

AGENDA
COOSA COUNTY COMMISSION
December 12, 2023
9:00 a.m. Commission Meeting
Commission Courtroom

WELCOME

PUBLIC COMMENTS: Devlynn & Kelvin Barnes—CR 19

ELECTED OFFICIAL COMMENT:

CALL TO ORDER

COMMISSION ROLL CALL

INVOCATION, PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVAL OF MINUTES AND WAIVER OF READING MINUTES

AWARDS AND PRESENTATIONS

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize, to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Approval of Resolution for Digitization Bid of documents—Probate Judge Dean
- (2) Discuss REAACT—Probate Judge Dean
- (3) Approval for a letter of support for the Weogufka State Forest Expansion and the Forest Legacy Grant Proposal—Brad Dunham and John Goff with the Forestry Commission
- (4) Approval of the updated FY24 Rebuild AL plan—Engineer Tad Eason
- (5) Approval of Billing Service Agreement between Sylacauga Ambulance Service, Inc. and Coosa County Ambulance/Coosa County Commission—EMS Director Hollie Osbourn
- (6) Approval to enclose the security office with one-way reflective glass and a door using capital improvement funds—Commissioner John Forbus
- (7) Discuss possible construction in Extension Office—Commissioner John Forbus
- (8) Approval for the Chairman to sign the Association of County Commissions of Alabama (ACCA) Liability Self-Insurance Fund Declaration—Administrator Amy Gilliland
- (9) Approval for the Chairman to sign the Association of County Commissions of Alabama (ACCA) Liability PROPERTY Program Coverage Renewal—Administrator Amy Gilliland
- (10) Approval to provide a one-time uniform allowance of \$500.00 to all deputies and investigators with \$300.00 being paid from Line item 104 of the Sheriff's budget and \$200.00 being paid from the Sheriff's discretionary fund—Sheriff Howell
- (11) Approval to provide all Coosa County Sheriff's Office employee's with a one-time longevity pay of \$200.00 paid from the Sheriff's Discretionary fund—Sheriff Howell

- (12) Approval to reimburse Line 560—Vehicle or equipment—of the Sheriff's budget with the \$29,270.75 payment from CRS (County Risk Services Insurance) due to totaled vehicle—Sheriff Howell
- (13) Approval to use Sheriff's Discretionary funds for Bankcorp financing to purchase 2 vehicles—Sheriff Howell

OLD BUSINESS

- (1) Approval for the Sheriff to purchase materials to build and sheetrock walls, insulation, and drop ceiling materials to accommodate growth of Sheriff's Office using Capital Improvement funds—Sheriff Howell

STAFF REPORTS

Administrator

Attorney

EMA

EMS

Courthouse Maintenance

Engineer

Safety Coordinator

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

MINUTES**COOSA COUNTY COMMISSION****DECEMBER 12, 2023****9:00 A.M.****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE DECEMBER 12, 2023 WITH CHAIR BERTHA K. MCEL RATH PRESIDING.

COMMISSION ROLL CALL

COMMISSION ROLL CALL: HERE –CHAIR-BERTHA K. MCEL RATH, COMMISSIONER RONNIE JOINER, VICE-CHAIRMAN LAMAR DAUGHERTY, COMMISSIONER JOHN FORBUS AND COMMISSIONER BRANDON DAVIS.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER BRANDON DAVIS. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED TO APPROVE THE AGENDA BY COMMISSIONER JOHN FORBUS. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

APPROVAL OF MINUTES AND WAIVER OF READING MINUTES

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE MINUTES AND WAIVER OF READING MINUTES. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

AWARDS AND PRESENTATIONS

NONE

CONSENT AGENDA

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE THE CONSENT AGENDA, FOR CHAIR AND ADMINISTRATOR TO AUTHORIZE, TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. AND TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES). SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

NEW BUSINESS

MOTIONED BY COMMISSIONER RONNIE JOINER TO APPROVE A RESOLUTION FOR THE DIGITIZATION BID OF DOCUMENTS. SECONDED BY VICE-CHAIR LAMAR DAUGHERTY. UNANIMOUSLY APPROVED

RESOLUTION FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT FUNDS FOR GOVERNMENT SERVICES

WHEREAS, Coosa County, Alabama (the "County"), has received American Rescue Plan Act fiscal recovery funds ("ARPA funds") and is charged with ensuring that such funds are expended in accordance with state and federal law; and

WHEREAS, under the Final Rule published by the United States Department of Treasury dated January 6, 2022, the County had the option to designate a standard allowance of up to \$10,000,000, not to exceed the County's total ARPA funds award as revenue replacement ("Revenue Replacement funds"); and

WHEREAS, the County duly made this election to designate its entire ARPA award in the amount of \$2,071,163 as Revenue Replacement funds; and

WHEREAS, the County may expend designated Revenue Replacement funds for government services; and

WHEREAS, the Coosa County Commission ("Commission") has determined that there is a need to provide the following government services to its citizens and that it is within the authority of the County to provide these services: the proper storage of County records and facilitation of open records for the County Probate Office; and

WHEREAS, the Commission has determined that the digitization of certain documents maintained by the Probate Office is necessary to facilitate access to these records is a necessary, reasonable, and proportionate measure to ensure the effective delivery of these governmental services in the County; and

WHEREAS, the Commission has procured these services in a manner that is consistent with state competitive bid laws and federal standards relating to the expenditure of ARPA Revenue Replacement funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

- 1) The County shall use up to \$290,000.00 of its ARPA Revenue Replacement funds for the digitization of records and related services.
- 2) The County Administrator is hereby authorized to expend Revenue Replacement funds for the purchases of these services from.
- 3) The County's ARPA Program Director is charged with ensuring that Revenue Replacement funds allocated and expended to provide these government services will not be used in such a way as to undermine or discourage compliance with COVID-19 mitigation guidance issued by the Centers for Disease Control, or for any other use prohibited by the Final Rule or any applicable state or federal law.
- 4) Expenditure of these funds, as authorized by this Resolution, shall be contingent on the continued appropriation and availability of ARPA Revenue Replacement funds for this purpose and in no

event shall be used for any expenses not obligated by December 31, 2024, and expended by December 31, 2026.

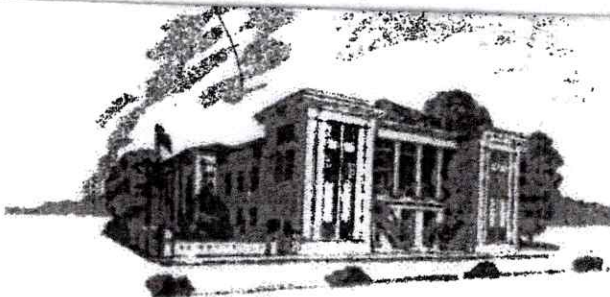
IN WITNESS WHEREOF, the Coosa County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on the 12th day of December 2023.

Baith McElroy
Chairman, Coosa County Commission

4037

DISCUSS REACT: REAL ESTATE ACTIVITY ALERT AND CONTACT TOOL. JUDGE DEAN

MOTIONED BY COMMISSIONER VICE-CHAIR LAMAR DAUGHERTY TO APPROVE SENDING A LETTER OF SUPPORT FOR THE WEOGUFKA STATE FOREST EXPANSION AND THE FOREST LEGACY GRANT PROPOSAL. SECONDED BY COMMISSIONER RONNIE JOINER. CHAIR BERTHA K. MCEL RATH ABSTAINED. APPROVED



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

AMY GILLILAND
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
JOHN FORBUS

DISTRICT 2
BERTHA KELLY
CHAIRMAN

DISTRICT 4
RONNIE JOINER

DISTRICT 3
BRANDON DAVIS

DISTRICT 5
LAMAR DAUGHERTY
VICE-CHAIR

December 18, 2023

National Forest Legacy Program Coordinator
USDA Forest Service
1400 Independence Avenue, 3SC
Washington, DC 20250

Dear Scott Stewart,

The Coosa County Commission would like to express its strong support for a Forest Legacy Program project being proposed by the Alabama Forestry Commission (AFC) for the Weogufka State Forest Expansion.

The Weogufka State Forest is owned and managed by the Alabama Forestry Commission and is centered around Flagg Mountain, the southernmost mountain of the Appalachian Mountains that exceeds 1000 feet above sea level and is the terminus for the Pinhoti Trail. This project would increase visitation to Weogufka State Forest and protect the valuable recreation aspect this area provides. The management done by all partners surrounding the Weogufka State Forest contribute to the superb recreational opportunities in the area.

The Coosa County Commission believes that the Alabama Forestry Commission's Forest Legacy Program application is an important step in properly managing the forest, recreational, and natural resources in this area. We support this application and encourage the USDA Forest Service to approve the application.

Sincerely,

Bertha Kelly McElrath
Coosa County Commission, Chair



FY 2024 County Transportation Plan

Coosa County



MOTIONED BY VICE-CHAIRMAN LAMAR DAUGHERTY TO APPROVE THE UPDATED FY24 REBUILD ALABAMA PLAN. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

Date Approved by the Coosa County Commission: August 8, 2023

Date Amended by the Coosa County Commission: December 12, 2023

[illegible]

Note: Any amendments to the CTP shall follow the same guidelines and procedures as the original approval process.

Remarks

Project number RA-CCP 19-01-24 is material costs only, Labor & Equipment for FDR & Surface Treatment to be provided by county forces	\$62,910.12)
Project number RA-CCP 19-04-24 is material costs only, Labor & Equipment for FDR & Surface Treatment to be provided by county forces	\$25,782.54)
Project number RA-CCP 19-06-24 total project cost includes \$9,717.01 of regular county funds.	

MOTIONED BY COMMISSIONER JOHN FORBUS TO APPROVE THE BILLING SERVICE AGREEMENT BETWEEN SYLACAUGA AMBULANCE SERVICE, INC. AND COOSA COUNTY AMBULANCE/COOSA COUNTY COMMISSION. SECONDED BY COMMISSIONER RONNIE JOINER.
UNANIMOUSLY APPROVED

Sylacauga Ambulance Service, Inc.
Billing Service Agreement

This service agreement is entered into between Sylacauga Ambulance Service, Inc., hereinafter referred to as "SAS" and Coosa County Ambulance/Coosa County Commission, hereinafter referred to as the "Client."

Whereas, the Client desires to retain SAS to provide it with claims and billing services through which SAS will file on behalf of the Client's medical and insurance claims with government and commercial companies by electronic and paper means;

Now, therefore, in consideration of the promises and covenants contained herein and for other valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

1. Commencing on December 12, 2023, SAS will process all of Client's medical ambulance claims for payment by government and commercial companies by either electronic or paper means, as well as claims for private payment. The Client agrees to make available to SAS all information necessary to properly process the Client's claims and to submit all such billing and insurance information at least once per week. In return, SAS will process and submit all of Client's claims within 5 business days by which electronic means whenever possible and by paper means otherwise. SAS will bill services directly to patients for patient's portion of healthcare provider fees not covered by insurance.
 - a. SAS fee is 5% of revenues collected. Client will pay SAS the percent of revenue actually collected (not amounts billed) on claims processed and submitted by SAS for payment. SAS will close the books for billing purposes within ten days of the last day of each month. SAS will bill client based on revenues listed in statistical reports printed from the billing software.
 - b. The amount billed is due to SAS within 10 days after receipt of bill.
2. Client allows SAS to make application for electronic claims to payers who accept same (Medicare, Medicaid, etc.) without the need for client to be involved (signatures, etc.)
3. Client allows SAS to pursue appeals processes providing that this is at neither cost nor involvement by Client.
4. All patient information and data provided by Client to SAS shall be kept confidential and shall not be disclosed to anyone outside of SAS other than to the extent necessary for SAS to process and submit claims for Client. At the conclusion of the contract, SAS will return all billing material in possession including but not limited to all computer database files to be supplied on removable media. The parties acknowledge that it is SAS's normal policy to maintain possession of said database files if an outstanding balance is due from the Client at the end of the contract. In consideration of this policy but also considering the Client's proprietary ownership rights and the possibility of a bona fide dispute, the parties hereto agree to forego SAS's normal "outstanding balance regarding database files" and will agree that Client, upon receiving a written demand from SAS, shall deposit the disputed amount alleged to be owed into an escrow account within 30 days from the receipt of said written demand. The Parties shall further agree to proceed with a dispute resolution

process in an attempt to avoid the unnecessary time and expense of litigation. The parties will then attempt to meet informally to resolve any disputed amounts alleged to be due to SAS within 30 days from receipt by Client of the formal written demand from SAS. In the event the parties fail to resolve the dispute informally within the first 30 days of receipt of written demand, the parties shall then proceed with formal mediation. If the dispute is not resolved by mediation, then the parties agree to proceed with binding arbitration.

5. Client will not divulge the contents, terms or conditions of this service agreement to any third party without express written consent of SAS.
6. SAS will not be responsible for updates to the PECOS Medicare system nor the Medicaid renewals, or any other commercial or government entities. All updates, renewals, licensing, certificates, etc will be the responsibility of client.
7. All remittances will either be direct deposit to client's financial institution or be mailed to Client. Remittances are occasionally and inadvertently sent to SAS; in such cases, these will be immediately forwarded to client.
8. SAS will not make final decisions on turning patients over to legal entities or collection agencies; SAS will only make recommendations to client.
9. During the term of this service agreement, client will not use the services of any other claims processing companies and will allow SAS to process of Client's medical ambulance claims with government and commercial companies.
10. Either SAS or Client may terminate this service agreement for any reason at any time by providing 30 days written notice. During this time, and any other time, Client will neither withhold payments received for posting, nor will SAS discontinue filing claims, unless expressly agreed upon in writing by both parties.
11. Should any of the provisions of this service agreement be found to be invalid by any court of competent jurisdiction, the remainder of this service agreement shall nonetheless remain in full force and effect.
12. Any notices or communications anticipated to this service agreement shall be directed to the parties in writing as follows:

SAS:

Sylacauga Ambulance Service, Inc.
PO Box 1007
Sylacauga, AL 35150

Barry Curtis, Owner

Date signed: _____

Client:

Coosa County Ambulance/Coosa County Commission

Bertha McElrath

Date Signed: 12/12/23

Printed name and title: Bertha McElrath, Chairman

DISCUSS POSSIBLE CONSTRUCTION IN EXTENSION OFFICE: COMMISSIONER JOHN FORBUS

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO APPROVE CHAIR BERTHA K. MCEL RATH
SIGNING THE ASSOCIATION OF COUNTY COMMISSIONS OF ALABAMA (ACCA) LIABILITY SELF-
INSURANCE FUND DECLARATION. SECONDED BY COMMISSIONER BRANDON DAVIS.
UNANIMOUSLY APPROVED



**ASSOCIATION OF COUNTY COMMISSIONS OF ALABAMA
LIABILITY SELF-INSURANCE FUND, INC.
LIABILITY COVERAGE**

DECLARATIONS

**FORMS AND ENDORSEMENTS CONTAINED IN THIS COVERAGE DOCUMENT AT ITS
INCEPTION:**

<u>Number</u>	<u>Title</u>	<u>Cost</u>
<u>7</u>	Public Transportation Vehicles	\$0.00
<u>93</u>	Equitable Defense-Tax Appeal	\$0.00

ANNUAL CONTRIBUTION (including endorsement costs): \$56,823.32

These Declarations, together with the Participation Agreement and the Liability Coverage Document and Endorsements, if any, issued to form a part thereof, complete the coverage afforded by participation in the ACCA Liability Self-Insurance Fund. See Coverage Document for definitions of terms listed above.

(Member Representative – Signature)

(Member Representative – Title)

(Date)

Robert O. Bradford

(Fund Administrator)

January 1, 2024
(Date)

MOTIONED BY VICE-CHAIR LAMAR DAUGHERY TO APPROVE FOR THE CHAIR BERTHA K. MCELRATH SIGNING THE ASSOCIATION OF COUNTY COMMISSIONS OF ALABAMA (ACCA) LIABILITY PROPERTY PROGRAM COVERAGE RENEWAL. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

4040



**ASSOCIATION OF COUNTY COMMISSIONS OF
ALABAMA
LIABILITY SELF-INSURANCE FUND, INC. -
PROPERTY PROGRAM**

Excluded Building and Equipment Endorsement

Member No: 0045-0019

Coverage

Period: 01/01/2024-01/01/2025

Member Name: Coosa County Commission

Endorsement

No: 004520240019

The Coverage Document is hereby amended to reflect that certain buildings and equipment are requested by the Member to be excluded from coverage. The excluded buildings and equipment are listed on the attached schedule.

ALL OTHER TERMS AND CONDITIONS STATED IN THE PROPERTY COVERAGE DOCUMENT REMAIN THE SAME.

Schedule of Excluded Buildings

Effective Date	Location Number	Location Name
12/7/2023	Location 011, 002:	SHERIFF RANGE BUILDING 1 CR 108, ROCKFORD, 35136

Bertha McElrath
(County Representative)

12/12/23
(Date)

Amey B. Field
(Fund Representative)

12/7/2023

As respects losses from any other peril, the following deductibles per **Occurrence** for all COVERED PROPERTY and coverages combined shall apply unless a different deductible is stated on any Schedule of Values:

1. To Any Vehicle	<u>\$1,000/\$2,000</u>
2. To Any Mobile Equipment	<u>\$1,000</u>
3. To Any Watercraft	<u>\$1,000</u>
4. To Any Fine Arts item	<u>N/A</u>
5. To Any Other Covered Loss	<u>\$1,000</u>

Two or More Deductibles

In the event of any **Occurrence** resulting in loss or damage covered against under this Coverage Document for which two or more deductibles apply, the total deductible shall not exceed the single largest deductible applicable to the **Occurrence**.

However, in any **Occurrence** where loss or damage is caused by more than one peril covered against under this Coverage Document, the Member shall have the right to separate the loss amount by peril for the purposes of application of the deductible(s) specified in this section, notwithstanding the above reference to two or more deductibles.

FORMS AND ENDORSEMENTS CONTAINED IN THIS COVERAGE DOCUMENT AT ITS INCEPTION:

Canine Endorsement

These Declarations, together with the Participation Agreement, as amended, and the Property Coverage Document, Schedules, and Endorsements, if any, issued to form a part thereof, complete the coverage afforded by participation in the ACCA Liability Self-Insurance Fund, Inc., Property Program. See Property Coverage Document for definitions.

Bertha McElwaine
(County Representative)

12/12/23
(Date)

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY THE APPROVAL TO PROVIDE A ONE-TIME UNIFORM ALLOWANCE OF \$500.00 TO ALL DEPUTIES AND INVESTIGATORS WITH \$300.00 BEING PAID FROM LINE ITEM 104 OF THE SHERIFF'S BUDGET AND \$200.00 BEING PAID FROM THE SHERIFF'S DISCRETIONARY FUND. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONER JOHN FORBUS THE APPROVAL TO PROVIDE ALL COOSA COUNTY SHERIFF'S OFFICE EMPLOYEES WITH A ONE-TIME LONGEVITY PAY OF \$200.00 PAID FROM THE SHERIFF'S DISCRETIONARY FUND PROVIDING THEY HAVE BEEN WITH THE COUNTY FOR ONE YEAR. SECONDED BY COMMISSIONER BRANDON DAVIS. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONER RONNIE JOINER TO REIMBURSE LINE 560 VEHICLE OR EQUIPMENT OF THE SHERIFF'S BUDGET WITH THE \$29,270.75 PAYMENT FROM CRS (COUNTY RISK SERVICES INSURANCE) DUE TO TOTALED VEHICLE. SECONDED BY COMMISSIONER BRANDON DAVIS. UNANIMOUSLY APPROVED

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY THE APPROVAL TO USE SHERIFF'S DISCRETIONARY FUNDS FOR BANKCORP FINANCING TO PURCHASE 2 VEHICLES. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

OLD BUSINESS

MOTIONED BY CHAIR BERTHA K. MCELRATH TO TABLE THE SHERIFF PURCHASING THE MATERIALS TO BUILD AND SHEETROCK WALLS, INSULATION, AND DROP CEILING MATERIALS TO ACCOMMODATE GROWTH OF SHERIFF'S OFFICE USING CAPITAL IMPROVEMENT FUNDS. SECONDED BY COMMISSIONER JOHN FORBUS. UNANIMOUSLY APPROVED

MOTION TO ADJOURN

MOTIONED BY VICE-CHAIR LAMAR DAUGHERTY TO ADJOURN. SECONDED BY COMMISSIONER RONNIE JOINER. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 9TH DAY OF JANUARY, 2024.

CHAIR-BERTHA MCELRATH

VICE-CHAIRMAN LAMAR DAUGHERTY

COMMISSIONER RONNIE JOINER

COMMISSIONER JOHN FORBUS

COMMISSIONER BRANDON DAVIS