

AGENDA
COOSA COUNTY COMMISSION
July 10, 2018
9:30 AM

WELCOME

PUBLIC COMMENTS: Ms. Sharon Jackson-Field Director for AL Sen. Doug Jones

ELECTED OFFICIAL COMMENT:

CALL TO ORDER

COMMISSION ROLL CALL

INVOCATION, PLEDGE OF ALLEGIANCE

APPROVE AGENDA

READING OF MINUTES

AWARDS AND PRESENTATIONS:

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
- (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Discussion regarding Electronic Poll Books – Judge Dean and Les Sellers
- (2) Approval of ABC license transfer of type 050 – Retail Beer (Off Premises Only) and type 070-Retail Table Wine (Off Premises Only) from “All in 1 Exxon Inc.” to “Smiles Unlimited Llc” at same current licensee premises address-Commissioner Dunham
- (3) Approval to Opt-In to Class Action Lawsuit regarding our right to recover additional sums under the PAYMENT IN LIEU OF TAXES ACT (PILT Act) for fiscal years 2015, 2016 and 2017-Attorney Johnson and Administrator Graham
- (4) Approval to declare EMA Inventory #650, Motorola Scanner Serial No. 001THL0059 obsolete and dispose of accordingly. Item is considered of no value. – Les Sellers, Assist EMA Director.
- (5) Approval for Administrator to set up initial Budget Meetings with Department heads during the month of July-Administrator Graham

OLD BUSINESS

STAFF REPORTS

Administrator – FY15 and FY16 audits, FY17 and FY18 financial statements. Current Financial Status

Engineer

Attorney-

EMA

Courthouse Maintenance-

Nutrition-

Safety Coordinator-

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

MINUTES**COOSA COUNTY COMMISSION**

JULY 10, 2018

9:30 A.M.

ELECTED OFFICIAL COMMENT**CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE JULY 10, 2018 FOR ITS REGULAR MEETING WITH VICE-CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSION ROLL CALL

COMMISSIONER ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, PAUL PERRETT, UNZELL KELLEY, AND RANDALL DUNHAM. BERTHA MCELRATH NOT PRESENT.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY TODD ADAMS TO APPROVE THE AGENDA. UNANIMOUSLY APPROVED

READING OF MINUTES

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY TODD ADAMS TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

AWARDS AND PRESENTATION

CONSENT AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES). UNANIMOUSLY APPROVED



Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



DATE: June 18, 2018

SALE OF ACCRUED LEAVE

In accordance with Coosa County Sheriff's Office Rules and Regulations, Attendance, Pay and Leave Policy, Section 5, General, Paragraph 6A (5),

Sheriff Office employee _____ has requested to sell back 104 hours of accrued leave based on extraordinary circumstances. This request has been approved. We have confirmed _____ has accrued leave time available in excess of hours requested for sale.

Approved: Terry Wilson by
Terry Wilson, Sheriff

NEW BUSINESS

DISCUSSION REGARDING ELECTRONIC POLL BOOKS.

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT THE APPROVAL OF ABC LICENSE TRANSFER OF TYPE O50 – RETAIL BEER (OFF PREMISES ONLY) AND TYPE O70 – RETAIL TABLE WINE (OFF PREMISES ONLY) FROM "ALL IN 1 EXXON INC." TO "SMILES UNLIMITED LLC" AT SAME CURRENT LICENSE PREMISES ADDRESS. UNANIMOUSLY APPROVED



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION

Confirmation Number: 20180618110127966

Type License: 050 - RETAIL BEER (OFF PREMISES ONLY) **State:** **County:**

Type License: 070 - RETAIL TABLE WINE (OFF PREMISES ONLY) **State:** **County:**

Trade Name: KELLYTON EXPRESS **Filing Fee:**

Applicant: SMILES UNLIMITED LLC **Transfer Fee:** \$100.00

Location Address: 186 HWY 280 KELLYTON, AL 55039

Mailing Address: P O BOX 361 ALEXANDER CITY, AL 35010

County: COOSA **Tobacco sales:** YES **Tobacco Vending Machines:** 0

Type Ownership: LLC

Book, Page, or Document info: DOC 323285

Date Incorporated: 04/27/2018 **State incorporated:** AL **County Incorporated:** TALLAPOOSA

Date of Authority: 04/27/2018 **Alabama State Sales Tax ID:** 82-5483673

Federal Tax ID: R009946632

Name:	Title:	Date and Place of Birth:	Residence Address:
ASHISH Y KALRA 27502429 - PA	OWNER	08/21/1970 DELHI INDIA	296 OAK ST WEST ALEXANDER CITY, AL 35010

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES

Does ABC have any actions pending against the current licensee? NO

Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO

Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO

Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES

Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? NO

Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO

Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: ASHISH KALRA

Business Phone: 256-794-0113

Fax:

Home Phone: 412-609-6933

Cell Phone:

E-mail: SMILESTOP@GMAIL.COM

PREVIOUS LICENSE INFORMATION:

Trade Name: ALL IN 1 EXXON

Applicant: ALL IN 1 EXXON INC

Previous License Number(s)

License 1: 001177419

License 2: 001177419



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20180618110127966

If applicant is leasing the property, is a copy of the lease agreement attached? YES

Name of Property owner/lessor and phone number: ALLEN OIL COMPANY OF SYLACAUGA INC 256-245-5478

What is lessors primary business? BUSINESS OWNER

Is lessor involved in any way with the alcoholic beverage business? N/A

Is there any further interest, or connection with, the licensee's business by the lessor? N/A

Does the premise have a fully equipped kitchen? NO

Is the business used to habitually and principally provide food to the public? NO

Does the establishment have restroom facilities? YES

Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? NO

Will the business be operated primarily as a package store? NO

Building Dimensions Square Footage: 3500 Display Square Footage:

Building seating capacity: 0 Does Licensed premises include a patio area? NO

License Structure: SINGLE STRUCTURE License covers: ENTIRE STRUCTURE

Location is within: COUNTY Police protection: COUNTY

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Name:

Violation & Date:

Arresting Agency:

Disposition:

Name:	Violation & Date:	Arresting Agency:	Disposition:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION
Confirmation Number: 20180618110127966



Initial each

Signature page

AK

In reference to law violations, I attest to the truthfulness of the responses given within the application.

AK

In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

AK

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

AK

In reference to Special Retail or Special Events retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

AK

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

AK

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

AK

In accordance with Alabama Rules & Regulations 20-X-5-01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

AK

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages. The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

AK

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print): *ASHISH KARRA*

Signature of Applicant: *Ashish Karra*

Notary Name (print): *Alison C. Brewer*

Notary Signature: *Alison C. Brewer*

Commission expires: *3/23/19*

Application Taken: *6/18/18* App. Inv. Completed:

Submitted to Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to District Office:

Received from Local Government:

Forwarded to Central Office:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
Confirmation Number: 20180618110127966



NOTICE OF TRANSFER OF ABC LICENSED BUSINESS

NOTE: A Copy of Operating Agreement Must be Attached To Application

CURRENT LICENSEE:
ALL IN 1 EXXON INC
Address: 186 US HWY 280
KELLYTON, AL 35089
Telephone: 256-794-0113

NEW APPLICANT:
SMILES UNLIMITED LLC
Address: P O BOX 361
ALEXANDER CITY, AL 35010
Telephone: 256-794-0113

Current License No: 001177419
001177419

LICENSED PREMISES ADDRESS: 186 HWY 280 KELLYTON, AL 55089

THE AFORENAMED HEREBY SERVE NOTICE TO THE ABC BOARD OF THE ATTACHED CONTRACTUAL AGREEMENT GOVERNING THE CONTINUATION OF SALES OF ALCOHOLIC BEVERAGES ON THE LICENSED PREMISES.

The Parties to this agreement hereby acknowledge and affirm that the New (Applicant) Licensee will, at all times, act as the AGENT for the Current (Named) Licensee, and the Current Licensee shall act as PRINCIPAL for the purposes of the attached Agreement. The Principal shall be bound by all acts and/or omissions of the Agent in the operation of the licensed premises.

The Current Licensee is now and shall remain liable for any violations of ABC Rules and Regulations or other Alabama Law for the duration of the attached Agreement; and, further, that the Current Licensee has the right and authority, under Alabama Law, to surrender the ABC License to the ABC Board at any time.

The parties acknowledge that the operation of the licensed premises shall remain subject to inspection by ABC Enforcement, and must comply with all State and Local regulations and Laws, and that the local ABC Enforcement District Office must be immediately notified of any change in the attached Agreement.

THE CURRENT LICENSE WILL NOT BE RENEWED.

WITNESS our hands and seals on this the 18 day of June, 2018.

CURRENT LICENSEE (NAMED ON LICENSE)

NEW LICENSEE (APPLICANT)

Bruce A. Massey
Print Name:
Title: President

Aynaly
Print Name:
Title: CHIEF OFFICER

WITNESS: (By ABC Enforcement) Celeste Br
Revised 9/08

Receipt Confirmation Page

Receipt Confirmation Number: 20180618110127966
 Application Payment Confirmation Number: 36535340

Payment Summary	
Payment Item	Fee
Transfer Fee for License 070 and License 070	\$100.00
Total Amount to be Charged	\$100.00

Application Type

Application Type: TRANSFER

Applicant Information

License Type 1: 050 - RETAIL BEER (OFF PREMISES ONLY)
 License Type 2: 070 - RETAIL TABLE WINE (OFF PREMISES ONLY)
 License County: COOSA
 Business Type: LLC
 Trade Name: KELLYTON EXPRESS
 Applicant Name: SMILES UNLIMITED LLC
 Location Address: 186 HWY 260
 KELLYTON, AL 36089
 Mailing Address: P O BOX 361
 ALEXANDER CITY, AL 36010
 Contact Person: ASHISH KALRA
 Contact Home Phone: 412-609-6933
 Contact Business Phone: 256-794-0113
 Contact Fax:
 Contact Cell Phone:
 Contact Email Address:
 Contact Web Address:

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO OPT-IN TO CLASS ACTION LAWSUIT REGARDING OUR RIGHT TO RECOVER ADDITIONAL SUMS UNDER THE PAYMENT IN LIEU OF TAXES ACT (PILT ACT) FOR FISCAL YEARS 2015, 2016 AND 2017. UNANIMOUSLY APPROVED

PILT Payments Received in 2015 FY

Chairs and Administrators:

We are writing you today because your county received a Payment In Lieu of Taxes (PILT) from the federal government during the 2015 fiscal year. As you probably know, the PILT program is utilized to provide counties with some compensation for the loss of property tax income from the federal lands within their borders.

In 2008, Congress significantly amended the PILT statute by mandating full funding through 2014 and removing language that limited the federal government's payment obligation to the amounts appropriated by Congress. Congress has never reinserted that language. For 2015-17, because of insufficient appropriations, PILT recipients did not receive the full amount to which they were entitled under the PILT statute based on the U.S. Department of the Interior's full payment calculation.

Kane County, Utah filed a lawsuit in the U.S. Court of Federal Claims, seeking to recover its own underpayments and the underpayments of a class made up of all other PILT recipients in those years. Several months ago, the Federal Court ruled in Kane County's favor and certified the lawsuit as a class action. The Court also named Smith, Currie & Hancock, LLP, Kane County's lawyers, as Class Counsel to represent all members of the class. The Court ordered that an official notice of these events be sent to each underpaid PILT recipient. That notice should have been mailed to you on June 19 as a PILT recipient.

The attorneys for the class have established a website that provides useful information, www.Smithcurrie.com/PILTPaymentsInfo, such as a link to the Notice -- plus copies of Court orders, FAQs about the lawsuit and a form for submitting questions to Class Counsel. If you have not received the Notice in the mail, you should go to the above website and inform Class Counsel. We also encourage you to review all the information at the website.

The Notice explains that to participate in the class action lawsuit, and collect the amounts due to them through the class action lawsuit, each underpaid PILT recipient must complete and submit a form "opting into" the lawsuit. The Association has been in contact with the National Association of Counties and we join NACo in recommending that you strongly consider completing the form and becoming a part of the lawsuit. The approval to submit the form should come from a motion adopted by the county commission during a regular business session.

If, after reviewing the website above, you would like additional information please let us know. We fully expect to receive more information on the lawsuit during the NACo conference in Nashville next month and encourage those who are attending to look for opportunities to attend and participate in any available update meetings.

Sonny Brasfield
Executive Director

United States Court of Federal Claims
Washington, D.C.

OFFICIAL NOTICE

The United States Court of Federal Claims has certified a **CLASS ACTION** lawsuit regarding your right to recover additional sums under the **PAYMENTS IN LIEU OF TAXES ACT [PILT Act]** for fiscal years 2015, 2016, and 2017.

This is not a solicitation from a lawyer.

The Court of Federal Claims, in the case of *Kane County, Utah v. United States*, Case Nos. 17-739C and 17-1991C (Consolidated) [the Lawsuit], has directed sending this notice to a Class made up of: "All 'unit[s] of general local government,' as defined in 31 U.S.C. § 6901(2), that received payment under 31 U.S.C. § 6902(a) of the Payment in Lieu of Taxes Act [PILT Act] in fiscal years 2015, 2016 and/or 2017."

You are receiving this notice because you are a unit of local government believed (1) to be a member of that Class, and (2) to have been underpaid in those years.

The Lawsuit seeks to recover monies that the Court has determined that the federal government owes each Class Member for the underpayment of its respective PILT Act entitlement in fiscal years 2015, 2016, and/or 2017.

To obtain the money that the federal government owes you, *without having to file your own lawsuit*, you must submit a Class Action Opt-In Notice Form which can be done quickly and securely online at www.PILTPayments.com. You may also complete and return the enclosed copy of the Class Action Opt-In Notice Form by first class mail or pre-paid delivery service.

To participate in the Lawsuit, you must submit your completed Class Action Opt-In Notice no later than September 14, 2018.

YOUR LEGAL RIGHTS AND OPTIONS IN THIS LAWSUIT

- This Notice has been sent to you by order of a federal court. **Please read this Notice carefully and fully.** It explains the opportunity you now have to join a Class Action Lawsuit currently pending before the Court.
- The Court is neither encouraging nor discouraging you to join the Lawsuit. You have the right to participate in the Lawsuit as a Class Member, or to do nothing and be excluded from the Lawsuit.

- **Please Note:** This particular Class Action differs from many other class actions in the United States because,
 - if you do nothing, you will not be able to participate in the Lawsuit, and
 - the Court has already ruled that the federal government owes each Class Member for underpayments in fiscal years 2015, 2016, and/or 2017.

SUMMARY OF YOUR RIGHTS AND OPTIONS IN THIS LAWSUIT	
<p>ASK TO BE INCLUDED (OPT INTO THE CLASS ACTION LAWSUIT)</p>	<p>By submitting a Class Action Opt-In Notice Form you are asking to be included in the Lawsuit, receive any PILT Act underpayments recovered in the Lawsuit, and be bound by its results.</p> <ul style="list-style-type: none"> • You acquire rights to any money that the Court determines that you are due as a result of underpayment, in fiscal years 2015 through 2017, of your entitlement under Section 6902 of the PILT Act. • You will be bound by the outcome of the case, whether favorable or unfavorable to you. <p>You will also give up the right to sue the federal government on your own, and at your own expense, for the same legal claims made in the lawsuit.</p> <p>In order to join the Lawsuit, you must submit a completed Class Action Opt-In Notice Form online, by first class mail, or by pre-paid delivery service. The Class Action Opt-In Notice Form must be submitted, postmarked, or delivered no later than September 14, 2018.</p>
<p>DO NOTHING</p>	<p>If you do nothing, you will not be included in the Lawsuit, and you will have no right to any money recovered in the Lawsuit. But you will keep the right to sue the federal government for any alleged PILT Act underpayments in fiscal years 2015 through 2017, on your own and at your own expense.</p>

- Your rights and options, and the deadline to exercise them, are further explained below.
- This Notice may affect your legal rights. Read it carefully.

BASIC INFORMATION**1. Why did I get this Notice?**

The federal government's records show that you are a unit of local government that received a payment pursuant to Section 6902 of the PILT Act in fiscal years 2015, 2016, and/or 2017. This Notice advises you that:

- a. The Court has allowed, or "certified," a Class Action Lawsuit against the United States to recover amounts which the Court has determined that the government was required to pay units of local government under 31 U.S.C. § 6902, but did not pay in full in fiscal years 2015, 2016 and 2017.
- b. You are eligible to participate in the Lawsuit by completing and timely submitting a Class Action Opt-In Notice Form. The Form may be completed and submitted online at www.PILTPayments.com. Alternatively, you may complete the enclosed copy of that Class Action Opt-In Notice Form and submit it by first class mail or by pre-paid delivery service.

2. What is this Lawsuit about?

This Lawsuit is about whether the federal government was required to pay in full the amounts due to units of local government under Section 6902 of the PILT Act in fiscal years 2015, 2016, and 2017. The Class Representative (Kane County, Utah) contended that the federal government underpaid units of local government in those years, and that all Class Members are entitled to recover the underpayment amounts. The government denied that any units of local government were entitled to any additional PILT payments beyond the amounts already paid for those years.

3. What has the Court decided?

The Court has ruled that provisions of Section 6902 of the PILT Act obligated the federal government to pay eligible units of local government the full amounts calculated by a formula set forth in the Act even though Congress failed to appropriate sufficient funds to do so in fiscal years 2015 through 2017 (noting that Kane County had not challenged (and the decision did not therefore extend to) the portion the government's reduction of its fiscal year 2015 PILT payments caused by the sequestration of part of the funds appropriated to make FY 2015 PILT payments). The Court granted summary judgment, in favor of the Class, as to the government's liability for underpaying Class Members in those years. The Court has not yet determined the amount by which the Class as a whole, or any individual Class Member, was underpaid in those years. As of the date of this notice, Class Counsel

and counsel for the government have agreed on the amount of the underpayment in fiscal years 2015 and 2016, and anticipate reaching agreement on the amount of the underpayment in fiscal year 2017. The Court's decision is subject to appeal.

4. What is a Class Action and who is involved?

In a class action, one or more Class Representatives (in this case, Kane County, Utah) sues on behalf of all Class Members (in this case, units of local government that receive PILT payments) who have the same or similar claims. Kane County and all other Class Members who choose to participate in the Lawsuit are the "Plaintiffs." The United States is the "Defendant." In a class action at the United States Court of Federal Claims, the Court resolves all issues for all Class Members who choose to participate in the Lawsuit. Here, that includes the Court's decision that the government is liable, described in paragraph 3 above.

5. Why is this lawsuit a Class Action?

The Court has decided that this Lawsuit meets the requirements of Rule 23 of the Rules of the United States Court of Federal Claims, which governs class actions in that Court. Specifically, the Court has ruled that:

- The potential Class is so numerous that joinder of all Class Members is impractical;
- There are legal questions and facts common to each Class Member's claim;
- The Class Representative's claim is typical of the claims of other Class Members;
- The Class Representative, Kane County, Utah, and Class Counsel, Alan I. Saltman, a partner in the Washington, D.C. office of Smith, Currie & Hancock LLP, will fairly and adequately represent the interests of the Class;
- The common legal and factual questions predominate over questions affecting only individual Class Members; and
- This Class Action will be more efficient than having many individual lawsuits.

6. What is requested in this Lawsuit?

The Class Representative seeks, for itself and for all other Class Members who choose to participate in the Lawsuit, payment of the amounts by which each was underpaid in fiscal years 2015 through 2017. Class Counsel will also ask the Court for an award of attorney's fees and expenses.

WHO MAY PARTICIPATE IN THE CLASS ACTION

7. Am I part of this Class Action Lawsuit?

You must decide whether you wish to participate in the Lawsuit. **You cannot participate unless and until you fill out and submit—online, by first class mail, or by pre-paid delivery service—the Class Action Opt-In Notice Form found on the website www.PILTPayments.com.** A copy of the Form is also enclosed. The Rules of the United States Court of Federal Claims require that Class Members choose whether to “opt into” the lawsuit. If you fit the description in the next question—and the government’s records indicate that you do—you may opt into and participate in this Lawsuit. If you do nothing, you will be excluded from the Lawsuit and will forfeit your right to receive any monies recovered in the Lawsuit.

8. Who can participate in the Lawsuit?

The Court has decided that the Class consists of:

“All ‘unit[s] of local government,’ as defined in 31 U.S.C. § 6901(2), that received payment under 31 U.S.C. § 6902(a) of the Payment in Lieu of Taxes Act in fiscal years 2015, 2016, and/or 2017.”

Any unit of local government meeting this definition may participate in this Lawsuit by timely submitting a completed Class Action Opt-In Notice Form.

9. Does participating in the Lawsuit cost any money?

No.

YOUR OPTIONS

10. How can I participate in this Lawsuit?

You can complete and submit your Class Action Opt-In Notice Form online at www.PILTPayments.com.

Alternatively, you can complete the enclosed Class Action Opt-In Notice Form and send it by first class mail to: PILT Payments Class Action, P.O. Box 65876, Washington, D.C. 20035-5876; or by pre-paid delivery service to: PILT Payments Class Action, 1025 Connecticut Avenue NW, Suite 600, Washington, D.C. 20036. However you transmit it, you **must** submit your completed Form **no later than September 14, 2018** if you wish to participate in the Lawsuit. **Do not delay.**

11. What happens once I choose to participate in this Lawsuit?

As a Class Member who chooses to participate in the lawsuit, you will be represented by Class Counsel, who will take all actions necessary to protect your rights. You will receive the benefit of, and be bound by, all rulings, orders, judgments entered, or settlements approved by the Court, whether favorable or unfavorable. You will **not**, however, be asked to make any out-of-pocket payment of attorney's fees or expenses in the case.

12. If I choose to participate in the Lawsuit, what will I be required to do?

After timely submitting a completed Class Action Opt-In Notice Form, the parties currently do not anticipate that you will have to do anything else.

13. What happens if I choose not to participate in the Lawsuit?

If you do not submit a completed Class Action Opt-In Notice Form online **on or before September 14, 2018**; by first class mail **postmarked on or before September 14, 2018**; or by pre-paid delivery service **delivered no later than September 14, 2018**, you will be barred from participating in the Lawsuit and will not be entitled to any portion of any monetary recovery by judgment or settlement of the Lawsuit. You will retain the right to sue the federal government on your own about the same legal claims made in the Lawsuit, and will not be bound by the Court's judgment in the Lawsuit. If you decide to pursue your claim independently, outside of this Lawsuit, you should consult an attorney and do so promptly because certain statutes of limitation may bar or limit your claim. If you choose to hire your own attorney, you will be responsible for paying the full cost of that attorney.

THE LAWYERS REPRESENTING YOU

14. If I choose to participate in the Lawsuit, do I have to hire a lawyer to represent me?

No. The Court has decided that Alan I. Saltman and the firm of Smith, Currie & Hancock LLP are qualified to represent you and all other Class Members who choose to participate. They are called "Class Counsel." Mr. Saltman is experienced in handling similar cases against the federal government. If you choose to file a Class Action Opt-In Notice Form, you agree to legal representation by Mr. Saltman and his firm.

15. Should I hire my own lawyer?

If you decide to participate in the Lawsuit, you do not need to hire a lawyer because Class Counsel is and will continue working on your behalf. But you are permitted to hire your own lawyer if you would like to do so. For

example, you may have your own lawyer appear in Court if you want someone other than Class Counsel to speak for you. Of course, if you choose to hire your own lawyer, you will be responsible for paying the full cost of that lawyer.

16. How will Class Counsel be paid?

Class Counsel will submit a request for its fees and expenses to the Court. You will not have to pay any fees or expenses directly. The fees and expenses that the Court determines should be paid to Class Counsel, if any, might be deducted from the money obtained for the Class and might reduce the amount available for distribution to Class Members, and therefore reduce the amount of money you receive.

LITIGATION INFORMATION

17. How and when will the Court decide the amount of the underpayments?

Class Counsel and counsel for the government have already agreed on the amount of the underpayments in fiscal years 2015 and 2016, and anticipate that they will also reach agreement on the amount of the underpayment in fiscal year 2017. Should that not occur, Class Counsel will have to prove the amount of the underpayments in fiscal year 2017 at trial. No trial date has been set. The Court has not yet entered judgment in any amounts for any of the years involved in the Lawsuit.

18. If there is a trial on damages, must I attend?

If there is a trial on damages, you do not need to attend. Class Counsel will present the case on behalf of all Class Members participating in the Lawsuit. You and/or your own lawyer are welcome, and entitled, to attend at your own expense.

19. When will I get any money from the lawsuit?

After the Court has determined (a) which Class Members have chosen to participate in the lawsuit, (b) the underpayment amounts, and (c) the fees and expenses that should be paid to Class Counsel, you will be notified about how and when you will receive your payment. At this time, the parties do not know how long that will take, or whether there will be any appeal from the Court's decisions that could impact the entitlement, timing, or amount of any payments.

GETTING MORE INFORMATION**20. Is more information available from the Court?**

The pleadings and other records in the Lawsuit may be examined during regular business hours at the Office of the Clerk of the United States Court of Federal Claims. The Court's address is:

United States Court of Federal Claims
717 Madison Place, N.W.
Washington, D.C. 20005

THE COURT HAS INSTRUCTED THAT YOU SHOULD NOT CONTACT THE CLERK'S OFFICE BY TELEPHONE, E-MAIL, OR MAIL FOR INFORMATION ABOUT THIS CASE. Please do not contact the United States Court of Federal Claims with questions or requests for information.

21. Who can I contact if I have a question or need additional information?

Both a copy of the Court's decisions on Kane County's Motions for Summary Judgment, and its Order certifying the Class are also available at www.Smithcurrie.com/PILTPaymentsInfo.

Any questions you have can be submitted at www.Smithcurrie.com/PILTPaymentsInfo and Class Counsel will respond. The answers to Frequently Asked Questions, and to submitted questions of general interest, will also be posted there.

Class Action Opt-In Notice Form

UNITED STATES COURT OF FEDERAL CLAIMS
Kane County, Utah v. United States
Case Nos. 17-739C and 17-1991C (Consolidated)

1. To participate in this lawsuit as a Class Member, please fill out this form completely and legibly. **It must be submitted, postmarked, or delivered no later than September 14, 2018.**

See Paragraph 5 below for the addresses for (a) electronic submission via the internet; (b) first class mail; and (c) delivery by pre-paid delivery service.

2. Please fill in the name of the unit of local government [i.e., County, City, Town, Borough, Parish, etc.] opting into the *Kane County, Utah v. United States* Class Action lawsuit:

_____, State

3. Please fill in the following information for the unit of local government:

Name of the person who will act as contact for the unit of local government regarding the Class Action lawsuit:

His /Her:

Title _____

Mailing

Address: _____

Telephone number: _____

E-mail address: _____

4. By signing your name in the space below (or filling in an electronic signature in the format /s/ *First name Last name* if submitting via the internet) you are declaring under penalty of perjury under the laws of the United States that:

(a) The unit of local government named above wishes to opt into the Class Action lawsuit: *Kane County, Utah v. United States*, Case Nos. 17-739C and 17-1991-C (Consolidated).

(b) You are authorized by the unit of local government named above to sign this document on its behalf.

Sign Your Name: _____ Date: _____

Print/Type Your Name: _____

Your Position or title with the unit of local government: _____

Your e-mail address: _____

Your phone number: _____

5. Submit this completed form to:

On Line:

by clicking "Submit" at <http://www.PILTpayments.com>

- A copy of this Class Action Opt-In Notice Form may also be downloaded at this website.

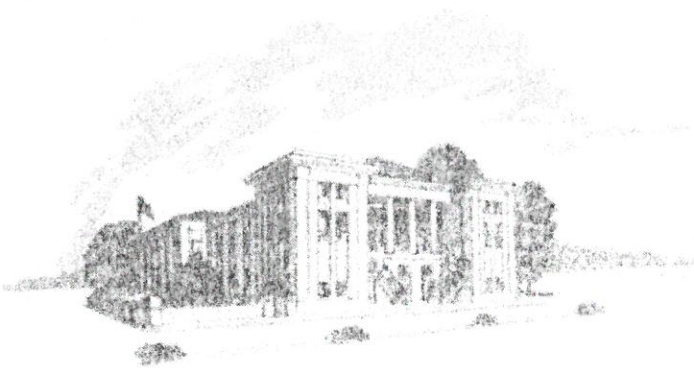
By First Class Mail:

PILT Payments Class Action
P. O. Box 65876
Washington, D.C. 20035-5876

Pre-paid Delivery Service:

PILT Payments Class Action
1025 Connecticut Avenue, N.W., Suite 600
Washington, D.C. 20036

MOTION BY COMMISSIONERS PAUL PERRETT AND SECONDED BY UNZELL KELLEY THE APPROVAL TO DECLARE EMA MOTOROLA SCANNER OBSOLETE AND DISPOSE OF ACCORDINGLY. ITEM IS CONSIDERED OF NO VALUE. ASSET # 700053, DECAL # 650. UNANIMOUSLY APPROVED



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
PAUL PERRETT

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

June 29, 2018

Mr. Les Sellers has requested the following inventory be removed and be declared as obsolete.

Inventory #650, Motorola Scanner Serial No. G01THL0059

Regards,

Bridget Graham, Administrator

MOTION BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT THE APPROVAL FOR ADMINISTRATOR TO SET UP INITIAL BUDGET MEETINGS WITH DEPARTMENT HEADS DURING THE MONTH OF JULY. UNANIMOUSLY APPROVED



ENVIRONMENTAL CORPORATION OF AMERICA
ENVIRONMENTAL | GEOTECHNICAL | WETLANDS | ECOLOGY | CULTURAL RESOURCES

July 3, 2018

Coosa County Commission
9709 U.S. Highway 231
P.O. Box 10
Rockford, AL 35136

**Subject: Proposed Extension of a Self-Supporting Lattice
Telecommunications Structure and Collocation of Antennas
American Towers LLC – 273592 (Cottage Grove AL)
94 Coosa Circle
Kellyton, Coosa County, Alabama
ECA Project #: U2688**

To Whom It May Concern:

American Towers LLC proposes to extend the height of an existing self-supporting lattice telecommunications structure from 250 feet to 295 feet and to collocate antennas on the extension. The existing telecommunications facility is located at 94 Coosa Circle, Kellyton, Coosa County, Alabama. A site map is attached for your reference. American Towers LLC seeks comments from all interested persons on the impact the proposed undertaking may have on any districts, sites, buildings, structures, or objects significant in American history, architecture, archaeology, engineering, or culture, that are listed or eligible for listing in the National Register of Historic Places. Specific information about the project, including the historic preservation reviews that American Tower has conducted pursuant to the rules of the Federal Communications Commission (47 C.F.R. Section 1.1307(4)) and the Advisory Council on Historic Preservation (36 C.F.R. Part 800) will be made available to interested persons who request the information from the contact below. All questions, comments, and correspondence should be directed to the following contact by August 2, 2018.

Jenna Metzник, Compliance Director
American Tower Corporation
10 Presidential Way
Woburn, Massachusetts 01801
Enviro.services@americantower.com

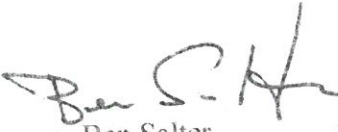
3093

Page 2

Please understand that this notice is specifically to solicit comments pertaining to Historic Properties that may be located near the proposed undertaking and that this notice is made separate from, and is not intended to supplant, any zoning or code requirements of the local jurisdiction.

Sincerely,
Environmental Corporation of America


Steven Nickoloff
Project Manager


Ben Salter
Principal Scientist



5963 AL-22, Alexander City, AL 35010, US

AMERICAN TOWER
273592 - Cottage Grove AL
94 Coosa Circle
Kellyton, Coosa County, AL
ECA Proj. # U2688

22

22

5963 AL-22, Alexander
City, AL 35010, US

30

26

63

93

79



Coosa County 2500 feet

500 m

© 2018 HERE

MOTION TO ADJOURN

MOTIONED BY COMMISSIONER RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO ADJOURN.
UNANIMOUSLY APPROVED

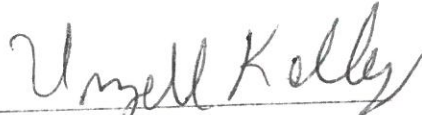
MINUTES APPROVED THIS 14th DAY OF AUGUST, 2018.



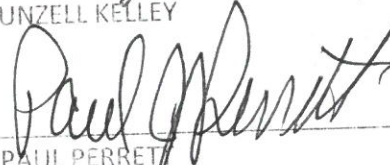
CHAIRMAN, TODD ADAMS



RANDALL DUNHAM



UNZELL KELLEY



PAUL PERRETT

AGENDA
COOSA COUNTY COMMISSION
August 14, 2018
9:30 AM

WELCOME

PUBLIC COMMENTS: SBA Communications-Whit Allen – T Mobile Project
 Central Alabama Electric Cooperative (CAEC)-Connie Bainbridge-
 Broadband Surveys
 Equality Fire Department – Mike Reed
 City of Goodwater Mayor Graham – Public Safety/Dogs

ELECTED OFFICIAL COMMENT:**CALL TO ORDER****COMMISSION ROLL CALL****INVOCATION, PLEDGE OF ALLEGIANCE****APPROVE AGENDA****READING OF MINUTES**

AWARDS AND PRESENTATIONS: Resolution – Commissioner Kelley

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
 (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Approval of Employee FMLA request-Sheriff Wilson
- (2) Approval to allow employees of a lesser rank to donate leave time per policy-Sheriff Wilson
- (3) Discussion of Scanning options for Historical Records – Judge Dean
- (4) Approval of Highway Department Budget Adjustment-Admin Graham
- (5) Approval of County Commission Budget Amendments-Admin. Graham
- (6) Approval of Courthouse and Facility Budget Amendments – Admin Graham
- (7) Approval of Highway Dept. Budget Amendments-Engineer Eason
- (8) Approval of Probate Judge Office Budget Amendments-Judge Dean
- (9) Approval of Revenue Commission Budget Amendments-Revenue Commissioner Lamberth/Admin Graham in place of.
- (10) Approval of Sheriff Office Budget Amendments – Sheriff Wilson
- (11) Approval to set dates for advertisement and letting of FY19 Highway Department material bids-Engineer Eason
- (12) Approval to set dates for Budget Hearing in September 2018 for FY19-Chairman Adams
- (13) Discussion of Scanning options for Historical Records – Judge Dean
- (14) Discussion of pre-order for Sheriff Department Vehicle – Sheriff Wilson and Admin Graham

- (15) Approval to pre-order Sheriff Vehicle for FY19 -- Sheriff Wilson and Admin. Graham
- (16) Discussion of Alabama Sheriff's Association Resolution Regarding Feeding Inmates in County Jail.-Sheriff Wilson
- (17) Discussion of Local Self Governance Nuisance Abatement (abandoned house-weeds-overgrown lot)-Commissioner Kelley
- (18) Approval of letter requesting establishment of a county ordinance-Commissioner Kelley
- (19) Discussion of new trade and commerce issues and approval of a County Liaison representative-Commissioner Perrett
- (20) Discussion of trade and commerce issues and approval-Commissioner Kelley

OLD BUSINESS

STAFF REPORTS

Administrator -- AT and T Telecommunications Facility Information, Contracts to be approved at September final commission meeting, poll pad software purchase to be discussed at budget hearings, financial audits in progress.

Engineer

Attorney-

EMA

Courthouse Maintenance-

Nutrition-

Safety Coordinator-

DISCUSSION ITEMS BY COMMISSIONERS

ADJOURN

MINUTES**COOSA COUNTY COMMISSION****AUGUST 14, 2018****9:30 A.M.****ELECTED OFFICIAL COMMENT****CALL TO ORDER**

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE AUGUST 14, 2018 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSIONERS ROLL CALL

ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, PAUL PERRETT, UNZELL KELLEY, AND RANDALL DUNHAM.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY TO REMOVE LINE ITEM #4 AND APPROVE THE AGENDA. UNANIMOUSLY APPROVED

READING OF MINUTES

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY BERTHA K. MCELRATH TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

AWARDS AND PRESENTATION

MOTIONED BY COMMISSONERS UNZELI KELLEY AND SECONDED BY BERTHA K. MCELRATH HONORING
MRS. RUBY CRAWFORD FOR HER DEDICATION TO COOSA COUNTY AND REACHING 105 YEARS OF AGE

Resolution

Whereas, Ruby Crawford was born on August 22, 1913 to her late parents Abraham McElrath and Mary Elleen Hardy in the Phillipi Community of Coosa County; and

Whereas, Ruby Crawford beared and raised 12 children; and

Whereas, during her 105 years she has contributed to the community and served as a Faithful member of Peace and Goodwill Baptist Church; and

Whereas, recognizing that our Senior Citizens have experienced and contributed to more social and technological changes in their lifetimes than any other preceding generation; and

Whereas, it is appropriate that we express our gratitude by honoring her as a treasured member of Coosa County for her lifetime of dedication, sacrifice, and accomplishments;

Now, Therefore, Be it resolved, by the powers of the Coosa County Commission, all members concurring; that we do hereby honor Ruby Crawford on the occasion of her 105th Birthday on August 22, 2018.

Passed and Adopted this the 14th Day of August 2018.

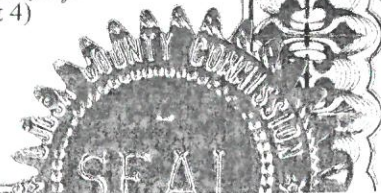
Todd Adams
Todd Adams, Chairman (District 5)

Randall Dunham
Randall Dunham (District 1)

Bertha Kelly McElrath
Bertha Kelly-McElrath (District 2)

Unzelli Kelley
Unzelli Kelley (District 3)

Paul Perrett
Paul Perrett (District 4)



CONSENT AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES). UNANIMOUSLY APPROVED

Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279
Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



MEMO

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: July 23, 2018
Re: Walter Shannon Fontaine

MESSAGE: Resignation

Walter Shannon Fontaine has resigned his position as a Correctional Officer/Dispatcher. His final date of employment was July 20, 2018. Fontaine did not complete his probationary period, therefore; according to our policy, he will not receive any accrued leave hours. Fontaine did return all of the property belonging to the Sheriff's Office. Any remaining checks should be mailed to the address listed on file.

This memorandum for record will remain in effect until further notice.

Terry Wilson
Terry Wilson, Sheriff



Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279
Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

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July 26, 2018

SALE OF ACCRUED LEAVE

In accordance with Coosa County Sheriff's Office Rules and Regulations, Attendance, Pay and Leave Policy, Section 5, General, Paragraph 6A (5),

Sheriff Office employee [REDACTED] has requested to sell back 100 hours of accrued leave based on extraordinary circumstances. This request has been approved. We have confirmed [REDACTED] has accrued leave time available in excess of hours requested for sale.

Approved: Terry Wilson
Terry Wilson, Sheriff

[Handwritten signature]



Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • 256-377-2690

Email: office@coosaso.com • Website: coosacountyso.org




MEMO

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: July 30, 2018
Re: Deputy Joshua Lee Jones

MESSAGE: Resignation



This memo is to inform you that Joshua L. Jones has resigned his position as Deputy. His final date of employment will be August 5, 2018. On or before that day, your office will be notified when all of the property  belonging to the Coosa County Sheriff's Office has been returned. Deputy Jones will pick up any remaining checks if the direct deposit has been stopped. Also, please see the attached letter requested to receive all remaining vacation and comp hours.

Terry Wilson
Terry Wilson, Sheriff

RECEIVED
COOSA COMMISSION

JUL 30 2018

PO BOX 10

3098

Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279
Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



MEMO

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: August 6, 2018
Re: Mark Dewayne Otwell, Jr.

MESSAGE: Resignation

Mark Dewayne Otwell, Jr. has resigned his position as a Correctional Officer/Dispatcher. His final date of employment will be August 10, 2018. Otwell has returned all of the property belonging to the Sheriff's Office. Any remaining checks should be mailed to the address listed on file.



This memorandum for record will remain in effect until further notice.

Terry Wilson

Terry Wilson, Sheriff

NEW BUSINESS

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF EMPLOYEE FMLA REQUEST. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT THE APPROVAL TO ALLOW EMPLOYEES OF A LESSER RANK TO DONATE LEAVE TIME PER POLICY TO EMPLOYEE REQUESTING FMLA. UNANIMOUSLY APPROVED



Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279
Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



August 6, 2018

Ref Donation of Leave

Commissioners,

Due to an injury that required extensive surgery to correct, I am requesting the County Commissioners to allow other employees, including those of a lesser rank than myself to donate leave time as outlined in the donation of leave policy. I have read and understood the policy requirements to use such leave.

I also request FMLA job protection if all leave and donated leave become exhausted.

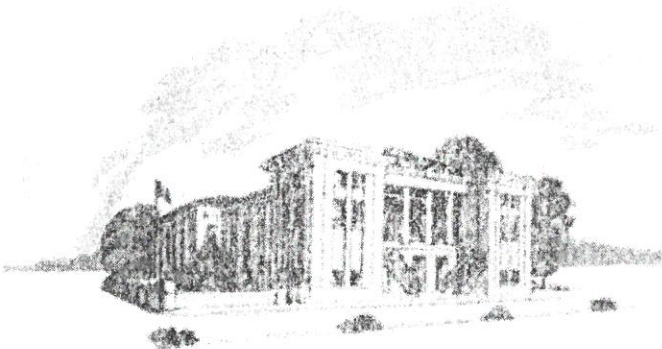
Thank you,

A blacked-out signature block, likely containing the name of the Sheriff or a representative.

Coosa County Sheriff's Office

DISCUSSION OF SCANNING OPTIONS FOR HISTORICAL RECORDS.

MOTION BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY THE APPROVAL OF COUNTY COMMISSION BUDGET ADJUSTMENT. UNANIMOUSLY APPROVED



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY

DISTRICT 4
PAUL PERRETT

DISTRICT 3
UNZELL KELLEY

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

August 14, 2018

TO: THE COOSA COUNTY COMMISSION

SUBJECT: 3rd Qtr. Budget Amendment Requests-Commission Office

The Commission Office would like to amend our budget as follows:

Line Item#	Annual Budget	Requested Budget	Inc/Dec	Reason
211/Office Supplies	2916	3300	384	Underestimated
252/Telephone	2300	2900	600	Underestimated
262/Travel	2000	3000	1000	Underestimated
273/Bond	300	450	150	Underestimated
163/Data Process	12000	11000	(1000)	Overestimated
580/Data Proc Equip	8000	6866	(1134)	Overestimated

Net Increase/Decrease in Budget = 0

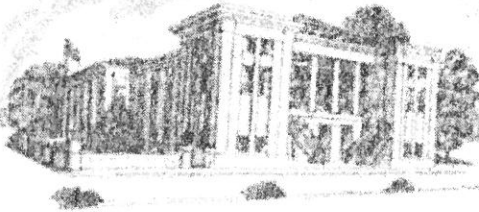
Thank you for your consideration.

Regards, *Bridget Graham*

MOTION BY COMMISSIONERS PAUL PERRETT AND SECONDED BY UNZELL KELLEY THE APPROVAL OF COURTHOUSE AND FACILITY BUDGET AMENDMENTS. UNANIMOUSLY APPROVED

Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010



BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
PAUL PERRETT

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

August 14, 2018

TO: THE COOSA COUNTY COMMISSION

SUBJECT: 3rd Qtr. Budget Amendment Requests-Courthouse and Facilities (51110)

The County Commission Office/Courthouse would like to amend our budget as follows:

Line Item#	Annual Budget	Requested Budget	Inc/Dec	Reason
152/Var Maint	1200	1500	300	Underestimated
560/Equipment	24000	25000	1000	Underestimated
262/Travel	1480	335	(1145)	Overestimated
214/Small Tools	1200	1045	(155)	Overestimated

Net Increase/Decrease in Budget = 0

The County Commission Office/Facilities would like to amend our budget as follows:

No changes in the Facilities Budget (51112)

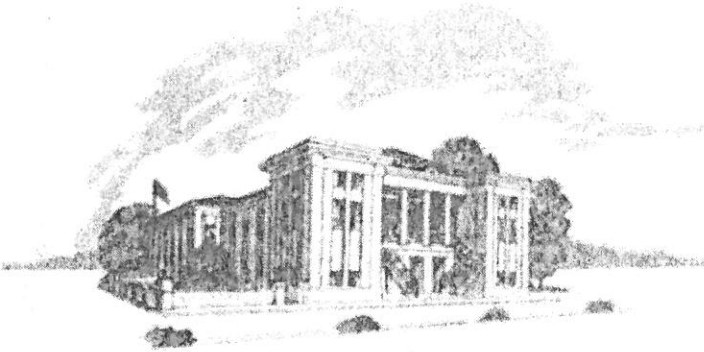
Thank you for your consideration.

Bridget Graham

Bridget Graham, County Administrator

Todd Brown, Maintenance Manager

MOTION BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY THE APPROVAL OF HIGHWAY DEPARTMENT BUDGET AMENDMENTS. UNANIMOUSLY APPROVED



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
PAUL PERRETT

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

August 14, 2018

Coosa County Commission
PO Box 10
Rockford AL 35136

RE: Budget Adjustments

Dear Commission:

Due to negative line items in the 2017-2018 budget, I would like to request the following adjustments:

Line	<u>Summary</u>	<u>Current Budget</u>	<u>Proposed Budget</u>	<u>Difference</u>
Line 214	Small Tools	\$1,500	\$4,525	<u>+ \$3025</u>
				0
Line 232	Rep & Maint Eq	\$30,000	\$51,000	+\$21,000
Line 499	Misc	\$22,267	\$7,267	-\$15,000
Line 275	Insurance Gen Lia	\$33,483	\$27,483	<u>-\$6,000</u>
				0
Line 560	Vehicle or Equip	\$200,000	\$290,000	+\$90,000
Line 273	Bond	\$2,550	\$0	-\$2550
Line 275	Insurance Gen Lia	\$27,483	\$27,108	-\$375

Line				
113	Salaries	\$607,220	\$564,370	<u><u>-\$42,850</u></u>
				0

Line				
212	Gas & Oil			

Advised by Administrator Graham
to leave line item negative

Need to adjust other line items by (47,250). Net effect should equal zero.

Thanks for your attention in this matter

Yours Truly,

Donald W Eason
Coosa County Engineer

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA MCELRATH THE APPROVAL OF PROBATE JUDGE OFFICE BUDGET AMENDMENTS. UNANIMOUSLY APPROVED

COOSA COUNTY JUDGE OF PROBATE

CHIEF CLERK: MARGIE BLANKENSHIP

JUDGE: RICHARD M. DEAN



August 8, 2018

RE: Probate Offices Budget Adjustments

Coosa County Commission
Rockford, Alabama 35136

Commissioners:

Respectfully request the following adjustments be made to the respective line items on the FY18 (2017/2018) budget.

- 1. Line Item 251, TELEPHONE, decrease \$3,002.50
- 2. Line Item 580, MISC, decrease \$1,200.00
- 3. Line Item 219, COMP SFTWR & MAINT, increase \$200.00 for an annual subscription for Office 365 Business Premium.
- 4. Line Item 235, COMP HDWR & MAINT, increase \$3,000.00.
- 5. Line Item 265, REGISTRATION FEES, increase \$1,000.00
- 6. Line Item 273, BOND, increase \$2.50

Net Effect = 0

Respectfully submitted,


Richard M. Dean

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF REVENUE COMMISSION BUDGET AMENDMENTS. UNANIMOUSLY APPROVED

August 14, 2018

TO: THE COOSA COUNTY COMMISSION

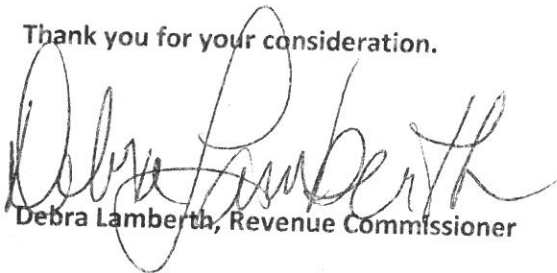
SUBJECT: 3rd Qtr. Budget Amendment Requests-Revenue Commission

The Revenue Commission Office would like to amend our budget as follows:

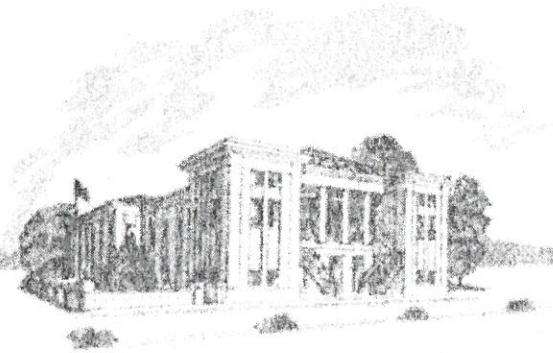
Line Item#	Annual Budget	Requested Budget	Inc/Dec	Reason
252/Telephone	2000	3700	1700	Underestimated
264/Room and Meals	2000	2269	269	Underestimated
262/Travel	1500	800	(700)	Overestimated
171/Dues	2000	731	(1269)	Overestimated

Net Increase/Decrease in Budget = 0

Thank you for your consideration.



Debra Lamberth, Revenue Commissioner



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

BRIDGET H. GRAHAM, CPA, CGMA
ADMINISTRATOR
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
RANDALL DUNHAM

DISTRICT 2
BERTHA KELLY

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
PAUL PERRETT

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

August 14, 2018

TO: THE COOSA COUNTY COMMISSION

SUBJECT: 3rd Qtr. Budget Amendment Requests-Revenue Commission

Please remove the following budgeted amount from the Highway Dept. Budget.

Line Item#	Annual Budget	Requested Budget	Inc/Dec	Reason
53100-217	\$133250	0.0	(\$133250)	

Line Item is already budgeted under Fund 117 (4 cent fund)

Net Increase/Decrease in Budget = (\$133,250) Lowers overall 7 cent budget to \$1,621,759.00

Thank you for your consideration.

Thank you,

Bridget Graham, County Administrator

MOTION BY COMMISSIONERS PAUL PERRETT AND SECONDED BY UNZELL KELLEY THE APPROVAL OF SHERIFF OFFICE BUDGET AMENDMENTS. UNANIMOUSLY APPROVED



Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



To: Coosa County Commissioners
From: Sheriff Terry Wilson
Date: August 9, 2018
RE: 2017 - 2018 Budget Amendments

Sheriff Terry Wilson would like to request the following line items to be amended for each department:

SHERIFF'S BUDGET

Line Item	Annual Budget	Department Request	Budget Adjustment
Line Item 211 Office Supplies	\$3,750	\$3,950	\$200 +
Line Item 212 Gas & Oil	\$34,500	\$36,300	\$1,800 (+)
Line Item 235 Comp Hdwr & Maint	\$3,700	\$1,700	(\$2,000)

JUSTIFICATION: Decrease Line Item 235 by \$2,000. Increase Line Item 211 by \$200. Increase Line Item 212 by \$1,800 to bringing each item within the monthly percentages.

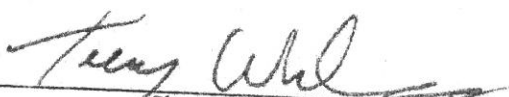
Total Amount Amended = \$5,000 Overall Effect 0

JAIL'S BUDGET

NO ADMENDMENTS

COURTHOUSE SECURITY'S BUDGET

NO ADMENDMENTS


Sheriff

3103
MOTION BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY BERTHA MCELRATH TO SET DATE OF SEPTEMBER 11, 2018 FOR THE FY19 HIGHWAY DEPARTMENT MATERIAL BIDS AND TO ADVERTISE IMMEDIATELY. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF BUDGET HEARING FOR FY19 TO BE HELD AFTER THE REGULAR COMMISSION MEETING ON SEPTEMBER 11, 2018. UNANIMOUSLY APPROVED

DISCUSSION OF PRE-ORDER FOR SHERIFF DEPARTMENT VEHICLE.

MOTION BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO PRE-ORDER SHERIFF'S VEHICLE FOR FY19. COMMISSIONER UNZELL KELLEY NO VOTE AND BERTHA MCELRATH ABSTAINED. APPROVED



Greetings!

I look forward to seeing you at your convention in late July, *however*, I am writing you with information so time sensitive that it could not wait three weeks to share with you in person.

As you may know, the 2020 Interceptor SUV will be ALL NEW with a revolutionary powertrain and many advances that no other police pursuit vehicle will have available. Because the vehicle will be re-designed, the plant is shutting down for months to re-tool. At the same time, after the 2019 model year, the Interceptor Sedan will be discontinued.

So, the earliest that your department could expect to receive a 2020 Interceptor SUV will be August of 2019. Because of the reality of the typical government fiscal calendar, I recognize that this really means October of 2019.

Compounding this issue is that the 2019 order bank WILL CLOSE September 16, 2018. And, if the 2019 production sells out early, the order bank will close without notice. I personally believe that the model year will sell out and the order bank will close before the middle of August.

This means that any Interceptor SUVs your department will require between October 2018 and October 2019 or any Interceptor Sedans that you would like before the model is discontinued **MUST BE ORDERED IN THE NEXT 6 WEEKS.**

I understand that some of you will not be able to produce PO's that will roll over beyond the end of this fiscal year in September, therefore, I will accept orders without a PO. I will be reaching out to you during the next few weeks to discuss your department's needs, your budgetary and council restrictions, and to help game plan how to navigate these challenges. If you have immediate questions, do not hesitate to contact me via e-mail bbruce@stiversonline.com or cell phone (334) 651-1052.

Thank you for your business and friendship,


Billy Bruce
Stivers Ford

RECEIVED

DISCUSSION OF ALABAMA SHERIFF'S ASSOCIATION RESOLUTION REGARDING FEEDING INMATES IN COUNTY JAIL.

Alabama
Sheriff's Association



OFFICE OF THE PRESIDENT

Resolution

Regarding

Feeding Inmates in County Jails

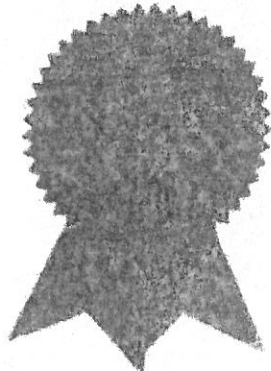
Great State of Alabama

The Sheriffs of Alabama, meeting in conference at the Embassy Suites Hotel in Montgomery, Alabama, on Tuesday, February 24, 2009, by and in accordance to the Bylaws of the Alabama Sheriffs Association, discussed the feeding of inmates in county jails; and

WHEREAS, the Sheriffs of Alabama have been responsible for feeding inmates in the county jails; now therefore

BE IT RESOLVED BY THE SHERIFFS OF ALABAMA, that the Association's membership unanimously voted to request that all county commissions assume the financial responsibility for feeding the inmates housed in the county jails, and

BE IT FURTHER RESOLVED, that this resolution be presented to the Chairman of the county commission in each county by the Sheriff of said county and a copy of same spread upon the minutes of this Association.



By the power vested in me as President of the Alabama Sheriffs Association, I, hereto, this twenty-fourth day of February in the year of our Lord Two Thousand and Nine, set my hand and cause the Seal of the Alabama Sheriffs Association to be affixed.

Mike Hale

Sheriff Mike Hale
President

Coosa County Commission

Engineering Department
17781 US HWY 231
ROCKFORD, ALABAMA 35136
(256) 377-2261

Donald Wayne Eason
COUNTY ENGINEER

RANDALL DUNHAM
DISTRICT NO. 1
BERTHA MCELRATH
DISTRICT NO. 2

UNZELL KELLEY
DISTRICT NO. 3
PAUL PERRETT
DISTRICT NO. 4
TODD ADAMS
CHAIRMAN
DISTRICT NO. 5

August 9, 2018

Bridget Graham
Administrator
Coosa County Commission
P. O. Box 10
Rockford, AL 35136

RE: Agenda Item

Dear Bridget:

Please add to the agenda the discussion and possible purchase, from the 2017-18 equipment line item budget, of a sidecutter from the State of Alabama. See attached information printed from ALDOT website.

Thanks for your attention in this matter.

Yours truly,



Donald W. Eason
Coosa County Engineer

DISCUSSION OF LOCAL SELF GOVERNANCE NUISANCE ABATEMENT (ABANDONED HOUSE-WEEDS-
OVERGROWN LOT. UNANIMOUSLY APPROVED

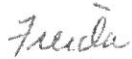
7/24/18

Commissioner
Unzell Kelley
373 Coosa County Road 42
Kellyton, AL 35089

Mr. Kelley

I live at the end of Coosa County Road 155 in Ray's Chapel. We are getting a very bad kudzu problem about half way down the road and the roadside farther down is overgrown with weeds and such. The kudzu is covering a house that is abandoned and is about to overtake the road. It is right across the road from my mother and brother who are both disabled. Once the kudzu spreads across the road they will not be able to stop it. Down towards the end of the road the over growth makes it almost impossible to tell where the road sides end and the ditch begins, a very deep ditch I would add. I do not understand why our right of ways have not been cut. Will you please see what you can have done?

Thank you



Freida Woodfin
477 Coosa County Road 155
Alexander City AL 35010

Comissioner Kelly

I live on Coosa County Rd 155 I am concerned
about an empty house that is abandoned yard
that is overgrown with weeds and kudzu also
a whole lot of snakes something needs to be
done about it it effects our property
and safety please help us if you can.

Thank you
Dorred & Raymond Bradford

7-21-18

To
Comissioner Unzell Kelley,

Dear Sir,

We need help in our neighborhood. We have 2 houses abandon and kudzu and weeds have overgrown the yards and one of the houses is covered to the roof.

We have had many rattle snakes, Copperhead and others. These are dangerous to childred, which we have several that play outside.

The ones who have this property we are told was Howard Jones. He does have 2 sons. Scottie Jones, and Rodney Jones, but they have done nothing and Howard is deceased. The weeds and kudzu have come out in the road.

This property could bring our property values ~~down~~ down, which is unfair. You helped us get road signs. Please help us now.

Thank You Linda Love

COMMISSIONER - UNBELL KELLEY,

THERE IS A KUBBU COVERED SMALL HOUSE
IN FRONT OF US. IT IS SNAKEY - PLEASE HELP!
NOBODY IS DOING MUDZU CONTROL. THE MUDZU
AND WEEDS ARE COMING ON THE ROAD.

THANK YOU.

Brenda G. Knight

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO TABLE THE APPROVAL OF LETTER REQUESTING ESTABLISHMENT OF A COUNTY ORDINANCE, SUBJECT TO SETTING UP WORK SESSIONS TO ENSURE THE PROPER PROCEDURE IS FOLLOWED. UNANIMOUSLY APPROVED
MOTION BY COMMISSIONERS PAUL PERRETT AND SECONDED BY UNZELL KELLEY TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF NEW CONFIDENTIAL TRADE AND COMMERCE ISSUES. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA K. MCELRATH TO COME OUT OF EXECUTIVE SESSION. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO GO INTO EXECUTIVE SESSION FOR DISCUSSION CONFIDENTIAL OF TRADE AND COMMERCE ISSUES. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS PAUL PERRETT AND SECONDED BY BERTHA K. MCELRATH TO COME OUT OF EXECUTIVE SESSION. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO ADD TO THE AGENDA THE APPROVAL OF A RESOLUTION ALLOWING THE LAKE MARTIN AREA INDUSTRIAL DEVELOPMENT AUTHORITY PERMISSION TO GRANT A TAX ABATEMENT TO CENTRAL ALABAMA WOOD PRODUCTS LLC. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT TO APPROVE RESOLUTION ALLOWING THE LAKE MARTIN AREA INDUSTRIAL DEVELOPMENT AUTHORITY PERMISSION TO GRANT A TAX ABATEMENT TO CENTRAL ALABAMA WOOD PRODUCTS LLC.FOR. UNANIMOUSLY APPROVED

Resolution Number 08142018-1

2/16

This Resolution is made this 14th day of August, 2018 by the Coosa County Commission to allow the Lake Martin Area Industrial Development Authority (the Granting Authority), permission to grant a tax abatement to Central Alabama Wood Products, LLC (the Company).

WHEREAS, the Company has announced plans to reinvest in their existing facility as part of an addition, expansion, upgrade, improvement, and/or renovation to their existing facility (the Project), located within the jurisdiction of Coosa County; and

WHEREAS, the Company's North American Industry Classification System (NAICS) Code 321113, meets the qualifications of an approved activity in accordance with Section 40-9G-1(1), *Code of Alabama 1975*; and

WHEREAS, the Company has not entered into a project agreement with the Governor for the provision of other incentives for this project; and

WHEREAS, pursuant to the Alabama Reinvestment and Abatements Act (Section 40-9G-1 et seq., *Code of Alabama 1975*) (the Act) the Company has requested from the Granting Authority an Abatement of (check all that apply):

all construction related transaction taxes, except those local construction related transaction taxes levied for educational purposes or for capital improvements for education; and

Coosa County non-educational property taxes; and

WHEREAS, the Company has requested that the abatement of county non-educational property taxes be extended for a period of 10 years, in accordance with the Act; and

WHEREAS, the Granting Authority has considered the request of the Company and the completed applications (copy attached) filed with the Granting Authority by the Company, in connection with its request; and

WHEREAS, the Granting Authority has found the information contained in the Company's application to be sufficient to permit the Granting Authority to make a reasonable cost/benefit analysis of the proposed project and to determine the economic benefits to the community; and

WHEREAS, the construction of the project will involve a capital investment of \$15,100,000.00; and

WHEREAS, the Company is duly qualified to do business in the State of Alabama, and has powers to enter into, and to perform and observe the agreements and covenants on its part contained in the Tax Abatement Agreement, and

WHEREAS, the Granting Authority represents and warrants to the Company that it has power under that constitution and laws of the State of Alabama (including particularly the provisions of the Act) to carry out the provisions of the Tax Abatement Agreement;

NOW THEREFORE, be it resolved by the Granting Authority as follows:

Section 1. Approval is hereby given to the application of the Company and abatement is hereby granted of (check all that apply):

all state and local construction related transaction taxes, except those local construction related transaction taxes levied for educational purposes or for capital improvements for education; and

Coosa County non-educational property taxes, which shall be equal to the excess amount of Coosa County non-educational property taxes owed for the applicable tax year that is greater than the amount of county non-educational property taxes owed for the tax year immediately before the qualifying project was placed in service, specific to the property that is receiving an abatement; and

as the same may apply to the fullest extent permitted by the Act. The period of abatement for the non-educational property taxes (if applicable) shall extend for a period of 10 years measured as provided in Section 40-9G of the Act, as amended from time to time.

Section 2. The governing body of the Granting Authority is authorized to enter into an abatement agreement with the Company to provide for the abatement granted in Section 1.

Section 3. A certified copy of this resolution, with the application and abatement agreement, shall be forwarded to the Company to deliver to the appropriate local taxing authorities (if applicable) and to the Alabama Department of Revenue in accordance with the Act.

Section 4. The governing body of the Granting Authority is authorized to take any and all actions necessary or desirable to accomplish the purpose of the foregoing of this resolution.

I hereby certify that the above and foregoing was duly adopted by the Coosa County Commission at a meeting held on the 14th day of August, 2018.

Dodd J. Ada
(Appropriate Signature)

OLD BUSINESS

NONE

MOTION TO RECESS

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY TODD ADAMS TO RECESS TO THE COUNTY EXTENSION OFFICE. UNANIMOUSLY APPROVED

DISCUSSION OF COUNTY EXTENSION OFFICE OPERATIONS AND HOW THE OFFICE BENEFITS THE COUNTY.

MOTION TO ADJOURN

MOTIONED BY COMMISSIONER TODD ADAMS AND SECONDED BY PAUL PERRETT TO ADJOURN. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 11th DAY OF SEPTEMBER, 2018.

Todd Adams
CHAIRMAN, TODD ADAMS

Bertha K. McElrath
VICE CHAIRMAN, BERTHA KELLY MCELRATH

Unzell Kelley
UNZELL KELLEY

Randall Dunham
RANDALL DUNHAM

Paul Perrett
PAUL PERRETT

AGENDA
COOSA COUNTY COMMISSION
September 11, 2018
9:30 AM

WELCOME

PUBLIC COMMENTS: Ms. Marty Rittman – April 13th Countywide Bicentennial Event
 Mrs. Jodi McDade - County Improvement
 Mr. Ricky Porch – Road Work on Weogufka Forest Rd on Flag Mtn.

ELECTED OFFICIAL COMMENT:**CALL TO ORDER****COMMISSION ROLL CALL****INVOCATION, PLEDGE OF ALLEGIANCE****APPROVE AGENDA****READING OF MINUTES**

AWARDS AND PRESENTATIONS: Resolution for County Safety Recognition – Chairman Adams

CONSENT AGENDA- MOTION AND SECOND TO APPROVE

- (A) Motion for Chairman, Vice Chairman and Administrator to authorize to issue and sign checks for payment of monthly expenses and payroll.
 (B) Motion to approve changes in employees: job description, salary, work hours, status (including budget approved raises).

NEW BUSINESS

- (1) Vote on General Fund paying Hazardous Duty Pay for Deputies which is currently paid out of the Sheriff's Pistol Permit Fund. Resolution submitted.- Sheriff Wilson
- (2) Approval to dispose of Code of Alabama obsolete books now housed in basement of courthouse – Coosa County Law Librarian Frank Teel/Administrator Graham
- (3) Approval of Resolution renewing participation in the ACCA Alabama Workers' Compensation Self-Insurers Fund through September 30, 2021.-Chairman Adams
- (4) Approval to follow State of Alabama schedule for County Holiday Observation – Chairman Adams
- (5) Approval for the E911 Board to take ownership of all emergency communications (See Memo). AllComm Wireless bills would be paid by the E911 board beginning with FY19- Commissioner Perrett/Chairman E911 Elmore Unhehant
- (6) Approval of renewal of the InterAgency Cooperative Agreement/Right of Way Clean-up Program Remediation of Discarded Scrap Tires within Coosa County, Alabama during FY19- Chairman Adams
- (7) Approval to remove Safety Coordinator duties from Phillip Neighbor's job description and appoint new Safety Coordinator for FY19 – Engineer Eason

- (8) Approval to add Safety Coordinator duties to EMA Director's Terri Hale's job description and appoint Ms. Hale to fill the position. Time to fulfill duties would be 4 hours or less per month.- Administrator Graham
- (9) Approval to Allow County Coroner to Store Locked Files in a designated basement area of the courthouse-Administrator Graham
- (10) Approval to allow County Attorney to review FY19 contracts and submit for approval at the final commission meeting in September 2018-Attorney Johnson
- (11) Approval to declare First Bank of Rockford as the official depository for Coosa County Funds- Chairman Adams
- (12) Approval to approve for allowance of travel for elected officials and employees for the purpose of education, conferences, training, seminars, workshops and meetings also included the reimbursement for all allowable expenses (per county travel policy) associated with these meetings – Chairman Adams
- (13) Approval of Consulting Services Agreement for Element Health Incorporated – Lt. Franklin Keel
- (14) Approval to set Commission Meeting final budget approval for Tuesday, September 25th at 6 pm - Chairman Adams
- (15) Approval to purchase software upgrade for 14 existing poll pad budgets, 14 printers, 14 software configuration and kitting including shipping and handling. Funds to be utilized out of Probate Office unused budgeted expenditures for FY18 at a price not exceeding in a total amount of \$12,460. Optional 2 year software license not to exceed \$1400 or 3 year software license not to exceed \$1400 in total to be purchased out of General Fund – Election Funding FY19 – Judge Dean
- (16) Approval of Consulting Service Agreement between Element Health, Inc. for nutrition and food service menu consulting services for the County Jail – Sheriff Wilson/Captain Mull
- (17) Approval of Construction Procedures and Timeline for CDBG FY19 Project – Commissioner Kelley
- (18) Approval to transfer funds from Fund 115 – 99 State Gas Tax to Fund 111 – 7 cent fund in the amount of +/- \$58,222 and close bank account associated with account. Amount to be added to the Highway Department available revenues for FY19 - Administrator Graham

HIGHWAY DEPARTMENT BID OPENING AT 10:30 AM

OLD BUSINESS

STAFF REPORTS

Administrator –

Engineer

Attorney-

EMA

Courthouse Maintenance-

Nutrition-

Safety Coordinator-

DISCUSSION ITEMS BY COMMISSIONERS

BUDGET WORK SESSION TO IMMEDIATELY FOLLOW THE COMMISSION MEETING

RECESS UNTIL TUESDAY, SEPTEMBER 25TH AT 6 PM.

MINUTES

COOSA COUNTY COMMISSION

SEPTEMBER 11, 2018

9:30 A.M.

ELECTED OFFICIAL COMMENT

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE SEPTEMBER 11, 2018 FOR ITS REGULAR MEETING WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSIONERS ROLL CALL

ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, PAUL PERRETT, UNZELL KELLEY, AND RANDALL DUNHAM.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

APPROVE AGENDA

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO REMOVE LINE ITEM #16 AND APPROVE THE AGENDA. UNANIMOUSLY APPROVED

READING OF MINUTES

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY TO DISPENSE READING OF MINUTES. UNANIMOUSLY APPROVED

AWARDS AND PRESENTATION
MOTIONED BY COMMISSONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT RESOLUTION FOR
COUNTY SAFETY RECOGNITION.

**RESOLUTION FOR COOSA COUNTY RECEIVING
AWARDED FOR OUTSTANDING SAFETY
ACCOMPLISHMENTS**

WHEREAS, the Coosa County Commission has been presented with a 2018 safety award by the Association of County Commissions of Alabama (ACCA) Self-Insured Liability Insurance Fund Inc. for the outstanding effort to improve safety and reduce liability exposures from 2015 to 2017; and

WHEREAS, Phillip Neighbors is the Safety Coordinator in which he puts a great deal of time and effort making sure everything is safe, along with Bridget Graham, Natalie Morton, Tim Lipscomb, Tad Eason and our Maintenance staff.; and

WHEREAS, this award is presented annually at the ACCA annual convention in August, the Safety Awards are given to nine of the 58 counties that are members of a self-funded liability insurance fund sponsored by the association.; and

WHEREAS, for the Safety Awards, the Coosa County Commission competed with 18 counties in its designated Category 1 and took home the second place ranking.; and

IN WITNESS WHEREOF, the Coosa County Commission has caused this Resolution to be executed in its named and on its behalf by its Chairman on this 11th day of September, 2018.



Todd J. Adams, Chairman
Coosa County Commission

CONSENT AGENDA

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT TO APPROVE FOR THE CHAIRMAN, VICE CHAIRMAN AND ADMINISTRATOR TO AUTHORIZE TO ISSUE AND SIGN CHECKS FOR PAYMENT OF MONTHLY EXPENSES AND PAYROLL. UNANIMOUSLY APPROVED

MOTION TO APPROVE CHANGES IN EMPLOYEES: JOB DESCRIPTION, SALARY, WORK HOURS, STATUS (INCLUDING BUDGET APPROVED RAISES). UNANIMOUSLY APPROVED



Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

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Jail: 256-377-2211 • Fax 256-377-2690

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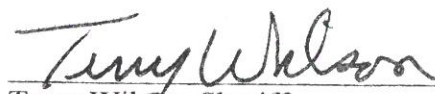



MEMO

To: Coosa County Commission
 From: Coosa County Sheriff's Office
 Date: August 22, 2018
 Re: Trenton D. Davenport

MESSAGE: End of Probation

Trenton D. Davenport completed his extended probationary period on April 19, 2018. Due to an oversight, a memo was not generated and Davenport did not receive an increase in pay. His rate of pay should increase to \$13.88 per hour as of April 20, 2018. A form is attached reflecting his hours worked up to August 10, 2018. This memorandum for your record will remain in effect until further notice.


 Terry Wilson, Sheriff


 Date



Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountysso.org



MEMO

To: Coosa County Commission
 From: Coosa County Sheriff's Office
 Date: August 22, 2018
 Re: Jesse Clair Yarbrough -- Transport Officer

MESSAGE: End of Probation

Jesse C. Yarbrough has completed his six (6) months' probation period. His rate of pay should increase to \$10.51 per hour. He is a part-time employee and he is not eligible to receive any vacation and leave hours.

This memorandum for record will remain in effect until further notice.

Terry Wilson
 Terry Wilson, Sheriff

8-22-18
 Date

Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

Jail: 256-377-2211 • Fax 256-377-2690

Email: office@coosaso.com • Website: www.coosacountyso.org



MEMO

To: Coosa County Commission

From: Coosa County Sheriff's Office

Date: August 30, 2018

Re: Douglas Scott Murphree - New Hire - Correction Officer/Dispatcher

Message:

Douglas Scott Murphree is employed by the Coosa County Sheriff's Office as a Correction Officer/Dispatcher effective September 4, 2018. Murphree's rate of pay will be \$11.96 per hour. On completion of his six (6) month probationary period, he *will not* receive an increase in pay.

This memorandum for record will remain in effect until further notice.

Terry Wilson
Sheriff

Aug 30, 2018
Date



Coosa County Sheriff's Office

Terry Wilson, Sheriff

296 School Street • P. O. Box 279

Rockford, Alabama 35136

Office: 256-377-4922/1803 • Fax 256-377-1244

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Email: office@coosaso.com • Website: www.coosacountyso.org



MEMO

To: Coosa County Commission
From: Coosa County Sheriff's Office
Date: August 30, 2018
Re: Raymond Francis Jones, IV -- New Hire - Deputy

Message:

Raymond Francis Jones, IV is employed by the Coosa County Sheriff's Office as a Deputy effective September 5, 2018. Jones' rate of pay will be \$13.88 per hour. On completion of his six (6) month probationary period, he *will not* receive an increase in pay.

This memorandum for record will remain in effect until further notice.

Terry Wilson
Sheriff

Aug 30, 2018
Date

NEW BUSINESS

3113

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO TABLE THE VOTE ON GENERAL FUND PAYING HAZARDOUS DUTY PAY FOR DEPUTIES WHICH IS CURRENTLY PAID OUT OF THE SHERIFF'S PISTON PERMIT FUND. UNANIMOUSLY APPROVED

MOTIONED BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT THE APPROVAL TO DISPOSE OF CODE OF ALABAMA OBSOLETE BOOKS NOW HOUSED IN BASEMENT OF COURTHOUSE. UNANIMOUSLY APPROVED

TEEL & TEEL, P.C.
ATTORNEYS AT LAW
326 Jackson Street
P.O. Box 245
Rockford, Alabama 35136-0245

Henry A. Teel (1888-1953)
Robert J. Teel, Sr (1921-1995)
Frank S. Teel

Telephone: 256-377-4977
Facsimile: 256-377-2415
teelpc@gmail.com

September 5, 2018

Coosa County Commissioners
Via Hand Delivery

Dear Commissioners:

I am writing this letter at the request of Bridgett Graham to give you direction regarding the books of the Coosa County Law Library that are presently located in the basement of the Coosa County Courthouse. I, was the acting librarian of said library for over thirty years (there has not been a real acting librarian for the past several years), am of the opinion that said books are obsolete, and that you may dispose of them as you so choose. I discussed this matter by telephone today with Fortieth Circuit Presiding Circuit Judge John E. Rochester (Coosa County and Clay County), and Judge Rochester is of the same opinion.

Feel free to call me if I can be of further assistance.

Sincerely,



Frank S. Teel

FST:pbt

cc: Hon. John E. Rochester

MOTION BY COMMISSIONERS PAUL PERRETT AND SECONDED BY BERTHA MCELRATH THE APPROVAL OF RESOLUTION RENEWING PATICIPATION IN THE ACCA ALABAMA WORKERS; COMPENSATION SELF-INSURANCE FUND THROUGH SEPTEMBER 30, 2021. UNANIMOUSLY APPROVED

RESOLUTION

WHEREAS, Coosa County is a member of the Association of County Commissions of Alabama Workers' Compensation Self-Insurers Fund, Inc. ("the Fund") on Oct. 1, 2018; and

WHEREAS, the County's participation in the Fund has been a significant benefit to the County since becoming a member; and

WHEREAS, the representation and service provided by the Fund continues to be in the best interest of Coosa County and its officials and employees; and

WHEREAS, the Fund is providing a 2021 Longevity Bonus to those county participants who remain active members of the Fund through at least Sept. 30, 2021; and

WHEREAS, Coosa County would benefit by voluntarily agreeing to extend its contracted annual participation in the Fund for a three-year period concluding on Sept. 30, 2021, at which time the provisions of the existing contract between _____ County and the Fund will remain in force unless altered as provided therein.

NOW, THEREFORE, BE IT RESOLVED by the Coosa County Commission that it renews its participation in the Fund through Sept. 30, 2021, and hereby directs its Chair to immediately provide a copy of this resolution to the Fund.

AND, BE IT FURTHER RESOLVED, by the Coosa County Commission that, should it voluntarily withdraw from the Fund prior to Sept. 30, 2021 that it agrees to return the 2021 Longevity Bonus provided by the Fund, plus five (5) percent annual interest.

Adopted this the 11th day of September 2018.

Jedd J. Ode
County Commission Chairperson

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT THE APPROVAL TO FOLLOW STATE OF ALABAMA SCHEDULE FOR COUNTY HOLIDAY OBSERVATION WITH OPTION TO ADD A DAY BEFORE CHRISTMAS AND A DAY BEFORE NEW YEAR'S. UNANIMOUSLY APPROVED

This page contains a calendar of all 2019 federal and state holidays for Alabama. These dates may be modified as official changes are announced, so please check back regularly for updates.

Date	Day	Holiday
1 Jan	Tue	New Year's Day
21 Jan	Mon	Martin Luther King Jr. Birthday
21 Jan	Mon	Robert E. Lee's Birthday
18 Feb	Mon	President's Day
5 Mar	Tue	Mardi Gras Day
22 Apr	Mon	Confederate Memorial Day
27 May	Mon	Memorial Day
3 Jun	Mon	Jefferson Davis Birthday
4 Jul	Thu	Independence Day
2 Sep	Mon	Labor Day
14 Oct	Mon	Columbus Day
11 Nov	Mon	Veterans Day
28 Nov	Thu	Thanksgiving Day
25 Dec	Wed	Christmas Day

The state of Alabama also allows one floating holiday per calendar year which must be taken during the year granted.

MOTION BY COMMISSIONERS PAUL FERRETT AND SECONDED BY RANDALL DUNHAM THE APPROVAL FOR THE E911 BOARD TO TAKE OWNERSHIP OF ALL EMERGENCY COMMUNICATIONS. ALLCOMM WIRELESS BILLS WILL BE PAID BY THE E911 BOARD BEGINNING WITH FY19. UNANIMOUSLY APPROVED

Elmore Unbehant <elmoreu@charter.net>

7:20 PM (13 hours ago)

to me

Coosa

Hi Bridget

It was a pleasure meeting with you and Paul today. Please see bullets below for what 911 is proposing. If I can be of assistance please give me a call.

- Take over ownership of all emergency communications Base Repeaters, Towers, Antennas, Cabling, Dispatch Console at the Main Dispatch Center located at the Sheriff's office, and any buildings or structures housing the repeaters.
- We would like a transfer agreement that stipulates that 911 agrees to maintain and or replace as needed this equipment in order to always have a level of emergency communication at least to the level as the day of transfer or better.
- The equipment listed above will be maintained, insured, and serviced at the expense of 911.
- The commission will need to grant any easements or agreements needed to access the equipment.
- 911 does not propose to take ownership of mobile or handheld radios in use by the sheriff's department or any other county agency.
- 911 does not propose to become the owner of any FCC frequency license.

Regards,

Elmore Unbehant – Chairman

Coosa Co. 911 Board

3115 MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA MCELRATH THE APPROVAL OF RENEWAL OF THE INTER AGENCY COOPERATIVE AGREEMENT/RIGHT OF WAY CLEAN-UP PROGRAM REMEDIATION OF DISCARD SCRAP TIRES WITHIN COOSA COUNTY, ALABAMA DURING FY19.
UNANIMOUSLY APPROVED

LANCE R. LEFLEUR
DIRECTOR



KAY IVEY
GOVERNOR

Alabama Department of Environmental Management
adem.alabama.gov

1400 Coliseum Blvd. 36110-2400 ■ Post Office Box 301463
Montgomery, Alabama 36130-1463
(334) 271-7700 ■ FAX (334) 271-7950

July 23, 2018

CERTIFIED MAIL 91 7199 9991 7038 0606 7320
RETURN RECEIPT REQUESTED

Todd J. Adams
Chairman of Coosa County Commission
P.O. Box 10
Rockford, AL 35136

RE: Interagency Cooperative Agreement / Right of Way Cleanup Program
Remediation of Discarded Scrap Tires within Coosa County, Alabama

Dear Chairman Adams:

The interagency cooperative agreement between the Alabama Department of Environmental Management (Department) and the Coosa County Commission will expire on September 30, 2018. If Coosa County would like to continue utilizing this program for the reimbursement of expenses related to the cleanup of scrap tires along its county right-of-ways, please complete the attached form and return it to:

Alabama Department of Environmental Management
Land Division, Removals and Response Unit
1400 Coliseum Boulevard
Montgomery, AL 36110-2400
Attention: Mr. David Deyton

Upon receipt of the completed form, the Department will prepare a new contract agreement and send it to the Coosa County Commission for signature. Should your County choose to continue its participation in the Right of Way Cleanup Program, the new agreement will be in effect from October 1, 2018 through September 30, 2021, with a total available reimbursement of up to \$150,000 to help offset the costs of cleaning up scrap tires and scrap tire materials during the duration of the contract. To ensure the uninterrupted reimbursement of expenses related to scrap tire cleanups along your county's right-of-way, please submit the enclosed form as soon as possible. If you have any questions regarding this matter, please contact Mr. David Deyton at (334) 271-7840 or by email at david.deyton@adem.alabama.gov.

July 23, 2018
Chairman Adams
Interagency Cooperative Agreement
Page 2 of 2

Sincerely,



Michael J. Cruise, Chief
Removals and Response Unit
Environmental Services Branch
Land Division

MJC/dkd

Enclosure

3116

MOTION BY COMMISSIONERS TOOD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO REMOVE SAFETY COORDINATOR DUTIES FROM PHILLIP NEIGHBOR'S JOB DESCRIPTION AND APPOINT NEW SAFETY COORDINATOR FOR FY19. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS PAUL PERRETT AND SECONDED BY BRETHA MCEL RATH TO RECESS FOR OPEN BID PROCESS

MOTION BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY UNZELL KELLEY THE APPROVAL TO ADD SAFETY COORDINATOR DUTIES TO EMA DIRECTOR TERRI HALE'S JOB DESCRIPTION AND APPOINT MRS. HALE TO FILL THE POSITION. THE TIME ESTIMATED THAT IT WOULD TAKE WILL BE 4 HOURS OR LESS PER MONTH. THE DATE TO START WILL BE OCTOBER 2, 2018. UNANIMOUSLY APPROVED

Association of County Commissions of Alabama Self-Insurance Funds

SAFETY COORDINATOR RESOLUTION

WHEREAS, Cocosa County has agreed to establish the position of Safety Coordinator to oversee a safety program that will assist with the loss prevention efforts of the county; and

WHEREAS, the Safety Coordinator will be responsible for insuring compliance with certain safety rules and regulations that protect the well-being of county employees and the general public; and

WHEREAS, the Safety Coordinator will be responsible for:

- Establishing a Countywide Safety Committee made up of at least one representative from each Safety-Sensitive Department, i.e., Sheriff's Office, Road & Bridge Dept., etc.;
- Coordinating and presiding over Countywide Safety Committee meetings (at least 2 per year), maintaining agendas and sign-in sheets of those meetings, and reporting to the Commission;
- Determining County's Safety-Sensitive Departments, implementing safety rules, and the need for each Safety-Sensitive Department to hold at least four (4) Departmental Safety meetings per year;
- Coordinating participation of Public Officials/Administrative Staff and Supervisors (PO/AS&S), Correctional Officers and Deputies, and Road & Bridge Department employees in required training;
- Attending and completing one Safety Coordinator (SC) Training annually;
- Working with each Safety-Sensitive Department with periodic safety self-inspections of all vehicles, buildings, grounds, equipment and machinery, and work practices/conditions to determine potential injury exposures and safety-related hazards;
- Assisting each Safety-Sensitive Department with the reviewing and investigating of all employee accidents for causes and making recommendations for improvements and corrections;
- Working with the Funds' Risk Control Representatives and following up with their surveys;
- Documenting and maintaining inspection records and implementing any follow-up actions; and

WHEREAS, the Safety Coordinator will be responsible for insuring qualifications have been met that will enable the county to receive a substantial discount on their insurance costs.

NOW WHEREFORE, BE IT RESOLVED that the position of Safety Coordinator has been established for Cocosa County and Teri Hale has been appointed the County Safety Coordinator.

RESOLVED this 11th day of September, 20 18.

Cocosa County Commission
Tood Adams
County Commission Chairman

ATTEST:
Budget Hohone
County Administrator

Coosa County Commission

Engineering Department
17781 US HWY 231
ROCKFORD, ALABAMA 35136
(256) 377-2261

Donald Wayrie Eason
COUNTY ENGINEER

RANDALL DUNHAM
DISTRICT NO. 1
BERTHA MCELRATH
DISTRICT NO. 2

UNZELL KELLEY
DISTRICT NO. 3
PAUL PERRETT
DISTRICT NO. 4
TODD ADAMS
CHAIRMAN
DISTRICT NO. 5

July 02, 2018

Coosa County Commission
P. O. Box 10
Rockford, AL 35136

RE: Re-Assign Safety Coordinator Position

To Whom It May Concern:

The Safety Incentive Discount Program (SIDP) was adopted by Coosa County in 2012. Upon adoption, the position of safety coordinator was created to ensure all training, policies and other guidelines are met each fiscal year. Mr. Phillip Neighbors, within my department, has held the position of Safety Coordinator since inception. Due to numerous federal and locally funded projects that are underway I am requesting that Mr. Neighbors be relieved of this position at the end of the fiscal year so that his time can be fully spent within our department.

Thanks for your attention in this matter. If you have questions please do not hesitate to give me a call.

Yours truly,



Donald W. Eason, P.E.
Coosa County Engineer

MOTION BY COMMISSIONERS PAUL PERRETT AND SECONDED BY UNZELL KELLEY THE APPROVAL TO ALLOW COUNTY CORONER TO STORE LOCKED FILES IN A DESIGNATED BASEMENT AREA OF THE COURTHOUSE. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA MCELRATH THE APPROVAL TO ALLOW COUNTY ATTORNEY TO REVIEW FY19 CONTRACTS AND SUBMIT FOR APPROVAL AT THE FINAL COMMISSION MEETING IN SEPTEMBER 2018. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS TODD ADAMS AND SECONDED BY UNZELL KELLEY THE APPROVAL TO DECLARE FIRST BANK OF ROCKFORD AS THE OFFICIAL DEPOSITORY FOR COOSA COUNTY FUNDS. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS RANDALL DUNHAM AND SECONDED BY PAUL PERRETT THE APPROVAL TO APPROVE FOR ALLOWANCE OF TRAVEL FOR ELECTED OFFICIALS AND EMPLOYEES FOR THE PURPOSE OF EDUCATION, CONFERENCES, TRAINING, SEMINARS, WORKSHOPS AND MEETINGS, ALSO INCLUDED THE REIMBURSEMENT FOR ALL ALLOWABLE EXPENSES (PER COUNTY TRAVEL POLICY) ASSOCIATED WITH THESE MEETINGS. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO TABLE THE APPROVAL OF CONSULTING SERVICES AGREEMENT FOR ELEMENT HEALTH INCORPORATED UNTIL SEPTEMBER 25, 2018. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO SET COMMISSION MEETING FINAL BUDGET APPROVAL FOR TUESDAY, SEPTEMBER 25, AT 6 PM. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO TABLE THE PURCHASE SOFTWARE UPGRADE FOR 14 EXISTING POLL PADS BUDGETS, 14 PRINTERS, 14 SOFTWARE CONFIGURATION AND KITTING INCLUDING SHIPPING AND HANDLING. FUNDS TO BE UTILIZED OUT OF PROBATE OFFICE UNUSED BUDGETED EXPENDITURES FOR FY18 AT A PRICE NOT EXCEEDING IN A TOTAL AMOUNT OF \$12,460. OPTIONAL 2 YEAR SOFTWARE LICENSE NOT TO EXCEED \$1400 OR 3 YEAR SOFTWARE LICENSE NOT TO EXCEED \$1400 IN TOTAL TO BE PURCHASE OUT OF GENERAL FUND. UNANIMOUSLY APPROVED

311

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY BERTHA MCEL RATH THE APPROVAL TO ADOPT CONSTRUCTION PROCEDURES AND TIMELINE FOR CDBG FY19 PROJECT. UNANIMOUSLY APPROVED

Construction Procedures and Timeline

1. Advertise bids for 3 consecutive weeks in local newspaper, with one insertion per week.
2. Ensure that any contractor or subcontractor are not listed on the Federal government' Excluded Parties List. Prior to execution of any contract.
3. Check Davis-Bacon, prevailing wage rates 10 days prior to executing contract and at least within 90 days prior to start of construction.
4. Assure Copeland Anti-Kickback requires that workers be paid weekly, that deductions from workers' pay be permissible, and that contractors maintain and submit weekly payrolls.
5. Assure Contract Work Hours and Safety Standards Act—that requires workers receive overtime compensation.
6. Select contractor and execute contract.
7. Hold Pre-construction Conference—Although it is no longer a requirement, it is recommended that UGLG (Units of General Local Governments) hold them prior to the start of work to review contractual requirements. *(As the grant administrator, I will hold the conference)*
8. Issue Notice to Proceed to the contractor to begin performance of the work. The Notice to Proceed establishes the construction start date and the scheduled completion date, as well as the basis for assessing liquidated damages.
9. Contractor to begin construction.
10. Contractor to complete weekly payroll report for its employees and sign the Statement of Compliance.
11. Grant administrator to conduct on-site interviews during construction.
12. Check that labor standards are being met.
13. Once construction is complete the contractor will submit a final request for payment. UGLG must ensure that all weekly payrolls and Statements of Compliance have been received and any discrepancies have been resolved, all discrepancies identified through job site interviews have been resolved, and all files are complete.
14. Resolve any underpayment of wages, if any have occurred. Contractor is allowed 30 days to correct.
15. Finalize documentation and reporting requirements.

MOTION BY COMMISSIONERS TODD ADAMS AND SECONDED BY RANDALL DUNHAM THE APPROVAL TO TRANSFER FUNDS FOR FUND 115 - 99 STATE GAS TAX TO FUND 111-7 CENT FUND IN THE AMOUNT OF =/- \$58,222 AND CLOSE BANK ACCOUNT ASSOCIATED WITH ACCOUNT. AMOUNT TO BE ADDED TO THE HIGHWAY DEPARTMENT AVAILABLE REVENUES FOR FY19. UNANIMOUSLY APPROVED

MOTION BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO ADD TO THE AGENDA CONCERNING THE PINTO TRAIL. UNANIMOUSLY APPROVED

OLD BUSINESS

NONE

MOTION TO RECESS

MOTIONED BY COMMISSIONERS BERTHA MCELRATH AND SECONDED BY RANDALL DUNHAM TO RECESS UNTIL TUESDAY SEPTEMBER 25TH AT 6 PM. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 9th DAY OF OCTOBER, 2018.

Todd Adams
CHAIRMAN, TODD ADAMS

Bertha K McElrath
VICE CHAIRMAN, BERTHA KELLY MCELRATH

Unzell Kelley
UNZELL KELLEY

Randall Dunham
RANDALL DUNHAM

Paul Perrett
PAUL PERRETT

AGENDA
COOSA COUNTY COMMISSION
Tuesday, September 25, 2018
6 pm

WELCOME
CALL TO ORDER
COMMISSION ROLL CALL
INVOCATION, PLEDGE OF ALLEGIANCE
TOUR OF BASEMENT

NEW BUSINESS

- (1) Approval of FY19 Appropriations – Administrator Graham
- (2) Approval of FY19 Contracts – Attorney Johnson
- (3) Budget Hearings – Discussion of Approval by Dept.- Various Dept Heads

STAFF REPORTS

Administrator –

Engineer

Attorney-

EMA

Courthouse Maintenance-

Nutrition-

Safety Coordinator-

DISCUSSION ITEMS BY COMMISSIONERS

RECESS UNTIL Thursday, Sept. 27th @ 6 pm to approve final budget.

MINUTES

COOSA COUNTY COMMISSION

SEPTEMBER 25, 2018

6:00 P.M.

ELECTED OFFICIAL COMMENT

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE SEPTEMBER 25, 2018 WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSIONERS ROLL CALL

ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, VICE CHAIR BERTHA K. MCELRATH, PAUL PERRETT, UNZELL KELLEY, AND RANDALL DUNHAM.

INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION WAS GIVEN BY COMMISSIONER UNZELL KELLEY. THE PLEDGE OF ALLEGIANCE WAS SAID BY ALL IN ATTENDANCE.

TOUR WAS GIVEN OF THE RENOVATED BASEMENT.

NEW BUSINESS

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM THE APPROVAL OF FY19 APPROPRIATIONS. UNANIMOUSLY APPROVED

Allowances, Annual Dues, Appropriations

Organizations	Amount
American Red Cross	\$1,000.00
Boys and Girls Clubs of America	\$500.00
City of Goodwater	\$1,500.00
Community Action Committee	\$1,700.00
Community Life Center of Coosa County	\$1,500.00
Coosa County Board of Education	\$7,125.00
Coosa County Conservation District	\$1,500.00
Coosa County Extension Coordinator	\$14,000.00
Coosa Valley Resource Conservation and Development Council	\$300.00
	\$29,125.00

Lake Martin Ara Economic Development Alliance	\$26,710.00
-----------------------------------------------	--------------------



American Red Cross
Alabama Region

June 6, 2018

Coosa County Commission
PO Box 10
Rockford, Alabama 35136

To the Coosa County Commission:

Thank you for your past gifts to support the American Red Cross.

I want to update you on the work the American Red Cross is doing in Coosa County, and around your area, impacting your residents. In particular I want to be sure you know what we are doing to support our military, and their families through American Red Cross Services to Armed Forces.

Supporting our Heroes, active members of the United States Military, and Veterans, the American Red Cross has supported thirteen needs from six families in Coosa County.

A primary focus of Red Cross service in Coosa County is through the Bill Nichols VA home. We host monthly birthday parties monthly (non-alcoholic) wine and cheese socials for the veterans families, and we also do a monthly memorial service for the veterans that have died within the last 30 days. We also have a program where volunteers are given a list of veterans that have about 3 months left to live and those volunteers spend several hours each week getting to know the veterans stories so they are not dying without interest because many do not have families. We also do multiple pet therapy visits each month. We also participate with the Coosa Family Festival every year with an information booth about all Red Cross programs and we also participate in the annual Lake Martin Area United Way Day of Giving. This is an annual event where volunteers support local service projects. We have done work at several local schools and this year we will be focusing on Benjamin Russell High School, painting and assisting with other projects. We also support about 20 family contact cards each year for Coosa County, educating family members about Red Cross services, and how to contact us in the event of an emergency.

Responding to hurricanes, and tornados may get the most "disaster" related attention, but it's the "every day" disasters, responding to an average of seven home fires every single day, where the American Red Cross is in communities all over Alabama, every single day. When fire strikes, The Red Cross is present in Coosa County.

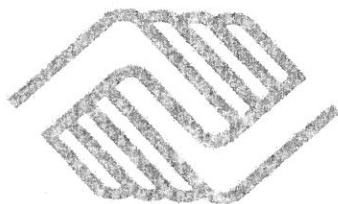
In the last year we responded to eight home fires in Coosa County assisting twenty-eight residents. As part of our work to save lives, the American Red Cross installed 12 smoke alarms for residents of Coosa County. We know that across Alabama, 26 lives have been saved from home fires because the residents escaped thanks to smoke alarms installed by the American Red Cross serving Alabama.

The American Red Cross serving Alabama would like to request \$1,000 from the Coosa County Commission, to support our ongoing service to the residents of Coosa County during FY 2019.

Thank you for your past support, and I hope we can have your support in the future. Please let me know if I can answer any questions.

Very Best Wishes,

Danielle Warren
Regional Philanthropy Officer
205-533-4342
Danielle.Warren2@redcross.org



**BOYS & GIRLS CLUBS
OF AMERICA**

Goodwater Unit

Coosa County Commissioners
9709 US Highway 231
Rockford Al. 35136

Boys and Girls Clubs
166 Harris Streets
Goodwater Al. 35072 (256) 743-1120

Dear Coosa County Commissioners,

Hello, I am Miss Hayes here at the Boys and Girls Clubs in Goodwater, where we served about 50 kids for our afternoon program and about 65 kids during the summer program. We are located at the old Goodwater High School.

Our Mission: To inspire and enable all young people to realize their full potential as productive, and responsible and caring citizens.

We're asking again for your support and to be placed on your donation list for the amount of \$500.00

The Coosa County Commissioner has helped us to continue to fund our life-saving programs in the past. We understand there are many non-profits in our area, however, I know in my heart your organization realizes the work we do for the children of our community and the many youth we help keep safe and off the streets daily.

Thanks Unit Sharonna Hayes

Mayor
Robert Graham
City Clerk
Tina Lauderdale

City of Goodwater

State of Alabama
Post Office Box 45
Goodwater AL 35072
(256)839-6301

City Council
Gregory J. Crayton
Louis Childs
Mary Graham
Wade McElrath
James G. Whetstone

To: Coosa County Commission

From: Mrs. Shirley Smoot, Director Goodwater Senior Center

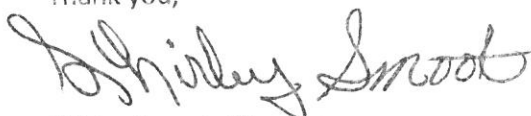
Date: September 11, 2018

Re: Annual Appropriations

Dear Commissioners:

Please continue to support the Senior Citizen department of Goodwater with the amount of \$1500.00 as you have done in the past to help support our needs. The amount has allowed us to keep some of the projects we have acquired in the past years and maintain the things we have accomplished. We appreciate your help in this matter.

Thank you,



Shirley Smoot, Director
Goodwater Senior Citizen Department

RECEIVED
COOSA COUNTY COMMISSION
SEP 21 2018
PO BOX 10





COMMUNITY ACTION COMMITTEE, INC.
OF

PHONE 256.825.4287
FAX 256.825.4280
WWW.CACCTC.COM

Chamber - Tallapoosa - Coosa

170 South Broadnax St., Dadeville, AL 36853

David Boleware
EXECUTIVE DIRECTOR

September 12, 2018

Coosa County Commission
P.O. Box 10
Rockford, AL 35136-0010

Dear Commissioners:

RE: Annual Appropriation for FY 18/19

On behalf of the Board of Directors and clients whom we serve in Coosa County, I am requesting that you including our Agency in the appropriation of funds in the amount of \$1,700.00 for the 2018-2019 fiscal year.

Thank you for your positive consideration of this request.

Sincerely,

David Boleware

David Boleware

Executive Director

Cc Board of Directors

RECEIVED
COOSA COMMISSION

SEP 12 2018

PO BOX 10



Community Life Center Of Coosa County
188 County Road 30
Kellyton, AL 35089
(256) 377-1088

September 10, 2018

To: Coosa County Commissioners and County Administrator,
From: Cornelia Tuck, Director / Center Coordinator
Community Life Center of Coosa County
Subject: Allocation for Year 2018-19

RECEIVED
COOSA COMMISSION

SEP 10 2018

PO BOX 10

The Community Life Center of Coosa County is very appreciative of the support we have received from the County Commissioners and the relationship is very important to us.

The board members met and we are asking for \$1,500.00 for the year 2018-19. The Community Life Center is a 501 (c) 3 non-profit organization which relies on donations and offers various programs to the surrounding communities. All of the services provide by the Center are at no charge to the community.

- Van transportation for seniors and the disabled to and from the doctor with a scheduled appointment.
- Senior activities
- Exercise Programs
- Food Share Program
- Seminars on Nutrition and Health

Thank you,

A handwritten signature in cursive script that reads 'Cornelia Tuck'.

Cornelia Tuck
Director / Center Coordinator

Coosa County Board of Education

Andi F. Wilson

73 Nixburg Road
PO Box 37
Rockford, AL 35136

Superintendent

Telephone (256)377-4913 · Fax (256)377-2385
Email: awilson@coosaschools.org
Website: <http://coosaschools.k12.al.us>

September 8, 2018

Coosa County Commission
P. O. Box 10
Rockford, AL 35136

RE: Annual Appropriation for FY 18/19

To Whom It May Concern:

The Coosa County Board of Education requests the continuation of the annual appropriation in the amount of \$7,125.00 from the Coosa County Commission.

Thank you for your consideration in this matter.

Sincerely,



Andi F. Wilson
Superintendent

3123



COOSA
COUNTY
CONSERVATION
DISTRICT

226 Coosa County Rd 157
Rockford, AL 35136
256-377-4753

Sally Holland, Chairman
Samuel Dark, Vice-Chairman
Joe Collins, Supervisor
Roger Mooney, Supervisor, Secretary/ Treasurer
Spencer Hardy, Advisor

September 7, 2018

To: Coosa County Commission

Re: FY 2018/2019 Appropriation Request

RECEIVED
COOSA COUNTY COMMISSION

SEP 11 2018
PM 3:10

The Coosa County Conservation Districts is requesting our yearly appropriation of \$1,500. On behalf of the Soil and Water Conservation Board of Supervisors, I extend our appreciation of your yearly support with our non-profit organization. Thank you for your consideration of appropriation for FY 2018/2019.

Sincerely,

Megan Jones
District Adm. Coordinator
Coosa County SWCD

CC: Cedric Williams, District Conservationist



Coosa County Extension Coordinator
 13999 AL Hwy 22
 P. O. Box 247
 Rockford, AL 35136
 Phone: 256-377-4713

Date: July 25, 2018

To: Coosa County Commissioners and County Administrator

From: Sharon A. Haynes
 County Extension Coordinator

Subject: Annual Budget Request and Extension Report

I would like to invite you to the Coosa County Extension Office Annual Budget Request and Accountability Luncheon on Tuesday, August 14, 2018. The meeting will take place at the Coosa County Extension Office during your lunch break. During this time, I would like to share with you some of the successes of the Extension Office and present you with the accountability report. ***If for some reason August 14th is not convenient, I can move the meeting to Tuesday, September 11th. Please let my office know as soon as possible which date is preferred.***

Also enclosed is the Coosa County Extension Office budget request for fiscal year 2018-2019. As you know, Extension Offices are able to operate with support through Federal, State and County Funds. A majority of the funding comes from State appropriations but County-matching funds are needed for day-to-day (local) operation within the county.

Alabama Cooperative Extension System and Coosa County Extension Office are very appreciative of the support we receive from our County Commission and value the relationship.

This year, we are requesting level funding of \$14,000. We have consistently maintained a full staff of 10 regional extension agents working Coosa County. Aside from Extension day-to-day operation, we serve as the part-time facility for the Coosa County Chamber of Commerce. Extension has provided not only leadership to the Chamber but has aided them in facility and administrative needs. In an effort to aid both entities (Extension and Coosa County Chamber of Commerce), I am asking for your consideration in this budget request.

I fully understand the county's budget is limited but asked that you consider impacts our organizations has done thus far to assist the county with various projects, grants, etc.

I certainly hope you can join us on August 14th. I look forward to seeing and discussing our 2018-2019 Extension plan with each of you. Please have the county administrator contact my office to confirm date and time.



COOSA VALLEY RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL

8119 Hwy 431; Heflin, Alabama 35264 • Phone (256) 253-2454 • FAX (256) 253-2455

September 10, 2018

Coosa County Commission
PO Box 10
Rockford, AL 35136

Dear Bridget Graham,

In the next few weeks, our office will be sending out the invoices for FY 2019 County Dues. With that said, please accept this letter as a request to be considered for the \$300.00 Dues in Coosa County's FY2019 budget.

If you need any further information, please do not hesitate to contact our office.

Sincerely,

Handwritten signature of Christy Cochran in cursive.

Christy Cochran,
Office Manager

Handwritten signature of Heidi V. Richards in cursive.

Heidi Richards,
Executive Director



September 12, 2018

Commissioner Todd Adams
 Coosa County Commission
 Post Office Box 10
 Rockford, Alabama 35136

RECEIVED
 COOSA COMMISSION
 SEP 14 2018
 PO BOX 10

Dear Commissioner,

On behalf of the Lake Martin Area Economic Development Alliance Board of Directors, I would like to thank Coosa County for their continued support of our economic development efforts. Your support financially and as Board Members has been invaluable to our economic development efforts.

This past year we have worked on several potential industrial projects with the Alabama Department of Commerce and Alabama Power's Economic Development office. Although none of these projects have come to fruition in the Lake Martin area, I am encouraged by the increase in activity and I believe it is a result of our continued efforts to cultivate relationships at the State level. With available land in the William Thweatt Industrial Park, the Lake Martin Regional Industrial Park and the two industrial sites inside the City limits of Alexander City, along with our increased efforts to promote the workforce development progress being made locally, I only see this activity increasing in the future.

Also, this past year, we have had the opportunity to work with several of our existing industry on some exciting expansion projects. Most recently we have worked with Central Alabama Wood Products on tax abatements for \$15 million investment in Coosa County for upgraded facilities. We are also working with C&J Tech in Alexander City to secure a grant through ADECA that would allow for sewer improvements to be completed and a 70 to 80 thousand sq.ft. addition to be constructed which will result in 100 new jobs. We have also seen investment and growth at Madix and Sigma in Coosa County that resulted in the need for additional facilities, and both SL Alabama and Sejin America have made significant investments in upgraded equipment to accommodate new production lines. Altogether expansions brought approximately 125 new jobs and over \$57 million in capital investment to the Lake Martin area in 2017-2018.

We also continue to host our HR Roundtable program, a group of approximately 75 Human Resource professionals and industry leaders that meet monthly to discuss workforce issues in the area. These meetings enable us to respond to those issues immediately by providing information on training opportunities, facilitating speakers and presentations on relevant subjects or simply by providing an opportunity for these professionals to network with one another. Our HR Roundtable is quickly becoming a model for other efforts in the State.

We believe this positive economic growth is a direct result of the support of Coosa County and our other generous contributors. We believe your contribution is an investment in the future of the Lake Martin area and rewards will be seen throughout Coosa County too. To that end, we respectfully request that Alabama Power continue its support of the Alliance in the amount of \$26,710.00. With your help, we hope to make even greater strides in the coming year.

We will be mailing out contribution invoices in the coming weeks and I hope that the Lake Martin Area Economic Development Alliance can continue to count on the support of Coosa County and we look forward to your continuing service on our Board of Directors.

Sincerely,



Don McClellan
Director
Lake Martin Area Economic Development Alliance

3126



Post Office Box 1105
Alexander City, AL 35011
256-215-4410
dwalls@lakemartineda.com

TO:
Commissioner Todd Adams
Coosa County
Post Office Box 10
Rockford, AL 35136

DIRECTOR
Don McClellan

YEAR	DESCRIPTION	TOTAL
2017/2018	Funding Contribution 1 st Qtr - 6677.50 2 nd Qtr. 6677.50 3 rd Qtr 6677.50 4 th Qtr. 6677.50 COOSA COMMISSION OCT 10 2017 PO BOX 10	\$26,710.00
	TOTAL	\$26,710.00

Make all checks payable to Lake Martin Area Economic Development Alliance
THANK YOU FOR YOUR CONTRIBUTION!

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY PAUL PERRETT THE APPROVAL OF ALL CONTRACTS. UNANIMOUSLY APPROVED

MOTION TO RECESS

MOTIONED BY COMMISSIONERS BERTHA MCELRATH AND SECONDED BY RANDALL DUNHAM TO RECESS UNTIL TUESDAY SEPTEMBER 27TH AT 7:30 A.M.FOR THE APPROVAL OF FINAL BUDGET. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 9th DAY OF OCTOBER, 2018.

Todd Adams
CHAIRMAN, TODD ADAMS

Bertha K McElrath
VICE CHAIRMAN, BERTHA KELLY MCELRATH

Unzell K Kelley
UNZELL KELLEY

Randall Dunham
RANDALL DUNHAM

Paul Perrett
PAUL PERRETT

**NO AGENDA FOR
SEPTEMBER 27, 2018**

MINUTES

COOSA COUNTY COMMISSION

SEPTEMBER 27, 2018

7:30 A.M.

ELECTED OFFICIAL COMMENT

CALL TO ORDER

THE COOSA COUNTY COMMISSION MET AT THE COOSA COUNTY COURTHOUSE SEPTEMBER 27, 2018 WITH CHAIRMAN TODD ADAMS, PRESIDING.

COMMISSIONERS ROLL CALL

ROLL CALL CONSISTED OF CHAIRMAN-TODD ADAMS, PAUL PERRETT, UNZELL KELLEY AND RANDALL DUNHAM

NEW BUSINESS

MOTIONED BY COMMISSIONERS PAUL PERRETT AND SECONDED BY RANDALL DUNHAM TO APPROVE THE PRESENTED OPERATION BUDGET FOR FY19 WHICH INCLUDED A 3% OVERALL RAISE FOR ALL EMPLOYEES WITH THE UNDERSTANDING THAT PUBLIC OFFICIALS, COUNTY ADMINISTRATOR, COUNTY ENGINEER WILL HAVE THE OPTION OF OPTING OUT. UNANIMOUSLY APPROVED

OPERATIONS BUDGET 2018-2019

Fund Summary	Receipts	Disbursements	Difference	Fund Balance allocated to be +/- 100% at FY18 end.
001 GENERAL	\$ 2,990,898	\$ 3,053,174	\$ (62,276)	
111 7 CENT GAS TAX	\$ 1,976,385	\$ 1,076,385	\$ -	
112 ROAD AND BRIDGE	\$ 451,900	\$ 448,400	\$ 3,500	
113 PUBLIC HIGHWAY & TRAFFIC	\$ 54,000	\$ 52,500	\$ 1,500	
116 CAPITAL IMPROVEMENT FUND	\$ 207,792	\$ 91,180	\$ 116,612	
117 RRR 4 CENT FUND	\$ 885,352	\$ 880,679	\$ 4,673	
120 REAPPRAISIAL FUND	\$ 268,727	\$ 268,727	\$ -	
136 MOTOR VEH SPEC TRAIN FUND				
138 MTR VEH REG & TITLE TECH FUND				
140 MFG HOME ISSUANCE FEE				
142 JUDGE PROBATE DISCRET FUND				
144 REV/COM DISCRET FUND				
147 NUTRITION FUND	\$ 98,728	\$ 98,728	\$ -	
148 PUBLIC TRANSPORTATION	\$ 52,500	\$ 47,250	\$ 5,250	
201 SERIES 2000 WT CONS DHR/BD ED			\$ -	
309 2012 B DELTA COMM BLDG	\$ 43,560	\$ 43,560	\$ -	
312 2010 A RECOVERY ZONE DEBT SERV	\$ 43,029	\$ 43,029	\$ -	
401 REVOCERY ZONE CONST REPAIRS				
700 OPERATIONS ACCOUNT				
702 PAYROLL FUND				
704 INSURANCE FUND				
722 BEER TAX FUND				
733 REVENUE COMMISSIONER RETIREMEN				
755 FIDUCIARY FUND				
781				
783				
799 TOBACCO TAX VOL DEPT/HEALTH				
800 GENERAL FIXED ASSETS ACC GROUP				
900 LONG TERM DEBT GROUP				
TOTAL	\$ 6,172,971	\$ 6,103,612	\$ 69,359	

I certify the above budget was approved on September 27, 2018.

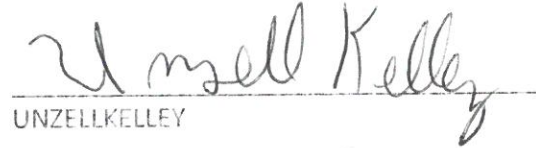
Bridget Graham
Bridget Graham, County Administrator

MOTION TO ADJOURN

MOTIONED BY COMMISSIONERS UNZELL KELLEY AND SECONDED BY RANDALL DUNHAM TO ADJOURN UNTIL TUESDAY OCTOBER 9TH AT 9:30 AM. UNANIMOUSLY APPROVED

MINUTES APPROVED THIS 9th DAY OF OCTOBER, 2018.


CHAIRMAN, TODD ADAMS


UNZELLKELLEY


PAUL PERRETT


RANDALL DUNHAM