

  
\_\_\_\_\_  
CHAIRMAN, TODD J. ADAMS

  
\_\_\_\_\_  
VICE CHAIR, BERTHA KELLY

  
\_\_\_\_\_  
UNZELL KELLEY

  
\_\_\_\_\_  
RANDALL DUNHAM

  
\_\_\_\_\_  
PAUL PERRETT

**AGENDA**  
**COOSA COUNTY COMMISSION**  
**August 11, 2015**  
**9:30 AM**

**WELCOME**

**PUBLIC COMMENT** –Benefits for America open enrollment. Goodwater City Clerk

**ELECTED OFFICIAL COMMENT-**

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**INVOCATION, PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**READING OF MINUTES-**

**AWARDS AND PRESENTATIONS –**

**CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

Motion- to authorize Chairman, Vice Chairman and or Administrator to issue and sign checks for payment of monthly expenses and payroll.

Changes in employees: job description, salary, work hours, status. (1 Attachment)

**NEW BUSINESS**

County Administrator Contract

-----  
County Attorney- added as signatory on County Checking Accounts – emergency use only

-----  
Rockford Senior Center- declare surplus Asset 700568 decal 01128 12 cup coffee pot.

-----  
Extension Agent Sharon Haynes- request placement of TV monitor with health promotion outreach messages. Placement in Hall of Courthouse for public viewing.

**OLD BUSINESS**

none

**STAFF REPORTS**

**Administrator**

**Engineer**

**Attorney**

**EMA**

**Courthouse Maint.**

**Nutrition-**

**Safety Coordinator-**

**DISCUSSION ITEMS BY COMMISSIONER**

Attachments: Sheriff's Office- Arthur Blount – hire date 07-27-2015, Courthouse Security Officer. \$ 10.00 per hr.

Adjourn. M\_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

**COOSA COUNTY COMMISSION****AUGUST 11, 2015****09:30 A.M.****PUBLIC COMMENT**

1. Earle Reem Representing Benefits for America appeared to request access to employees for open enrollment.
2. Elmore Unbehant appeared on behalf of the City of Goodwater, Alabama to invite the Commissioners to a fellowship dinner at the Lonnie Caldwell Center in Goodwater, Alabama on August 14, 2015.

**ELECTED OFFICIAL COMMENT**

NONE

**CALL TO ORDER**

The Coosa County Commission met at the Coosa County Courthouse on August 11, 2015 for its regular scheduled meeting with Chairman, Todd Adams, presiding.

**COMMISSION ROLL CALL**

The following Commissioners were present for the meeting:

Chairman, Todd Adams; Vice Chairman, Bertha Kelly; Randall Dunham, Unzell Kelley and Paul Perrett.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Commissioner Unzell Kelley gave the invocation. The pledge of allegiance was said by all in attendance.

**APPROVE AGENDA**

Motion was made by Todd Adams and seconded by Unzell Kelley to approve the agenda as set forth. Unanimously approved.

**READING OF MINUTES**

Motion was made by Unzell Kelley and seconded by Paul Perrett to table the reading and approval of the July, 14, 2015 minutes until the meeting to be held on September 8, 2015. Unanimously approved.

**AWARDS AND PRESENTATION**

NONE

**CONSENT AGENDA**

Motion was made by Randall Dunham and seconded by Bertha Kelly to approve the consent agenda as stated. Unanimously approved.

**NEW BUSINESS**

- 1 Motion was made by Unzell Kelley and seconded by Randal Dunham to approve the county Administrator Contract with Bridget H. Graham upon a revision to a part of Article 4 to eliminate reference to "compensatory time" so that the sentence shall read "The County further agrees that for work performed by the Administrator in excess of forty (40) hours per week, she shall be granted flex time leave at one and one-half ( 1 ½) hours for each hour worked commensurate with duties performed related to the position" and revision of the job description attached to said contract by revision who the Administrator reports to as "The County Commission and its chairman". Said employment contract as revised to be attached to these minutes. Unanimously Approved.

STATE OF ALABAMA )  
 )  
COOSA COUNTY )

**EMPLOYMENT CONTRACT**

This agreement is made this the \_\_\_\_\_ day of August, 2015, between Coosa County, hereinafter referred to as County and **BRIDGET H. GRAHAM**, hereinafter referred to as Administrator.

**ARTICLE ONE**

**TERM OF EMPLOYMENT:** The County herein employs Administrator and Administrator hereby accepts employment with the County for a period of one (1) year, beginning on the 18th day of August, 2015, and continuing until the 17th day of August, 2016. However, this Agreement may be terminated earlier as hereinafter provided. Administrator agrees to and shall reside in Coosa County during her term of employment.

**ARTICLE TWO**

**DUTIES OF ADMINISTRATOR:** The Administrator is hereby employed as the County Administrator of Coosa County and is to perform the functions and duties specified by law as well as other legally permissible duties and functions as County shall from time to time assign. The Administrator shall report directly to the Coosa County Commission, and shall have the following duties and responsibilities which shall include, but shall not be limited to, the following:

1. Those duties and functions listed in Exhibit A, Position Description, attached hereto.
2. Report directly to the County Commission and its Chairman.
3. Supervise day-to-day operations of the County Commission clerical staff.
4. Prepare budget with input from the County Commission and final approval by the County Commission.
5. Prepare Agendas for the County Commission meeting after Chairman's approval.
6. Work with Department Heads on preparation of budgets and monitor budgets throughout the fiscal year.
7. Attend all County Commission Work sessions, Pre-Commission and Commission meetings
8. Attend Conference/Seminars related to County Administrators as approved by the County Commission.
9. Remain current with respect to all State/Local Laws that affect the County Commission. Work with the County Attorney in advising the County Commission of laws that affect the County.
10. In conducting the duties and obligations of the Administrator of Coosa County, the Administrator understands that all of her official duties are subject to review and subject to approval of the Coosa County Commission.
11. Any other lawful duties assigned by the County Commission.

2664

**ARTICLE THREE**

**COMPENSATION:** The annual compensation shall be \$60,000.00, payable in equal installments, and payable in the same manner that the other County employees are paid, which will be consistent with Coosa County bookkeeping system, and prorated for any partial employment period. The Commission agrees to re-evaluate the contract within sixty (60) days of its anniversary date.

**ARTICLE FOUR**

**BENEFITS AND BONUSES:** The County agrees to include the Administrator in any and all hospital, surgical, dental, and/or any other medical benefit plans, and any other insurance benefit plan granted and given to any other County employees. The County agrees to pay the premiums for said hospital and medical benefits, as well as other employment benefits offered to the Administrator, in the same amount, and under the same terms and conditions as those premiums are paid for other employees of the County. The County further agrees that for work performed by the Administrator in excess of forty (40) hours per week, she shall be granted compensatory leave at one and one-half (1 ½) hours for each overtime hour worked pursuant to the FLSA. All other benefits, other than those specifically set forth herein, shall be the same as currently provided to general County employees pursuant to the current Policy covering said benefits.

**VACATION PAY:** On the effective date of this contract, the Administrator shall receive one (1) week annual vacation leave and shall accumulate additional vacation time as provided to other employees in accordance with the current Policy.

**SICK LEAVE:** On the effective date of this contract, the Administrator shall be entitled to the sick leave benefits which are due to all Coosa County employees in accordance with the current Policy.

**ARTICLE FIVE**

**TERMINATION:**

**BY THE COUNTY ADMINISTRATOR:** This agreement may be terminated by the Administrator by giving sixty (60) days written notice of said termination to the County. Such termination shall not prejudice any other remedy to which the terminating party may be entitled either at law, in equity, or under this Agreement.

**BY COUNTY:** The County may immediately terminate this agreement upon the occurrence of any one of the following occurrences without having to compensate the Administrator for any salary, benefits or deferred compensation to which she would have been entitled under the remaining term of this contract:

- (a) Administrator's conviction of a crime of moral turpitude;
- (b) Administrator's violation of the Coosa County drug-free work-place policy;
- (c) Administrator's becoming incapacitated to physically or mentally perform the duties as required by the Commission;
- (d) Administrator's gross insubordination as determined by a majority vote of the Commission;
- (e) Administrator's violation of any Federal or State laws which govern employment practices, as determined by a Court of competent jurisdiction.

**EFFECT OF TERMINATION ON COMPENSATION:** In the event of the termination of this Agreement prior to the completion of the terms of employment as specified herein, the Administrator shall be entitled to the compensation earned by her prior to the date of termination as provided for in this Agreement (including earned sick leave, vacation and holiday leave, and other accrued benefits), computed pro rata, up to and including that date. The Administrator shall be entitled to no further compensation as of the date of termination except as set forth in this contract as of the date of termination.

#### ARTICLE SIX

**GENERAL PROVISIONS:** Any notices to be given hereunder by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Mail notices shall be addressed to the parties at their current mailing address. Notices delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated as of three (3) days after mailing.

**LAW GOVERNING AGREEMENT:** This Agreement shall be governed by and construed in accordance with the Laws of the State of Alabama.

**PAYMENT OF MONIES DUE DECEASED ADMINISTRATOR:** If the Administrator dies prior to the expiration of the term of employment, any monies that may be due her from the County under this Agreement as of the date of her death shall be paid to her Personal Representative.

**LEGAL CONSTRUCTION:** In the event that one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.



2665

**SIGNED, SEALED AND DELIVERED** on the date the same bears date, with the intent to be legally bound.

\_\_\_\_\_  
**BRIDGET H. GRAHAM**  
County Administrator

**COOSA COUNTY COMMISSION**

BY: \_\_\_\_\_  
**TODD J. ADAMS, Chairman**

- 2 Motion was made by Unzell Kelley and seconded by Randall Dunham to authorize the County Attorney, John K. Johnson, the authority and approval to sign checks on all county checking accounts maintained with First Bank in Rockford, Alabama. Unanimously Approved.
- 3 Motion was made by Randal Dunham and seconded by Paul Perret to declare as surplus, asset 700568, decal 0118(12 Cup Coffeepot) located at the Rockford Senior Center with said asset to be deposited into the county land fill. Unanimously approved.

Coosa County Commission

Assets to Be Declared Surplus:

Meeting Date: 8-11-15

Department: Rockford Sr. Ctr.

Item

Asset Number

Coffee Pot 12cup

86 68  
700568 Decal 01128

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Disposition: Surplus- Scrap - Worn Out

Proceeds: \_\_\_\_\_

4. The Chair called for a Motion to allow extension agent, Sharon Haynes to place a TV monitor with health promotion outreach messages in the hallway of the courthouse for public viewing. Said request failed due to lack of a motion being made.
5. A motion was made by Unzell Kelley and seconded by Paul Perrett to add to the agenda the interviewing of two (2) job applicants for part time work at the Rockford Senior Center to include hiring if determined qualified. Unanimously approved.
6. A Motion was made by Unzell Kelley and seconded by Bertha Kelly to conduct interviews with the two (2) job applicants for the Rockford Senior Center part time job opening and to hire an applicant if found to be qualified. Said interviews to be held on Thursday, August 13, 2015 at 12:15 p.m. in the Commissioner's Court Room. Unanimously approved.

**RECESS**

Motion was made by Randal Dunham and seconded by Paul Perrett to recess the Commission Meeting until Thursday, August 13, 2015 at 12:15 p.m., to conduct interviews of job applicants for the Rockford Senior Center part time job opening. Unanimously approved.

Minutes approved this 8<sup>th</sup> day of Sept, 2015.

  
 CHAIRMAN, TODD J. ADAMS

  
 VICE CHAIRMAN, BERTHA KELLY

  
 UNZELL KELLEY

  
 RANDALL DUNHAM

  
 PAUL PERRETT

**AGENDA OF RECESSED MEETING  
COOSA COUNTY COMMISSION**

**August 13, 2015**

**12:15 P.M.**

**(From Prior Meeting–August 11, 2015)**

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**CONTINUED BUSINESS**

Interviews of Rockford Senior Center Job Applicants and Hiring if Qualified

**ADJOURN**

**MINUTES**  
**COSA COUNTY COMISSION**  
**RECESED MEETING**  
**12:15 PM**  
**AUGUST 13, 2015**  
**(FROM PRIOR MEETING – AUGUST 11, 2015)**

**CALL TO ORDER**

The Coosa County Commission met at the Coosa County Courthouse on August 13, 2015 for a recessed meeting with Chairman, Todd Adams presiding.

**COMISSION ROLL CALL**

The following Commissioners were present for the meeting:

Chairman, Todd Adams; Vice Chairman Bertha Kelly; Randall Dunham, Unzell Kelley and Paul Perrett.

**OLD BUSINESS**

Motion was made by Unzell Kelley and seconded by Randal Dunham to Senior into Executive Session to discuss the good name and character of the Rockford Senior Center jo applicants, Rebeca Biernesser and Teresa Matthews.

Unanimously approved.

Motion was made by Unzell Kelley and second by Randal Dunham to en the Executive Session. Unanimously approved.

Motion was made by Paul Perrett and seconded by Unzell Kelley to hire Rebecca Biernesser to work at the Rockford Senior Center part time employee at \$7.50 per hour. Unanimously approved.

ADJOURN

Motion was made by Paul Perrett and seconded by Randall Dunham to adjourn.  
Unanimously approved.

Minutes approved this 8<sup>th</sup> day of September, 2015.

Todd Adams  
CHAIRMAN, TODD ADAMS

Bertha Kelly  
VICE CHAIR, BERTHA KELLY

Unzell Kelley  
UNZEL KELLEY

Randall Dunham  
RANDALL DUNHAM

Paul Perrett  
PAUL PERRETT

**AGENDA**  
**COOSA COUNTY COMMISSION**  
**September 8, 2015**  
**9:30 AM**

**WELCOME**

**PUBLIC COMMENT** – (1) G Squared Photography-Aerial Photography Presentation

**ELECTED OFFICIAL COMMENT-**

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**INVOCATION, PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**READING OF MINUTES-**

**CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

- (a) Motion- to authorize Chairman, Vice Chairman and Administrator to issue and sign checks for payment of monthly expenses and payroll for all County Bank accounts.
- (b) Motion- to update signature cards at First Bank in order to add authorized signatories and to remove signatories of individuals no longer authorized on County bank accounts.
- (c) Motion –to approve obtaining surety bond and Notary for County Administrator
- (d) Changes in employees: job description, salary, work hours, status.

**NEW BUSINESS**

- (1) Rockford Senior Center- Discussion of Future Events (Handouts Available at Meeting)
- (2) Status of 2004 Impala – County Vehicle
- (3) County Engineer Contract
- (4) Establishment of minimum dollar value of equipment purchased to add into inventory.
- (5) Uniform Allowance for Maintenance personnel to be purchased through the General Fund.
- (6) Issue regarding custodian Wooten to be in compliance with ACA requirements. 2015 increases may make others non-compliant.
- (7) Sheriff's Office – Jail Commissary Vendor Bid
- (8) Liquor Sales on Sunday – Probate Judge to draw up resolution
- (9) Approval to credit excess funds for tax sale dated 5/14/2015
- (10) Resolution to waive approval by commission for vouchers claiming excess funds arising from a tax sale if the amount to be paid to an entity or individual is \$500 or less.
- (11) NACo Live Healthy Plan (Drug, Rx and Dental options) – Commissioner Kelley
- (12) Department of Environmental Management – Land Division – Scrap Tire Clean Up Program
- (13) Require notice from city of Rockford regarding Volkert – resolution to adopt ADEM – Solid Waste Management agreement.
- (14) Contract with Rockford/County on NCIC equipment.

**OLD BUSINESS**

none

**STAFF REPORTS**

**Administrator**

**Engineer**

**Attorney**

**EMA**

**Courthouse Maintenance-**

**Nutrition-**

**Safety Coordinator-**

**DISCUSSION ITEMS BY COMMISSIONER**

2015-2016 Budgets

Additional Budget Review/Approval Meeting including contract renewals – End of September

Animal Control

Advance Disposal Contract – Oct. Meeting



COOSA COUNTY COMMISSION

SEPTEMBER 8, 2015

9:30 AM

9:30 AM – WELCOME

PUBLIC COMMENT

G SQUARED PRESENTED AN EXPLANATION OF THEIR SERVICES REGARDING AERIAL PHOTOGRAPHY.

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE COOSA COURTHOUSE ON SEPTEMBER 8, 2015 FOR ITS REGULAR SCHEDULED MEETING WITH CHAIRMAN, TODD ADAMS PRESIDING.

COMMISSION ROLL CALL CONSISTED OF CHAIRMAN, TODD ADAMS, VICE CHAIRMAN, BERTHA KELLY, RANDALL DUNHAM, UNZELL KELLEY, AND PAUL PERRETT.

INVOCATION WAS GIVEN BY UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

AGENDA

MOTIONED BY UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO APPROVE THE AGENDA WITH SIGHT MODIFICATIONS REGARDING STRUCTURE AND ADDING E911 APPOINTMENT REQUEST FOR APPROVAL TO AGENDA. UNANIMOUSLY APPROVED.

MOTIONED BY UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO DISPENSE WITH THE READING OF THE MINUTES OF THE JULY 2015 MEETINGS DUE TO CHANGES IN THE COMMISSION OFFICE AND MINUTES NOT READY FOR PUBLICATION AND TO POSTPONE THE READING UNTIL THE NEXT REGULAR MEETING. UNANIMOUSLY APPROVED.

AWARDS AND PRESENTATIONS

NONE

CONSENT AGENDA

MOTIONED BY UNZELL KELLEY AND SECONDED BY BERTHA KELLY TO APPROVE THE CONSENT AGENDA. UNANIMOUSLY APPROVED.

## NEW BUSINESS

MOTIONED BY RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO UPDATE AND ADD SIGNATORIES TO COMMISSION BANK ACCOUNTS AND REMOVE INDIVIDUALS NO LONGER AUTHORIZED. UNANIMOUSLY APPROVED.

MOTIONED BY UNZELLKELLEY AND SECONDED BY RANDALL DUNHAM TO AMEND THE ABOVE NOTED SIGNATORY AUTHORIZATION TO SPECIFY THE FOLLOWING INDIVIDUALS TO HAVE SIGNATORY AUTHORITY FOR COUNTY BANK ACCOUNTS: CHAIRMAN TODD ADAMS, VICE CHAIRMAN BETHA KELLY AND ADMINISTRATOR BRIDGET GRAHAM. FORMER ADMINISTRATOR SHERRIE KELLEY'S SIGNATORY AUTHORITY AND TEMPORARY SIGNATORY AUTHORITY FOR JOHN KELLEY JOHNSON TO BE REMOVED. UNANIMOUSLY APPROVED.

MOTIONED BY PAUL PETTETT AND SECONDED BY BERTHA KELLY TO APPROVE OBTAINING SURETY BOND AND NOTARY FOR THE COUNTY ADMINISTRATOR. UNANIMOUSLY APPROVED.

ROCKFORD SENIOR CENTER PRESENTATION REGARDING SEASONAL EVENTS.

MOTIONED BY UNZELLKELLEY AND SECONDED BY PAUL PERRETT TO KEEP AND REPAIR THE 2004 INPALA OWNED BY THE COUNTY. UNANIMOUSLY APPROVED.

MOTIONED BY UNZELLKELLEY AND SECONDED BY RANDALL DUNHAM TO TABLE THE APPROVAL OF THE PROPOSED ENGINEER CONTRACT UNTIL THE NEXT COMMISSION MEETING ON SEPTEMBER 22<sup>ND</sup>. SLIGHT MODIFICATIONS TO CONTRACT AND ADDITION OF ATTACHMENT OF JOB DESCRIPTION REQUIRED. UNANIMOUSLY APPROVES.

MOTIONED BY UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO TABLE DISCUSSION OF ESTABLISHING A POLICY REGARDING MINIMUM VALUE FOR ADDING ITEMS TO INVENTORY NOT CONSIDERED FIXED CAPITAL ASSETS OR GASB REQUIRED MINIMUMS TO NEXT COMMISSION MEETING. UNANIMOUSLY APPROVED.

MOTIONED BY PAUL PERRETT AND SECONDED BY UNZELL KELLEY TO TABLE DISCUSSION OF PROVIDING UNIFORMS FOR COUNTY MAINTENANCE PERSONNEL UNTIL THE NEXT SEPTEMBER COMMISSION MEETING. UNANIMOUSLY APPROVED.

MOTIONED BY UNZELLKELLEY AND SECONDED BY RANDALL DUNHAM TO TABLE DISCUSSION OF BRINGING ONE ASSOCIATE TO BE IN COMPLIANCE WITH REQUIREMENTS OF THE AFFORDABLE CARE ACT IN ORDER TO MEET THE 2015 CALENDAR YEAR REQUIREMENT. DISCUSSION TABLED TO THE NEXT SEPTEMBER COMMISSION MEETING. UNANIMOUSLY APPROVED.

MOTIONED BY UNZELLKELLEY AND SECONDED BY RANDALL DUNHAM TO APPROVE THE SHERIFF'S REQUEST TO SEND OUT BIDS FOR JAIL SHERIFF MANAGEMENT CONTINGENT UPON FURTHER CHARGES RECOMMENDED IN THE BID PACKAGE. UNANIMOUSLY APPROVED.

MOTIONED BY PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO TABLE DISCUSSION OF DRAFTING PROPOSED SUNDAY LIQUOR SALE LEGISLATION TO THE NEXT SEPTEMBER COMMISSION MEETING. UNZELL KELLEY EXPRESSED CONCERN. UNANIMOUSLY APPROVED.

MOTIONED BY PAUL PERRETT AND SECONDED BY UNZELL KELLEY TO APPROVE REFUND OF EXCESS FUNDS FOR TAX SALE DATED 5/14/2015 TO BOTH THE REDEMPTIONER AND TAX SALE PURCHASER. UNANIMOUSLY APPROVED.

MOTIONED BY RANDALL DUNHAM AND SECONDED BY BERTHA KELLY TO TABLE DISCUSSION OF RESOLUTION OF PROPOSAL TO WAIVE APPROVAL BY COMMISSION FOR VOUCHERS CLAIMING EXCESS FUNDS ARISING FROM A TAX SALE IF THE AMOUNT TO BE PAID IS \$500 OR LESS TO THE NEXT COMMISSION MEETING IN SEPTEMBER. REVENUE COMMISSIONER RTO RESEARCH. UNANIMOUSLY APPROVES.

MOTIONED BY UNZELL KELLEY AND SECONDED BY BERTHA KELLY TO TABLE APPROVAL OF THE ACCEPTANCE OF THE NACO LIVE HEALTH DRUG PLAN CONTRACT FOR DENTAL AND HEALTH OF THE NEXT COMMISSION MEETING. UNANIMOUSLY APPROVED.

MOTIONED BY RANDALL DUNHAM AND SECONDED BY BERTHA KELLY REGARDING PREPARATION OF A RESOLUTION TO ADOPT ADEM SOLID WASTE MANAGEMENT AGREEMENT TABLED TO THE NEXT SEPTEMBER RETROACTIVE TO THE TIME THE PROGRAM WAS ORIGINALLY APPROVED. UNANIMOUSLY APPROVED.

MOTIONED BY UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO TABLE THE DECISION TO COVER ROCKFORD PORTION OF THE NCIC EQUIPMENT CONTRACT TO THE OCTOBER 13<sup>TH</sup> COMMISSION MEETING. UNANIMOUSLY APPROVED.

MOTIONED BY PAUL PERRETT AND SECONDED BY BERTHA KELLY TO ACCEPT THE APPOINTMENT OF E911 BOARD MEMBER MS CALDWELL TO REPLACE CHIEF WHETSTONE FOR CITY OF GOODWATER. UNANIMOUSLY APPROVED.

#### OLD BUSINESS

NO OLD BUSINESS

#### STAFF REPORTS

ADMINISTRATOR- EXPRESSED APPRECIATION OF THE OPPORTUNITY TO SERVE.

HIGHWAY DEPARTMENT- SELF ROAD PROJECT –A TRIP PROJECT IN DISTRICT 4. COOK ROAD PROJECT WAS LET TO CONTRACT IN AUGUST. COUNTY ROAD 68 PROJECT PART OF DISTRICT 5 AND 2 WILL BE LET THE MONTH. COUNTY ROAD 29 PROJECT IN DISTRICT 4 IS NEAR THE ASPHALT STAGE. COUNTY 91 IS STILL IN PAPERWORK STAGE. CORD 49 AND 56 ARE IN TRANSITION.

COMMISSIONER- UNZELL KELLEY AND PAUL PERRETT HAVE REACHED OUT TO RESOURCES REGARDING COUNTY ANIMAL CONTROL ISSUE. COUNTY IS REVIEWING POSSIBLE GRANT APPLICATIONS FOR SERVICES. PAUL PERRETT DISCUSSED ALABAMA GRAPHITE CORPORATION AND INDICATED THAT SIX LOCAL PEOPLE HAVE BEEN HIRED. COMMISSIONER PERRETT ALSO DISCUSSED ADVANCE DISPOSAL PRACTICES REGARDING RECYCLEABLES. COMMISSIONER UNZELL KELLEY DISCUSSED A RECENT MEETING WITH LAKE MARTIN AREA DEVELOPMENT AUTHORITY.

## RECESS

MOTIONED BY PAUL PERRETT AND SECONDED BY BERTHA KELLY TO RECESS UNTIL 1:00 PM THIS AFTERNOON IN ORDER TO DISCUSS BUDGET REQUESTS. UNANIMOUSLY APPROVED.


## ADJOURN

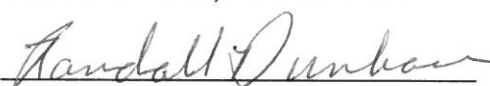
MOTIONED BY PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO ADJOURN UNTIL TUESDAY, SEPTEMBER 22, 2015. UNANIMOUSLY APPROVED.

MINUTES APPROVED THIS 13<sup>th</sup> DAY OF October, 2015

  
\_\_\_\_\_  
CHAIRMAN, TODD ADAMS

  
\_\_\_\_\_  
VICE CHAIRMAN, BERTHA KELLY

  
\_\_\_\_\_  
UNZELL KELLEY

  
\_\_\_\_\_  
RANDALL DUNHAM

  
\_\_\_\_\_  
PAUL PERRETT

**COOSA COUNTY COMMISSION**  
**September 22, 2015**  
**9:30 am**

RECESSED MEETING from 9-8-15 Commission Meeting

- I. Welcome
- II. Call to Order
  - A. Invocation, Pledge of Allegiance
  - B. Roll Call
- III. Approve Agenda
- IV. Reading of Minutes - Waived

Items Continued From Previous Meeting:

- (1) Approval of County Engineer Contract as amended.
- (2) Approval to bring one associate to be in compliance with ACA (Affordable Care Act)
- (3) Approval to make NACO Live Healthy Plan (Drug, RX and Dental Options) available to associates – Commissioner Kelley.
- (4) Uniforms for Maintenance Personnel – Paul Perrett
- (5) Minimum value for equipment to be recorded not including GASB required – Administrator would like to table to October or November if agreeable with the commission.
- (6) Proposed drafting of resolution to waive approval by commission for vouchers claiming excess funds arising from a tax sale if the amount paid to an entity is \$500 or less. – Revenue Commissioner to provide information.
- (7) Liquor Sales on Sunday – Table to October meeting – Commissioner Perrett
- (8) Volkert resolution concerning adoption of ADEM-Solid Waste Management agreement.
- (9) Revenue Commissioner's proposal to obtain professional services for LISAR coverage for counties.
- (10) Adopt Budget for 2015-2016 based upon previous year estimate of expenditures and anticipated revenues. Review of budget requests for additional expenditures to be examined and budget amended in January or February 2016 by affirmative vote of a majority of the commission members.

### Annual Requirements

- (1) Annual Approval of 2015-2016 Holiday Schedule following State of Alabama holiday schedule.
- (2) Annual Approval for the County Administrator to renew service contracts for all County Departments: Sheriff, County Commission, Road Department, etc.
- (3) Approval of renewing annual Agreement for Transportation Service for Fiscal Year 2015-2016 with East Alabama Regional Planning and Development Commission.
- (4) Annual approval of official depository of County funds identified as First Bank of Rockford.
- (5) Adopt Budget for 2015-2016 based upon previous year estimate of expenditures and anticipated revenues. Review of budget requests for additional expenditures to be examined and budget amended in January or February 2016 by affirmative vote of a majority of the commission members.
- (6) Motion for allowance of travel for elected officials and employees for the purpose of education, conferences, training, seminars, workshops and meetings.
- (7) Motion to allow Highway Department Bids to solicit bids for fuel, materials, plant mix, liquid asphalt, and other materials as per annual requirements.

### NEW BUSINESS:

- (1) Discussion of percentage County Commission will cover regarding BCBS rate increases which begin in January 2014. Spreadsheet attached which shows total increase for nine months based upon Commission covering 25%, 50%, 75% or 100% of the increased cost.
- (2) Discussion/vote to provide one time lump sump payment to retired members and beneficiaries of deceased retired who retired prior to October 1, 2013. See information letter dated July 24, 2015. The cost to the county would be 11,086.00.



STATE OF ALABAMA )  
 )  
COUNTY OF COOSA )

**EMPLOYMENT CONTRACT**

This agreement is made this the 23rd day of September, 2015, between Coosa County, hereinafter referred to as County and **DONALD W. EASON**, hereinafter referred to as County Engineer.

**ARTICLE ONE**

**TERM OF EMPLOYMENT:** The County herein employs the County Engineer and the County Engineer hereby accepts employment with the County for a period of time beginning upon the date of this Agreement and continuing until the end of the term of office of the current Commission, provided, however, that this Agreement may be terminated earlier as hereinafter provided. The County Engineer agrees to and shall reside in Coosa County during his term of employment.

**ARTICLE TWO**

**DUTIES OF COUNTY ENGINEER:** The County Engineer is hereby employed as the County Engineer of Coosa County and is to perform the functions and duties commonly discharged by the County Engineer under the Unit System type of Government. The County Engineer shall have the following duties and responsibilities which shall include, but shall not be limited to, the following:

1. Those duties and functions listed in Exhibit A, Job Description, attached hereto.
2. Report directly to the County Commission and its Chairman.
3. In conducting the duties and obligations of the County Engineer of Coosa County, the County Engineer understands that all of his official duties are subject to review and approval of the Coosa County Commission.

**ARTICLE THREE**

**COMPENSATION:** The annual compensation shall be \$91,124.88, at the beginning of this Agreement, payable in equal installments in the same manner that other County employees are paid, consistent with the Coosa County bookkeeping system, and prorated for any partial employment period. This salary shall be increased annually by the amount allowed in accordance with the State of Alabama Department of Transportation pay scale for county engineers, up to the maximum monthly state participation (70% State—30% County). Said salary increase shall become effective at the time said increase is granted.



#### ARTICLE FOUR

**BENEFITS:** The County agrees to include the County Engineer in any and all hospital, surgical, dental, and/or other medical benefit and retirement plans, and any other insurance benefit plan granted and given to other County employees. The County agrees to pay the premiums for said hospital and medical benefits, as well as other employment benefits offered to the County Engineer, in the same amount, and under the same terms and conditions as those premiums are paid for other employees of the County. All other benefits, other than those specifically set forth herein, shall be the same as currently provided to general County employees pursuant to the current Policy covering said benefits.

**VACATION:** The County Engineer shall be entitled to the same paid vacation leave as are other County employees, and shall also be entitled to credit toward said vacation leave for each year of previous employment as the County Engineer.

**SICK LEAVE:** The County Engineer shall be entitled to the sick leave benefits granted to all Coosa County employees in accordance with the current Policy.

**HOLIDAYS:** The County Engineer shall be entitled to a holiday with full pay on any and all holidays granted to other County employees.

#### ARTICLE FIVE

##### **TERMINATION:**

**BY THE COUNTY ENGINEER:** This agreement may be terminated by the County Engineer by giving sixty (60) days written notice of said termination to the County. Such termination shall not prejudice any other remedy to which the terminating party may be entitled either at law, in equity, or under this Agreement.

**BY COUNTY:** The County may immediately terminate this Agreement upon the occurrence of any one of the following occurrences without having to compensate the County Engineer for any salary, benefits or deferred compensation to which he would have been entitled under the remaining term of this contract:

- (a) County Engineer's conviction of a crime of moral turpitude;
- (b) County Engineer's violation of the Coosa County drug-free work-place policy;
- (c) County Engineer's becoming incapacitated to physically or mentally perform the duties as required by the Commission;
- (d) County Engineer's gross insubordination as determined by a majority vote of the Commission;
- (e) County Engineer's violation of any Federal or State laws which govern Employment practices, as determined by a Court of competent jurisdiction.

**EFFECT OF TERMINATION ON COMPENSATION:** In the event of the termination of this Agreement prior to the completion of the terms of employment as specified herein, the County Engineer shall be entitled to the compensation earned by him prior to the date of termination as provided for in this Agreement (including vacation and holiday leave, and other accrued benefits), computed pro rata, up to and including that date. The County Engineer shall be entitled to no further compensation as of the date of termination except as set forth in this contract as of the date of termination.

**ATTORNEY AND OTHER FEES UPON DEFAULT:** If either of the respective parties hereto shall default in any of the covenants herein so as to require the party not in default to commence legal or equitable action against the defaulting party, the defaulting party shall pay all

**ARTICLE SIX**

**GENERAL PROVISIONS:** Any notices to be given hereunder by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Mail notices shall be addressed to the parties at their current mailing address. Notices delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated as of three (3) days after mailing.

**LAW GOVERNING AGREEMENT:** This Agreement shall be governed by and construed in accordance with the Laws of the State of Alabama.

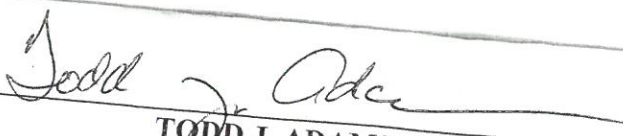
**PAYMENT OF MONIES DUE DECEASED COUNTY ENGINEER:** If the County Engineer dies prior to the expiration of the term of employment, any monies that may be due him from the County under this Agreement as of the date of his death shall be paid to his Personal Representative.

**LEGAL CONSTRUCTION:** In the event that one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

**SIGNED, SEALED AND DELIVERED** on the date the same bears date, with the intent to be legally bound.

  
**DONALD W. EASON**  
County Engineer

**COOSA COUNTY COMMISSION**

BY:   
**TODD J. ADAMS, Chairman**

MOTIONED BY UNZELL KELLEY AND SECONDED BY BERTHA KELLY APPROVAL TO BRING ONE ASSOCIATEE TO BE IN COMPLIANCE WITH ACA (AFFORDABLE CARE ACT). UNANIMOUSLY APPROVED.

MOTIONED BY UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM APPROVAL TO MAKE NACO LIVE HEALTHY PLAN (DRUG, RX AND DENTAL OPTIONS) AVAILABLE TO ASSOCIATES  
UNANIMOUSLY APPROVED.

MOTIONED BY PAUL PERRETT AND SECONDED RANDALL DUNHAM TO DISCUSS UNIFORMS FOR MAINTENANCE PERSONNEL TO OCOBER MEETING. UNANIMOUSLY APPROVED.

MOTIONED BY UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM. TO TABLE THE MINIMUM VALUE FOR EQUIPMENT TO BE RECORDED NOT INCLUDING GASB REQUIRED ADMINISTRATOR WOULD LIKE TO TABLE TO OCTOBER OR NOVEMBER OF AGREEABLE WITH THE COMMISSION.  
UNANIMOUSLY APPROVED.

MOTIONED BY UNZELL KELLEY AND SECONDED BY BERTHA KELL TO PROPOSED DRAFTING OF RESOLUTION TO WAIVE APPROVAL BY COMMISSION FOR VOUCHERS CLAIMING EXCESS FUNDS ARISING FROM A TAX SALE IF THE AMOUNT PAID TO AN ENTITY IS \$500 OR LESS.- REVENUE COMMISSIONER TO PROVIDE INFORMATION. TALBLE TO NOVEMBER UNANIMOUSLY APPROVED.

MOTIONED BY PAUL PERRETT AND SECONDED BY UNZELL KELLEY LIQUOR SALES ON SUNDAY – TABLE TO OCTOBER OR NOVEMBER. UNANIMOUSLY APPROVED.

MOTIONED BY UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM VOLKER RESOLUTION  
 CONCERNING ADOPTION OF ADEM-SOLID WASTE MANAGEMENT AGREEMENT.  
 UNANIMOUSLY APPROVED.

STATE OF ALABAMA    )  
                                   )  
 COUNTY OF COOSA    )

**RESOLUTION OF THE COOSA COUNTY COMMISSION  
 TO ADOPT SOLID WASTE MANAGEMENT PLAN  
 ALABAMA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**

**WHEREAS**, the County of Coosa, a political subdivision of the State of Alabama and the governing body of Coosa County, Alabama, hereinafter referred to as the “**COUNTY**”, has the responsibility for the planning of solid waste management for Coosa County, Alabama; and

**WHEREAS**, the **COUNTY** is required by the Alabama Department of Environmental management and the *Code of Alabama* (1975) § 22-27-47, and without limitation, to development a ten-year plan to address solid waste generation, collection, transportation, disposal and recycling; and

**WHEREAS**, the **COUNTY** is desirous to develop, implement and update a long term strategic plan for its solid waste management and is required to update its Solid Waste Management Plan, hereinafter referred to as the **PLAN**; and

**WHEREAS**, the **COUNTY** has engaged in a public participation process and has conducted a Public Hearing for the purpose of adopting the **PLAN**;

**NOW, THEREFORE, BE IT RESOLVED** by the Coosa County Commission, in regular session, that the **COUNTY** hereby adopts the **PLAN** as set forth, herein.

**FURTHER, BE IT RESOLVED**, that the **COUNTY** has submitted copies of the **PLAN** to the Alabama Department of Environmental Management pursuant to *Code of Alabama* (1975) § 22-27-47.

**FURTHER, BE IT RESOLVED**, that the County Engineer of the Coosa County Highway Department is authorized on behalf of the **COUNTY** to coordinate any other participating agencies/jurisdictions regarding the **PLAN** and its implementation.

**FURTHER, BE IT RESOLVED**, that the **TOWN OF ROCKFORD, ALABAMA** has coordinated with said County Engineer and has adopted said **COUNTY PLAN** in all respects.

**ADOPTED** by the Coosa County Commission of Coosa County, Alabama on this the 22nd day of September, 2015, and made retroactive to February 17, 2015, being the date that Coosa County, Alabama approved its Solid Waste Plan.

**ATTEST:**

Bridget H. Graham  
Bridget H. Graham, County Administrator

**COOSA COUNTY COMMISSION**

By: Todd J. Adams  
Todd J. Adams, Its Chairman

MOTIONED BY RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO PROPOSE REVENUE COMMISSIONER'S TO OBTAIN PREOFESIONAL SERVIES FOR LISAR COVERAGE FOR COUNTIES. UNANIMOUSLY APPROVED.

MOTIONED BY RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY THE COMMISSIONERS AGREED TO KEEP THE LEVEL FUNDING BUDGET FOR 2015-2016 EXPENDITURES ADOPT BUDGET FOR 2015-2016 BASED UPON PREVIOUS YEAR ESTIMATE OF EXPENDITURES AND ANTICIPATED REVENUES. REVIEW OF BUDGET REQUESTS FOR ADDITIONAL EXPENDITURES TO BE EXAMINED AND BUGET AMENDED IN JANUARY OR FEBRUARY 2016 BY AFFIRMATIVE VOTE OF A MAJORITY OF THE COMMISSION MEMBERS UNANIMOUSLY APPROVED.

MOTIONED BY PAUL PERRETT AND SECONDED BY UNZELL KELLEY TO TABLE THE CONTRACT WITH ROCKFORD/COUNTY ON NCIC EQUIPMENT. UNANIMOUSLY APPROVED

MOTIONED BY PAUL PERRETT AND SECONDED BY UNZELL KELLEY APPROVAL ANNUAL OF 2015-2016 HOLIDAY SCHEDULE FOLLOWING STATE OF ALABAMA HOLIDAY SCHEDULE UNANIMOUSLY APPROVED

## Calendar for year 2015 (United States)

### Holidays and Observances:

Jan 1	New Year's Day	Jul 4	Independence Day
Jan 19	Martin Luther King Day	Sep 7	Labor Day
Feb 14	Valentine's Day	Oct 12	Columbus Day (Most regions)
Feb 16	Presidents' Day	Oct 31	Halloween
Apr 5	Easter Sunday	Nov 11	Veterans Day
Apr 13	Thomas Jefferson's Birthday	Nov 26	Thanksgiving Day
May 10	Mother's Day	Dec 24	Christmas Eve
May 25	Memorial Day	Dec 25	Christmas Day
Jun 21	Father's Day	Dec 26	Day After Christmas Day
Jul 3	'Independence Day' observed	Dec 31	New Year's Eve

## Calendar for year 2016 (United States)

### Holidays and Observances:

Jan 1	New Year's Day	May 30	Memorial Day	Nov 11	Veterans Day
Jan 18	Martin Luther King Day	Jun 19	Father's Day	Nov 24	Thanksgiving Day
Feb 14	Valentine's Day	Jul 4	Independence Day	Dec 24	Christmas Eve
Feb 15	Presidents' Day	Sep 5	Labor Day	Dec 25	Christmas Day
Mar 27	Easter Sunday	Oct 10	Columbus Day (Most regions)	Dec 26	'Christmas Day' observed
Apr 13	Thomas Jefferson's Birthday	Oct 31	Halloween	Dec 31	New Year's Eve
May 8	Mother's Day	Nov 8	Election Day		

MOTIONED BY UNZELL KELLY AND SECONDED BY PAUL PERRETT FOR FINALLY REVIEW BY JOHN KELLEY BY OCTOBER MEETING. FOR APPROVAL FOR THE COUNTY ADMINISTRATOR TO REVIEW SERVICE CONTRACTS FOR ALL COUNTY DEPARTMENTS. SUBJECT TO AMEND UPON REVIEW IN OCTOBER. UNANIMOUSLY APPROVED

MOTIONED BY UNZELL KELLEY AND SECONDED BY PAUL PERRETT FOR FINALLY REVIEW BY JOHN KELLEY BY OCTOBER MEETING. FOR APPROVAL OF RENEWING ANNUAL AGREEMENT FOR TRANSPORTATION SERVICE FOR FISCAL YEAR 2015-2016 WITH EAST ALABAMA REGIONAL PLANNING AND DEVELOPMENT COMMISSION. UNANIMOUSLY APPROVED

MOTIONED BY RANDALL DUNHAM AND SECONDED BY BERTHA KELLY FOR ALLOWANCE OF TRAVEL FOR ELECTED OFFICIALS AND EMPLOYEES FOR THE PURPOSE OF EDUCATION, CONFERENCES, TRAINING, SEMINARS, WORKSHOPS AND MEETINGS. UNANIMOUSLY APPROVED

MOTIONED BY PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO ALLOW HIGHWAY DEPARTMENT BIDS TO SOLICIT BIDS FOR FUEL, MATERILA, PLANT MIX, LIQUID ASPHALT, AND OTHER MATERILAS AS PER ANNUAL REQUIREMENTS UNANIMOUSLY APPROVED

#### NEW BUSINESS

MOTIONED BY PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO PUT IN THE BUDGET FOR ONE MONTH TO PAY INSURANCE. DISCUSSION OF PERCENTAGE COUNTY COMMISSION WILL COVER REGARDING BCBS RATE INCREASES WHICH BEGIN IN JANUARY 2016. UNANIMOUSLY APPROVED.

MOTIONED BY TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE DENIAL ONE TIME LUMP SUM PAYMENT TO RETIRED MEMBERS AND BENEFICIARIES OF DECEASED RETIRED WHO RETIRED PRIOR TO OCTOBER 2013. UNANIMOUSLY APPROVED.


MOTIONED BY PAUL PERRETT AND SECONDED BY UNZELL KELLEY TO ADD TO THE AGENDA THE ONE TIME PAYMENT OF BCBS INSURANCE FOR EMPLOYEES. UNANIMOUSLY APPROVED.

MOTIONED BY PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO AMEND THE BUDGET FOR THE ONE TIME PAYMENT OF THE BCBS INSURANCE FOR EMPLOYEES. UNANIMOUSLY APPROVED.

#### ADJOURN

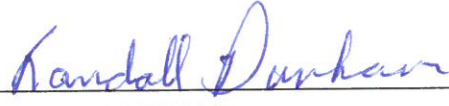
MOTIONED BY RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY TO ADJOURN UNTIL TUESDAY, OCTOBER 13, 2015.

MINUTES APPROVED THIS 13th DAY OF October 2015.

  
\_\_\_\_\_  
CHAIRMAN, TODD ADAMS

  
\_\_\_\_\_  
CHAIRMAN, BERTHA KELLY

  
\_\_\_\_\_  
UNZELL KELLEY

  
\_\_\_\_\_  
RANDALL DUNHAM

  
\_\_\_\_\_  
PAUL PERRET