

SPECIAL SESSION/REGULAR AGENDA**COOSA COUNTY COMMISSION****APRIL 5, 2021****5:00 p.m.**

**COMMISSION ROLL CALL
INVOCATION, PLEDGE OF ALLEGIANCE**

NEW BUSINESS

- (1) Selection of Administrator from three potential candidates from March 30, 2021 interviews.

ADJOURN

MINUTES
SPECIAL SESSION/REGULAR MEETING AGENDA
COOSA COUNTY COMMISSION
APRIL 5, 2021
5:00 P.M.

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE APRIL 5, 2021 FOR A SPECIAL MEETING WITH VICE-CHAIR BERTHA MCELRATH, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF VICE CHAIR- BERTHA K. MCELRATH, UNZELL KELLEY, RONNIE JOINER AND RANDALL DUNHAM. CHAIRMAN-TODD ADAMS BY PHONE

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

NEW BUSINESS

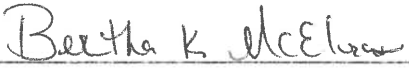
FOLLOWING INTERVIEWS OF PROSPECTIVE JOB APPLICANTS FOR THE POSITION OF COUNTY ADMINISTRATOR, THE FOLLOWING OCCURRED:

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO HIRE AMY GILLILAND WITH STARTING SALARY OF \$60,000. UNANIMOUSLY APPROVED

MOTION TO ADJOURN


MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 13th DAY OF APRIL, 2021.


VICE CHAIRMAN, BERTHA K. MCELRATH


UNZELL KELLEY


RANDALL DUNHAM


RONNIE JOINER


CHAIRMAN, TODD ADAMS

AGENDA
COOSA COUNTY COMMISSION
April 13, 2021
9:30 Regular Commission Meeting

WELCOME

PUBLIC COMMENTS: Ricky Porch – Culvert Replacement on County Road 22
Representative from RSA or ARSEA – Tier II to Tier I
Conversion Questions (Evans Brown, RSA Associate)

CALL TO ORDER**COMMISSION ROLL CALL****INVOCATION, PLEDGE OF ALLEGIANCE****APPROVE AGENDA****READING OF MINUTES****AWARDS AND PRESENTATIONS –****CONSENT AGENDA- MOTION AND SECOND TO APPROVE**

(A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.

(B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Approval of adding metal culvert work to the roadwork/parking lot project at Flagg Mountain which would exceed the originally approved \$3250 budget (Reference - December 8, 2020 Commission meeting) – Engineer Eason/John Goff-State Forestry
- (2) Approval of FEMA 4573-DR-AL funding agreement – Engineer Eason/EMA Director Hutcherson
- (3) Approval for allocating funds from the General Fund to the Highway Department utilizing reimbursed federal funds from EMA Disaster on April 21, 2020 in the amount of \$257,449.45 with budget increase to the Equipment Line in the Seven Cent Budget – Engineer Eason
- (4) Discussion and approval to purchase 2 dump trucks off the Associations of County Commissions bid list for the Highway Department – Engineer Eason
- (5) Discussion and approval to purchase up to 3 pickup trucks from the state bid list for the Highway Department. – Engineer Eason
- (6) Discussion and/or Approval of new contract for Scrap and Electronics at the Landfill – Engineer Eason
- (7) Report on EMS Committee's last meeting – Commission Kelley/EMA Director Hutcherson
- (8) Approval of Participation in "Back to School" Sales Tax Holiday, July 16-18, 2021 – Chairman Adams

- (9) Approval of keeping County Levies for Alcohol Licensing the same for Coosa County which are currently at maximum levels.
- (10) Approval of Proposed Administrator Contract (John Johnson will provide) – Chairman Adams
- (11) Approval to remove items from the Facilities Department inventory due items being inoperable. Items to be disposed of in landfill – Maintenance Manager Brown
- (12) Approval to sell or scrap obsolete equipment from the Probate Office inventory with hard drives to be erased (See list) – Probate Judge Dean
- (13) Approval to move forward with Simplifile agreement to accept e filed documents in the Probate Office – Probate Judge Dean
- (14) Approval to allow Probate Judge to establish a bank account for Simplifile funds – Judge Dean
- (15) Discussion of Airport and Tickets Issued in Goodwater – Mayor Caldwell
- (16) Discussion/Approval of applications for DR-4573 and DR-4554 Hazard Mitigation Funds –EMA Director Hutcherson

OLD BUSINESS

- (1) Discussion/Approval of resolution regarding offering Tier 1 retirement benefits to Tier II employees – Administrator Graham, Commissioners
- (2) Approval to proceed with bid of roof for DHR/BOE if State DHR has agreed to specifications Director White of DHR/Admin Graham
- (3) Approval of nomination of Mark Dice to the Coosa County Department of Human Resources' Board to take the place of Ms. Marion Embry who resigned on January 22, 2021 after service of almost twenty years. – Commissioner Adams

STAFF REPORTS

Administrator –

Attorney-

EMA

Courthouse Maintenance-

Engineer-

Safety Coordinator-

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

**MINUTES
COOSA COUNTY COMMISSION
APRIL 13, 2021
9:30 A.M.
ELECTED OFFICIAL COMMENT**

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE APRIL 13, 2021 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, UNZELL KELLEY, RANDALL DUNHAM, AND RONNIE JOINER.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

READING OF MINUTES

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

CONSENT AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL.
UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES).

Coosa County Sheriff's Office



Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail Fax 256-377-2690

Email: office@coosaso.com * Website: www.coosacountyso.org




MEMO

To: Coosa County Commission
 From: Coosa County Sheriff's Office
 Date: March 10, 2021
 Re: Samuel Monroe Higginbotham – New Hire for Transport/Litter Control Officer

MESSAGE:

Effective March 20, 2021, Samuel M Higginbotham will be employed by the Coosa County Sheriff's Office as Transport/Litter Control Officer. His rate of pay will be \$12.00 per hour. On completion of his six (6) month probationary period, he **will not** receive an increase in pay.

This memorandum for the record will remain in effect until further notice.


 Michael Howell, Sheriff

March 10, 2021
 Date

Coosa County Sheriff's Office



Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail Fax 256-377-2690

Email: office@coosaso.com * Website: www.coosacountyso.org




MEMO

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: March 17, 2021
Re: Nicholas John Willetts

Message: New Hire

Nicholas J. Willetts is hired as a Correctional Officer/Dispatcher effective March 22, 2021. His rate of pay will be \$12.93 per hour. On completion of his six (6) month probationary period, he *will* receive a 3% increase in pay.

This memorandum for the record will remain in effect until further notice.


Michael Howell, Sheriff

03/17/2021
Date

Coosa County Sheriff's Office



Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail Fax 256-377-2690

Email: office@coosaso.com * Website: www.coosacountyso.org



MEMO

To: Coosa County Commission
 From: Coosa County Sheriff's Office
 Date: March 18, 2021
 Re: Spencer Wayne Lykes -- Resignation

MESSAGE:

Spence W. Lykes last day as a Correctional Officer/Dispatcher will be March 25, 2021. Your office will be notified when Lykes return all his uniforms and equipment as required before receiving his final check. Attached is his statement requesting all monetary benefits due to him.

This memorandum for the record will remain in effect until further notice.


 Michael Howell, Sheriff

03/19/2021
 Date

RECEIVED BY
 COOSA CO COMMISSION
 MAR 18 2021
 PO BOX 10 35136

Coosa County Sheriff's Office



Michael Howell, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922 • Fax 256-377-1244

Jail Fax 256-377-2690

Email: office@coosaso.com * Website: www.coosacountyso.org



MEMO

To: Coosa County Commission
 From: Michael Howell, Sheriff
 Date: April 2, 2021
 RE: James Romeo Dawson – Returned Equipment

MESSAGE:

James R. Dawson resigned his position as Deputy Sheriff as of April 4, 2021. Mr. Dawson has turned all of his uniforms and his equipment. We will inform you where to send his final check when he gives his address.

This memorandum for the record will remain in effect until further notice.


 Michael Howell, Sheriff

04/05/2021

Date

RECEIVED BY
 COOSA CO COMMISSION
 APR 05 2021
 PO BOX 10 35136

Coosa County Sheriff's Office



Michael Howell, Sheriff
296 School Street • P. O. Box 279
Rockford, Alabama 35136
Office: 256-377-4922 • Fax 256-377-1244
Jail Fax 256-377-2690



Email: office@coosaso.com * Website: www.coosacountyso.org

MEMO

To: Coosa County Commission
From: Michael Howell, Sheriff
Date: April 2, 2021
RE: Troy Elon Middlebrooks – New Hire

MESSAGE:

Troy E. Middlebrooks has been hired by the Coosa County Sheriff's Office as a Deputy. His date of employment will begin April 5, 2021. Middlebrooks's rate of pay will be \$15.30 per hour. After completing his probationary period, he will not receive an increase in salary.

This memorandum for record will remain in effect until further notice.


Michael Howell, Sheriff

04/05/2021

Date

RECEIVED BY
COOSA CO COMMISSION
APR 05 2021
PO BOX 10 35136

NEW BUSINESS

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF ADDING METAL CULVERT WORK TO THE ROADWORK/PARKING LOT PROJECT AT FLAGG MOUNTAIN WHICH WOULD EXCEED THE ORIGINALLY APPROVED \$3250 BUDGET (REFERENCE DECEMBER 8, 2020 COMMISSION MEETING). TO INCLUDE AN ADDITIONAL AMOUNT OF \$1100. UNANIMOUSLY APPROVED

MEMORANDUM OF AGREEMENT BETWEEN

**COOSA COUNTY COMMISSION (ROCKFORD, AL) AND
ALABAMA FORESTRY COMMISSION (MONTGOMERY, AL)**

SUBJECT: To assist the Alabama Forestry Commission (AFC) with the ongoing project at Flagg Mountain to build a parking lot and disabled-accessible walking trail on top of the mountain.

1. This agreement between the AFC and the Coosa County Commission (CCC) establishes that the CCC is the provider to the AFC for gravel and pipe for the parking lot and disabled-accessible walking trail on Flagg Mountain.
2. The CCC will provide upon request by the AFC, 130 tons of gravel at the rate of \$25/ton delivered for a total of \$3,250 for the proposed project.
3. The CCC will provide upon request by the AFC, three 30ft sections of 12" metal drainpipe. The total for the three 30 ft sections of pipe and two bands is \$841.80. The haul rate is \$233.22 for a total of \$1,075.02 for the pipe, which includes the cost of delivery.
4. If more gravel or 12" pipe is needed for the project the CCC agrees to provide additional gravel and pipe at the same rates as outlined in this document.
5. In no event shall the total amount paid to the CCC pursuant to this agreement exceed \$6,000.
6. All amounts owed to the CCC by the AFC under this agreement will be paid upon invoice by the CCC.
7. To the extent allowed by law, both the AFC and the CCC agree to hold one another harmless from any and all claims of liability originating from conduct of their respective employees and agents related to the performance of the work called for by this agreement.
8. Both the AFC and the CCC agree to comply with all federal, state and local laws, regulations, ordinances, and policies applicable to any work performed under this agreement.
9. Both the AFC and the CCC agree that this agreement may not be amended or otherwise altered, nor may it be assigned or otherwise transferred without the express written consent of the other party.
10. This agreement is contingent upon the availability of funds.
11. This agreement shall become effective April 19, 2021, and it will terminate on April 19, 2022.
12. This agreement may be canceled by either party upon thirty (30) days written notice to the other party.
13. The parties agree that this Memorandum of Agreement will be considered signed and executed whenever the signature of a party is delivered by scanned image as a PDF attachment to electronic mail (e-mail). Such scanned signature will be treated in all respects as having the same effect as an original signature.

Todd J. Adams

Todd J. Adams
Chairman of Coosa County Commission

Rick Oates
State Forester

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY RANDALL DUNHAM THE
 APPROVAL OF FEMA 4573-DR-AL FUNDING AGREEMENT. UNANIMOUSLY APPROVED
STATE-LOCAL DISASTER ASSISTANCE AGREEMENT

(Alabama Emergency Management Agency)

DISASTER: FEMA 4573-DR-AL

CFA # 097.036

APPLICANT NAME: Coosa County Commission

APPLICATION NO. : PA 037-UBWKG-00

TYPE DISASTER: Hurricane Zeta

INCIDENT PERIOD: 10/28/2020 – 10/29/2020

COST SHARES: FEDERAL 75% STATE 12.5% APPLICANT 12.5%

*If the Federal Share changes from 75%, the Non-Federal Share will be divided equally between the State and the applicant.

This agreement between the State of Alabama and the applicant shall be effective on the date signed by the State and the Applicant. It shall apply to all assistance funds provided by or through the State to the Applicant as a result of the above referenced disaster and incident period.

The designated representative of the Applicant certifies that:

1. The representative has legal authority to apply for assistance on behalf of the Applicant.
2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
3. The Applicant will use disaster assistance funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative.
4. The Applicant will follow all the guidelines listed in the FEMA State Agreement-4573-DR-AL.
5. The Applicant will use the disaster assistance funds solely for the purposes for which these funds are provided and as approved by the Governor's Authorized Representative/State EMA Director or his or her designee. Allowable costs shall be determined in accordance with the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 44 CFR §206. For small projects only, any funds not used for the purposes for which the funds were granted must be used in accordance with the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 44 CFR §206.
6. The Applicant will establish and maintain a proper accounting system to record revenues and expenditures of disaster assistance funds in accordance with generally accepted accounting standards and OMB Regulation 2 CFR Part 200 as applicable.
7. The applicant will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to use of disaster assistance funds.
8. The Applicant will return to the State, within fifteen days of such request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other federal or state review of documentation maintained by the Applicant.
9. The applicant will comply with all applicable codes and standards in completion of eligible repair or replacement of damaged public facilities.
10. The Applicant will comply with all applicable provisions of federal and state law and regulation in regard to procurement of goods and services and to contract for repair or restoration of public facilities.
11. The Applicant will begin and complete all items of work within the time limits established by the Governor's Authorized Representative in agreement with all applicable Federal regulations.
12. The Applicant will comply with all federal and state statutes and regulations relating to nondiscrimination.

- 13. The Applicant will comply with provisions of the Hatch Act limiting the political activities of public employees.
- 14. The Applicant will comply with regulations implementing the Drug-Free Workplace Act of 1988, CFR Part 17, Subpart F.
- 15. The Applicant will comply with the flood insurance purchase requirements of the Flood Disaster Protection Act of 1973 which may require purchase of flood insurance for some costs over \$5000.
- 16. The Applicant will not enter into cost-plus-percentage-of-cost contracts for completion of disaster restoration or repair work.
- 17. The Applicant will not enter into contracts for which payment is contingent upon receipt of state or federal disaster funds.
- 18. The Applicant will not enter into any contract with any party which is debarred or suspended from participation in federal assistance programs.
- 19. The Applicant will submit quarterly progress reports on all open large projects. No additional funds will be distributed if quarterly reports are not received in a timely manner.
- 20. The Applicant will obtain insurance on damaged facilities as outlined in 44 CFR § 206.253.
- 21. The Applicant shall comply with 2 CFR § 200.500-§500.521 (Subpart F), Single Audit Requirements and will provide copies of audit reports when issued, Non-Federal Audits. All audit reports should be forwarded to the Governor's Authorized Representative, Attention: Public Assistance.
- 22. The Applicant will provide copies of every audit report issued on the entity at the time of its receipt to:

State of Alabama Dept. of Examiners of Public Accounts PO Box 302251 Montgomery, AL 36130-2251 ATTN: Audit Report Repository	and	State of Alabama Emergency Management Agency PO Drawer 2160 Clanton, AL 35046-2160 ATTN: Public Assistance Officer
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Signed for the Applicant:

Todd J. Adams Chairman

Name and Title

Todd J. Adams
Signature

April 13, 2021

Date

Signed for the State:

Governor's Authorized Representative

Date

MOTIONED BY COMMISSIONERS BERTHA MCELRATH AND SECONDED BY TODD ADAMS THE APPROVAL FOR ALLOCATING FUNDS FROM THE GENERAL FUND TO THE HIGHWAY DEPARTMENT UTILIZING REIMBURSED FEDERAL FUNDS FROM EMA DISASTER ON APRIL 21, 2021 IN THE AMOUNT OF \$257,499.45 WITH BUDGET INCREASE TO THE EQUIPMENT LINE IN THE SEVEN CENT BUDGET. UNANIMOUSLY APPROVED

Coosa County Commission

Engineering Department
17781 US HWY 231
ROCKFORD, ALABAMA 35136
(256) 377-2261

Donald Wayne Eason
COUNTY ENGINEER

RANDALL DUNNAM
DISTRICT NO. 1
BERTHA MCELRATH
DISTRICT NO. 2

UNZELL KELLEY
DISTRICT NO. 3
RONNIE JOINER
DISTRICT NO. 4
TODD ADAMS
CHAIRMAN
DISTRICT NO. 5

April 7, 2021

Bridget Graham
Administrator
Coosa County Commission
P. O. Box 10
Rockford, AL 35136

RE: FEMA Funds

Dear Bridget:

Please transfer the following FEMA funds that were deposited into the General Fund to the 7 cent Highway Department budget under the Equipment line item:

\$31,851.81 – Project No. 149115
\$47,688.95 – Project No. 149109
\$133,431.51 – Project No. 147486
\$44,477.18 – Project No. 147486

These funds were received following work performed by the employees of the Highway Department. The reimbursements also included materials and equipment used from the Highway Department. Seven cent funds were used to accomplish this task; therefore these funds should be allocated back to the 7 cent account.

Thanks for your attention in this matter.

Yours truly,



Donald W. Eason, P.E.
Coosa County Engineer

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL TO PURCHASE 2 DUMP TRUCKS OFF THE ASSOCIATIONS OF COUNTY COMMISSION BID LIST FOR THE HIGHWAY DEPARTMENT. UNANIMOUSLY APPROVED

BID SUBMITTAL FORM
Alabama County Joint Bidding Program
BID ITEM - HEAVY DUTY DUMP TRUCK CHASSIS OPTION A

Company Name: Nextran Truck Centers

Address: 1801 Fulton Road/ PO Box 820
Fultondale, AL 35095

Bid Submitted by: Bruce Graham
(Name of company representative)

Title: Sales Manager e-mail address: bgraham@nextranusa.com
Phone: 205-241-4450 Fax: 205-341-4430
205-337-7724 Cell

By submitting this bid, we agree:

- | | Initials |
|--|-----------|
| That the equipment model number identified below meets the bid specs for this bid item | <u>BC</u> |
| That the bid price will be honored for all counties for the period from Jan. 1, 2020 to Dec. 31, 2020. | <u>BC</u> |
| That the equipment will be delivered at the bid price to all counties participating in the joint bid program | <u>BC</u> |
| That the company representative listed above will be the contact person for purchasing this bid item under the joint bid program | <u>BC</u> |
| That the bid is accompanied by a current catalog or model specification document for the model number identified below | <u>BC</u> |
| That the bid is accompanied by a copy of the manufacturer's standard warranty as required in the bid specifications | <u>BC</u> |
| That the bid includes the e-verify documentation required by Alabama law | <u>BC</u> |
| That, if awarded the bid, a performance bond will be provided upon request | <u>BC</u> |
| That an option sheet with individual pricing is attached | <u>BC</u> |

Total Bid Price including options: \$ 127,312.00

Equipment Model #: 2021 Mack GR64F (Granite Axle Forward)

Description: Heavy Duty Dump Chassis

Signature of company representative submitting bid: 

Title: Sales Manager

3720

\$127,312.00	Heavy Duty Dump Truck Chassis Option A
<u>\$ 26,889.00</u>	16' Steel Dump Body
\$154,201.00	

MOTIONED BY COMMISSIONERS RONNIE JOINER AND SECONDED BY TODD ADAMS THE APPROVAL TO PURCHASE UP TO 3 PICKUP TRUCKS FROM THE STATE BID LIST FOR THE HIGHWAY DEPARTMENT. UNANIMOUSLY APPROVED

BID SUBMITTAL FORM
Alabama County Joint Bidding Program
BID ITEM - 16' STEEL DUMP BODY - OPTION B (AUTOMATIC TRANSMISSION)

Company Name: Childersburg Truck Service, Inc.

Address: 33790 U.S. Hwy. 280
Childersburg, AL 35044

Bid Submitted by: Roger Justice
(Name of company representative)

Title: General Manager e-mail address: roger-justice@childersburg-truck.com

Phone: 256-374-3101 Fax: 256-378-5660

By submitting this bid, we agree:

- That the equipment model number identified below meets the bid specs for this bid item Initials R.J.
- That the bid price will be honored for all counties for the period from Jan. 1, 2020 to Dec. 31, 2020. R.J.
- That the equipment will be delivered at the bid price to all counties participating in the joint bid program R.J.
- That the company representative listed above will be the contact person for purchasing this bid item under the joint bid program R.J.
- That the bid is accompanied by a current catalog or model specification document for the model number identified below R.J.
- That the bid is accompanied by a copy of the manufacturer's standard warranty as required in the bid specifications R.J.
- That the bid includes the e-verify documentation required by Alabama law R.J.
- That, if awarded the bid, a performance bond will be provided upon request R.J.
- That an option sheet with individual pricing is attached R.J.

Total Bid Price including options: \$ 26,885.00

Equipment Model #: 16 Stampede

Description: 16x60 Elliptical

Signature of company representative submitting bid: [Signature]

Title: General Manager

DISCUSSION OF NEW CONTRACT FOR SCRAP AND ELECTRONICS AT THE LANDFILL.

REPORT ON EMS COMMITTEE'S LAST MEETING.

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS THE APPROVAL OF PARTICIPATION IN "BACK TO SCHOOL" SALES TAX HOLIDAY, JULY 16-18, 2021.
UNANIMOUSLY APPROVED

RESOLUTION PROVIDING FOR COOSA COUNTY'S PARTICIPATION IN THE "SALES TAX HOLIDAY" AS AUTHORIZED BY ACT NO. 2006-574 IN JULY 2021

WHEREAS, during its 2006 Regular Session, the Alabama Legislature enacted Act No. 2006-574, effective July 1, 2006; Which provides an exemption of the state sales and use tax for certain non-commercial purchases, related to school clothing and supplies during a weekend preceding each school year; and

WHEREAS, Act No. 2006-574 authorizes the county commission to provide for an exemption of county sales and use taxes for purchases of items covered by the Act during the same item period in which the states sales and use tax exemption is in place, provided a resolution to that effect is adopted at least thirty days prior to 12:01 a.m. on; and

WHEREAS, the Coosa County Commission has affirmatively voted to grant the exemption of county sales and use taxes on purchases covered by Act No 2006-574 during the weekend of July 2021; beginning at 12:01 on July 16, 2021 and ending at twelve midnight on Sunday, July 18, 2021;; and

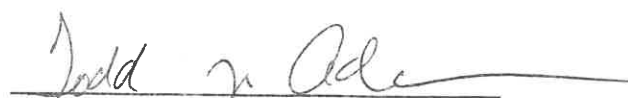
WHEREAS, Code of Alabama 1975 § 11-51-210 requires that the county commission notify the Alabama Department of Revenue of any new local tax or amendment to an existing local tax levy at least 30 days prior to the effective date of the change; and

WHEREAS, the exemption of certain county sales and used taxes for the specified weekend in July 2020 herein adopted by the county commission is an amendment of the county sales and use tax levy warranting notice to the Alabama Department of Revenue as provided in Code of Alabama 1975 § 11-51-210 (e);

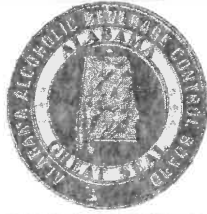
WHEREAS BE IT RESOLVED BY THE COOSA COUNTY COMMISSION that it does hereby provide for an exemption of the county sales and use tax on purchases of items covered by Act No. 2006-574 beginning at 12:01 a.m. July 16, 2021 and ending at twelve midnight on Sunday, July 18, 2021

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of April 13, 2021 meeting of the Coosa County Commission, and be immediately forwarded to the Alabama Department of Revenue in compliance with Code of Alabama 1975 § 11-51-210(e).

IN WITNESS WHEREOF, the Coosa County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on this 13th day of April 2021.


Chairman Coosa County Commission

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS THE APPROVAL OF KEEPING COUNTY LEVIES FOR ALCOHOL LICENSING THE SAME FOR COOSA COUNTY WHICH ARE CURRENTLY AT MAXIMUM LEVELS. UNANIMOUSLY APPROVED



**Alabama Alcoholic Beverage Control Board
Licensing and Compliance Division**

2715 Gunter Park Drive West
Montgomery, AL 36109
Phone: 334-213-6300
Fax: 334-213-6322

February 12, 2021

MEMORANDUM

To: All Wet County Commissions
From: Summer Childers
Licensing and Compliance Division Director
Subject: County Levies for Alcohol Licensing

Sec. 28-3A-4, Code of Alabama, requires the Alcoholic Beverage Control Board to collect all county license fees for all new license applications and renewed licenses. In order for this program to be set up for fiscal year 2021-2022, the **attached form must be completed** listing all amounts set by your county in column three (3). **If your county does not wish to make changes to the fees for a particular license type, please indicate that by writing "no change".**

Limitations of the maximum amount of county fees for the following ten (10) types of licenses have been set.

<u>Type</u>	<u>Maximum County Fee</u>
Retail Beer (On or Off Premises)	\$75.00
Retail Beer (Off Premises Only)	\$75.00
Retail Table Wine (On or Off Premises)	\$75.00
Retail Table Wine (Off Premises Only)	\$75.00
Wholesale Beer Only	\$275.00
Wholesale Table Wine Only	\$275.00
Wholesale Table Wine and Beer	\$375.00
Additional Warehouse Wine or Beer or Both	\$100.00
Importer	\$250.00
Brewpub	\$500.00

Please supply us with this information no later than **April 23, 2021**. This form must be signed by an authorized county official. Please return your completed document to Courtney.Craig@abc.alabama.gov or mail to the address above. If there are any changes in your contact information, it is your responsibility to notify the ABC Board as soon as possible.

Received by: Todd G Ad

County: Coosa

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY TODD ADAMS THE APPROVAL OF THE PROPOSED ADMINISTRATOR CONTRACT WITH CHANGES BY COUNTY ATTORNEY. UNANIMOUSLY APPROVED

STATE OF ALABAMA)
)
COOSA COUNTY)

EMPLOYMENT CONTRACT

This agreement is made this the 13th day of April, 2021, between Coosa County, hereinafter referred to as County and **AMY L. GILLILAND, a/k/a AMY GILLILAND-GIDDENS**, hereinafter referred to as Administrator.

ARTICLE ONE

TERM OF EMPLOYMENT: The County herein employs Administrator and Administrator hereby accepts employment with the County for a period beginning on the 21st day of April, 2021 (the effective date), and continuing until the 31st day of December, 2022. However, this Agreement may be terminated earlier as hereinafter provided.

ARTICLE TWO

DUTIES OF ADMINISTRATOR: The Administrator is hereby employed as the County Administrator of Coosa County and is to perform the functions and duties specified by law as well as other legally permissible duties and functions as County shall from time to time assign. The Administrator shall report directly to the Coosa County Commission, and shall have the following duties and responsibilities which shall include, but shall not be limited to, the following:

1. Those duties and functions listed in Exhibit A, Position Description, attached hereto.
2. Report directly to the County Commission.
3. Supervise day-to-day operations of the County Commission clerical staff.
4. Prepare budget with input from the County Commission and final approval by the County Commission.
5. Prepare Agendas for the County Commission meeting after Chairman's approval.
6. Work with Department Heads on preparation of budgets and monitor budgets throughout the fiscal year.
7. Attend all County Commission Work sessions, Pre-Commission and Commission meetings
8. Attend Conference/Seminars related to County Administrators as approved by the County Commission.
9. Remain current with respect to all State/Local Laws that affect the County Commission. Work with the County Attorney in advising the County Commission of laws that affect the County.
10. In conducting the duties and obligations of the Administrator of Coosa County, the Administrator understands that all of her official duties are subject to review and subject to approval of the Coosa County

Commission.

11. Any other lawful duties assigned by the County Commission.

ARTICLE THREE

COMPENSATION: The annual compensation shall be \$60,000.00, payable in equal installments, and payable in the same manner that the other County employees are paid, which will be consistent with Coosa County bookkeeping system, and prorated for any partial employment period. The Commission agrees to re-evaluate the contract within sixty (60) days of its anniversary date.

ARTICLE FOUR

BENEFITS AND BONUSES: The County agrees to include the Administrator in any and all hospital, surgical, dental, and/or any other medical benefit plans, and any other insurance benefit plan granted and given to any other County employees. The County agrees to pay the premiums for said hospital and medical benefits, as well as other employment benefits offered to the Administrator, in the same amount, and under the same terms and conditions as those premiums are paid for other employees of the County. The County further agrees that for work performed by the Administrator in excess of forty (40) hours per week, she shall be granted flex time leave at one and one-half (1 ½) hours for each hour worked commensurate with duties performed related to the position. All other benefits, other than those specifically set forth herein, shall be the same as currently provided to general County employees pursuant to the current Policy covering said benefits.

VACATION PAY: On the effective date of this contract, the Administrator shall receive annual vacation leave and shall accumulate additional vacation time as provided to other employees in accordance with the current Policy.

SICK LEAVE: On the effective date of this contract, the Administrator shall be entitled to the sick leave benefits which are due to all Coosa County employees in accordance with the current Policy.

ARTICLE FIVE

TERMINATION:

BY THE COUNTY ADMINISTRATOR: This agreement may be terminated by the Administrator by giving sixty (60) days written notice of said termination to the County. Such termination shall not prejudice any other remedy to which the terminating party may be entitled either at law, in equity, or under this Agreement.

BY COUNTY: The County, in addition to its right to employ and terminate an

Administrator under 1994 Ala. Acts 556, may immediately terminate this agreement upon the occurrence of any one of the following occurrences without having to compensate the Administrator for any salary, benefits or deferred compensation to which she would have been entitled under the remaining term of this contract:

- (a) Administrator's conviction of a crime of moral turpitude;
- (b) Administrator's violation of the Coosa County drug-free work-place policy;
- (c) Administrator's becoming incapacitated to physically or mentally perform the duties as required by the Commission;
- (d) Administrator's gross insubordination as determined by a majority vote of the Commission;
- (e) Administrator's violation of any Federal or State laws which govern employment practices, as determined by a Court of competent jurisdiction.

EFFECT OF TERMINATION ON COMPENSATION: In the event of the termination of this Agreement prior to the completion of the terms of employment as specified herein, the Administrator shall be entitled to the compensation earned by her prior to the date of termination as provided for in this Agreement (including earned vacation and holiday leave, and other accrued benefits), computed pro rata, up to and including that date. The Administrator shall be entitled to no further compensation as of the date of termination except as set forth in this contract as of the date of termination.

ARTICLE SIX

GENERAL PROVISIONS: Any notices to be given hereunder by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Mail notices shall be addressed to the parties at their current mailing address. Notices delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated as of three (3) days after mailing.

LAW GOVERNING AGREEMENT: This Agreement shall be governed by and construed in accordance with the Laws of the State of Alabama.

PAYMENT OF MONIES DUE DECEASED ADMINISTRATOR: If the Administrator dies prior to the expiration of the term of employment, any monies that may be due her from the County under this Agreement as of the date of her death shall be paid to her Personal Representative.

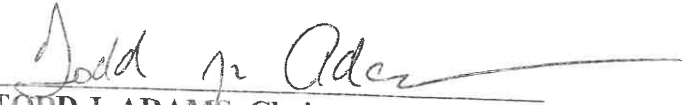
LEGAL CONSTRUCTION: In the event that one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

SIGNED, SEALED AND DELIVERED on the date the same bears date, with the intent to be legally bound.



AMY L. GILLILAND,
a/k/a **AMY GILLILAND-GIDDENS**
County Administrator

COOSA COUNTY COMMISSION

BY: 
TODD J. ADAMS, Chairman

3724

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY RONNIE JOINER THE APPROVAL TO REMOVE ITEMS FROM THE FACILITIES DEPARTMENT INVENTORY DUE TO ITEMS BEING INOPERABLE. ITEMS TO BE DISPOSED OF. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL SCRAP OBSOLETE EQUIPMENT FROM THE PROBATE OFFICE INVENTORY WTH HARD DRIVES TO BE ERASED. UNANIMOUSLY APPROVED

COOSA COUNTY JUDGE OF PROBATE

JUDGE: RICHARD M. DEAN



April 1, 2021

RE: Request to Remove and Dispose of Outdated Computer Equipment

To: Coosa County Commission
Office of Administrator
P.O. Box 10
Rockford, Alabama 35136

I request authorization to remove and dispose of outdated computer equipment in the Probate Office inventory. The equipment was replaced with new equipment that is on the inventory.

The items are desktop computers and monitors with Coosa County Commission Inventory Item Numbers of:

01196
01197
01200
01201
01205
01206
01209
01210

The computers have the Windows 7 operating system which is no longer supported by Microsoft and does not work with some of today's software and devices. Because the computers are eight or more years old, it would cost more to purchase new operating software than the computers are worth. The monitor screens are small (making it extremely difficult to adequately see many of the forms and spreadsheets our staff must use and input data) and the screens are scratched from years of use.

Respectfully,

Richard M. Dean

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RONNIE JOINER THE APPROVAL TO MOVE FORWARD WITH SIMPLIFILE AGREEMENT TO ACCEPT E FILED DOCUMENTS IN THE PROBATE OFFICE AFTER THE CONTRACT IS REVIEWED BY ATTORNEY JOHN K. JOHNSON. UNANIMOUSLY APPROVED

Electronic Recording Procedures

This Electronic Recording Procedures Statement is dated April 13, 2021 by and between Receiver, the government recording office of Coosa County, located at Rockford, AL 35136, and SIMPLIFILE, LC, a submitting e-recording vendor located at 5072 North 300 West, Provo, Utah, 84604.

This document outlines the procedures and rules for the trusted relationship between Simplifile and Receiver to facilitate a safe and secure Electronic Recording relationship. Simplifile will be delivering documents to Receiver from Simplifile's customers herein known as Submitter.

Electronic Recording means the electronically-based submittal of documents by or through Simplifile to Receiver and electronically-based confirmation of recording from Receiver to Simplifile. Such transactions are categorized by levels of automation, described as follows:

Level 1. Submitter transmits scanned image copies of ink-signed documents to Receiver.

Level 2. Submitter transmits scanned images of ink-signed documents along with any required electronic indexing information to Receiver.

Level 3. Submitter transmits documents which have been created, signed and notarized electronically, along with any required electronic indexing information.

Within all of these levels, Receiver performs an examination of the electronic document, then either completes the recording process or rejects the documents and returns them to Submitter as Rejected. After recording, the electronic document is returned to Submitter as Recorded, with the original recording information contained thereon.

Basic E-Recording Document Standards. Electronic recording permits documents to be prepared, signed and transmitted in electronic format, and electronically recorded documents shall be considered the "original" record of the transaction with the same intended legal effect as paper documents and, if any such document bears a digital or electronic signature, it shall be considered the same as paper documents bearing ink signatures. Electronic documents, compliant with state and federal e-sign legislation are acceptable for electronic recording. Simplifile and Receiver accept these electronic document protocols as standards for e-recording:

1. PRIA standards will be used.
2. Images will be in TIFF or PDF format, at Receiver's request.
3. Encryption will be 128-bit file and image encryption.
4. Receiver may provide requirements for indexing data.
5. Documents that do not conform to Receiver's recording requirements may be rejected.
6. Rejected documents will be returned to Simplifile in electronic format with the reason(s) for rejection.
7. Non-conforming fees and/or rejection fees will not be charged without first returning the unrecorded documents to submitter to confirm acceptance of these fees prior to recording.
8. The rules for accepting, reviewing, and processing documents for recording are the same for electronic documents as with paper submissions.

Simplifile's Duties. Electronic recordings by or through Simplifile shall conform to the requirements of Receiver's program. Further,

- (a) Technical Coordination. Simplifile shall be responsible for coordinating all technical problems and issues between Receiver and Simplifile and its Submitter customer. There is no cost to the Receiver, from Simplifile, for any services provided by Simplifile for e-recording.

- (b) Reporting. Simplifile will provide detailed data of each recording sufficient to reconcile fees associated with any/ all documents submitted by Simplifile for electronic recording.
- (c) Payment of Recording Fees. Recording fees are determined by the County and shall be paid electronically via ACH, unless other arrangements have been made. Recording fees will be deposited into the County's account after business hours on the day of the recording, or as agreed prior to implementation.

Receiver's Duties. Electronic recordings by or through Simplifile will be processed by Receiver under the terms noted herein. Further,

- (a) **Availability.** Receiver shall process electronically submitted documents during normal business hours. Receiver will notify Simplifile of the daily cut-off time. Receiver will attempt to notify Simplifile of service disruptions.
- (b) **General Provisions.** The following provisions, to be incorporated into electronic recording processes by Receiver will ensure success of electronic recording.
 - I. Receiver will not reject documents due to incorrect indexing data provided by Submitter unless it affects the Receiver's ability to accurately calculate recording charges or verify the image. Indexing data is provided to Receiver as a courtesy, not a requirement of the e-recording process.
 - II. Receiver will make every effort to not void documents after they have been recorded and returned. If a document must be voided, Receiver will immediately notify Simplifile.
 - III. Receiver will notify Simplifile if there are changes in recording fees or recording requirements that might affect Simplifile or its submitter customers.
 - IV. Receiver shall apply the same level of diligence and recording standards in handling electronic documents as apply to paper documents.

Implementation. During the implementation process, Receiver will provide Simplifile with information pertinent to the implementation of electronic recording, and will update said information as it may change from time to time. Any such information will be in addition to this agreement in support of the implementation of e-recording between Receiver and Simplifile. Said information may include:

- (a) Document Types to be accepted for Electronic Recording;
- (b) Recording or Indexing Requirements, if any;
- (c) Receiver's Recording Hours of Operations;
- (d) ACH account information and/or payment requirements.
- (e) Contact information for business, accounting and technical needs.
- (f) Up-to-date Fee schedule for all recording costs by document.

General Disclaimers: Neither Receiver or Simplifile shall be liable to the other for any damages arising from any delay, omission or error in any recording submitted by or through Simplifile. Both parties understand that there are no warranties, express or implied, in connection with e-recording except as written herein. Receiver disclaims any liability for information electronically transmitted to Receiver or any breach of security, fraud or deceit as a result of any electronic recording.

No Waiver of Governmental Immunity. Nothing contained herein waives any protections that may be applicable to Receiver or any of its elected or appointed officials, employees, or agents under any applicable statutes or regulations providing governmental immunity, protections, defenses or limitations on liability Receiver or such related parties that are provided by law.

No Third Party Beneficiaries. The enforcement of the terms of this Agreement and all rights of action relating to such enforcement shall be reserved to the parties of this Agreement.

Document conformity. Receiver shall be held harmless in any dispute concerning the accuracy, completeness and conformity to the paper originals of any documents electronically recorded.

No Infringement. Neither party shall attempt to hack, reverse engineer, inspect, copy, or use for any other purpose, any hardware, software, or digital data belonging to the other party or used in the electronic recording process.

Disputes. The parties shall attempt in good faith to resolve any controversy or claim arising out of or relating to electronic recording with Receiver through negotiation, followed by non-binding mediation, before resorting to litigation. Parties agree that this document shall be governed and enforced by the laws of (and within) the state in which the documents are e-recorded.

EFFECTIVE the date written above.

RECEIVER

By: Todd J. Adams

Name: Todd J. Adams

Office/Capacity: Commission Chairman

Date: 4/13/2021

SIMPLIFILE I.C.

By: _____

Name: _____

Office/Capacity: _____

Date: _____

County Contact Information

Recorder Contact Name and Information

Name Beth Stroud Title Recording / Election Manager

Email Address recording@ Phone No. 256-377-4919 opt 2
coosaprobate.com

County Contact Name and Information

The county contact will be a reference for submission questions and will receive and review test documents.

Name Pam Weathers Title Chief Clerk

Email Address chiefclerk@ Phone No. 256-377-4919 opt 1
coosaprobate.com

Technical Contact Name and Information

The technical contact is who Simplifile developers will be working with on the IT side.

Name Richard M. Dean Title Probate Judge

Email Address judge@ Phone No. 256-377-4919 opt 1 or 2
coosaprobate.com

General Office Information

County information will be posted on the Simplifile site for submitters.

Website www.coosacountyai.com Recording Hours 8am - 3:45

Street Address 9709 U.S. HWY 231

City Rockford State AL Zip Code 35136

Phone No. 256-377-4919 opt 2 Fax No. N/A

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO ALLOW PROBATE JUDGE TO ESTABLISH A BANK ACCOUNT FOR SIMPLIFILE FUNDS. UNANIMOUSLY APPROVED

3727

DISCUSSION OF AIRPORT AND TICKETS ISSUED IN GOODWATER.

MOTIONED BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF SUBMISSION OF APPLICATIONS FOR DR-4573 AND DR-4554 HAZARD MITIGATION FUNDS. UNANIMOUSLY APPROVED

ALABAMA EMERGENCY MANAGEMENT AGENCY
LETTER OF INTENT
HAZARD MITIGATION GRANT PROGRAM (HMGP)
FEMA-4573-DR

The purpose of this form is to establish your community's interest in the HMGP and to identify projects that are priority for your jurisdiction to reduce or eliminate future emergency or disaster costs. One LOI should be submitted for each project. DUE No LATER THAN: May 10, 2021.

(This is NOT the Public Assistance permanent repair and restoration program)

NAME/ADDRESS OF JURISDICTION:

BASIS OF ELIGIBILITY:

Coosa County Commission
P.O. Box 10
Rockford, Alabama 35136

___ State Gov't ___ Indian Tribe
 Local Gov't ___ Other
___ Special Purpose District
___ Private Non-profit Organization

COUNTY OF JURISDICTION: Coosa

POINT OF CONTACT: Sheldon Hutcherson PHONE NUMBER: 256-935-0372

EMAIL: coosaema1@gmail.com

(PLEASE Do Not Include projects that were covered under the Public Assistance permanent Repair and restoration section of the Disaster Relief Act)

1. Brief Description of Problem: At this time, there are no Community Storm Shelters in Coosa Co. Many residents do not have a safe place during severe weather

2. Brief Description of Project: The project would be placing (2) two Community Storm Shelters in areas of need

2. Is the project consistent with your Local Hazard Mitigation Plan risk assessment, goals and actions? Yes No Identify its location in plan by page and section. pg 51-53

4. Identification of Benefits: Project would benefit the citizens of Coosa County during severe weather

5. Estimation of Cost: \$130,924.53



DR-4573 (Hurricane Zeta) HMGP Notice of Funds Availability

Hazard Mitigation Grant Program (or HMGP) funds are now available to be applied for by the Public Assistance declared counties. FEMA's Hazard Mitigation Grant Program provides funding to state, local, tribal and territorial governments so they can rebuild in a way that reduces, or mitigates, future disaster losses in their communities. This grant funding is available after a presidentially declared disaster.

Projects will be considered based on mitigation strategies in your local mitigation plan. Remember for Emergency Power Generation a benefit cost analysis is required.

This step must be taken first in order for AEMA to accept the letters of intent:

- Each county applying for funds must convene its Local Hazard Mitigation Planning Committee to coordinate and prioritize proposed mitigation actions. At that meeting subrecipients should present their proposed projects and Letters of Intent for prioritization.
- Each county has an allotted estimated amount of federal share which is listed on the next page.
- After prioritization is established within a county. Subrecipients need to submit an LOI(s) accordingly. A LOI must be submitted per proposed mitigation project. As a collective the county should over submit at least one additional LOI, if possible, in case additional funds were to become available later or one of the prioritized submitted LOIs withdraws. For example, if the county has enough in federal funding for 4 LOIs, the county collectively would submit an additional 5th prioritized LOI.

Each County's Local Hazard Mitigation Planning Committee prioritized project's list and subrecipients Letters of intent(s) applying for this funding must be submitted to AEMA by May 10, 2021.

Once letters of intent are received and reviewed, the AEMA will schedule virtual subapplication workshops, as needed. Letters of intent will be submitted on AEMA's Hazard Mitigation Assistance website: <https://grants.ema.alabama.gov/>.

Please note:

Subapplications will be submitted on AEMA's Hazard Mitigation Assistance website: <https://grants.ema.alabama.gov/>. **The State deadline for subapplication submittal is September 10, 2021.** More information regarding this online application submission process will be available when the full application deadline is set.

The funding allocations can be found on the following page. Available amounts are listed by county. These amounts were calculated by the percentage of Public Assistance claims that were submitted to FEMA per county. Please note that these allocations are based on current estimates from FEMA and are subject to



DR-4554 (April Severe Storms Straight-line Winds & Tornadoes)

HMGP Notice of Funds Availability

Hazard Mitigation Grant Program (or HMGP) funds are now available to be applied for by the Public Assistance declared counties. FEMA's Hazard Mitigation Grant Program provides funding to state, local, tribal and territorial governments so they can rebuild in a way that reduces, or mitigates, future disaster losses in their communities. This grant funding is available after a presidentially declared disaster.

Projects will be considered based on mitigation strategies in your local mitigation plan. Remember for Emergency Power Generation a benefit cost analysis is required.

This step must be taken first in order for AEMA to accept the letters of intent:

- Each county applying for funds must convene its Local Hazard Mitigation Planning Committee to coordinate and prioritize proposed mitigation actions. At that meeting subrecipients should present their proposed projects and Letters of Intent for prioritization.
- Each county has an allotted estimated amount of federal share which is listed on the next page.
- After prioritization is established within a county. Subrecipients need to submit an LOI(s) accordingly. A LOI must be submitted per proposed mitigation project. As a collective the county should over submit at least one additional LOI, if possible, in case additional funds were to become available later or one of the prioritized submitted LOIs withdraws. For example, if the county has enough in federal funding for 4 LOIs, the county collectively would submit an additional 5th prioritized LOI.

Each County's Local Hazard Mitigation Planning Committee prioritized project's list and subrecipients Letters of intent(s) applying for this funding must be submitted to AEMA by March 22, 2021.

Once letters of intent are received and reviewed, the AEMA will schedule virtual subapplication workshops, as needed. Letters of intent will be submitted on AEMA's Hazard Mitigation Assistance website: <https://grants.ema.alabama.gov/>.

Subapplications will be submitted on AEMA's Hazard Mitigation Assistance website: <https://grants.ema.alabama.gov/>. ***The State deadline for subapplication submittal is August 9, 2021.*** More information regarding this online application submission process will be available when the full application deadline is set.

The funding allocations can be found on the following page. Available amounts are listed by county. These amounts were calculated by the percentage of Public Assistance claims that were submitted to FEMA per county. Please note that these allocations are based on current estimates from FEMA and are subject to change (may increase or decrease) at a later date. We encourage each county to submit one project application over the allocated amount in the event a submitted application is withdrawn or is ineligible.

ALABAMA EMERGENCY MANAGEMENT AGENCY
MASTER LETTER OF INTENT
HAZARD MITIGATION GRANT PROGRAM (HMGP)
FEMA-4554-DR

The purpose of this form is to rank your county's HMGP projects in priority order.

1. Applicant: _____ Project Type: _____

Applicant's Signature: _____

2. Applicant: _____ Project Type: _____

Applicant's Signature: _____

3. Applicant: _____ Project Type: _____

Applicant's Signature: _____

4. Applicant: _____ Project Type: _____

Applicant's Signature: _____

5. Applicant: _____ Project Type: _____

Applicant's Signature: _____

County EMA Director's Signature: 

Please attach meeting minutes, if possible. You may use additional sheets, as necessary.

Michael Johnson, State Hazard Mitigation Officer
Alabama Emergency Management Agency
P. O. Drawer 2160
Clanton, Alabama 35046-2160
michaelj@ema.alabama.gov
Phone: (205) 541-3723 Fax Number: (205) 280-2493

Quot

Steelcorp, LLC
 1207 Sunset Drive
 Thomasville, GA 31792
 Phone: (888) 360-1492

nrobinson@steelcorpllc.com
 Quote Id 506443000073061001
 www.survive-a-storm.com

BILL TO: c/o: EMA Manager Sheldon Hutcherson Address: City, State, ZIP: Coosa County, AL	Installation Included? YES	Delivery Included? YES
SHIP TO: Address: City, State, ZIP: , Phone: (256) 935-0372 Cell: Email: coosaemail@gmail.com	Terms: 50% Deposit Due At Contract Signing. 50% Balance Due Net 7 After Job Completion	Power Source Quoted: No

Product Details

	Qty	Price	Total
Above Ground Community Safe Room 10' x 48' x 8' With Passive Ventilation	2	\$ 70,000.00	\$ 140,000.00
FEMA 361 compliant, 10' wide x 48' long x 8' high. With rolled, rounded roof; two (2) handicap accessible doors, powder coated. Included: two (2) six point locking doors, passive ventilation with a greater than 6" vent per occupant and battery powered lighting.			
Passive Ventilation	2	\$ 0.00	\$ 0.00
Passive Ventilation for Community Safe Room			
Community Safe Room Foundation 24"	2	\$ 12,000.00	\$ 24,000.00
Foundation: 12" thick slab with 24" deep footing that is 12" wide, 3000 psi concrete. 1 layer of #5 rebar placed within foundation, as well as 12" x 12" x 5/8" thick embed plates.			
Community Safe Room Installation	2	\$ 10,080.00	\$ 20,160.00
Community safe room installation. Includes factory welders installing shelter onto foundation: guiding crane setting, bolting shelter, welding embed plates, and finishing a turn-key product.			
Above Ground Safe Room Crane Setting	2	\$ 2,400.00	\$ 4,800.00
Price quoted is fixed.			
Delivery: Community Safe Room	2	\$ 1,175.00	\$ 2,350.00
Delivery from factory to installation site.			
Chemical Toilet with Privacy Enclosure			

County	Funding Allocation (75% Fed Share)
Barbour	\$ 52,533.21
Chilton	\$ 46,840.74
Coffee	\$ 47,337.41
Coosa	\$ 138,948.28
Covington	\$ 119,349.27
Crenshaw	\$ 104,624.80
Dale	\$ 48,843.76
Henry	\$ 62,715.47
Pike	\$ 366,382.37
Tallapoosa	\$ 175,201.69

OLD BUSINESS

MOTION BY COMMISSIONERS UZELL KELLEY AND SECONDED BY RONNIE JOINER THE APPROVAL OF A RESOLUTION OFFERING TIER I RETIREMENT BENEFITS TO TIER II EMPLOYEES. EFFECTIVE FY22 CURRENT TIER I GRANDFATHERED EMPLOYEES WOULD NOT BE SUBJECT TO THE INCREASED CONTRIBUTION UNLESS THE COOSA COUNTY COMMISSION IS UNABLE TO MAKE ITS EMPLOYER CONTRIBUTION. UNANIMOUSLY APPROVED

RESOLUTION TO PROVIDE TIER I BENEFITS TO TIER II PLAN MEMBE

WHEREAS, under the provisions of Act 2019-132, employers who participate in Employees' Retirement System pursuant to Ala. Code § 36-27-6 may elect to provide Tier retirement benefits to Tier II plan members, and

WHEREAS, the Coosa County Commission participates in the Employee Retirement System pursuant to Ala. Code § 36-27-6 and wishes to improve retirement benefits for its Tier II plan members;

NOW, THEREFORE, BE IT RESOLVED BY [THE LOCAL GOVERNMENT] that the Coosa County Commission elects to provide Tier I retirement benefits to Tier II plan members, subject to approval by the Employees' Retirement System Board of Control; that, if approved, such election shall be effective the following fiscal year and is irrevocable.

BE IT FURTHER RESOLVED that the Coosa County Commission reviewed the actuarial cost estimates provided by the Employees' Retirement System for s election and agrees to pay any resulting increases in the employer contribution rate.

BE IT FURTHER RESOLVED that beginning in the month that such election is effective, the Coosa County Commission's Tier II plan members shall contribute 7.5% of their earnable compensation to the Employees' Retirement System and [the local government]'s Tier II plan members who are firefighters or law enforcement officers, as directed by Ala. Code § 36-27-59(a), shall contribute 8.5% of their earnable compensation to the Employees' Retirement System, as required by Act 2019-132.

BE IT FURTHER RESOLVED that the Coosa County Commission not increased the member contribution rates for its Tier I members as provided by Act 2019-132 and, as required by Ala. Code § 36-27-6.5, the Coosa County Commission has submitted to the Employees' Retirement System a plan to increase such rates.

Signature of Authorizing Official Todd J. Adams

Name and Title Todd J. Adams, Chairman

MOTION BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO TABLE THE APPROVAL TO PROCEED WITH BID OF ROOF FOR DHR/BOE UNTIL STATE DHR HAS AGREED TO SPECIFICATIONS. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF NOMINATION OF MR. MARK BICE TO THE COOSA COUNTY DEPARTMENT OF HUMAN RESOURCES' BOARD CONTINGENT UPON MR. BICE ACCEPTING TO TAKE THE PLACE OF MS. MARION EMBRY WHO RESIGNED TO JANUARY 22, 2021 AFTER SERVICE OF ALMOST TWENTY YEARS. UNANIMOUSLY APPROVED

**COOSA COUNTY
DEPARTMENT OF HUMAN RESOURCES**

300 South Jackson Street
P.O. Box 36
Rockford, AL 35136-0036
Telephone: 256-377-2000
FAX: 256-377-2593

Autumn White
Director

Food Assistance
P.O. Box 155
Rockford, AL 35136
Telephone: 256-377-2000

January 25, 2021

Coosa County Commission
C/O Todd Adams
PO Box 10
Rockford, Alabama 35136

Dear Chairman Adams:

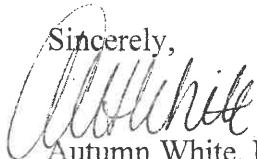
In accordance with the Code of Alabama Section 38-2-8 and 32-2-8, I am writing to the County Commission to notify that Ms. Marion Embry has submitted her resignation from the Coosa County Department of Human Resources' Board of Directors as of January 22, 2021. Ms. Embry was originally appointed to the board in 2000, but at this time is ready to resign. The County Commission is the appointing authority for any re-appointment or new appointment to the board.

Alabama law specifically prohibits the following from serving on County Boards of Human Resources:

1. Anyone holding an elected public office.
2. Anyone who is a candidate for election to a public office.
3. Anyone who is an employee of the County Department of Human Resources.
4. Anyone who is related by blood or marriage to an elected public official, a candidate for an elective public office, or an employee of the County Department of Human Resources.

Please call me if further information is needed. Thank you for consideration of this.

Sincerely,



Autumn White, LICSW
Coosa County DHR Director

RECEIVED BY
COOSA CO COMMISSION
FEB - 8 2021
35136


MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY RONNIE JOINER TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 11th DAY OF MAY, 2021.



CHAIRMAN, TODD ADAMS



VICE CHAIRMAN, BERTHA K. MCELRATH



UNZELL KELLEY



RANDALL DUNHAM



RONNIE JOINER

3731