

**AGENDA**  
**COOSA COUNTY COMMISSION**  
**October 13, 2020**  
**9:30 Regular Commission Meeting**

**WELCOME**

**PUBLIC COMMENTS:** Mr. James Rainwater -

**ELECTED OFFICIAL COMMENT:****CALL TO ORDER****COMMISSION ROLL CALL****INVOCATION, PLEDGE OF ALLEGIANCE****APPROVE AGENDA****READING OF MINUTES**

**AWARDS AND PRESENTATIONS** --Resolution honoring the Coosa County Commission for its Excellent Liability Loss Experience from the Association of County Commissions of Alabama

**CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

**NEW BUSINESS**

- (1) Approval of Action regarding Coosa County Road 12 (District 3/Ray Community)- Commissioner Kelley
- (2) Approval of Alcoholic Beverage Control Board transfer license applications for a type 050-Retail Beer (Off Premises only) and Type 070 license for Retail Table Wine (Off Premises only) for Applicant SUMUKH Inc(Mitalbahen Patel). at location address, 24123 US. Hwy 231, Sylacauga, AL 35151. Previous license was in the name of: Central Alabama Management.LLC --Commissioner Dunham/Sheriff Howell
- (3) Approval for County Commission to cover a portion and/or all of the increase in health insurance premiums beginning December 1, 2020 -- Chairman Adams/Administrator Graham
- (4) Approval to allow Sylacauga Glass to install protective barriers(storefront door and frame/aluminum framing) in Probate Office in the amount of \$3500 which can be reimbursed by the Cares Act. Funds to be charged and reimbursed to facilities. -- Judge Dean
- (5) Approval appointment of one Commissioner as representative and one alternate Commissioner to represent Coosa County on the East Alabama Rural Planning Organization (District Policy Committee).-Chairman Adams

- (6) Approval to give each polling station(10 in total) an extra \$100 toward sanitation of the polling areas after voting concludes in the November general election.-Judge Dean
- (7) Discussion of the letter dated 10/06/2020 to Chairman Todd Adams regarding the Equality fire station from Lester Duke, President of the Coosa County Association of Voluntary Fire Departments – Chairman Adams
- (8) Approval to spend \$7800 to secure door access to the front of Sheriff Office Building and Office and submit for reimbursement under the Cares Act.- Sheriff Howell
- (9) Discussion of rollover from last year's Sheriff's vehicle budget to FY21 – Sheriff Howell
- (10) Approval to Remove Items listed on memo sheet dated 9/30/2020 regarding both reappraisal and revenue office inventory items that are either duplicate or obsolete.-Revenue Commissioner Lamberth
- (11) Approval to offer prospective EMA director the position by formal letter from the County Administrator with a response to be received prior to October 20, 2020 – Administrator Graham
- (12) Approval for the County Engineer to apply for "Rebuild Alabama Annual Grant Program Applications" and the ATRIP II application for FY21-Chairman Adams
- (13) Approval of two tag mail fees for the Probate Office (\$2 for decals and \$4 for plates) or increasing mail fees. –Judge Dean/Attorney Johnson

Recess until after lunch

#### OLD BUSINESS

- (14) Interview set for EMA position – Chairman Adams
- (15) Selection of new EMA director and alternate by the County Commission.-Chairman Adams

#### STAFF REPORTS

Administrator –

Attorney-

EMA

Courthouse Maintenance-

Engineer-

Safety Coordinator-

#### DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

**MINUTES****COOSA COUNTY COMMISSION****OCTOBER 13, 2020****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE OCTOBER 13, 2020 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

**COMMISSION ROLL CALL**

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, UNZELL KELLEY, RANDALL DUNHAM, AND RONNIE JOINER.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY COMMISSIONER RANDALL DUNHAM. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**APPROVE AGENDA**

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA MCELRATH TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

**READING OF MINUTES**

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

## AWARDS AND PRESENTATION

RESOLUTION HONORING THE COOSA COUNTY COMMISSION FOR ITS EXCELLENT LIABILITY LOSS EXPERIENCE FROM THE ASSOCIATION OF COUNTY COMMISSIONS OF ALABAMA.



## Resolution

### CONGRATULATING THE COOSA COUNTY COMMISSION FOR ITS EXCELLENT LIABILITY LOSS EXPERIENCE

**WHEREAS**, the Coosa County Commission is a participant in the Association of County Commissions of Alabama Liability Self-Insurance Fund, Inc.; and

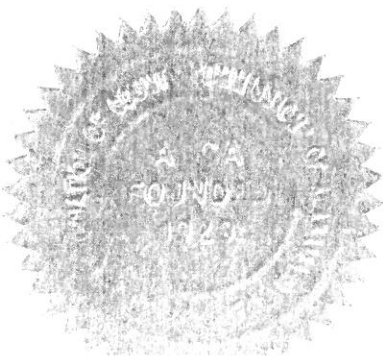
**WHEREAS**, for the last three insurance years, the Coosa County Commission's liability claims experience has been outstanding; and

**WHEREAS**, this outstanding claims experience is an indication that the Coosa County Commission and the county's employees are dedicated to keeping liability claims to a minimum, thereby protecting citizens and preserving the county's financial resources; and

**WHEREAS**, the Board of Trustees for the Association of County Commissions of Alabama Liability Self-Insurance Fund, Inc. has, in recognition of the county's outstanding claims experience, awarded Coosa County a Safety Dividend check.

**NOW THEREFORE, BE IT RESOLVED BY THE MEMBERSHIP OF THE ASSOCIATION OF COUNTY COMMISSIONS OF ALABAMA ASSEMBLED AT ITS 92<sup>nd</sup> ANNUAL CONVENTION IN PRATTVILLE, ALABAMA** that the Coosa County Commission and its employees be commended for their outstanding liability claims experience.

**IN WITNESS WHEREOF**, the Association has caused this resolution to be executed in its name and on its behalf by its President and Executive Director and has caused its corporate seal to be impressed thereon, all on this 20<sup>th</sup> day of August, 2020.



President, ACCA

Executive Director, ACCA



CONSENT AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES).

# Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail Fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) \* Website: [www.coosacountyso.org](http://www.coosacountyso.org)



# MEMO

To: Coosa County Commission  
From: Coosa County Sheriff's Office  
Date: September 23, 2020  
Re: Belinda Sue Hill – Resignation


RECEIVED  
COOSA COMMISSION

SEP 23 2020

PO BOX 10

**MESSAGE:**

Belinda S. Hill has resigned from her position as Correctional Officer/Dispatcher. Her final date will be October 7, 2020. Attached are Hill's resignation letter and her request to receive remaining vacation and comp hours. Once Hill returns the county property, your office will receive a memo. Hill will come to the Sheriff's Office to get her final check. This memorandum for the record will remain in effect until further notice.

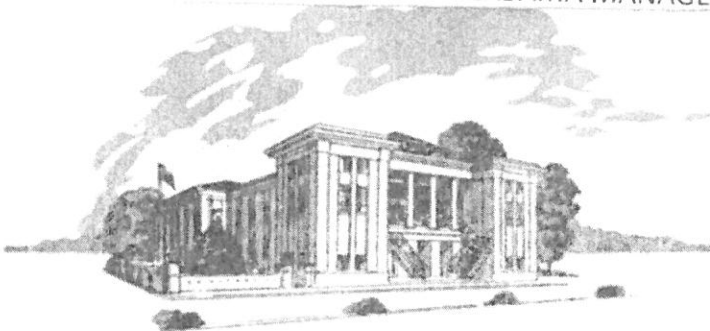
  
Michael Howell, Sheriff

09/23/2020  
Date

NEW BUSINESS

3646 MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RONNIE JOINER TO TABLE THE APPROVAL OF ACTION REGARDING COOSA COUNTY ROAD 12 (DISTRICT 3/RAY COMMUNITY) UNTIL DECEMBER MEETING. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF ALCOHOLIC BEVERAGE CONTROL BOARD TRANSFER LICENSE APPLICATIONS FOR A TYPE 050-RETAIL BEER (OFF PREMISES ONLY) AND TYPE 070 LICENSE FOR RETAIL TABLE WINE (OFF PREMISES ONLY) FOR APPLICANT SUMUKH INC. (MITALBAHEN PATEL). AT LOCATION ADDRESS, 24123 US HWY 231, SYLACAUGA, ALABAMA 35151. PREVIOUS LICENSE WAS IN THE NAME OF: CENTRAL ALABAMA MANAGEMENT. LLC. UNANIMOUSLY APPROVED



# Coosa County Commission

Post Office Box 10  
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA  
ADMINISTRATOR  
PHONE (256) 377-1354  
FAX (256) 377-2524

DISTRICT 1  
RANDALL DUNHAM

DISTRICT 2  
BERTHA KELLY  
VICE CHAIRMAN

DISTRICT 3  
UNZELL KELLEY

DISTRICT 4  
RONNIE JOINER

DISTRICT 5  
TODD J. ADAMS  
CHAIRMAN

October 13, 2020

Alabama ABC Board Enforcement Division  
c/o Ms. Retunda Leonard, Licensing and Compliance  
3350 Skyway Drive  
Auburn, AL 36830

Dear Retunda,

The Coosa County Commission held its regular meeting October 13, 2020 and the application for transfer 050- Retail Beer (OFF PREMISES ONLY) and 070-Retail Table Wine (OFF PREMISES ONLY), Sumukh Inc, dba Hop In 010476 for location 24123 US Hwy 231 Sylacauga, Al 35151, was approved.

Sincerely,

*Todd J. Adams*

Todd J. Adams  
Chairman  
Coosa County Commission



STATE OF ALABAMA  
ALCOHOLIC BEVERAGE CONTROL BOARD  
Confirmation Number: 20200709093216611

**NOTICE OF TRANSFER OF ABC LICENSED BUSINESS**

**NOTE: A Copy of Operating Agreement Must be Attached To Application**

CURRENT LICENSEE:  
CENTRAL ALABAMA MANAGEMENT LLC  
Address: PO BOX 1564  
LAWRENCEVILLE, GA 30046  
Telephone: 706-977-7109

NEW APPLICANT:  
SUMUKH INC  
Address: 24123 US HWY 231  
SYLACAUGA, AL 35151  
Telephone: 334-399-4694

Current License No: 050-011287619  
070-011287619

LICENSED PREMISES ADDRESS: 24123 US HWY 231 SYLACAUGA, AL 35151

THE AFORENAMED HEREBY SERVE NOTICE TO THE ABC BOARD OF THE ATTACHED CONTRACTUAL AGREEMENT GOVERNING THE CONTINUATION OF SALES OF ALCOHOLIC BEVERAGES ON THE LICENSED PREMISES.

The Parties to this agreement hereby acknowledge and affirm that the New (Applicant) Licensee will, at all times, act as the AGENT for the Current (Named) Licensee, and the Current Licensee shall act as PRINCIPAL for the purposes of the attached Agreement. The Principal shall be bound by all acts and/or omissions of the Agent in the operation of the licensed premises.

The Current Licensee is now and shall remain liable for any violations of ABC Rules and Regulations or other Alabama Law for the duration of the attached Agreement; and, further, that the Current Licensee has the right and authority, under Alabama Law, to surrender the ABC License to the ABC Board at any time.

The parties acknowledge that the operation of the licensed premises shall remain subject to inspection by ABC Enforcement, and must comply with all State and Local regulations and Laws, and that the local ABC Enforcement District Office must be immediately notified of any change in the attached Agreement.

**THE CURRENT LICENSE WILL NOT BE RENEWED.**

WITNESS our hands and seals on this the 9<sup>th</sup> day of July, 2020.

CURRENT LICENSEE (NAMED ON LICENSE)

NEW LICENSEE (APPLICANT)

Alissa Green  
Print Name: A. Green  
Title: Power of Attorney

Mitzi b. hen Patel.  
Print Name:  
Title:

WITNESS: (By ABC Enforcement) [Signature]  
Revised 9/08

## Receipt Confirmation Page

Receipt Confirmation Number: 20200709093216611

Application Payment Confirmation Number: 61654066

Payment Summary	
Payment Item	Fee
Transfer Fee for License 050 and License 070	\$100.00
<b>Total Amount to be Charged</b>	<b>\$100.00</b>

## Application Type

Application Type: TRANSFER

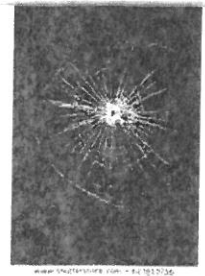
## Applicant Information

License Type 1: 050 - RETAIL BEER (OFF PREMISES ONLY)  
License Type 2: 070 - RETAIL TABLE WINE (OFF PREMISES ONLY)  
License County: COOSA  
Business Type: LLC  
Trade Name: HOP IN 010476  
Applicant Name: SUMUKH INC  
Location Address: 24123 US HWY 231  
SYLACAUGA, AL 35151  
Mailing Address: 24123 US HWY 231  
SYLACAUGA, AL 35151  
Contact Person: MITALBAHEN PATEL  
Contact Home Phone: 334-669-2602  
Contact Business Phone: 334-399-4694  
Contact Fax:  
Contact Cell Phone:  
Contact Email Address:  
Contact Web Address:

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RONNIE JOINER THE APPROVAL FOR COUNTY COMMISSION TO COVER 100% OF THE INCREASE IN HEALTH INSURANCE PREMIUMS BEGINNING DECEMBER 1, 2020. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY BERTHA MCELRATH THE APPROVAL TO ALLOW SYLACAUGA GLASS TO INSTALL PROTECTIVE BARRIERS (STORE FRONT DOOR AND FRAME/ALUMINUM FRAMING) IN PROBATE OFFICE IN THE AMOUNT OF \$3500 WHICH CAN BE REIMBURSED BY THE CARES ACT. FUNDS TO BE CHARGED AND REIMBURSED TO FACILITIES. UNANIMOUSLY APPROVED  
**SYLACAUGA GLASS CO INC**

510 North Broadway  
Sylacauga, AL 35150  
256-245-2222  
debbiesanders53@yahoo.com



**ADDRESS**  
Coosa County Commission  
P.O. Box 10  
Rockford, AL

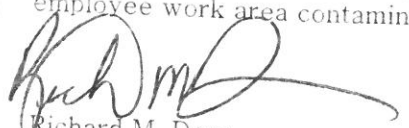
**ESTIMATE # 2317**  
**DATE 09/30/2020**

ACTIVITY	QTY	RATE	AMOUNT
<b>Glass</b> Bronze aluminum framing to install on top of counter Bronze aluminum storefront door and frame 1/4" clear glass	1	2,900.00	2,900.00
<b>Labor</b> Installation	1	600.00	600.00

**TOTAL \$3,500.00**

Accepted By \_\_\_\_\_ Accepted Date \_\_\_\_\_

Due to the COVID-19 Pandemic public-health hazards, the Coosa County Probate Court, Records, and Driver License Office is required to construct a wall to provide adequate separation between the general public and Probate Office employees. The Probate Office is open to a large volume of customers constantly going and coming for records room access/document research, copying documents, obtaining driver license, processing business filings, recording land deeds and records, etc. This glass and framing will complete the wall construction and will provide proper safeguards/protective barriers to ensure social distancing and decrease employee work area contamination.

  
Richard M. Dean  
Judge of Probate

3648

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO APPOINT COMMISSIONER UNZELL KELLEY AS REPRESENTATIVE AND COMMISSIONER RONNIE JOINER AS THE ALTERNATE ON THE EAST ALABAMA RURAL PLANNING ORGANIZATION (DISTRICT POLICY COMMITTEE). UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY BERTHA MCELRATH THE APPROVAL TO GIVE EACH POLLING STATION (10 IN TOTAL) AN EXTRA \$100 TOWARD SANITATION OF THE POLLING AREAS AFTER VOTING CONCLUDES IN THE NOVEMBER GENERAL ELECTION. UNANIMOUSLY APPROVED

The Coosa County Commission approved giving each polling station \$100 each to use toward sanitation of the polling area after the voting concludes. There are 10 polling locations in Coosa County.

Regards,

*Bridget H. Graham, CPA, CGMA*

Coosa County Administrator

PO Box 10, Rockford, AL 35136

(256)377-1350

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY BERTHA MCELRATH THE APPROVAL TO SPEND \$7858 TO SECURE DOOR ACCESS TO THE FRONT OF SHERIFF OFFICE BUILDING AND OFFICE AND SUBMIT FOR REIMBURSEMENT UNDER THE CARES ACT.

UNANIMOUSLY APPROVED



**ICOTECH**

DETENTION SECURITY ELECTRONICS

P.O. BOX 210424, Montgomery,  
Alabama 36121  
334-386-9996 FAX: (888) 696-5403  
e-mail [info@icotechinc.com](mailto:info@icotechinc.com)  
[www.icotechinc.com](http://www.icotechinc.com)

July 13, 2020

Capt. Mike Mull  
Coosa County Jail AL

**RE: Coosa County Jail AL**

**Subject: Security Systems Upgrade**

Quotation #071320-1

Capt. Mull,

We are pleased to quote the following:

### **System - General**

#### **We include:**

- Provide a integration into the ECON control system to monitor the following:
  - (1) Intercom Station
  - (3) Card Access Doors

### **System Components**

#### **We include:**

- Provide (1) Card Access Controller and associated modules
- Provide (4) Card Readers
- Provide (2) Push Release Buttons
- Provide (3) Magnetic locks.
- Provide All Card Reader cabling.
- Provide All Expose Conduit, and boxes
- Provide (1) Intercom Station for front lobby door, and program it into the ECON control system.

### **General**

#### **We include:**

- One (1) year equipment warranty.
- One (1) year software and technical support.
- Drawings show here Coosa County personal will need to run cables.

### **Our Base Price does NOT include:**

- Any Rack or Enclosures unless specified above
- Any wire, fiber or cable unless specified above
- Bid bond, material bond or performance bond

- Any costs associated with or arising out of any requirement or requirements that may be imposed but are not stated in the plans or specifications delivered to ICOTECH. This could include the modification of our equipment or the provision of additional equipment.
- Testing or certification by any agency or party other than our own employees
- Taxes
- Any labor to pull cable. Coosa County personal will pull cable according to drawings.

**Additional Terms and Conditions:**

1. Warranty support for the system is contingent upon the Owner providing remote access to the system via the internet.
2. Payment terms are 25% due upon submittal approval, 25% on design completion and testing and balance due net 30 upon delivery of equipment.
3. No retainage may be held on invoices.
4. This proposal is based on the use of the equipment as submitted. Any changes may result in a change in price.
5. Onsite service is available on an as needed basis for standard ICOTECH field service rates.
6. Issuance of a purchase order or Letter of Intent for this quotation constitutes your acceptance of this proposal and agreement to all above terms.

**Our Price is.....\$7,858.00**  
 Seven Thousand Eight Hundred Fifty Eight and..... 00/100 Dollars

This Quote is valid for thirty (30) days.

If you have any questions regarding this scope, please do not hesitate to call our office.

Very truly yours,

Andrew Godwin  
ICOTECH, Inc.



DISCUSSION OF ROLLOVER FROM LAST YEAR'S SHERIFF'S VEHICLE BUDGET TO FY21

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS THE APPROVAL TO REMOVE ITEMS LISTED ON MEMO SHEET DATED 9/30/2020 REGARDING BOTH REAPPRAISAL AND REVENUE OFFICE INVENTORY ITEMS THAT ARE EITHER DUPLICATE OR OBSOLETE. UNANIMOUSLY APPROVED

9/30/2020

Debra,

Here is a list of the items on your inventory that's either duplicate or obsolete. They have been listed on this letter for you to sign for the items to be taken off your inventory.

Reappraisal Office		
Asset#	Decal#	Description
400241	0000000441	Assessment sheet printer
700195	0000000790	Cross paper shredder
700360	0000000935	Workstation-duplicate
Revenue Office		
400073	0000000439	Modem
400243	No Decal#	Line Printer
700098	0000000697	Paper Shedder

Thanks,  
Agatha



MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA MCELRATH THE APPROVAL FOR THE COUNTY ENGINEER TO APPLY FOR "REBUILD ALABAMA ANNUAL GRANT PROGRAM APPLICATIONS" AND THE ATRIP II APPLCIATION FOR FY 21.  
UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY RONNIE JOINER THE APPROVAL OF TWO TAG MAIL FEES FOR THE PROBATE OFFICE (\$2 FOR DECALS AND \$4 FOR PLATES) OR INCREASING MAILING FESS. UNANIMOUSLY APPROVED

**RESOLUTION NUMBER 2020-1013(1)**

**A RESOLUTION OF THE Coosa County Commission TO set Mail Order Fees in the amount of \$2(two dollars for decals and \$4(four dollars) for tags to be applied by the Judge of Probate for renewal of licenses to whom the license has been previously issued, including, but not limited to, boat decals, and the renewal forms shall be required to be returned prior to the expiration of the license. The signature of the licensee thereon and proper remittance shall constitute sufficient authority for the judge of probate to issue the license and return it to the licensee by mail and**

**WHEREAS, the Coosa County Commission is given the authority to set mail order fees for renewal of license by mail authorized by the Code of Alabama (1975) § 45-19-92.26, and**


**WHEREAS, the Commission voted unanimously on the 13<sup>th</sup> day of October, 2020 to raise the current mailing fee; and**

**NOW, THEREFORE, BE IT RESOLVED BY THE COOSA COUNTY COMMISSION, IN REGULAR SESSION ASSEMBLED, that the COUNTY hereby adopts the mail renewal fees as set forth, herein.**

**ADOPTED BY THE COOSA COUNTY COMMISSION ON THIS THE 13TH DAY OF OCTOBER 2020.**

  
\_\_\_\_\_

Todd J. Adams, Commission Chairman

ATTEST:   
\_\_\_\_\_

Bridget H. Graham, County Administrator

RECESS UNTIL AFTER LUNCH

**OLD BUSINESS**

INTERVIEWS SET FOR EMA POSITION


SELECTION OF NEW EMA DIRECTOR WAS FIRST PLACE SELECTION SHELDON HUTCHERSON BASED ON POINTS, JAMES TROTT AND JAMINE KILGORE TIED FOR SECOND PLACE.

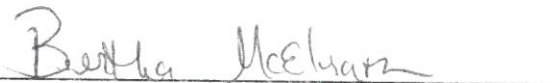
MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY THE APPROVAL TO OFFER SHELDON HUTCHERSON THE EMA DIRECTOR POSITION BY FORMAL LETTER FROM THE COUNTY ADMINISTRATOR WITH A RESPONSE TO BE RECEIVED PRIOR TO OCTOBER 20, 2020. UNANIMOUSLY APPROVED

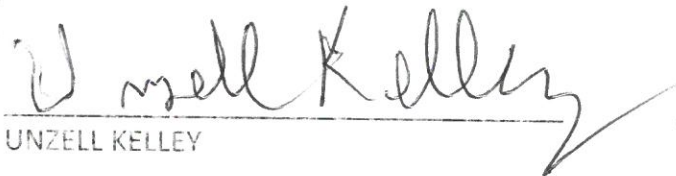
**MOTION TO ADJOURN**

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM TO ADJOURN. UNANIMOUSLY APPROVED


MINUTES APPROVED THIS 10th DAY OF NOVEMBER, 2020.

  
CHAIRMAN, TODD ADAMS

  
VICE CHAIRMAN, BERTHA K. MCELRATH

  
UNZELL KELLEY

  
RANDALL DUNHAM

  
RONNIE JOINER



**AGENDA**  
**COOSA COUNTY COMMISSION**  
**November 10, 2020**  
**9:30 Regular Commission Meeting**  
**TO BE HELD AT E911 Building Conference Room**

**WELCOME**

**PUBLIC COMMENTS:**    **Citizen's Complaints – Advanced Disposal Service**  
    Judy Shivers – Smyrna Bradford Area  
    Mary Bennett – Weogufka/Stewartville Area  
**Advanced Disposal Representative-Comments/Response**  
**GFL Solid Waste Southeast LLC – Comments/Response**  
**Frank Arnold, Project Manager/Amwaste – Options-Trash PU**  
**John Goff, State Forestry Commission – Forever Wild**  
 Nomination of "Coosa WMA -- Hatchett Creek Addition (151  
 acres)  
**Barry Curtis, Sylacauga Ambulance Services – Information**

**ELECTED OFFICIAL COMMENT:****CALL TO ORDER****COMMISSION ROLL CALL****INVOCATION, PLEDGE OF ALLEGIANCE****APPROVE AGENDA****READING OF MINUTES****AWARDS AND PRESENTATIONS –****CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

**NEW BUSINESS**

- (1) Approval of Action regarding request for intermittent FMLA leave for a maintenance department employee in order to care for a parent with an FMLA qualified illness – Administrator Graham
- (2) Approval to allow Maintenance Department Manager to request donation of leave for maintenance department employee qualified for an approved FMLA leave – Administrator Graham
- (3) Approval of Forever Wild Nomination for the "Coosa WMA – Hatchett Creek" addition of 151 acres – Chairman Adams/Revenue Commission

- (4) Notification of Sheriff's Office intent to give his administrative staff (Jamie Thornton and Sheila Thomas) a onetime longevity incentive payment of \$500 each which will be distributed as a separate check with the regular payroll dated November 20, 2020-Sheriff Howell
- (5) Approval to accept reassignment of Advanced Disposal contract to GFL – Chairman Adams
- (6) Discussion of Ambulance Service options for Coosa County – Chairman Adams
- (7) Approval of acceptance of bid for EMA submitted grant for E911 generator – E911 Director Robinson/EMA Director Sellers
- (8) Approval of Proclamation for Coosa County Alabama Farm-City Week for dates November 19<sup>th</sup>-November 25<sup>th</sup> – Revenue Commissioner Lamberth
- (9) Approval to grant property on south side of CR 20 to Equality Fire Department – Commissioner Joiner

#### OLD BUSINESS

- (1) Approval of Action regarding Coosa County Road 12 (District 3/Ray Community)-  
Commissioner Kelley

#### STAFF REPORTS

Administrator -

Attorney-

EMA

Courthouse Maintenance-

Engineer-

Safety Coordinator-

#### DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

**MINUTES****COOSA COUNTY COMMISSION****NOVEMBER 10, 2020****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE NOVEMBER 10, 2020 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

**COMMISSION ROLL CALL**

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, UNZELL KELLEY, RANDALL DUNHAM, AND RONNIE JOINER. VICE CHAIR BERTHA K. MCELRATH WAS NOT PRESENT.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**APPROVE AGENDA**

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

**READING OF MINUTES**

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

**CONSENT AGENDA**

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL.  
UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES).

# Coosa County Sheriff's Office

Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail Fax 256-377-2690

Email: [office@coosaso.com](mailto:office@coosaso.com) \* Website: [www.coosacountyso.org](http://www.coosacountyso.org)



# MEMO

To: Coosa County Commission  
From: Michael Howell, Sheriff  
Date: October 13, 2020  
RE: Eric Brandon Pike – Resignation

**MESSAGE:**

Eric Brandon Pike resigned his position as Deputy Sheriff as of October 11, 2020. Attached are Pike's resignation letter and his request for insurance premium reimbursement will be over later. Mr. Pike has turned in all of his uniforms and his equipment. Mail his check(s) to 1475 Coosa County Road 130, Goodwater, AL 35072.

  
Michael Howell, Sheriff

10/14/2020

RECEIVED  
COOSA COMMISSIONER  
Date

10-15-2020



# Coosa County Sheriff's Office

Michael Howell, Sheriff

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Office: 256-377-4922 • Fax 256-377-1244

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# MEMO

To: Coosa County Commission  
From: Michael Howell, Sheriff  
Date: October 14, 2020  
RE: William Charles Bradberry – New Hire - Deputy

**MESSAGE:**

William Charles Bradberry is hired by the Coosa County Sheriff's Office as a Deputy Sheriff. Bradberry's start date was October 13, 2020, and his rate of pay is \$14.85 per hour. Bradberry will receive an increase in pay upon completing the APOSTC Refresher Academy.

This memorandum for the record will remain in effect until further notice.

  
Michael Howell, Sheriff

10/14/2020  
Date

RECEIVED  
COOSA CO. COMMISSION  
OCT 14 2020  
FO 500-10

# COOSA COUNTY JUDGE OF PROBATE

## JUDGE: RICHARD M. DEAN



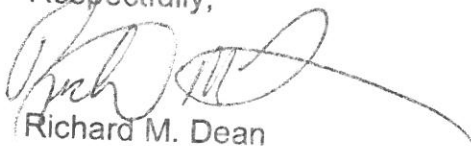
October 15, 2020

RE: Incremental Pay Increase as Per the Terms of the Hire Letter for Mrs. Pamela H. Weathers, Judge of Probate Chief Clerk

To: Coosa County Commission Administrator  
Rockford, Alabama 35136

1. As of October 23, 2020, Mrs. Weathers will have been in the Chief Clerk position for eighteen months. As per the April 23, 2019, Hire Letter, paragraphs 2 and 3, she is eligible for consideration of a \$1,000.00 annual increase in salary if conditions are met.
2. Mrs. Weathers has met or exceeded requirements outlined in the April 23, 2019, Hire Letter. She performed her duties in an outstanding manner and attended all Alabama Judge of Probate conferences/seminars earning the maximum Continuing Judicial Education credits available and required. In addition to Probate Court related conferences, she attended election seminars/classes that included election functions and Cybersecurity of the election process. Mrs. Weathers was also instrumental in the Probate Offices' migration to the Microsoft 365 Office Management/Cloud Platform that provides added layers of security and improves office operations. Although not completely implemented, Mrs. Weathers efforts has allowed us to make great progress. Select Probate Office personnel now have access to calendars, e-mail, documents, and SharePoint Project Management at their fingertips (with proper access) credentials regardless of their work location. In addition, she helped lead the implementation of the Probate Office Appoint Bookings program that allows office personnel and customers to make online appointments to conduct business in the Probate Offices. She assisted with establishing security protocols that classification levels of access to Administrative Privileges. Chief Clerk Weathers' conduct is always professional; she represents the Judge, her office and Coosa County well in all aspects regardless of the venue.
3. I certify all requirements were met and request a \$1,000.00 annual pay increase for Mrs. Weathers effective with the next pay period. Please take the appropriate action for the pay increase and place this letter in Mrs. Weathers' personnel file.

Respectfully,

  
Richard M. Dean

RECEIVED  
COMMISSION  
OCT 15 2020

PO BOX 10

**NEW BUSINESS**

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY TODD ADAMS THE APPROVAL OF ACTION REGARDING REQUEST FOR INTERMITTENT FMLA LEAVE FOR A MAINTENANCE DEPARTMENT EMPLOYEE IN ORDER TO CARE FOR A PARENT WITH AN FMLA QUALIFIED ILLNESS. APPROVED BY CHAIR-TODD ADAMS, UNZELL KELLEY AND RONNIE JOINER. RANDALL DUNHAM ABSTAINED.

October 23, 2020

RE: Intermittent FMLA

Dear Commissioners,

I am requesting to be approved for intermittent FMLA for the care and comfort of my father who has recently been given less than 6 months of life. I am in partnership with my other siblings in care of my Father thus only requiring intermittent leave.

I will provide all the required documentations to accommodate the FMLA guidelines including notification of expected absences and communication concerning unexpected absences.

Thank you for your consideration of this request.

Respectfully Submitted

[REDACTED]

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL TO ALLOW MAINTENANCE DEPARTMENT MANAGER TO REQUEST DONATION OF LEAVE FOR MAINTENANCE DEPARTMENT EMPLOYEE QUALIFIED FOR AN APPROVED FMLA LEAVE. APPROVED WITH RANDALL DUNHAM ABSTAINING

Tuesday, November 10, 2020

Maintenance Manager, Todd Brown, would like to request donations of leave for [REDACTED], who has qualified for FMLA intermittent leave to take care of a qualified family member. Donations cannot be accepted until [REDACTED] has depleted her leave bank to zero but must be received before her leave bank is empty. Please consider my request.

Regards,

Todd Brown, Maintenance Manager



MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS TO TABLE UNTIL DECEMBER 8<sup>TH</sup> ON THE APPROVAL OF FOREVER WILD NOMINATION FOR THE "COOSA WMA-HATCHETT CREEK" ADDITION OF 151 ACRES. UNANIMOUSLY APPROVED

NOTIFICATION OF SHERIFF'S OFFICE INTENT TO GIVE HIS ADMINISTRATIVE STAFF (SHELIA THOMAS AND JAMIE THORNTON) A ONETIME LONGEVITY INCENTIVE PAYMENT OF \$500 EACH WHICH WILL BE DISTRIBUTED AS A SEPARATE CHECK WITH THE REGULAR PAYROLL DATED NOVEMBER 20, 2020

## Coosa County Sheriff's Office

Michael Howell, Sheriff

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October 27, 2020

Re: Onetime Incentive Pay,

To the Coosa County Commission:

Honorable Commissioner Adams  
 Honorable Commissioner McElrath  
 Honorable Commissioner Kelley  
 Honorable Commissioner Dunham  
 Honorable Commissioner Joiner,

I, Sheriff Michael Howell, department head of the Coosa County Sheriff's Office, has decided to give my administration staff a one-time longevity incentive pay. This incentive pay is not subject to retirement, and this payment should not be included in the employee payroll checks. Attached is check #1121 for \$1,000. Each administration personnel should receive \$500 each for Shelia Thomas and Jamie Thornton. This amount should be distributed with the payroll dated November 20, 2020. Thank you all in advance.

Sincerely,

Sheriff Michael Howell

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY TO TABLE THE APPROVAL TO ACCEPT REASSIGNMENT OF ADVANCED DISPOSAL CONTRACT.  
 UNANIMOUSLY APPROVED

DISCUSSION OF AMBULANCE SERVICE OPTIONS FOR COOSA COUNTY.

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF ACCEPTANCE OF BID FOR EMA SUBMITTED GRANT FOR E911 GENERATOR.  
 UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF THE PROCLAMATION FOR COOSA COUNTY ALABAMA FARM-CITY WEEK FOR DATES NOVEMBER 19<sup>TH</sup>- NOVEMBER 25<sup>TH</sup>. UNANIMOUSLY APPROVED

**PROCLAMATION FOR COOSA COUNTY**  
**ALABAMA FARM-CITY WEEK**  
**November 19-25, 2020**


For over 60 years during Thanksgiving week, the American people have observed Farm-City Week to express gratitude for the bounty with which God has blessed our land and to recognize the achievements of the farmers, rural townspeople, and city residents who make our Nation's agricultural production and distribution system so successful. Truly this cooperation between rural and city dwellers for mutual benefit helps ensure our country's well-being.

America's farmers have provided food and fiber to sustain our people throughout decade after decade of progress. Farmers' productivity has increased steadily, thanks largely to their initiative in supporting and adopting the methods and materials developed by scientific research. Yield per acre has grown tremendously, with the result that American farmers are able not only to meet the Nation's basic needs for food stuffs, but also to produce agricultural goods for export and for a wide variety of specialty markets here in the United States and around the world.

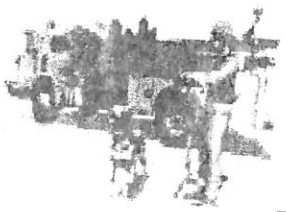
American agriculture, and the many service industries that depend upon it in cities and towns and along all the routes in between, is a story of extraordinary labor creating extraordinary abundance. At this time of year, it is only fitting that all Americans offer some special sign of thanks to those who grow, harvest, and bring to our Nation's tables the fruits of sun, seed, and soil.

**NOW, THEREFORE, I, the Honorable Todd Adams, Chairman of the Coosa County Commission**, by virtue of the authority vested in me do hereby, proclaim the week of November 19 through November 25, 2020, as ALABAMA FARM-CITY WEEK. I call upon all citizens of Coosa County to join in recognizing the accomplishments of our productive farmers and of our urban residents, who cooperate to create abundance, wealth, and strength for our County, State, and Nation.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 10<sup>th</sup> day of November in the year of our Lord two thousand twenty.

  
\_\_\_\_\_  
Todd Adams, Chairman

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL TO GRANT PROPERTY ON SOUTH SIDE OF CR 20 TO EQUALITY FIRE DEPARTMENT PROVIDED IT IS NO LONGER NEEDED FOR COOSA COUNTY HWY DEPARTMENT PURPOSE. UNANIMOUSLY APPROVED



COOSA COUNTY ASSOCIATION OF VOLUNTEER FIRE DEPTS.

EQUALITY, GOODWATER, HANOVER, KELLYTON, MARBLE VALLEY, RAY COMMUNITY, RICHVILLE, ROCKFORD, STEWARTVILLE, WEOGUFKA

10/6/2020

Hon. Todd Adams – Chairman  
Coosa County Commission

Dear Chairman Adams,

It is my understanding that the County Commission wishes to donate a parcel of land to the Equality VFD on Coosa County Road 20 for the purpose of constructing a satellite station. The fire association does not have jurisdiction in matters of property ownership of individual VFD's. However the fire association is in full agreement with the County Commission if it wishes to donate property in the Equality coverage area to the Equality VFD. This will result in no change to fire coverage areas or fire fee disbursement. If I can be of further assistance, please don't hesitate to call on me.

Best Regards,

Lester Duke - President  
Coosa County Assoc. of Vol. Fire Depts.











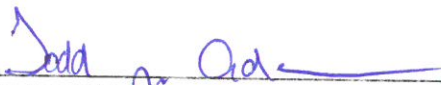
**OLD BUSINESS**

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS THE APPROVAL OF ACTION REGARDING COOSA CONTY ROAD 12 (DISTRICT 3/RAY COMMUNITY) UNANIMOUSLY APPROVED

**MOTION TO ADJOURN**


MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 8th DAY OF DECEMBER, 2020.

  
\_\_\_\_\_  
CHAIRMAN, TODD ADAMS

  
\_\_\_\_\_  
UNZELL KELLEY

  
\_\_\_\_\_  
RONNIE JOINER

  
\_\_\_\_\_  
RANDALL DUNHAM



**AGENDA**  
**COOSA COUNTY COMMISSION**  
**December 8, 2020**  
**9:30 Regular Commission Meeting**  
**TO BE HELD AT E911 Building Conference Room**

**WELCOME**

**PUBLIC COMMENTS:** John Goff, Alabama Forestry Commission – Partnership regarding Flagg Mountain improvements

**ELECTED OFFICIAL COMMENT:****CALL TO ORDER****COMMISSION ROLL CALL****INVOCATION, PLEDGE OF ALLEGIANCE****APPROVE AGENDA****READING OF MINUTES****AWARDS AND PRESENTATIONS – Honoring Kera Dunham for Student Leadership****CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

**NEW BUSINESS**

- (1) Approval of Forever Wild Nomination for the "Coosa WMA – Hatchett Creek" addition of 151 acres – Chairman Adams/Revenue Commission
- (2) Approval to partner with the Alabama Forestry Commission and supply 130 tons of gravel @25/ton for a total amount of \$3,250 from the general fund in order to assist the AFC with the ongoing project at Flagg Mountain to build a parking lot and handicap accessible walking trail on top of the mountain.-Commissioner Adams/John Goff AFC-Protection Division Director
- (3) Approval of Permission to place Community Action Committee documentation drop box outside of the Senior Citizen Building in Rockford-Commissioner Kelley
- (4) Discussion of CDBG-CV Dollars allocated to Coosa County and/or setting of possible work session – Chairman Adams/Vice Chair McElrath
- (5) Approval of Agency Agreement and Resolution by the Commission regarding Act 95-769 regarding postage related to voter file maintenance and newspaper mail outs – Board of Registrars
- (6) Approval of purchase/installation of Camera System by Dawgbytes to replace failing system to be installed at the Jail prior to December 31 which will be under the public works bid limit and covered by the Cares Act for reimbursement to the County-Jail Administrator Mull

- (7) Approval to sell donated salvaged Dodge Charger for parts on Gov.Deals – Sheriff Howell/Jail Admin Mull
- (8) Approval to declare Asset #700654, Decal #1188, 2010 Dodge Charger as surplus and sell on Govdeals – Sheriff Howell/Jail Admin Mull
- (9) Approval for the Sheriff to lease/purchase a new vehicle (Silverado/Ford F250) off state Bid list at a price up to \$28,769 from his discretionary funds. Financing/bond review to be completed for file and funds to go through the Commission Office. Sheriff Howell/ Admin. Graham
- (10) Approval to move \$40,000 from unexpended FY20 budget to FY21 budget to equip four recently purchased Ford Explorers. Sheriff Howell/Admin. Graham
- (11) Approval to advertise public works project/bid for roof replacement at the Board of Education/DHR building-DHR Representative/BOE Representative/Maint. Mgr Brown/Admin Graham

### OLD BUSINESS

- (1) Discussion/Approval of 5% onetime hazardous duty pay for all Sheriff Department employees due to Covid 19 and possibility of reimbursement under the Cares Act. Sheriff Howell/Admin. Graham
- (2) Approval to accept reassignment of the Advanced Disposal contract to GFL – Chairman Adams

### STAFF REPORTS

Administrator –

Attorney-

EMA

Courthouse Maintenance-

Engineer-

Safety Coordinator-

### DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

**MINUTES****COOSA COUNTY COMMISSION****DECEMBER 08, 2020****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE E911 BUILDING DECEMBER 08, 2020 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

**COMMISSION ROLL CALL**

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, UNZELL KELLEY, RANDALL DUNHAM, AND RONNIE JOINER.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**APPROVE AGENDA**

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

**READING OF MINUTES**

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED



**AWARDS AND PRESENTATION**  
**IN RECOGNITION OF KERA DUNHAM FOR STUDENT LEADERSHIP**

**RESOLUTION HONORING KERA DUNHAM FOR STUDENT LEADERSHIP**

**WHEREAS**, the Coosa County Commission, governing body of Coosa County, recognizes and appreciates Kera Dunham for her leadership to Coosa County students and peers;

**Kera Dunham** was born into a military family on July 11, 2003 to Nathan and Keri Dunham, and has lived in Selma AL, Okinawa Japan, and San Diego, CA experiencing various cultures and ethnicities;

**Kera Dunham** has resided in Goodwater AL since 2013 and is a Senior at Coosa Central High School;

**Kera Dunham** has trusted Jesus as Savior as a young adult and currently attends Church of the Highlands with her family;

**Kera Dunham** has remained an A-B student throughout her attendance in the Coosa County School System and is an active member of HOSA, FCA and BETA Club;

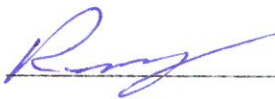
**Kera Dunham** has participated in the Varsity Volleyball and Softball teams since the 8<sup>th</sup> grade as well as being honored as the 8<sup>th</sup> grade Homecoming Queen, 10<sup>th</sup> and 11<sup>th</sup> grade Homecoming Class Representative and 12<sup>th</sup> grade Homecoming Queen;

**Kera Dunham** is planning on continuing her education in the Healthcare arena with a concentration on Physical Therapy

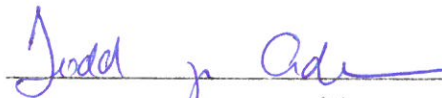
**Kera Dunham** has been an example of leadership, integrity and strength to her classmates, friends and peers;

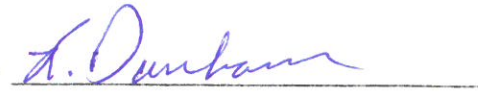
**WHEREAS**, let it be known, the Coosa County Commission would like to recognize Kera Dunham and wish her the best in her future endeavors.

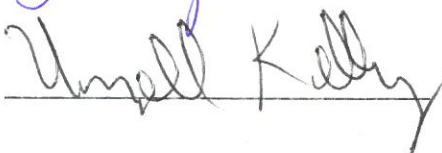
**IN WITNESS WHEREOF**, the Coosa County Commission has caused this Resolution to be executed on this the 8<sup>th</sup> day of December, 2020.

  
\_\_\_\_\_

  
\_\_\_\_\_

  
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**CONSENT AGENDA**

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL.  
UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES).

# COOSA COUNTY JUDGE OF PROBATE

JUDGE: RICHARD M. DEAN



November 14, 2020

RE: Recommendation for Maggie Stroud, Incremental Increase

To: Judge of Probate Richard M. Dean  
P.O. Box 218  
Rockford, Alabama 35136

1. The November 2020 General Election is completed and the final certification has been forwarded to the Secretary of State as required by the Code of Alabama. As per your May 22, 2019, Hire Letter, Mrs. Stroud is eligible for an incremental annual increase of \$1,000.00.
2. Mrs. Stroud has exceeded requirements outlined in the above referenced letter. She stepped to the plate and learned the many aspects of conducting an election. She attended all election training provided by the Secretary of State's office. She worked diligently coordinating with possible polling officials (workers) to help you ensure all the polling facilities were properly staffed as required by law. She assisted with organizing all the required election schools. She also coordinated with many state and federal election officials to ensure the integrity and security of the 2020 elections. She was instrumental in the proofing of the numerous ballot styles (22 for the General Election alone) for all three 2020 elections. She created and maintained detailed electronic and paper records of this office's election activities and coordinated documentation for payments to the polling officials. She also learned how to program and load the Poll Pads with qualified voters and test the DS-200 and AutoMark election machines. In addition to all the normal election requirements, she had to deal with the many COVID-19 related election issues and multiple storms that caused many issues regarding the Coosa County elections. She did all of this in addition to normal day-to-day probate operations and the implementation of new IT programs and equipment
3. I highly recommend Mrs. Stroud receive the \$1,000.00 annual pay increase.

Sincerely,

*Pamela H. Weather*

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# COOSA COUNTY JUDGE OF PROBATE

JUDGE: RICHARD M. DEAN

---



November 16, 2020

RE: Incremental Pay Increase as Per the Terms of the May 22, 2019, Hire Letter for Mrs. Beth Stroud, Judge of Probate Recording and Elections Clerk

To: Coosa County Commission Administrator  
Rockford, Alabama 35136

1. Mrs. Stroud has been in the Recording and Elections Clerk's position for 18 months. She has gone through a complete election cycle with two primaries and a General election. In addition to the many and varied normal requirements of conducting and election, she had to deal with numerous unusual situations. In all instances, she performed outstandingly as noted in the attached Chief Clerk's recommendation letter. As per the referenced Hire Letter, paragraph 3; she is to be considered for a \$1,000.00 increase in annual salary after the November 2020 General Election.
2. This letter is to certify all requirements have been properly met and to request a \$1,000.00 annual pay increase for Mrs. Stroud effective with the next pay period. Please take the appropriate action for the pay increase and place this letter in Mrs. Stroud's personnel file.

Respectfully,

  
Richard M. Dean

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO PARTNER WITH THE ALABAMA FORESTRY COMMISSION AND SUPPLY 130 TONS OF GRAVEL @25/TON FOR A TOTAL AMOUNT OF \$3,250 FROM THE GERNERAL FUND IN ORDER TO ASSIST THE ALABAMA FORESTRY COMMISSION WITH THE ONGOING PROJECT AT FLAGG MOUNTAIN TO BUILD A PARKING LOT AND HANDICAP ACCESSIBLE WALKING TRAIL ON TOP OF THE MOUNTAIN. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS THE APPROVAL OF PERMISSION TO PLACE COMMUNITY ACTION COMMITTEE DOCUMENTATION DROP BOX OUTSIDE OF THE SENIOR CITIZEN BUILDING IN ROCKFORD. UNANIMOUSLY APPROVED



**COMMUNITY ACTION COMMITTEE, INC.  
OF**

*Chamber - Tallapoosa - Coosa*

170 South Broadnax St., Dadeville, AL 36853

PHONE 256.825.4287

FAX 256.825.4280

www.cacctc.com

David Boleware  
EXECUTIVE DIRECTOR

November 23, 2020

Coosa County Commission

P.O. Box 10

Rockford, AL 35136-0010

Dear Commissioners:

As part of our effort to protect our clients and staff from the COVID 19 virus, clients will be required to place their documentation in drop boxes. We would like permission to place a drop box on the outside of the Senior Citizen Building in Rockford.

Sincerely,

David Boleware, Executive Director

cc Board Member Commissioner Kelley

DISCUSSION OF CDBG-CV DOLLARS ALLOCATED TO COOSA COUNTY AND/OR SETTING OF POSSIBLE WORK SESSION.

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY THE APPROVAL OF AGENCY AGREEMENT AND RESOLUTION BY THE COMMISSION REGARDING ACT 95-769 REGARDING POSTAGE RELATED TO VOTER FILE MAINTENANCE AND NEWS PAPER MAIL OUTS. UNANIMOUSLY APPROVED

STATE OF ALABAMA

DATE: December 8, 2020

COUNTY OF Cossa

### AGENCY AGREEMENT

The Cossa County Commission hereby authorizes the Alabama Secretary of State to act as its agent for the purposes of paying postage necessary for the mailing of certain notices to voters as required by Act 95-769 and collecting reimbursements from the State Elections Fund associated with compliance with Act 95-769. The County Commission understands that the Secretary of State will be paying postage on the voter notifications required by §17-4-30(a), Code of Alabama (1975) for which the Commission will be obligated to reimburse the Secretary of State by this agreement and that such reimbursement shall occur from monies the County is entitled to for such costs from the State Elections Fund pursuant to §17-4-31, Code of Alabama (1975). The County Commission also agrees that the business reply mail account fee and business reply mail postage charges will remain its responsibility for which it may be reimbursed by the State of Alabama under the normal operation of the Act.

Todd Adams  
Chairperson  
County Commission

Acceptance by the Secretary of State:

John H. Merrill  
Secretary of State

RESOLUTION BY

Coosa

COUNTY, ALABAMA, COMMISSION

WHEREAS Act 95-769 requires the Coosa County Board of Registrars to implement a voter file maintenance process, and

WHEREAS Act 95-769 also requires the Coosa County Commission to pay the cost of postage necessary to mail certain notices to voters and to subsequently apply for and receive reimbursement for such costs from the State of Alabama, and

WHEREAS the Alabama Secretary of State has indicated that her office is willing to serve as the agent for the Coosa County Commission for the purposes of paying postage costs and collecting reimbursements for such costs from the State Elections Fund as provided for in Act 95-769, and

WHEREAS the Alabama Secretary of State served as the agent for the Coosa County Commission in 1997, 2001, 2005, 2009, 2013, and 2017, for the purposes of paying postage costs and collecting reimbursements from the State Elections Fund as provided for in Act 95-769, now therefore

BE IT RESOLVED BY the Coosa County Commission that it hereby agrees to appoint the Secretary of State to serve as its agent for the purposes of paying postage costs necessary for the mailing of certain notices to voters as required by Act 95-769 and collecting reimbursements for such costs from the State Elections Fund as provided in the Act, and now

BE IT FURTHER RESOLVED that the Chairperson of the Coosa County Commission is authorized to execute an agency agreement to be entered into between this county and the Office of the Alabama Secretary of State.

Adopted this 8<sup>th</sup> day of December of the year 2020.

Jodd J. Ader  
Chairperson, County Commission

A. Dambert

Randy

Betha McElrath

Ungell Kelley

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY BERTHA K. MCELRATH THE APPROVAL OF PURCHASE/INSTALLATION OF CAMERA SYSTEM BY DAWGYTES TO REPLACE FAILING SYSTEM TO BE INSTALLED AT THE JAIL PRIOR TO DECEMBER 31 WHICH WILL BE UNDER THE PUBLIC WORKS BID LIMIT AND COVERED BY THE CARES ACT FOR REIMBURSEMENT TO THE COUNTY-JAIL. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO SELL DONATED SALVAGED DODGE CHARGER FOR PARTS ON GOV.DEAL. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL TO DELARE ASSET #700654, DECAL #1188, 2010 DODGE CHARGER AS SURPLUS AND SELL ON GOV.DEALS. UNANIMOUSLY APPROVED

GLMGBI01 ACCTCY	FIXED ASSETS INVENTORY DATA ENTRY	GLWGBI97/A2
Asset Number 700654	Affiliated Asset No	Status
Tag Decal No 0000001188		Cond G (Good,Satisf,Unsat)
Asset Type 100	CARS & LIGHT TRUCKS	
Class 5		
Location Cd 12	SHERIFF DEPT	
Fund 001		
Department 52100		
Cost 12850.00	Check No	Purchase Order No
Purchase From AL DEPT. OF ECONOMIC & COMM		PO Line No
Purchase Date 7 / 24 / 2014	Serial No	2B3AA4CT4AH117528
Description	Model No	CHARGER
2010 BLACK DODGE CHARGER	Manufacturer	DODGE
	Warranty Expires	/ /
	Warranty Note	
Disposition	Date Disposed	/ /
	Minute Book	Page
	License	Expires / /
Insurance		
Added 9 / 11 / 2014 by BRITTANY	Changed / /	by
Copyright 2003, Delta Computer Systems, Inc. - All Rights Reserved 07/31-MWW		

F3 for next record, F5-Addendum, F6-Show Depreciation, Page-Up for previous

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY TODD ADAMS THE APPROVAL FOR THE SHERIFF TO LEASE/PURCHASE A NEW VEHICLE FROM HIS DISCRETIONARY FUNDS. FUNDS TO GO THROUGH THE COMMISSION OFFICE. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL TO MOVE \$40,000 FROM UNEXPENDED FY20 BUDGET TO FY21 BUDGET TO EQUIP FOUR RECENTLY PURCHASED FORD EXPLORERS. UNANIMOUSLY APPROVED



MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY TODD ADAMS TO TABLE THE ADVERTISEMENT OF PUBLIC WORKS PROJECT/BID FOR ROOF REPLACEMENT AT THE BOARD OF EDUCATION/DHR BUILDING. A WORK SESSION WAS SET FOR DECEMBER 15, 2020 @9:30 UNANIMOUSLY APPROVED

#### OLD BUSINESS

MOTION BY COMMISSIONERS UZELL KELLEY AND SECONDED BY RONNIE JOINER THE APPROVAL OF A ONETIME HAZARDOUS DUTY PAY FOR ALL SHERIFF DEPARTMENT EMPLOYEES DUE TO COVID 19 AND SUBMISSION OF \$100 / MONTH FROM MARCH 2020 THROUGH DECEMBER 2020 FOR A POSSIBLE REIMBURSEMENT UNDER THE CARES ACT. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER TO TABLE THE APPROVAL TO ACCEPT REASSIGNMENT OF THE ADVANCED DISPOSAL CONTRACT TO GFL AND TO DISCUSS AT WORK SESSION ON DECEMBER 15<sup>TH</sup>. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RONNIE JOINER TO SET A WORK SESSION FOR DECEMBER 15, 2020 ITEMS FOR DISCUSSION ARE SANITATION CONTRACT, REPLACEMENT OF ROOF @ BOARD OF EDUCATION DHR BUILDING, AND CDBG-CV GRANT OPTIONS. UNANIMOUSLY APPROVED

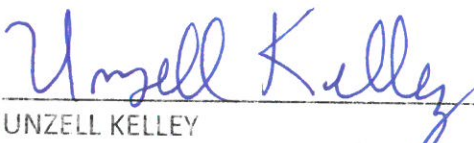
#### MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO RECESS UNTIL DECEMBER 15, 2020 MEETING. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 12th DAY OF JANUARY, 2021.

  
 CHAIRMAN, TODD ADAMS

  
 VICE CHAIRMAN, BERTHA K. MCELRATH

  
 UNZELL KELLEY

  
 RANDALL DUNHAM

  
 RONNIE JOINER





**AGENDA  
COOSA COUNTY COMMISSION  
December 15, 2020  
9:30 Work Session Meeting**

**WELCOME  
ELECTED OFFICIAL COMMENT:  
CALL TO ORDER  
COMMISSION ROLL CALL  
INVOCATION, PLEDGE OF ALLEGIANCE  
APPROVE CONTINUED AGENDA**

**OLD BUSINESS**

- (1) Discussion of CDBG-CV Dollars allocated to Coosa County and/or setting of possible allocation-Chairman Adams
- (2) Approval to advertise public works project/bid for roof replacement at the Board of Education/DHR building-DHR Representative, Attorney Johnson, Chairman Adams
- (3) Approval to accept reassignment of the Advanced Disposal contract to GFL or consider Rebid of Contract – Chairman Adams

**STAFF REPORTS**

**Administrator –**

**Attorney-**

**EMA**

**Courthouse Maintenance-**

**Engineer-**

**Safety Coordinator-**

**DISCUSSION ITEMS BY COMMISSIONERS**

**ADJOURN**

3666

**MINUTES**

**COOSA COUNTY COMMISSION**

**DECEMBER 15, 2020**

**9:30 A.M. WORK SESSION MEETING**

**WELCOME**

**ELECTED OFFICIAL COMMENT**

**CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE DECEMBER 15, 2020 FOR ITS CONTINUED MEETING FROM 12/8/2020 WITH CHAIRMAN TODD ADAMS, PRESIDING.

**COMMISSION ROLL CALL**

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, UNZELL KELLEY, AND RONNIE JOINER. RANDALL DUNHAM NOT PRESENT

**INVOCATION AND PLEDGE OF ALLEGIANCE**

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

**APPROVE CONTINUED AGENDA**

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY TODD ADAMS TO APPROVE THE CONTINUED AGENDA WITH THE ADDITION OF APPROVAL OF FMLA LEAVE FOR MAINTENANCE DEPARTMENT EMPLOYEE. UNANIMOUSLY APPROVED

**OLD BUSINESS**

DISCUSSION OR CDBG-CV DOLLARS ALLOCATED TO COOSA COUNTY AND/OR SETTING OF POSSIBLE ALLOCATION

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER TO TABLE TO THE NEXT REGULAR MEETING THE ADVERTISEMENT OF PUBLIC WORKS PROJECT/BID FOR ROOF REPLACEMENT AT THE BOARD OF EDUCATION/DHR BUILDING. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA MCELRATH TO TABLE THE REBID OF GARBAGE CONTRACT. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY TODD ADAMS TO GRANT A FMLA LEAVE TO MAINTENANCE DEPARTMENT EMPLOYEE. UNANIMOUSLY APPROVED

December 14, 2020

RE: Intermittent FMLA

Dear Commissioners,

I am requesting to be approved for intermittent FMLA for the care of my son, [REDACTED]

I will provide all the required documentations to accommodate the FMLA guidelines including notification of expected absences and communication concerning unexpected absences.

Thank you for your consideration of this request.

Respectfully Submitted

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY BERTHA MCELRATH TO ADD TO THE ADGENDA TO GIVE EMPLOYEES A ONE TIME HAZARDOUS PAY OF \$100 PER MONTH FOR EACH MONTH BEGINNING MARCH 2020 AND ENDING DECEMBER 2020. THE MONEY TO BE BUDGETED FROM CASH RESERVE. SHERIFF'S DEPARTMENT EMPLOYEES WERE APPROVED TO RECEIVE THIS ONE TIME PAY AT THE DECEMBER 8, 2020 MEETING. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY TO PAY ONE TIME HAZARDOUS PAY AS STATED ABOVE. UNANIMOUSLY APPROVED

MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 12Th DAY OF JANUARY, 2021.

Todd Adams  
CHAIRMAN, TODD ADAMS

Bertha McElrath  
VICE CHAIRMAN, BERTHA K. MCELRATH

Unzell Kelley  
UNZELL KELLEY

Ronnie Joiner  
RONNIE JOINER

3667