

**AGENDA**  
**COOSA COUNTY COMMISSION**  
**January 9, 2024**  
**9:00 a.m. Commission Meeting**  
**Commission Courtroom**

**WELCOME**

**PUBLIC COMMENTS:**

**ELECTED OFFICIAL COMMENT:**

**CALL TO ORDER**

**COMMISSION ROLL CALL**

**INVOCATION, PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**APPROVAL OF MINUTES AND WAIVER OF READING MINUTES**

**AWARDS AND PRESENTATIONS**

**CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize, to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

**NEW BUSINESS**

- (1) Discuss information on the Coosa County Soil and Water Conservation District—Spencer Hardy and Janice Kilgore, District Admin Coordinator for the Coosa County Conservation District
- (2) Approval for Chairman to sign the contract for Digitization of documents with corrections per Attorney John Kelley Johnson—Probate Judge Dean
- (3) Approval of quote from Sylacauga Glass to enclose the security area with a door and one-way reflective glass using capital improvement funds—Commissioner John Forbus
- (4) Approval for the Haz Mat fees to be paid to the deputies per the FTA law—Sheriff Michael Howell
- (5) Approval to lower the speed limit on Wilson Lane to a maximum of 15 mph—Sheriff Michael Howell
- (6) Approval to participate in the 2024 Severe Weather Preparedness Tax Holiday February 23—25, 2024—Chairman Bertha K. McElrath
- (7) Discuss installing GPS tracking and camera's in all County vehicles and equipment—Commissioner John Forbus
- (8) Approval of the State Holiday schedule for 2024 and any additional days set forth by the Governor or the Commission—Chairman Bertha K. McElrath
- (9) Discuss district's 4 & 5 county roads 55, 56, 27, Cedar Circle Lane and Engineer's contract—Pete Rodgers

**OLD BUSINESS**

- (1) Approval for the Sheriff to purchase materials to build and sheetrock walls, insulation, and drop ceiling materials to accommodate growth of Sheriff's Office using Capital Improvement funds—Sheriff Howell

**STAFF REPORTS**

**Administrator**

**Attorney**

**EMA**

**EMS**

**Courthouse Maintenance**

**Engineer**

**Safety Coordinator**

**DISCUSSION ITEMS BY COMMISSIONERS**

**ADJOURN**

**MINUTES****COOSA COUNTY COMMISSION****JANUARY 9, 2024****9:00 A.M.****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE JANUARY 9, 2024 WITH CHAIR BERTHA K. MCEL RATH PRESIDING.

**COMMISSION ROLL CALL**

COMMISSION ROLL CALL: HERE –CHAIR-BERTHA K. MCEL RATH, COMMISSIONER RONNIE JOINER, VICE-CHAIRMAN LAMAR DAUGHERTY, COMMISSIONER JOHN FORBUS AND COMMISSIONER BRANDON DAVIS.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY COMMISSIONER RONNIE JOINER. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**APPROVE AGENDA**

MOTIONED TO APPROVE AND ADD TO THE AGENDA BY COMMISSIONER JOHN FORBUS. (1) BRUSH GUARD FOR AMBULANCE, (2) RENEW ESRI CONTRACT, (3) EXECUTIVE SESSION. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

**APPROVAL OF MINUTES AND WAIVER OF READING MINUTES**

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE MINUTES AND WAIVER OF READING MINUTES. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

**CONSENT AGENDA**

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE CONSENT AGENDA, FOR CHAIR AND ADMINISTRATOR TO AUTHORIZE, TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. AND TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES). SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

**NEW BUSINESS**

DISCUSS INFORMATION ON THE COOSA COUNTY SOIL AND WATER CONSERVATION DISTRICT- JANICE KILGORE, DISTRICT ADMIN COORDINATOR FOR THE COOSA COUNTY CONSERVATION DISTRICT



MOTIONED BY COMMISSIONER JOHN FORBUS TO APPROVE FOR CHAIR-BERTHA MCELRATH TO SIGN THE CONTRACT FOR DIGITIZATION OF DOCUMENTS WITH CORRECTIONS PER ATTORNEY JOHN KELLEY JOHNSON. SECONDED BY COMMISSIONER RONNIE JOINER.  
UNANIMOUSLY APPROVED

## Document Processing Agreement



2. New Restrictions on Lobbying. Contractor must certify that it will not, and has not, used federal appropriated funds to any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C § 1352.
3. Generally applicable federal environmental laws and regulations. Contractor must comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). All violations must be reported to the County, Treasury, and the Regional Office of the Environmental Protection Agency.
4. Generally applicable anti-discrimination laws and regulations. This includes, but is not limited to, Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d, et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance; the Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 USC §§ 3601, et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability; Section 504 of the Rehabilitation Act of 1973, as amended (29 USC § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance; the Age Discrimination Act of 1975, as amended (42 USC §§ 6101, et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; Title II of the Americans with Disabilities Act of 1990, as amended (42 USC §§ 12101, et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto; and discrimination or retaliation against whistleblowers as provided in 41 USC § 4712.

**19. ENTIRE AGREEMENT** The contents of this Agreement (including the Statement of Work) constitute the entire understanding and agreement between the parties and supersede any prior agreements, written or oral, that are not specifically referenced and incorporated in this Agreement. The terms and conditions of this Agreement shall not be changed or modified except by written agreement signed by both parties.

**IN WITNESS WHEREOF**, the undersigned authorized representatives of Avenu and the Client have executed this Agreement.

**Avenu Insights & Analytics, LLC**

**Coosa County**

Signature

James Barkman

Name

Chief Financial Officer

Title

Bertha K McElrath

Signature

Bertha K. McElrath

Name

Chairman

Title

January 9, 2024

GLASS TO ENCLOSE THE SECURITY AREA WITH A DOOR AND ONEWAY REFLECTIVE GLASS  
USING CAPITAL IMPROVEMENT FUNDS. SECONDED BY COMMISSIONER JOHN FORBUS.  
UNANIMOUSLY APPROVED

4044

**SYLACAUGA GLASS CO INC**

510 North Broadway

Sylacauga, AL 35150

256-245-2222

debbiesanders53@yahoo.com



**ADDRESS**

Coosa County Commission

P.O. Box 10

Rockford, AL

**SHIP TO**

Coosa County Courthouse

P.O. Box 10

Rockford, AL

**ESTIMATE # 2766**

**DATE 01/05/2024**

ACTIVITY	QTY	RATE	AMOUNT
<b>Glass</b>			
Bronze door and frame with tempered mirror pane, privacy glass	1	4,184.00	4,184.00
Bronze frame with with tempered, mirror pane, privacy glass			
<b>Labor</b>			
Fabrication and installation	1	1,000.00	1,000.00
SUBTOTAL			5,184.00
TAX			0.00
TOTAL			<b>\$5,184.00</b>

Accepted By

Accepted Date

4044

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE FOR THE HAZ MAT FEES TO BE  
PAID TO THE FULL TIME DEPUTIES APOST CERTIFIED PER THE FTA LAW, \$200 FOR DAY SHIFT,  
AND \$300 FOR NIGHT SHIFT. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY  
APPROVED

ACT #2018-

38

- 1 HB79
- 2 188895-2
- 3 By Representative Johnson (R) (N & P)
- 4 RFD: Local Legislation
- 5 First Read: 09-JAN-18
- 6 PFD: 01/08/2018





1  
2 ENROLLED, An Act,

3 Relating to Coosa County; to provide an additional  
4 fee for the service of failure to appear warrants by the  
5 Sheriff of Coosa County.

6 BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

7 Section 1. (a) In Coosa County, in addition to any  
8 and all court costs, fees, and charges now or hereafter  
9 authorized, there shall be assessed by the circuit court clerk  
10 a one hundred dollar (\$100) charge on the service of all  
11 failure to appear warrants executed by the deputies or Sheriff  
12 of Coosa County.

13 (b) The service fee imposed in this section shall be  
14 assessed against a defendant upon conviction. The clerk of the  
15 court shall enter the amount of the fee provided in this  
16 section on the docket sheet and shall collect the fee in the  
17 same manner and same time as other court costs. The service  
18 fee may be waived by the court for good cause shown.

19 (c) The revenues derived from this fee shall be  
20 distributed as follows:

21 (1) Twenty-five dollars (\$25) of the fee shall be  
22 distributed to the Sheriff's Office Law Enforcement Fund to be  
23 used for law enforcement purposes.

24 (2) Twenty-five dollars (\$25) of the fee shall be  
25 distributed to the circuit court clerk.

1           (3) Fifty dollars (\$50) of the fee shall be  
2 distributed to the General Fund of Coosa County to be used to  
3 provide funding for the operation of the office of the Coosa  
4 County Sheriff, including providing hazardous duty pay for  
5 deputies.

6           Section 2. This act shall become effective on the  
7 first day of the third month following its passage and  
8 approval by the Governor, or its otherwise becoming law.



HB79

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17

*Mac McLellan*

Speaker of the House of Representatives

*Del Mar*

President and Presiding Officer of the Senate

House of Representatives

I hereby certify that the within Act originated in  
and was passed by the House 16-JAN-18.

Jeff Woodard  
Clerk

Senate

25-JAN-18

Passed

**APPROVED** \_\_\_\_\_

**TIME** \_\_\_\_\_

**GOVERNOR**

Alabama Secretary Of State

Act Num.....: 2018-38  
Bill Num.....: H-79

MOTIONED BY VICE-CHAIRMAN LAMAR DAUGHERTY TO APPROVE TO LOWER THE SPEED LIMIT ON WILSON LANE TO A MAXIMUM OF 15 MPH. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE TO PARTICIPATE IN THE 2024 SEVERE WEATHER PREPAREDNESS TAX HOLIDAY FEBRUARY 23-25, 2024. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

**RESOLUTION PROVIDING FOR COOSA COUNTY'S PARTICIPATION IN  
THE "SEVERE WEATHER PREPAREDNESS SALES TAX HOLIDAY" AS  
AUTHORIZED BY ACT NO. 2012-256**

**WHEREAS**, during its 2012 Regular Session, the Alabama Legislature enacted Act No. 2012-256, effective April 26, 2012, which provides an exemption of the state and use tax for certain severe weather preparedness supplies during the last full weekend of February of each year; and

**WHEREAS**, Act No. 2012-256 authorizes the county commission to provide for an exemption of county sales and use taxes for purchases of items covered by the Act during the same time period in which the state sales and use tax exemption is in place, provided a resolution to that effect is adopted at least fourteen days prior to 12:01 a.m. on the last Friday in February 23, 2024; and

**WHEREAS**, the Coosa County Commission has affirmatively voted to grant the exemption of county sales and use taxes on purchases covered by Act No. 2012-256 during the last weekend of February 2024, beginning at 12:01 a.m. on February, 23, 2024 and ending at twelve midnight on Sunday, February 25, 2024, the last weekend of February in 2024; and

**WHEREAS**, Code of Alabama 1975, § 11-51-210(e) requires that the county commission notify the Alabama Department of Revenue of any new local tax or amendment to an existing local tax levy at least 30 days prior to the effective date of the change; and

**WHEREAS**, the exemption of certain county sales and use taxes for the last full weekend of February, 2024 herein adopted by the county commission is an amendment to the county's sales and use tax levy warranting notice to the Alabama Department of Revenue as provided in Code of Alabama 1975, § 11-51-210(e);

**WHEREFORE BE IT RESOLVED BY THE COOSA COUNTY COMMISSION** that it does hereby provide for an exemption of the county sales and use tax on purchases of items covered by Act No. 2012-256 beginning at 12:01 a.m. on February 23, 2024 and ending at twelve midnight on Sunday, February 25, 2024.

**BE IT FURTHER RESOLVED** that a copy of this resolution be spread upon the minutes of the January 9, 2024 meeting of the Coosa County Commission, and be immediately forwarded to the Alabama Department of Revenue in compliance with Code of Alabama 1975, § 11-51-210(e).

**IN WITNESS WHEREOF**, the Coosa County Commission has caused this Resolution to be executed in its named and on its behalf by its Chairman on this 9<sup>th</sup> day of January, 2024.



*Bertha K McElreath*



DISCUSS INSTALLING GPS TRACKING AND CAMERA'S IN ALL COUNTY VEHICLES AND EQUIPMENT. COMMISSIONER JOHN FORBUS

MOTIONED BY VICE-CHAIRMAN LAMAR DAUGHERTY TO APPROVE THE STATE HOLIDAY SCHEDULE FOR 2024 AND ANY ADDITIONAL DAYS SET FORTH BY THE GOVERNOR OR THE COMMISSION. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED



# STATE OF ALABAMA

## 2024

### OFFICIAL STATE HOLIDAYS

Monday, January 1	New Year's Day
Monday, January 15	Martin Luther King, Jr & Robert E. Lee's Birthday
Tuesday, February 13 <i>Floating Holiday</i>	Mardi Gras*
Monday, February 19	George Washington & Thomas Jefferson's Birthday
Monday, April 22	Confederate Memorial Day
Monday, May 27	National Memorial Day
Monday, June 3	Jefferson Davis' Birthday
Thursday, June 19 - June 19th	Fourth day of July
Monday, September 2	Labor Day
Monday, October 14	Columbus Day & Fraternal Day & American Indian Heritage Day
Monday, November 11	Veterans' Day
Thursday, November 28	Thanksgiving**
Friday, November 29	Mrs. Rosa L. Parks Day***
Sunday, December 1	(Commemoration Only)
Wednesday, December 25	Christmas Day
Wednesday, Jan. 1	New Year's Day

\* Mardi Gras is observed only in Baldwin and Mobile Counties. All other State Employees are granted one personal leave day each year if in employment status on January 1.

\*\* Upon designation by the Governor.

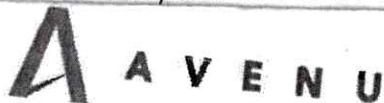
\*\*\* December 1 of each year is designated as Mrs. Rosa L Parks Day to commemorate her accomplishments. Each resident of this state is requested to observe the day with appropriate activities.

Note: Holidays that fall on Sunday are observed on Monday; holidays that fall on Saturday are observed on Friday.

4047  
DISCUSS DISTRICT'S 4 & 5 COUNTY ROADS 55, 56, 27, CEDAR CIRCLE LANE AND ENGINEER'S CONTRACT.

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO BUY BRUSH GUARD FOR AMBULANCE.  
SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO RENEW ESRI CONTRACT (GIS MAPPING SYSTEM). SECONDED BY CHAIR BERTHA K. MCEL RATH. UNANIMOUSLY APPROVED



### **Amendment No. 001 to Document Processing Services Agreement**

This Amendment No. 001 (the "Amendment") to the Document Processing Services Agreement between Coosa County, Alabama ("Client") and Avenu Insights & Analytics, LLC ("Avenu") is entered into on December 12, 2024 ("Amendment Effective Date"). Unless defined otherwise in the body of this Amendment, capitalized terms shall have the same meanings as set forth in the Agreement.

**WHEREAS**, the end date for the Term of the Agreement is currently December 31, 2024; and

**WHEREAS**, the Avenu and Client desire to extend the term of the Agreement through February 15, 2025 to allow for completion of services.

**NOW, THEREFORE**, in consideration of the promises and mutual covenants contained herein, Avenu and Client agree to amend the Agreement as follows:

- Section 2. TERM is updated and replaced in its entirety as follows:
  - 2. *TERM. This Agreement will become effective on March 28, 2024 ("Effective Date") and will continue through February 15, 2025 ("End Date"), unless otherwise extended or terminated by the parties in accordance with terms of the Agreement.*
- Section 3. PAYMENT is updated and replaced in its entirety as follows:
  - 3. *PAYMENT Client agrees to pay Avenu for the Services, including any partially completed work performed to the date of termination for loss of funding or any other reason except default by Avenu. Avenu will submit an invoice via electronic means to Client for each payment due upon completion of record types (as shown in the Services Pricing Matrix of this agreement), and Client agrees to pay each invoice within thirty (30) calendar days after receipt of the invoice. Upon completion of the Services, Avenu will submit a final invoice ("Final Invoice") to Client. All payments submitted by Client may be via ACH.*
- Section 10. WARRANTIES is updated and replaced in its entirety as follows:
  - 10. *WARRANTIES Avenu warrants that the Services will be performed in a professional and workmanlike manner. Should the County find an image that is unreadable, or unusable, Avenu will correct that image at no charge. Avenu will honor this aforementioned warranty for the Term of this Agreement, plus an additional one (1) year time period from February 16, 2025 through February 15, 2026*
- Section 21. TIME OF ESSENCE is updated and replaced in its entirety as follows:
  - 21. *TIMES OF ESSENCE. Due to funding requirements under ARPA, Services shall be completed by February 15, 2025. Avenu shall submit the Final Invoice to Client via electronic means, to include email, within 30 days of Services being completed..*

Except as expressly modified by this Amendment, all terms and conditions of the Agreement shall remain unchanged and in full force and effect.

**(SIGNATURE PAGE TO FOLLOW)**

**IN WITNESS WHEREOF** the undersigned authorized representatives of Avenu and Client have





Coosa County, AL  
Document Processing Services Agreement  
Amendment 001

executed this Amendment as of the Amendment Effective Date set forth above.

## Coosa County

Bertha McElreth

Authorized Signature

Printed Name: Bertha McElrath

Title: Chairman

Date: January 9, 2024

**Avenu Insights & Analytics, LLC**

Authorized Signature

Printed Name:

**Title:**

Date:

MOTIONED BY COMMISSIONER JOHN FORBUS TO GO INTO EXECUTIVE SESSION. SECONDED BY VICE-CHAIR LAMAR DAUGHERTY. UNANIMOUSLY APPROVED

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO COME OUT OF EXECUTIVE SESSION. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

MOTIONED BY VICE-CHAR LAMAR DAUGHERTY TO ADD TO THE AGENDA THE FAIRNESS HEARING FOR 2 COUNTY EMPLOYEES FOR CERTAIN ACTIONS THAT MAY INCLUDE DISCIPLINARY ACTION UP TO AND INCLUDING TERMINATION. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONER RONNIE JOINER TO SET A DATE OF JANUARY 24, 2024 AT 4:30 P.M. FOR THE FAIRNESS HEARING. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

#### **OLD BUSINESS**

MOTIONED BY VICE-CHAIRMAN LAMAR DAUGHERTY TO TABLE FOR THE SHERIFF TO PURCHASE MATERIALS TO BUILD AND SHEETROCK WALLS, INSULATION, AND DROP CEILING MATERIAL TO ACCOMMODATE GROWTH OF SHERIFF'S OFFICE USING CAPITAL IMPROVEMENT FUNDS. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

#### **MOTION TO RECESS**

MOTIONED BY COMMISSIONER RONNIE JOINER TO RECESS UNTIL JANUARY 24, 2024 @ 4:30 P.M. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 13<sup>TH</sup> DAY OF FEBRUARY, 2024.

\_\_\_\_\_  
CHAIR-BERTHA MCEL RATH

\_\_\_\_\_  
VICE-CHAIRMAN LAMAR DAUGHERTY

\_\_\_\_\_  
COMMISSIONER RONNIE JOINER

\_\_\_\_\_  
COMMISSIONER JOHN FORBUS

\_\_\_\_\_  
COMMISSIONER BRANDON DAVIS