

**GENDA  
COOSA COUNTY COMMISSION  
July 8, 2025  
9:00 a.m. Commission Meeting  
Commission Courtroom**

**WELCOME**

**PUBLIC COMMENTS:**

**ELECTED OFFICIAL COMMENT**

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**INVOCATION, PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**APPROVAL OF MINUTES AND WAIVER OF READING MINUTES**

**AWARDS AND PRESENTATIONS**

**CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize, to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

**NEW BUSINESS**

Approve advertising items from former Extension Office-Rock Building beside Courthouse-on GovDeals—Chairman Lamar Daugherty

- (1) Approve advertising several stacks of bricks-located at the DHR building-on GovDeals—Chairman Lamar Daugherty
- (2) Approve Chairman Lamar Daugherty signing the updated ACCA Liability Self-Insurance Property Program Declaration page—Chairman Lamar Daugherty
- (3) Approve bid for County Road 70—Engineer Tad Eason
- (4) Approve bid for County Road 511—Engineer Tad Eason
- (5) Approve quote from C & G Quality Enterprises to repair leaking roof at the Sheriff's Department—Jail Administrator Shelia Thomas

**OLD BUSINESS**

**STAFF REPORTS**

**Administrator**

**Attorney**

**EMA**

**EMS**

**Courthouse Maintenance**

**Engineer**

**IT**

**Safety Coordinator**

**DISCUSSION ITEMS BY COMMISSIONERS**

**ADJOURN**

**MINUTES  
COOSA COUNTY COMMISSION  
JULY 8, 2025  
9:00 A.M.**

**CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COMMISSION COURTROOM JULY 8TH, 2025, WITH CHAIR LAMAR DAUGHERTY PRESIDING.

**COMMISSION ROLL CALL**

COMMISSION ROLL CALL: HERE –CHAIR LAMAR DAUGHERTY, VICE-CHAIR BRANDON DAVIS, COMMISSIONER JOHN FORBUS, AND COMMISSIONER BERTHA K. MCEL RATH. COMMISSIONER RONNIE JOINER NOT PRESENT.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY CHAIR LAMAR DAUGHERTY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**AMEND AND APPROVE AGENDA**

MOTIONED BY COMMISSIONER JOHN FORBUS TO ADD TO THE AGENDA: TO CHANCE THE WORDING ONLINE ITEM NUMBER 6: TO POURING CONCRETE FROM POST OFFICE TO THE JAIL. SECONDED BY COMMISSIONER BERTHA MCEL RATH. UNANIMOUSLY APPROVED.

**APPROVAL OF MINUTES AND WAIVER OF READING MINUTES**

MOTIONED BY COMMISSIONER JOHN FORBUS TO APPROVE THE MINUTES AND WAIVER OF READING MINUTES. SECONDED BY COMMISSIONER BERTHA MCEL RATH. UNANIMOUSLY APPROVED

**CONSENT AGENDA**

MOTIONED BY COMMISSIONER JOHN FORBUS TO APPROVE THE CONSENT AGENDA, FOR CHAIRMAN LAMAR DAUGHERTY AND ADMINISTRATOR AMY GILLILAND TO AUTHORIZE, TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. AND TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES). SECONDED BY COMMISSIONER BERTHA MCEL RATH. UNANIMOUSLY APPROVED



# Coosa County Sheriff's Office

## MICHAEL HOWELL, SHERIFF

296 School Street • P. O. Box 279  
Rockford, Alabama 35136  
Office: 256-377-4922 • Fax 256-377-1244  
Jail fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) \* Website: [www.coosacountyso.org](http://www.coosacountyso.org)



# Memo

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: June 23, 2025  
Re: - Unterio W. Butler – End of Probation

**Message:**

Unterio W. Butler completed his six (6) months' probation period on May 12, 2025. He is eligible to receive his leave hours, and his rate of pay shall remain \$15.73 per hour.

This memorandum for the record will remain in effect until further notice.

  
Michael Howell, Sheriff

06/23/2025  
Date

RECEIVED  
COOSA COMMISSION



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## MEMO

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: June 23, 2025  
RE: Michael Anthony Roseman – End of Probation  
Time: 3:00 p.m.

### Message:

Michael A. Roseman completed his six months' probation on April 15, 2025. He will not receive an increase in pay.

This memorandum for record will remain in effect until further notice.

  
Sheriff Michael Howell

06/23/2025  
Date

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JUN 25 RECD

PO BOX 10



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## MEMO

To: Coosa County Commission

From: Michael Howell, Sheriff

Date: June 11, 2025

RE: Timothy Ryan Brown – Pay Increase

### MESSAGE:

Timothy Ryan Brown has successfully completed Basic Academy Training. His pay will increase from \$18.08 per hour to \$18.59 per hour effective immediately. Please back pay Timothy Ryan Brown to the pay period beginning May 24<sup>th</sup>, 2025 through June 6<sup>th</sup>, 2025.

  
Michael Howell, Sheriff

06/11/2025  
Date



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## MEMO

To: Coosa County Commission

From: Michael Howell, Sheriff

Date: June 11, 2025

RE: Leyton Moeser – Pay Increase

### MESSAGE:

Leyton Moeser has successfully completed Basic Academy Training. His pay will increase from \$18.08 per hour to \$18.59 per hour effective immediately. Please back pay Leyton Moeser to the pay period beginning May 24<sup>th</sup>, 2025 through June 6<sup>th</sup>, 2025.

  
Michael Howell, Sheriff

06/11/2025  
Date

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## MEMO

To: Coosa County Commission

From: Michael Howell, Sheriff

Date: June 11, 2025

RE: Tadarius Parker- New Hire

### MESSAGE:

Tadarius Parker's date of hire with the Coosa County Sheriff's Office was June 9<sup>th</sup>, 2025. Mr. Parker's rate of pay will be \$18.59 per hour. After completing his 6 month probationary period, he *will not* receive an increase in pay.

  
Michael Howell, Sheriff

06/11/2025  
Date



# Coosa County Sheriff's Office

## MICHAEL HOWELL, SHERIFF

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# Memo

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: June 20, 2025  
Re: - Dezeree Queenyania Glenn - Correctional Officer/Dispatcher

Message: New Hire

Dezeree Q. Glenn is hired as a Correctional Officer/Dispatcher. Her first date of employment will Monday, June 23, 2025. Her rate of pay will be \$15.73 per hour. She will not receive a pay increase after her six (6) month probationary period is completed.

This memorandum for the record will remain in effect until further notice.

  
Michael Howell, Sheriff

06/23/2025  
Date

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COOSA COMMISSION

JUN 25 RECD

PO BOX 10





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# Memo

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: June 23, 2025  
Re: - Joel Thomas Guy - Correctional Officer/Dispatcher

Message: Terminated

On June 13, 2025, Joel T. Guy was terminated for violating policies and procedures of the Coosa County Sheriff's Office and Jail. Guy returned all equipment and uniforms. He is still on probation and is not entitled to any leave hours. Attached is his termination report.

This memorandum for the record will remain in effect until further notice.

  
Michael Howell, Sheriff

06/23/2025  
Date

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COOSA COMMISSION

JUN 25 RECD

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**"FOR OFFICIAL USE ONLY"**



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# Memo

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: June 23, 2025  
Re: - Skylynn Alexis Hammond - Correctional Officer/Dispatcher

Message: New Hire

Skylynn A. Hammond is hired as a Correctional Officer/Dispatcher. Her first date of employment will Tuesday, June 24, 2025. Her rate of pay will be \$15.73 per hour. She will not receive a pay increase after her six (6) month probationary period is completed.

This memorandum for the record will remain in effect until further notice.

  
Michael Howell, Sheriff

06/23/2025  
Date

RECEIVED  
COOSA COMMISSION

JUN 25 RECD

PD BOX 10

# Coosa County Commission

JOHN FORBUS  
DISTRICT NO. 1  
BERTHA MCEL RATH  
DISTRICT NO. 2  
BRANDON DAVIS  
DISTRICT NO. 3

Engineering Department  
17781 US HWY 231  
ROCKFORD, ALABAMA 35136  
(256) 377-2261  
Donald Wayne Eason  
COUNTY ENGINEER

RONNIE JOINER  
DISTRICT NO. 4  
LAMAR DAUGHERTY  
CHAIRMAN  
DISTRICT NO. 5

July 3, 2025

Amy Gilliland  
Administrator  
Coosa County Commission  
P. O. Box 10  
Rockford, AL 35136

RE: John Smith  
Employee of Coosa County Highway Dept.

Dear Amy:

The above referenced employee will begin work for the county engineer on July 7, 2025 as an Operator 1, with a starting pay rate of \$14.86.

Thanks for your attention to this matter.

Sincerely,



Donald W. Eason, P. E.  
Coosa County Engineer

MOTIONED BY COMMISSIONER BERTHA MCELRATH TO APPROVE ADVERTISING ITEMS FROM FORMER EXTENSION OFFICE ROCK BUILDING BESIDE COURTHOUSE ON GOVDEALS. SECONDED BY COMMISSIONER JOHN FORBUS.

MOTIONED BY COMMISSIONER JOHN FORBUS ADVERTISING SEVERAL STACKS OF BRICKS- LOCATED AT THE DHR BUILDING-ON GOVDEALS. SECONDED BY COMMISSIONER BERTHA MCELRATH. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONER JOHN FORBUS FOR CHAIR LAMAR DAUGHERTY TO SIGN THE UPDATED ACCA LIABILITY SELF-INSURANCE PROPERTY PROGRAM DECLARATION PAGE. SECONDED BY COMMISSIONER BERTHA MCELRATH. UNANIMOUSLY APPROVED

As respects losses from any other peril, the following deductibles per **Occurrence** for all COVERED PROPERTY and coverages combined shall apply unless a different deductible is stated on any Schedule of Values:

1. To Any <b>Vehicle</b>	<u>\$1,000/\$2,500</u>
2. To Any <b>Mobile Equipment</b>	<u>\$1,000</u>
3. To Any Watercraft	<u>\$1,000</u>
4. To Any <b>Fine Arts</b> item	<u>N/A</u>
5. To Any Other Covered Loss	<u>\$1,000</u>

#### Two or More Deductibles

In the event of any **Occurrence** resulting in loss or damage covered against under this Coverage Document for which two or more deductibles apply, the total deductible shall not exceed the single largest deductible applicable to the **Occurrence**.

However, in any **Occurrence** where loss or damage is caused by more than one peril covered against under this Coverage Document, the Member shall have the right to separate the loss amount by peril for the purposes of application of the deductible(s) specified in this section, notwithstanding the above reference to two or more deductibles.

FORMS AND ENDORSEMENTS CONTAINED IN THIS COVERAGE DOCUMENT AT ITS INCEPTION:

Agreed Value Endorsement

Canine Endorsement

These Declarations, together with the Participation Agreement, as amended, and the Property Coverage Document, Schedules, and Endorsements, if any, issued to form a part thereof, complete the coverage afforded by participation in the ACCA Liability Self-Insurance Fund, Inc., Property Program. See Property Coverage Document for definitions.

*James A. Smith*

7-8-2025

MOTIONED BY COMMISSIONER JOHN FORBUS THE APPROVAL BID ON COUNTY ROAD 70, CHILTON COUNTY CONSTRUCTION. SECONDED BY COMMISSIONER BERTHA MCELRATH. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONER BERTHA MCELRATH THE APPROVAL BID ON COUNTY ROAD 511, TO GARY INGRAM GRADING & PAVING INC. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONER JOHN FORBUS TO TABLE THE QUOTE FROM C & G QUALITY ENTERPRISES TO POUR CONCRETE FROM THE POST OFFICE TO THE JAIL. SECONDED BY COMMISSIONER BERTHA MCELRATH. UNANIMOUSLY APPROVED

**ADJOURN**

MOTIONED BY COMMISSIONER JOHN FORBUS TO ADJOURN. SECONDED BY COMMISSIONER BERTHA MCELRATH. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 12<sup>TH</sup> DAY OF AUGUST 2025.

\_\_\_\_\_  
CHAIRMAN LAMAR DAUGHERTY

\_\_\_\_\_  
COMMISSIONER BERTHA MCELRATH

\_\_\_\_\_  
COMMISSIONER JOHN FORBUS

